



September 1, 2011

Thank you for your interest in applying for a Member-At-Large position on the Irvine Senior Citizens Council. The Senior Council is comprised of seven members; five of which are appointed by each member of the Irvine City Council, and two Member-At-Large positions selected through a public recruitment process.

The purpose of the Senior Council is to act in an advisory capacity to the Irvine City Council on matters related to older adults, including the planning of facilities, transportation, services and programs for the senior community.

The attached information packet contains the following documents to assist you in completing the application process:

- Recruitment Process Schedule and Irvine Senior Citizens Council Mission Statement
- Senior Citizens Council Member-At-Large Application

Completed applications must be received by 4 p.m. on Thursday, September 22, 2011. Applications may be mailed or hand delivered to any of the following locations:

Lakeview Senior Center
20 Lake Road
Irvine, CA 92604

Rancho Senior Center
3 Ethel Copen Way
Irvine, CA 92612

Irvine Civic Center
1 Civic Center Plaza
Irvine, CA 92606

Again, I thank you on your interest in the Irvine Senior Citizens Council recruitment process, and offer you best wishes. If you have any questions regarding the information provided, please contact me at 949-724-6670 or sdriscoll@cityofirvine.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sheila Driscoll', with a long horizontal line extending to the right.

Sheila Driscoll
Human Services Superintendent

Enclosures (2)

1. Recruitment Process Schedule and Irvine Senior Citizens Council Mission Statement
2. Senior Citizens Council Member-At-Large Application

Recruitment Process Schedule and Senior Citizens Council Mission Statement

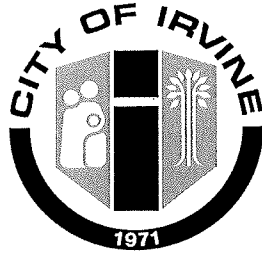
Recruitment Process Schedule – 2011

September 1	Application Period Opens
September 22	Application Due by 4:00 p.m.
October 6	Applicant Interviews
October 11	Notification of Member Selection
November 17	Installation of New At-Large Members

Senior Citizens Council Mission Statement

To create and maintain a community where people can live, work and play in an environment that is safe, vibrant and aesthetically pleasing. This community promotes the well-being of all people.

- Maintain and enhance the physical environment by never letting any visible deterioration take hold in the community.
- Maintain a safe and secure community by assuring the right balance between public safety services and prevention strategies.
- Promote economic prosperity by attracting and retaining businesses and sales tax.
- Promote effective government by assuring that the city organization is flexible, market-based and customer focused in its services delivery.



**APPLICATION FOR SENIOR CITIZENS COUNCIL
MEMBER-AT-LARGE POSITION**

Name

_____ (First) (Middle) (Last)

Residence Address

How long have you lived in Irvine? _____ Telephone No. _____

Business Address _____

Telephone No. _____ Social Sec. No. _____

Have you been convicted of any crime or violations of any law or statute other than minor traffic violations? Yes ___ No ___

Will you have attained the minimum age of 55 years by November 1, 2011? Yes ___ No ___

Share information on your education as it may relate to this position.

Identify prior or current civic experience (include memberships in professional, charity or community organizations, offices held and dates of membership).

Community/Work/Volunteer History (begin with your present or most recent position – list positions that would aid you in your role as a Senior Citizens Council Member) use additional pages if necessary.

Company/Organization	Type of Industry	Position	Inclusive Dates
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_____	_____	_____	_____
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In the space provided below, or on an attachment, summarize briefly why you wish to serve the Irvine Senior Community and the Senior Citizens Council. Please include why you want to become a Senior Citizens Council Member; goals you would like to achieve in that capacity and any current involvement you may have with the Senior Citizens Council and or the City of Irvine Senior Community.

Signature _____ Date _____

Completed application must be submitted to Lakeview or Rancho Senior Centers or the Irvine Civic Center no later than 4:00 p.m., Thursday, September 22, 2011.

Lakeview Senior Center
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Irvine, CA 92604

Rancho Senior Center
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Irvine, CA 92612

Irvine Civic Center
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