



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 18, 2013
Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, November 18, 2013 at 8:34 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

| | | | |
|----------|---|-----------------|------------------|
| Present: | 5 | BOARDMEMBER: | LARRY AGRAN |
| | | BOARDMEMBER: | LAUREN BROOKS |
| | | CLERK: | ALAN BATTENFIELD |
| | | VICE PRESIDENT: | DARIN LOUGHREY |
| | | PRESIDENT: | RUTH ANDERSON |

| | |
|---------------------------------------|-------------------|
| PLEDGE OF ALLEGIANCE | Clerk Battenfield |
| INTRODUCTIONS | None |
| ANNOUNCEMENTS | None |
| PRESENTATIONS | None |
| ADDITIONS AND DELETIONS TO THE AGENDA | None |
| PUBLIC COMMENTS | None |
| CONSENT CALENDAR | |

ACTION: Moved by Boardmember Brooks, Seconded by Vice President Loughrey, and unanimously carried to approve Consent Calendar Items 2 through 10. Consent Calendar Item 1 was removed for separate vote.

1. APPROVAL OF ICCP MINUTES

ACTION: Moved by Boardmember Brooks, Seconded by Vice President Loughrey, to approve minutes of the regular meeting of September 9, 2013.

| | | |
|------------|---|--------------------------------------|
| Ayes: | 4 | Agran, Brooks, Battenfield, Loughrey |
| Noes: | 0 | |
| Abstained: | 1 | Anderson |
| Absent: | 0 | |

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$40,850.32 to Child Development Centers, Inc. for child care development services for September 1-30, 2013.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$9,023.16 for ICF Scholarships during the month of September 2013.

- \$4,421.97 to Rainbow Rising
- \$ 839.50 to Kids Stuff
- \$1,835.94 to Koala Klub
- \$1,380.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 545.75 to Dolphin Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2013.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$10,800.75 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of September 2013.

- \$10,046.75 for Program Administration
- \$ 754.00 for Grant Administration

6. ICCP PAYMENTS FOR OCTOBER 2013

ACTION: Reviewed and approved October 2013 payments attached.

7. ICCP PORTABLE REPLACEMENT EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted the attached checks in the total amount of \$3,718.33 paid by IUSD on behalf of ICCP.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached checks in the total amount of \$26,478.25 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 3,325.45 01-005-712-00-8689
- \$19,387.21 01-055-712-00-8699

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$16,005.00 01-005-50100-8290
- \$ 6,936.00 01-005-50100-8290
- \$18,772.00 01-005-50100-8590

BOARD BUSINESS

1. 2014 SCHEDULE-IRVINE CHILD CARE PROJECT (ICCP) BOARD MEETINGS

Discussion included: possible conflicts for President Anderson and Clerk Battenfield in January and the purpose of listing meeting dates for non-meeting months.

ACTION: Approved 2014 schedule of ICCP Board meetings.

Ayes: 5 Agran, Anderson, Brooks, Battenfield, Loughrey
 Noes: 0
 Abstained: 0
 Absent: 0

2. IRVINE CHILD CARE PROJECT CYPRESS VILLAGE ELEMENTARY PORTABLE PURCHASE

Discussion included: project is reported to be on schedule and is currently under budget due to working in conjunction with IUSD bids; anticipated enrollment figures are being calculated as well as enrollment impacts for nearby schools; future openings have been shifted due to changes in developer plans resulting in Portola Springs opening in 2015 and Planning Area 5B school in 2017; enrollments from this year will be used to determine recommendations for future openings; Westwood has been designated as an interim site.

ACTION: Authorized staff to proceed with the portable purchase at Cypress Village Elementary at a cost not to exceed \$310,000.

Ayes: 5 Agran, Anderson, Brooks, Battenfield, Loughrey
Noes: 0
Abstained: 0
Absent: 0

REPORTS

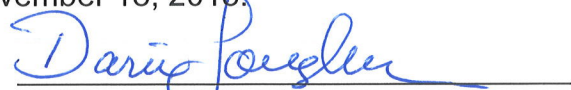
1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

It was reported that the additional budget amount of \$15,000 for account 6230 was due to items not invoiced in FY 2012-13. The multiyear budget will be adjusted to reflect timing of expenditures due to new school openings. As portable purchases are made and reserve funds are depleted, IUSD will work with their Bond Counsel to draft an agreement to allow ICCP to finance and lease portable classrooms to be used for child care before and after school and during school breaks with approval from the IUSD Board. An agreement will be drafted for ICCP Board approval. Introduction of Raianna Chavez, who replaced Barbara Causee and will attend future meetings, was made.

2. ICCP ADMINISTRATOR’S REPORT – CORINNE SCHNEIDER-JONES

Report included in packet was reviewed and discussed.

ADJOURNMENT at 9:03 a.m. on Monday, November 18, 2013.


RUTH ANDERSON
President
Irvine Child Care Project


Athena Martinez
Recording Secretary

Date January 13, 2014