



LOCAL VENDOR PREFERENCE AFFIDAVIT OF ELIGIBILITY

A local preference credit of 5% (not to exceed \$2,000) shall be granted to Irvine businesses when evaluating bids for supplies and equipment pursuant to the City of Irvine Municipal Code Section 2-8-111. Please refer to the attached information sheet.

In order to qualify for the Local Vendor Preference, a firm must have established a place of business within the City of Irvine at least three (3) months prior to publication of the call for bids.

Submit this form ONLY if you qualify for the Local Vendor Preference. Completed forms can be submitted by mail or fax. For questions, please call (949) 724-6180.

MAIL: CITY OF IRVINE
1 Civic Center Plaza
Irvine, CA 92606

FAX: (949) 724-6187

BUSINESS INFORMATION

LEGAL NAME OF FIRM					
PHYSICAL ADDRESS			MAILING ADDRESS (If different)		
CITY	STATE	ZIP	CITY	STATE	ZIP
CITY OF IRVINE BUSINESS LICENSE NUMBER					

Under the penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation or entity intentionally submitting false information to the City in an attempt to qualify for local preference shall be prohibited from bidding on City of Irvine procurements for a period of one (1) year, and shall promptly reimburse the City for the full amount of the price preference.

AUTHORIZED SIGNATURE

DATE

PRINTED NAME AND TITLE

PHONE

Bidding Incentive for Irvine Businesses To Provide Supplies and Equipment

What is a Local Vendor Preference?

A Local Vendor Preference provides an advantage to qualified Irvine businesses that bid on City of Irvine competitive procurements for supplies and equipment.

How does this make a difference?

Eligible Irvine businesses get a 5% advantage, up to \$2,000 per procurement, when submitting a competitive quote to provide supplies or equipment to the City of Irvine, for the purpose of determining the lowest bid.

How do I become an eligible Local Vendor?

Register on the City's website at www.cityofirvine.org/purchasing and when submitting a quote, complete the Eligibility Affidavit included in the bid packet, certifying:

- Your business has been physically located in Irvine for at least 3 months, and
- Provide proof of a valid Irvine business license.

How will the Local Vendor Preference be implemented?

The City will calculate an eligible Local Vendor's "preferred" quote as if 5% lower (up to a \$2,000 maximum difference per procurement). The preferred quote will be ranked with all quotes, to determine the lowest bidder. Only if the Local Vendor's "preferred" quote is/becomes the lowest bid, will the City award the order to the Local Vendor. The award would then be based on the 5% price preference (\$2,000 maximum), but the City would pay the full price of the quote as submitted.

Why have a Local Vendor Preference?

A Local Vendor Preference for City competitive procurements for supplies and equipment can enhance and maintain a healthy economic base. The 5% (\$2,000 maximum) preference limit balances the City's commitment to support Irvine businesses, while limiting the City's program costs.

Penalty provision:

Intentional misstatements by a vendor will require reimbursement to the City for the price preference, and the vendor will be ineligible to submit quotes to City for 1 year.

How do I register as a vendor and learn about doing business with the City of Irvine?

Look for web links at: www.cityofirvine.org/purchasing

Effective August 11, 2011