



## Volunteer Opportunities Current Openings

Thank you for your Interest in Volunteering with the City of Irvine, Senior Services. *The majority of our needs are on weekdays during daytime hours, specifically lunchtimes or earlier. We have extremely limited needs for volunteer assistance on the weekends or after work hours, especially that can meet our attendance requirements of 2-4 hours/ shift on a weekly basis for 3 months. Fitness Center Attendant & Facility Operations Support are two areas that have limited weekend or early evening hours.*

*Optional Volunteer Information Meetings on the third Wednesday of each month at 10 a.m. and 5 p.m. (except December) at Lakeview Senior Center, 20 Lake Road, Irvine.*

### **Rose Garden Cafe Server**

Lakeview Senior Center

Assist with serving food and beverages to seniors at the Rose Garden Cafe. Great opportunity for those who enjoy specific tasks (setting tables, serving meals, clearing dishes) as well as ample opportunities to visit with a wonderful group of seniors. Negative TB Test within the past year is required prior to volunteering. Shifts Available Tuesdays through Thursdays 11 a.m.-1:30 p.m. Dishwashers needed M-F 11:30am-1:30pm

### **Meals on Wheels Packager (16 & older)** Lakeview Senior Center

Enjoy helping others but prefer to be behind the scenes? Assist with packaging the daily meals (more than 1,000 each week!) for 140 homebound seniors in the Irvine community. Make salads or sandwiches, cup fruit or desserts, package and place food items on tray, wrap and date for delivery; Package food neatly into container; Clean areas, equipment and dishes used in preparation. Negative TB Test within past year is required prior to volunteering. Shifts Available: Once/week shift on Tuesday, or Thursday 8 a.m.-10 a.m ; 8am-12pm



### **Kitchen Assistant & Food Preparation (16 & older)**

Lakeview Senior Center Tuesday- Friday **Shifts are 8 a.m. – 11a.m., 9 a.m. – 12 p.m. or 9 a.m.-1:30 p.m.** Prepare, package and plate foods for both the Rose Garden Café and/or Meals on Wheels. This involves chopping, cutting, peeling and preparing food for up to 200 persons. Light cooking such as making sauce or sautéing meat. Cleaning areas equipment and dishes used in food preparation. Proof of recent negative tuberculosis (TB) test required prior to volunteering.

### **Driver for Non-Emergency Medical Appointments (21 & older)** Lakeview Senior Center

Did you know seniors miss a significant number of medical appointments due to a lack of transportation? The Irvine Senior Services Volunteer Driver program had a **49%** increase in requests over the last year. You can help ensure seniors in the Irvine community have access to medical care by becoming a volunteer driver. Drivers assist seniors with rides to and from non-emergency medical appointments. Volunteer driver has the

*--See Reverse for additional Volunteer Opportunities--*

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To request detailed information regarding an opportunity or to receive a Volunteer Application Packet, please contact Jackie Vargas at 949-724-6923 or [JVargas@cityofirvine.org](mailto:JVargas@cityofirvine.org)

ability to accept or decline transportation assignments. Mileage reimbursement available Monday – Friday 9 – 5 p.m. (Flexible hours) Must have vehicle, and Live Scan (Dept. of Justice Clearance)

### **Fitness Center Attendant (18 & older )**

Assist with the daily activities in the Fitness Center, including clerical work, customer service, and assisting participants on the fitness equipment. Fitness Volunteers must know how to use the equipment and are comfortable helping members to use the equipment. **Trabuco Center** Wednesdays 5pm-6pm; 6pm-8pm Thursdays 10am-12pm; 4pm-6pm; Fridays 8a.m. – 10 a.m.; 4 p.m. – 6 p.m. **Rancho Senior Center** Saturdays 9am-11am; 11am-1pm



### **Hospitality (16 & older)**

Lakeview Senior Center  
Greet participants as they arrive, Give tours to visitors, Communicate with staff any issues or concerns. Bilingual volunteers in English and other languages are especially sought. **Tuesdays** 1 p.m. – 3 p.m., **Thursdays** 9 a.m. – 10a.m. 11 a.m. – 12 p.m.; **Fridays** 12 p.m. – 1 p.m. or 1pm-3pm

### **Joannie’s Raggtimers (18 & older)** Lakeview Senior Center

Band members needed for every 2<sup>nd</sup> and 4<sup>th</sup> **Thursday** of the month 12:00-1:30 p.m. Please stop by ready to play if you are interested!

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