

MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 10, 2012
8:30 a.m.

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, September 10, 2012 at 8:30 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:	JEFFREY LALLOWAY*
BOARDMEMBER:	SUE KUWABARA
CLERK:	ALAN BATTENFIELD**
VICE PRESIDENT:	DARIN LOUGHREY
PRESIDENT:	RUTH ANDERSON

* Arrived 8:35 a.m.

**Arrived 8:32 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

None

ANNOUNCEMENTS

None

PRESENTATIONS

None

ADDITIONS AND DELETIONS TO THE AGENDA

None

PUBLIC COMMENTS

Ellen England, Director of Stone Creek Creekers Club, thanked Don Grudem and ICCP staff for their hard work as the Creekers Club portable buildings were replaced during summer break.

CONSENT CALENDAR

Consent Calendar consists of Item Nos. 1 through 17.

Action: Moved by Boardmember Kuwabara, seconded by Vice President Loughrey, and unanimously carried to approve Consent Calendar Item Nos. 1 through 17.

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of the regular meeting of May 7, 2012.

ACTION: Approved minutes of the regular meeting of June 11, 2012.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$54,297.46 to Child Development Centers, Inc. for child care development services for July 1-31, 2012.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$5,101.50 for ICF Scholarships during the month of July 2012.

- \$2,132.50 to Rainbow Rising
- \$ 585.00 to Kids Stuff
- \$ 400.00 to Creekers Club
- \$1,669.50 to Koala Klub

- \$ 314.50 to Child Development Centers, Inc.

4. **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$480.00 for ICCP Scholarships during the month of July 2012.

- \$ 0.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 440.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 40.00 to Kids Stuff

5. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2012.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT REHAB AND REPAIR CHARGE BACKS**

ACTION: Approved payment of \$5,848.15 for ICCP Rehab/Repair charges, Work Order charge backs and Portable Replacement charges for the Fourth Quarter of FY 2011-12.

- \$ 2,012.75 for Rehab and Repair charges
- \$ 2,954.21 for Work Order charge backs
- \$ 881.16 for Portable Replacement charges

7. **WARRANT REQUEST – CITY OF IRVINE**

ACTION: Approved payment of \$10,557.52 to the City of Irvine for Program Administration and Grant Administration for the month of July 2012.

- \$ 9,414.86 for Program Administration

- \$ 754.00 for Grant Administration
- \$ 388.66 for Supplies

8. **ICCP PAYMENTS FOR JULY 2012**

ACTION: Reviewed and approved July 2012 payments attached.

9. **ICCP PAYMENTS FOR AUGUST 2012**

ACTION: Reviewed and approved August 2012 payments attached.

10. **DEPOSIT OF STATE GRANT APPORTIONMENT**

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 38,717.00 01-005-50100-8290
- \$ 21,301.00 01-005-50100-8290
- \$ 76,163.00 01-005-50100-8590

11. **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND**

ACTION: Authorized the deposit of funds from the Irvine Children's Fund (ICF) into the appropriate accounts as follows:

- \$ 33,082.24 01-005-712-00-8689

12. **ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD**

ACTION: Reviewed and approved attached checks in the total amount of \$336,707.79 paid by IUSD on behalf of ICCP.

13. **ICCP EXPENSES PAID BY IUSD**

ACTION: Reviewed and approved the attached invoice in the amount of \$3,563.75 paid by IUSD on behalf of ICCP.

14. **CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2012-13 AND AMENDMENT**

ACTION: Submitted for the Board's information.

15. **SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING**

ACTION: For the Board's information.

16. **IRVINE CHILDREN'S FUND SCHOLARSHIP FUNDING ALLOCATION TO ICCP FOR FY 2012-13**

ACTION: Accepted the allocation from the Irvine Children's Fund.

17. **DEPOSIT OF FUNDS FROM VANDALISM INCIDENT**

ACTION: Authorized the deposit of funds into the appropriate account as follows:

- \$ 727.96 01-005-710-00-8699

BOARD BUSINESS

1. **IRVINE CHILD CARE PROJECT FACILITY REPAIR AND REHAB PLAN FOR FY 2012-13**

ICCP Administrator McClintic presented the proposed ICCP Facility Repair and Rehab Plan for FY2012-13. A discussion followed and Vice President Loughrey proposed the following:

Option C: Approve the Plan to spend \$200,000 of the budgeted \$250,000 and direct staff to return to the Board for approval of allocating the remaining \$50,000 for any amount above \$10,000, per site per project, unless the project is a health and safety issue.

ACTION: Moved by Vice President Loughrey, seconded by Boardmember Kuwabara and unanimously carried to approve the Plan to spend \$200,000 of the budgeted \$250,000 and direct staff to return to the Board for approval of allocating the remaining \$50,000 for any amount above \$10,000, per site per project, unless the project is a health and safety issue.

REPORTS

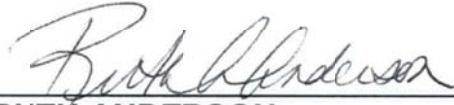
1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

Chief Financial Officer (CFO) John Fogarty, Irvine Unified School District (IUSD), presented the ICCP Budget Report and responded to questions.

2. ICCP ADMINISTRATOR'S REPORT – SUSAN MCCLINTIC

Susan McClintic, ICCP Administrator, presented the ICCP Administrator's Report and responded to the Board's questions.

ADJOURNMENT at 8:52 a.m., Monday, September 10, 2012.



RUTH ANDERSON
President
Irvine Child Care Project



BARBARA BELFIELD
Recording Secretary
Irvine Child Care Project

Date November 13, 2012