



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 9, 2014

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, June 9, 2014 at 8:30 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine, by President Anderson.

ROLL CALL	BOARDMEMBER:	LAUREN BROOKS
	CLERK:	ALAN BATTENFIELD
	VICE PRESIDENT:	DARIN LOUGHREY
	PRESIDENT:	RUTH ANDERSON

ABSENT	BOARDMEMBER:	LARRY AGRAN
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PLEDGE OF ALLEGIANCE	Clerk Battenfield
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INTRODUCTIONS	None
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ANNOUNCEMENTS	None
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PRESENTATIONS	None
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ADDITIONS/DELETIONS TO AGENDA	None
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PUBLIC COMMENTS	None
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CONSENT CALENDAR

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and carried unanimously to approve Consent Calendar Items 1 through 11.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey
NOES: 0
ABSENT: 1 Agran

1. APPROVAL OF ICCP MINUTES

ACTION: Approved minutes of the regular meeting of May 12, 2014.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$43,096.68 to Child Development Centers, Inc. for child care development services for April 1-30, 2014.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$9,544.95 for ICF Scholarships during the month of April 2014.

- \$4,337.45 to Rainbow Rising
- \$ 522.50 to Kids Stuff
- \$2,740.00 to Koala Klub
- \$1,332.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 612.50 to Dolphin Club

4. WARRANT REQUEST–IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$120.00 for ICCP Scholarships during the month of April 2014.

- \$ 0.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 120.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$49,838.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2014.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$25,064.33 for Custodial Services
- \$ 671.80 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$11,584.03 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of April 2014.

- \$10,830.03 for Program Administration
- \$ 754.00 for Grant Administration
- \$ 0 for Supplies

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount \$18,394.53 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$12,616.00 01-005-50100-8290
- \$ 6,018.00 01-005-50100-8290
- \$20,622.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 9,535.49 01-005-712-00-8689

10. ICCP FISCAL YEAR (FY) 2013-14 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

ACTION: Received and filed.

11. ICCP PROPOSED GOALS FOR FY 2014-15

ACTION: Approved ICCP proposed goals for FY 2014-15.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2014-15

ACTION: Moved by Boardmember Brooks, seconded by Clerk Battenfield and carried unanimously to approve the ICCP Budget for FY 2014-15.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

Discussion included: No changes from previous budget reviews; utility costs remain flat due to installation of solar energy systems despite facility growth; revenue projections include an approved 3 percent increase in provider fees; reserves remain healthy.

2. IRVINE CHILD CARE PROJECT FACILITY REPAIR AND REHAB PLAN FOR FY 2014-15

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and carried unanimously to approve the Plan to spend \$173,500 of the budgeted \$200,000 and directed staff to return to ICCP for approval of allocating the remaining unallocated \$26,500 for any amount above \$10,000, per site per project, unless the project is a health and safety issue.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

Discussion included: Sites have been visited and assessed by IUSD and ICCP staff; progress reports to be submitted regularly to ICCP Board.

3. MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT USE OF MODULAR BUILDINGS AT PORTOLA SPRINGS INTERIM ELEMENTARY SCHOOL CAMPUS

ACTION: Moved by Boardmember Brooks, seconded by Vice President Loughrey and carried unanimously to authorize Board President Ruth Anderson to sign the attached Memorandum of Understanding (MOU) for ICCP use of modular buildings at the Portola Springs Interim Elementary School campus.

AYES: 4 Anderson, Battenfield, Brooks, Loughrey

NOES: 0

ABSENT: 1 Agran

Discussion included: History of Westwood modular buildings; need for Portola Springs temporary site; MOU to be presented at June 24, 2014 School Board meeting for approval and signature.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Item discussed during Board Business.


At this time, discussion ensued regarding the need to educate newly hired IUSD principals about the Irvine Child Care Project; as well as ICCP sites maintaining awareness of mental and emotional health issues of students.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Rainbow Rising, the selected provider for the new Portola Springs and Cypress Village Elementary sites, has been very responsive to parents and principals, and the Open House on June 3 was well attended. The report included in the packet was also reviewed and discussed.

All Boardmembers present commended Sharon Wellikson on another successful and impressive Junior Games event this year. Her hard work and dedication to this event is greatly appreciated.

ADJOURNMENT at 8:54 a.m. on Monday, June 9, 2014.



RUTH ANDERSON
President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 9/8/14