



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 12, 2014

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, May 12, 2014 at 8:35 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL

BOARDMEMBER:	LAUREN BROOKS
CLERK:	ALAN BATTENFIELD
VICE PRESIDENT:	DARIN LOUGHREY
PRESIDENT:	RUTH ANDERSON

ABSENT:

BOARDMEMBER:	LARRY AGRAN
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PLEDGE OF ALLEGIANCE

Vice President Loughrey

INTRODUCTIONS

None

ANNOUNCEMENTS

Sharon Wellikson of the Irvine Children's Fund announced the Irvine Junior Games are on Sunday, May 18 and over 1,500 athletes will participate.

PRESENTATIONS

None

ADDITIONS/DELETIONS TO AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

ACTION: Moved by Vice President Loughrey, seconded by Boardmember Brooks and carried unanimously to approve Consent Calendar Items 1 through 12.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey
NOES: 0
ABSENT: 1 Agran

1. **APPROVAL OF ICCP MINUTES**

ACTION: Approved minutes of the regular meeting of March 10, 2014.

2. **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS**

ACTION: Approved payment of \$36,586.05 to Child Development Centers, Inc. for child care development services for March 1-31, 2014.

3. **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$10,189.75 for ICF Scholarships during the month of March 2014.

- \$5,015.75 to Rainbow Rising
- \$ 472.50 to Kids Stuff
- \$2,844.00 to Koala Klub
- \$1,332.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 525.00 to Dolphin Club

4. **WARRANT REQUEST–IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

ACTION: Approved payments for warrants totaling the amount of \$90.00 for ICCP Scholarships during the month of March 2014.

- \$ 0.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 90.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2014.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities

- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$17,226.66 for ICCP Rehab and Repair charges, Work Order charge backs and Building Improvement charges for the 2nd and 3rd Quarter of FY 2013-14.

- \$ 8,215.72 for Rehab and Repair charges
- \$ 9,010.94 for Work Order charge backs
- \$ 0.00 for Building Improvement charges

7. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$11,228.95 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of March 2014.

- \$10,086.68 for Program Administration
- \$ 754.00 for Grant Administration
- \$ 388.27 for Supplies

8. ICCP PAYMENTS FOR APRIL 2014

ACTION: Reviewed and approved April 2014 payments attached.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoice in the total amount \$1,500.00 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$25,544.00 01-005-50100-8290
- \$ 4,736.00 01-005-50100-8290
- \$56,341.00 01-005-50100-8590

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 29,093.72 01-005-712-00-8689

12. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Approved lease renewal for: Canyon View Child Development Center; Northwood Rainbow Rising; Plaza Vista Child Development Center; Santiago Hills Kids Stuff; Stone Creek Creekers Club; and University Park Child Development Center.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2014-15 WITH MULTI-YEAR BUDGET PROJECTION

ACTION: Reviewed and discussed.

Discussion included: No significant changes to the budget; projections with new schools and new building purchase indicate budget remains stable; proposed site for Heritage Fields elementary school includes a gymnasium with ICCP child care attached; no increase in utility costs due to IUSD installation of solar panels at school sites.

2. DETERMINATION OF FY 2014-15 CHILD CARE PROVIDER RENTAL RATE

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and unanimously carried to approve the current rental rate plus 3 percent increase for FY 2014-15.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey
NOES: 0
ABSENT: 1 Agran

Discussion included: History of increases over the past five years, cost breakdown per child.

3. PROVIDER SELECTION FOR CYPRESS VILLAGE ELEMENTARY

ACTOIN: Moved by Clerk Battenfield, seconded by Vice President Loughrey and carried unanimously to approve Rainbow Rising as ICCP child care provider for Cypress Village Elementary effective September 1, 2014.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey
NOES: 0
ABSENT: 1 Agran

Discussion included selection and interview process.

4. PROVIDER SELECTION FOR PORTOLA SPRINGS ELEMENTARY

ACTION: Moved by Vice President Loughrey, seconded by Clerk Battenfield and carried unanimously to approve Rainbow Rising as ICCP child care provider for Portola Springs Elementary effective September 1, 2014.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

Discussion included selection and interview process.

5. IRVINE CHILD CARE PROJECT PROPOSED GOALS FOR FY 2014-15

ACTION: Reviewed and discussed.

Discussion included changes to opening dates for new sites.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Item discussed during Board Business.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed and discussed.

ADJOURNMENT at 9:03 a.m. on Monday, May 12, 2014.



RUTH ANDERSON
President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date June 9, 2014