



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 14, 2013

8:30 AM

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Tuesday, January 14, 2013 at 8:35 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:	LAUREN BROOKS
CLERK:	ALAN BATTENFIELD
VICE PRESIDENT:	DARIN LOUGHREY
PRESIDENT:	RUTH ANDERSON

ABSENT

BOARDMEMBER:	LARRY AGRAN
--------------	-------------

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

Introduction of new Boardmember Lauren Brooks was made.

ANNOUNCEMENTS

None

PRESENTATIONS

None

ADDITIONS AND DELETIONS TO THE AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

Consent Calendar items consist of Item Nos. 1 through 13.

ACTION: Moved by Boardmember Loughrey, seconded by Clerk Battenfield, and unanimously carried to approve Consent Calendar Item Nos. 1 through 13.

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of the regular meeting of November 13, 2012.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$31,690.02 to Child Development Centers, Inc. for child care development services for November 1 - 30, 2012.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND SCHOLARSHIPS (ICF)

ACTION: Approved payments for warrants totaling the amount of \$9,828.75 for ICF Scholarships during the month of November 2012.

- \$3,493.50 to Rainbow Rising
- \$1,261.75 to Kids Stuff
- \$2,706.50 to Koala Klub
- \$1,495.00 to Child Development Centers, Inc.
- \$ 225.00 to Creekers Club
- \$ 647.50 to Dolphin Club

4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$1,458.10 for ICCP Scholarships during the month of November 2012.

- \$ 370.00 to Rainbow Rising
- \$ 231.00 to Child Development Centers, Inc.
- \$ 497.10 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 360.00 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2012.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS**

ACTION: Approved payment of \$12,360.80 for ICCP Rehab and Repair charges, Work Order charge backs and Portable Replacement charges for the 1st Quarter of FY 2012-13

- \$ 1,371.04 for Rehab and Repair charges
- \$ 3,208.03 for Work Order charge backs
- \$ 7,781.73 for Portable Replacement charges

7. **WARRANT REQUEST – CITY OF IRVINE**

ACTION: Approved payment of \$11,013.05 to the City of Irvine for Program Administration and Grant Administration for the month of November 2012.

- \$ 10,259.05 for Program Administration
- \$ 754.00 for Grant Administration

8. **ICCP PAYMENTS FOR DECEMBER 2012**

ACTION: Reviewed and approved December 2012 payments attached.

9. **ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD**

ACTION: Reviewed and accepted attached checks in the total amount of \$4,308.56 paid by IUSD on behalf of ICCP.

10. **ICCP EXPENSES PAID BY IUSD**

ACTION: Reviewed and accepted attached invoices in the total amount of \$12,218.00 paid by IUSD on behalf of ICCP.

11. **DEPOSIT OF STATE GRANT APPORTIONMENT**

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- | | |
|----------------|-------------------|
| • \$ 12,658.00 | 01-005-50100-8290 |
| • \$ 6,963.00 | 01-005-50100-8290 |
| • \$ 19,144.00 | 01-005-50100-8590 |

12. ICCP PROPERTY AND LIABILITY INSURANCE FOR DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2013

ACTION: Reviewed and accepted the attached check in the amount of \$46,650.00 paid by IUSD on behalf of ICCP.

13. PARC REVIEW VISITS

ACTION: PARC recommended that the Board approve lease renewal for Canyon View Child Development Center, Meadow Park Rainbow Rising, Stonegate Child Development Center, Turtle Rock Child Development Center, University Park Child Development Center and Westpark Rainbow Rising.

BOARD BUSINESS

1. 2011-2012 FINANCIAL YEAR-END AUDIT

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and unanimously carried to receive and file the 2011-2012 Year-End Financial Audit.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Barbara Causee, Irvine Unified School District (IUSD), presented the ICCP Budget Report and responded to questions.

2. ICCP ADMINISTRATOR’S REPORT – BARBARA BELFIELD

Barbara Belfield, ICCP Program Assistant, presented the ICCP Administrator’s Report and responded to questions.

ADJOURNMENT at 8:42 a.m., Monday, January 14, 2013.



RUTH ANDERSON
President
Irvine Child Care Project



BARBARA BELFIELD
Recording Secretary
Irvine Child Care Project

Date March 11, 2013