

**MINUTES
FINANCE COMMISSION
REGULAR MEETING
October 19, 2015**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:30 p.m.

ROLL CALL

PRESENT: 5	Commissioner	Dressler
	Commissioner:	Montgomery
	Commissioner:	Reyno
	Vice Chair:	Stein
	Chair:	Bartlett

PLEDGE OF ALLEGIANCE

Commissioner Dressler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

1. MINUTES

ACTION: Moved by Vice Chair Stein, seconded by Chair Bartlett, and unanimously carried to:

Approve the minutes of a regular meeting of the Finance Commission held on October 5, 2015.

2. ACCEPTANCE OF 2015 LOCAL ASSISTANCE LAW ENFORCEMENT POLICE GRANT FUNDS FROM CALIFORNIA BOARD OF STATE AND COMMUNITY CORRECTIONS

Michael Sherwood, Deputy Director of Public Safety, presented the staff report and answered questions. Michelle Riske, Supervising Public Safety Dispatcher, was also present to answer questions.

Commission discussion included: probation statistics for the lowest level of parolee enforcement; the new reporting requirement for use of force incidents; and the effective date of the tablet based pilot program.

ACTION: Moved by Commissioner Dressler, seconded by Commissioner Montgomery, and unanimously carried to:

- 1) Recommend that the City Council authorize the Director of Public Safety to approve and accept a \$12,458.68 police grant award for local assistance funding to law enforcement from the State of California's Board of State and Community Corrections.
- 2) Recommend that the City Council approve a budget adjustment appropriating \$12,458.68 for the police grant award for local assistance funding to law enforcement from the State of California's Board of State and Community Corrections.

4. DISCUSSION PERTAINING TO FINANCE COMMISSION REQUEST FOR A JOINT MEETING WITH THE PLANNING COMMISSION

Susan Emery, Director of Community Development, was present and answered questions. Chuck Adams, Interim Director of Administrative Services, was also present and answered questions.

Commission discussion included: Developer Standards; Finance Commission's interest in a joint meeting with the Planning Commission; long-term financial effect of Planning Commission decisions; and the selection criteria and standards involved in procurement decisions.

By consensus:

Susan Emery will return to the Finance Commission on November

16, 2015 with a presentation on Developer Standards at which time the next steps/need for a joint meeting with the Planning Commission will be evaluated.

3. REVIEW AND DISCUSS CITY PURCHASING POLICIES TO EVALUATE BEST PURCHASING PRACTICES FOR THE PURPOSE OF REALIZING COST SAVINGS

Tracy Hamilton, Purchasing Agent, was present and answered questions. Chuck Adams, Interim Director of Administrative Services, was also present and answered questions.

Commission discussion included: including details on competitive bidding and sole source contracts; and factors that go into procurement decisions and enhancing the Justification and Cost Analysis section of the Capital Improvement Project (CIP) summary sheet.

By consensus:


Administrative Services will draft proposed language enhancing City purchasing practices/philosophies that will focus on the "best value" total cost of ownership. Staff will return to the Finance Commission on November 16, 2015.

ADJOURNMENT

By consensus, Chair Bartlett adjourned the meeting at 6:40 p.m.



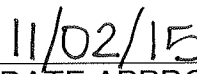
ALLAN BARTLETT
CHAIR



CHUCK ADAMS
INTERIM DIRECTOR OF
ADMINISTRATIVE SERVICES



MELINDA NEUMANN
RECORDING SECRETARY



11/02/15
DATE APPROVED