



Volunteer Opportunities Current Openings

Thank you for your Interest in Volunteering with the City of Irvine, Senior Services. *The majority of our needs are on weekdays during daytime hours, specifically lunchtimes or earlier. We have extremely limited needs for volunteer assistance on the weekends or after work hours, especially those that can meet our attendance requirements of 2-4 hours/ shifts on a weekly basis for 3 months. Fitness Center Attendant & Facility Operations Support are two areas that have limited weekend or early evening hours.*

Optional Volunteer Information Meetings on the third Wednesday of each month at 5 p.m. (except December) at Lakeview Senior Center, 20 Lake Road, Irvine.

Meals on Wheels Packager (16 & older) Lakeview Senior Center

Enjoy helping others but prefer to be behind the scenes? Assist with packaging the daily meals (more than 1,000 each week!) for 140 homebound seniors in the Irvine community. Make salads or sandwiches, cup fruit or desserts, package and place food items on tray, wrap and date for delivery; Package food neatly into container; Clean areas, equipment and dishes used in preparation. Negative TB Test within past year is required prior to volunteering. Shifts Available: Once/week shift on **Friday 8am-12pm.**



Kitchen Assistant & Food Preparation (16 & older)

Lakeview Senior Center **Thurs Shifts are 9 am – 12.** Prepare, package and plate foods for both the Rose Garden Café and/or Meals on Wheels. This involves chopping, cutting, peeling and preparing food for up to 200 persons. In addition, light cooking such as making sauce, or sautéing meat, cleaning equipment areas and dishes used in food preparation are part of this opportunity. Proof of recent negative tuberculosis (TB) test required prior to volunteering.

Car Fit Volunteers Lakeview Senior Center

Assist trained Car Fit Technicians as they led drivers through a 12-point vehicle checklist. Each appointment is 15-20 minutes in length and covers recommended adjustments and adaptations for a safer vehicle “fit.”

Wed Feb 7 10am-12:00pm.

Nutrition Office Volunteer Lakeview Senior Center

Office assistance with filing, phones, data entry and collating in the Nutrition Office.

M-F 8am-1pm

IMA English Mentor- Korean/English Lakeview Senior Center

We are in need of a bilingual speaker to teach a beginner course. This volunteer must make a commitment of at least 6 months, and should be available to begin in January 2018. Email Gabriel GFranco@cityofirvine.org for more information.

--See Reverse for additional Volunteer Opportunities--

Updated 12/07/17

To request detailed information regarding an opportunity or to receive a Volunteer Application Packet, please contact Jackie Vargas at 949-724-6923 or JVargas@cityofirvine.org



Driver for Non-Emergency Medical Appointments (21 & older) Lakeview Senior Center

Did you know seniors miss a significant number of medical appointments due to a lack of transportation? The Irvine Senior Services Non-Emergency Volunteer Driver program had a **49%** increase in requests over the last year. You can help ensure seniors in the Irvine community have access to medical care by becoming a volunteer driver. Drivers assist seniors with rides to and from non-emergency medical appointments. Volunteer driver has the ability to accept or decline transportation assignments. Mileage reimbursement available Monday – Friday 9 – 5 p.m. (Flexible hours) Must have vehicle, and a Live Scan (Dept. of Justice Clearance) done by the Irvine Police Department following a referral from the Volunteer Coordinator.

Fitness Center Attendant (18 & older) Rancho or Trabuco

Assist with the daily activities in the Fitness Center, including clerical work, customer service, and assisting participants on the fitness equipment. Fitness Volunteers must know how to use the equipment and are comfortable helping members to use the equipment. **Trabuco Center** Mon 2-4pm, Tue 4-6pm, Wed 12-2pm, Fri 8-10am, 12-2pm & 4-6pm. **Rancho Senior Center:** Tues 4-5:30pm and Thurs 4-5:30pm.

Little Big Band Dance Host (18 & older) Lakeview Senior Center

Host needed to greet participants, socialize, and communicate between the band and staff. Tea Dance is every **Thursday 2:00-4:00 p.m.**



For an application, please contact Jackie Vargas at 949-724-6923 or JVargas@cityofirvine.org

Updated 1/09/18