



CITY ENGINEER VARIANCE REQUEST APPLICATION

NAME*			TITLE
ADDRESS*			EMAIL*
CITY*	STATE*	ZIP*	PHONE*
JOB ADDRESS			
REQUEST (State request and attach Letter of Justification)			

I understand that this is an application only, and that this request may or may not be approved in accordance with guidelines set forth in City of Irvine Standards and Design Manuals. I further agree and understand that the fee paid is not refundable, regardless of the decision rendered.

SIGNATURE*

DATE

FOR OFFICE USE ONLY

APPROVED DENIED

- EVA

REVIEWER: _____

DATE: _____

\$1,015.24 (excluding automation fees)

NO FEE

CITY ENGINEER: _____

DATE: _____

RECEIPT#: _____

CITY ENGINEER VARIANCE REQUEST

The City of Irvine Standards and Design Manuals shall be followed to the maximum extent possible. However, there will be instances when an applicant may have a sound reason for proposing a design different than the design requirements set forth in the City of Irvine Standards and Design Manuals. In that case, the responsibility is on the applicant to provide sufficient explanation and justification to the City for the request. Each request should be accompanied by a supporting written statement that shall include the following items:

1. Reasons for requesting the variance;
2. Specific justification for requesting the proposed design feature (i.e. technical, environmental, economic, right of way constraints, community concerns etc.);
3. Explanation of how the proposal meets the intent of the design requirements set forth in the City of Irvine Standards and Design Manual and does not create any maintenance, operations, and safety issues;
4. Supporting documentation, which shall include references justifying the rationale for the requested deviation where applicable; and
5. Request For Variance documentation shall be accompanied by a Professional Engineers'/Landscape Architect's stamp and authorizing signature.