



COMMUNITY DEVELOPMENT DEPARTMENT
DIVISION OF BUILDING & SAFETY

PILING/FOUNDATION PLAN SUBMITTAL REQUIREMENTS

The following items are required to be completed prior to project acceptance for processing:

1. Plan check fees and deposits are required to be paid in full upon submittal (see Fee Schedule).
2. One of each of the following (use blue or black ink):
 - Building Permit Application and Building Data Sheet
 - Address Application (if project not previously assigned addresses)
 - Orange County Fire Authority Screening Form
 - Orange County Fire Authority Service Request Form
 - School Fee Determination Form
3. Copies of all resolutions and approval letters related to this project are required to be included.
4. Five blueline prints of the following:
 - A. PILING: Site plan with dimensions showing location of piles and details of piles.
 - B. FOUNDATION: Site plan with dimensions showing location of foundation and foundation details.
 - A & B. For either submittal type, applicant also needs one (1) set of engineer's Structural Calculations and one (1) soils report.

Applicants who want permits for construction of a foundation or piling are required to obtain a Precise Grading Permit and Rough Grading Clearance prior to issuance of **any** building permit. Grading plans may be submitted either prior to or at the time of this submittal.

If grading plans have been submitted prior to this application, applicants **MUST** supply the grading plan check number under which they were filed.

Please be aware that piling and foundation permits are classified as building permits. Therefore, zoning clearance **is** required and all conditions of approval tied to issuance of building permits **MUST** be satisfied prior to the issuance of any building permit.