

**MINUTES
FINANCE COMMISSION
ADJOURNED REGULAR MEETING
May 11, 2015**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:37 p.m.

ROLL CALL

PRESENT: 5	Commissioner	Dressler
	Commissioner:	Montgomery
	Commissioner:	Reyno
	Vice Chair:	Stein
	Chair:	Bartlett

PLEDGE OF ALLEGIANCE

Commissioner Dressler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

1. INTRODUCTION TO OPENGOV

Donna Mullally, Manager of Budget & Business Planning, and Amy Roblyer, Senior Management Analyst, provided an introduction and demonstration of OpenGov and answered questions.

Discussion focused on the following subjects: public notification of release; location on City's web site; number of monthly visits to the budget page on the City's web site; and length of time required for the manual monthly update.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

2. MINUTES

ACTION: Moved by Commissioner Dressler, seconded by Commissioner Reyno, and unanimously carried to:

Approve the minutes of a regular meeting of the Finance Commission held on May 4, 2015.

3. FISCAL YEAR 2015-16 BUDGET

-COMMUNITY SERVICES PRESENTATION

Kim Mahon, Management Analyst II, introduced and presented the Community Services Budget for Fiscal Year 2015-16 and answered questions. Mike Cribbin, Senior Management Analyst, Corinne Schneider-Jones, Manager of Community Health & Human Services, Ken Brown, Director of Administrative Services, and Teri Washle, Interim Manager of Fiscal Services were also present and answered questions.

Commission discussion included: annual cost to operate the Great Park balloon including capital equipment and operations & maintenance; balloon ticket sale revenue; tracking the number of Irvine residents & non-residents riding the balloon; accounting for long term capital expenses; revenue increase in relation to greater program demand and population; accounting for the trend in unit cost increases and sustainability; explanation for annual budget variances in Environmental Services, Animal Care, and Aquatics; anticipating, accounting and budgeting for capital equipment needs and upgrades; evaluating the needs of capital equipment at community centers; condition of the Irvine Fine Arts Center facility; a resident service needs survey regarding Community Services programs; cost to print and distribute Inside Irvine; one-time versus ongoing operational expenditures at the Great Park; carousel ridership, net and annual cost, operating expenses, repair and maintenance, estimated useful life, and long-term projected operating costs; and tracking the number of Irvine residents riding the carousel.

7. ISSUANCE OF SPECIAL TAX BONDS SERIES A AND SERIES B FOR COMMUNITY FACILITIES DISTRICT NO. 2004-1 (CENTRAL PARK)

Valaya Chitchakkol, Finance Administrator, presented the item and answered questions. Tom Johnsen, Principal, Fieldman, Rolapp & Associates, and Donna Kelly, Vice President of Asset Management, Lennar, were also present and answered questions.

Commission discussion included: interest rate estimate; duration of the bonds; number of affordable housing units; refunding or paying off early; and the levies on developer owned properties in anticipation of the bond issue.

RECOMMENDED ACTION: Moved by Vice Chair Stein, seconded by Commissioner Dressler, and unanimously carried to:

Recommend that the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2004-1 (CENTRAL PARK) OF THE CITY OF IRVINE, CALIFORNIA, AUTHORIZING THE ISSUANCE OF ITS 2015 SPECIAL TAX BONDS SERIES A AND SERIES B IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TWENTY-TWO MILLION DOLLARS (\$22,000,000) AND APPROVING CERTAIN DOCUMENTS AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

7:27 RECESS

Chair Bartlett recessed the meeting at 7:27 p.m.

7:42 RECONVENE

Chair Bartlett reconvened the meeting at 7:42 p.m.

4. COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2015-16 PROPOSED FEE CHANGES FOR PROGRAMS AND ACTIVITIES

Kim Mahon, Management Analyst II, introduced the Community Services 2015-16 Proposed Fee Changes for Programs and Activities and answered questions. Mike Cribbin, Senior Management Analyst, and Ken Brown, Director of Administrative Services were also present and answered questions.

Commission discussion and direction included: fees for residents versus non-residents; percentage of City supported activity participants that are non-resident; Great Park fee structure for balloon and carousel established by resolution; budgeting for a 5-year cost

structure study; increases in equipment rental fees at facilities; and implementing the Class system at the Great Park Visitor Center.

RECOMMENDED ACTION: Moved by Commissioner Dressler, seconded by Chair Bartlett, and unanimously carried to:

Recommend City Council Adopt Resolution No. 15-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE SETTING FEES FOR VARIOUS COMMUNITY SERVICES DEPARTMENT ACTIVITIES FOR FISCAL YEAR 2015-16.

5. FISCAL YEAR 2015-16 BUDGET (CONTINUED)

-PUBLIC WORKS PRESENTATION

Manuel Gomez, Director of Public Works introduced the Public Works Budget for 2015-16. Jay Ponce, Senior Management Analyst, Dennis Chiotti, Landscape Maintenance Superintendent, Mike Apodaca, Manager of Public Services, Ken Brown, Director of Administrative Services, and Teri Washle, Interim Manager of Fiscal Services were also present and answered questions.

Commission discussion included: square footage charge of the Civic Center Maintenance & Operations per department; progress of the study of facilities greater than 30 years of age and consideration of the next step for infrastructure under 30 years of age; impact of drought on landscape maintenance and maintenance cost increases per acre; water efficiency measures at the Civic Center; the Civic Center maintenance fund; budget for landscape and facility maintenance in comparison to one-time development costs at the Great Park; accounting and budgeting for fleet services; implementation of an arterial road resurfacing budget; deferred projects during the economic downturn; impact of Living Wage Ordinance on maintenance services; consideration of solar lighting for cost-savings; LED Streetlight pilot program; and the athletic field lighting policy.

-CAPITAL IMPROVEMENT PROJECTS PRESENTATION

Kalesha Kennedy, Budget Officer, presented the Capital Improvement Program Budget for 2015-16. Katie Berg-Curtis, Project Development Administrator, Dennis Chiotti, Landscape Maintenance Superintendent, Christina Templeton, Manager of Facilities Maintenance & Rehabilitation, and Ken Brown, Director of Administrative Services were also present and answered questions.

Commission discussion included: the five year project plan; Council Chambers lighting project; sidewalk replacement project due to root intrusion; return on investment for energy efficient projects; and the funding source estimated timeline for completion of the Turtle Rock nature center and park upgrade project.

6. FISCAL YEAR 2015-16 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT

Valaya Chitchakkol, Finance Administrator, presented the item and answered questions. Mark Risco, District Engineer, Wildan Financial Services, and Jay Ponce, Senior Management Analyst, were also present and answered questions.

Commission discussion included: historical increase of the special assessment; City responsibility for electricity and Edison’s responsibility for maintaining street light pole; and decision making when one entity is responsible for maintenance and another entity pays electricity costs.

RECOMMENDED ACTION: Moved by Vice Chair Stein, seconded by Chair Bartlett, carried to:

Recommend that the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS, APPROVING THE ENGINEER’S ANNUAL LEVY REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IRVINE LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT, FISCAL YEAR 2015-16

As amended: Recommend the City Council adopt the Landscape, Lighting and Park Maintenance Assessment for Fiscal Year 2015-16 without the 0.51 percent consumer price index (CPI) increase.

The motion carried as follows:

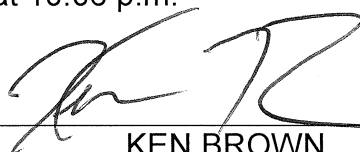
AYES: 4 COMMISSIONERS: Bartlett, Montgomery, Reyno, and Stein
NOES: 1 COMMISSIONERS: Dressler

ADJOURNMENT

By consensus, Chair Bartlett adjourned the meeting at 10:06 p.m.



ALLAN BARTLETT
CHAIR



KEN BROWN
DIRECTOR OF ADMINISTRATIVE
SERVICES



MELINDA NEUMANN
RECORDING SECRETARY

5.18.15

DATE APPROVED