



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 13, 2013

8:30 AM

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, May 13, 2013 at 8:33 a.m., at Irvine City Hall, Conference Room L102, 1 Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:
BOARDMEMBER:
VICE PRESIDENT:
PRESIDENT:

LARRY AGRAN
LAUREN BROOKS
DARIN LOUGHREY
RUTH ANDERSON

ABSENT
CLERK:

ALAN BATTENFIELD

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

None

ANNOUNCEMENTS

None

PRESENTATIONS

None

ADDITIONS AND DELETIONS TO THE AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

Consent Calendar items consist of item Nos. 1 through 14.

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey, and unanimously carried by Board Members present to approve Consent Calendar item Nos. 1 through 14.

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of the regular meeting of March 11, 2013.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$37,472.12 to Child Development Centers, Inc. for child care development services for March 1 - 31, 2013.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND SCHOLARSHIPS (ICF)

ACTION: Approved payments for warrants totaling the amount of \$10,425.00 for ICF Scholarships during the month of March 2013.

- \$3,727.00 to Rainbow Rising
- \$1,222.75 to Kids Stuff
- \$2,711.00 to Koala Klub
- \$1,690.00 to Child Development Centers, Inc.
- \$ 225.00 to Creekers Club
- \$ 849.25 to Dolphin Club

4. WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$280.00 for ICCP Scholarships during the month of March 2013.

- \$ 80.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 200.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2013.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS**

ACTION: Approved payment of \$7,867.96 for ICCP work order charge backs and Portable Replacement charges for the 2nd Quarter of FY 2012-13.

- \$7,107.99 for Work Order charge backs
- \$ 759.97 for Portable Replacement charges

7. **WARRANT REQUEST – CITY OF IRVINE**

ACTION: Approved payment of \$16,375.68 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of March 2013.

- \$15,077.04 for Program Administration
- \$ 754.00 for Grant Administration
- \$ 544.64 for Supplies

8. **ICCP PAYMENTS FOR APRIL 2013**

ACTION: Reviewed and approved April 2013 payments attached.

9. **ICCP EXPENSES PAID BY IUSD**

ACTION: Reviewed and accepted attached checks in the total amount of \$29,785.40 paid by IUSD on behalf of ICCP.

10. **ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD**

ACTION: Reviewed and accepted the attached check in the total amount of \$130.00 paid by IUSD on behalf of ICCP.

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$ 25,167.00 01-005-50100-8290
- \$ 13,844.00 01-005-50100-8290
- \$ 38,070.00 01-005-50100-8590

12. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 30,132.75 01-005-712-00-8689

13. PARC REVIEW VISITS

ACTION: The Board approved the PARC recommendation for lease renewals for Oak Creek Child Development Center, Plaza Vista Child Development Center, Springbrook Child Development Center, Stone Creek Creekers Club, and Vista Verde Child Development Center.

14. CORRESPONDENCE

ACTION: Received and filed.

BOARD BUSINESS**1. IRVINE CHILD CARE PROJECT (ICCP) PROPOSED BUDGET FOR FY 2013-14**

ACTION: Reviewed and discussed.

2. DETERMINATION OF FY 2013-14 CHILD CARE PROVIDER RENTAL RATE

ACTION: Moved by Vice President Loughrey, seconded by Boardmember Brooks, and unanimously carried by members present to approve the current rental rate plus a 3% increase for FY 2013-14.

3. PUBLIC ADDRESS (PA) SYSTEM INSTALLATION FOR ICCP SITES

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and unanimously carried by members present to approve installation of PA systems by IUSD maintenance staff at 15 ICCP sites at a cost not to exceed \$15,000.

4. **IRVINE CHILD CARE PROJECT (ICCP) PROPOSED GOALS FOR FY 2013-14**

ACTION: Reviewed and discussed. Suggestion made to add the following goal: Provide outreach to Irvine Chamber of Commerce to support fundraising efforts in partnership with the Irvine Children’s Fund.

REPORTS

1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

John Fogarty, Irvine Unified School District (IUSD), presented the ICCP Budget Report and responded to questions.

2. **ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

Traci Stubbler, ICCP Program Administrator, presented the ICCP Administrator’s Report and responded to questions.

ADJOURNMENT at 9:25 a.m. on Monday, May 13, 2013.



DARIN LOUGHREY
Vice President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date June 10, 2013