

**MINUTES
FINANCE COMMISSION
ADJOURNED REGULAR MEETING
May 12, 2014**

City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:31 p.m.

ROLL CALL

| | | |
|------------|---------------|----------|
| PRESENT: 5 | Commissioner: | King |
| | Commissioner: | Stein |
| | Commissioner: | Wong |
| | Vice Chair: | Bartlett |
| | Chair: | Duong |

PLEDGE OF ALLEGIANCE

Vice Chair Bartlett led the Pledge of Allegiance.

INTRODUCTIONS

Chair Duong announced Ken Brown's appointment to Director of Administrative Services.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions and deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

The consent calendar consisted of item 1.

ACTION: Moved by Commissioner Stein, seconded by Commissioner Wong, and unanimously carried, to approve Consent Calendar Item 1.

1. MINUTES

ACTION:

Approved the minutes of a regular meeting of the Finance Commission held on May 5, 2014.

COMMISSION BUSINESS

2. FISCAL YEAR 2014-15 BUDGET

-COMMUNITY SERVICES PRESENTATION

Brian Fisk, Director of Community Services, introduced the Community Services Budget for 2014-15 and answered questions. Mike Cribbin, Senior Management Analyst, presented the budget detail and answered questions. Ken Brown, Director of Administrative Services, also answered questions.

Commission discussion included: lunchtime activities programs; shared departmental costs; animal care center net costs, staffing, and programming; animal adoption criteria and process; aquatics services net costs per program; increased representation to Tustin Unified School District areas for health and human services programs; updated cost recovery study; resident and non-resident program and service fees; Great Park program fees, revenues and expenditures; number of balloon and carousel passengers; resident satisfaction with current fee structure; environmental services and waste management fees; CIP community center design costs; Adventure Playground status; Irvine Ranch Conservancy RFQ update; and child care services revenues related to population growth and historical trends.

7:01 RECESS

Chair Duong recessed the meeting at 7:01 p.m.

7:10 RECONVIENE

Chair Duong reconvened the meeting at 7:10 p.m.

-PUBLIC WORKS PRESENTATION

Manuel Gomez, Director of Public Works, introduced the Public Works Budget for 2014-15 and answered questions. Jay Ponce, Management Analyst II, presented the budget detail and answered questions. Jacki Scott, Manager of Engineering, Mike Apodaca, Manager of Public Services, and Christina Templeton, Manager of Facilities Maintenance & Rehabilitation, were also present and answered questions. Ken Brown, Director of Administrative Services, and Donna Mullally, Manager of Budget & Business Planning, also answered questions.

Commission discussion included: completed traffic signal synchronization projects; encouraging, implementing, and maintaining traffic signal LED lighting; cellular towers and franchise agreements; encroachment permits; slurry seal program, rehabilitation cycle and current pavement condition index; electricity costs, potential use of solar power, and addressing long term usage; fleet budget accounting per capita and replacement cycle; prioritize return on investment and total cost of ownership in infrastructure and facility improvement decisions; citywide maintenance standards; increased graffiti removal costs; Landscape, Lighting and Park Maintenance restructured budget accounting; and long range planning.

-5 YEAR CAPITAL IMPROVEMENT PROJECTS PRESENTATION

Kalesha Kennedy, Budget Officer, presented the 5 Year Capital Improvement Projects presentation and answered questions. Ken Brown, Director of Administrative Services, Donna Mullally, Manager of Budget & Business Planning, and Jacki Scott, Manager of Engineering, also answered questions.

Commission discussion included: long-term planning; design and construction costs per square foot; project descriptions and details; potential environmental remediation work in the Great Park improvement area; and coordinating planning meetings with utility companies.

3. FISCAL YEAR 2014-15 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT

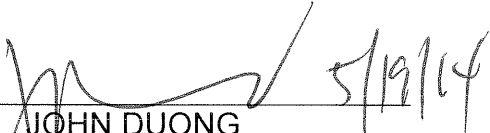
Valaya Chitchakkol, Finance Administrator, presented the staff report and answered questions. Mark Risco, President and CEO, Willdan Financial Services, was also present and answered questions. Jay Ponce, Management Analyst II, also answered questions.

Commission discussion included: overview of the special assessment and historical increase; alternatives considered; how residential and commercial rates are assessed; possibility to recover the negative consumer price index, and financial impact if no adjustment is made.

RECOMMENDED ACTION: Moved by Chair Duong, seconded by Vice Chair Bartlett, and unanimously carried to:

Recommend the City Council approve the Landscape, Lighting and Park Maintenance Assessment for Fiscal Year 2014-15 without the 1.04 percent consumer price index (CPI) increase.

By consensus, Chair Duong adjourned the meeting at 9:12 p.m.



JOHN DUONG
CHAIR



KEN BROWN
DIRECTOR OF ADMINISTRATIVE SERVICES



MELINDA NEUMANN
RECORDING SECRETARY

5/19/14
DATE APPROVED