



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 8, 2015

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, June 8, 2015 at 8:32 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

CLERK:
VICE PRESIDENT:
PRESIDENT:

IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARDMEMBER:
BOARDMEMBER:

RUTH ANDERSON
LYNN SCHOTT

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were none.

ANNOUNCEMENTS

There were none.

PRESENTATIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

ACTION: Moved by Clerk Glasky, seconded by Vice President Battenfield and carried unanimously to approve Consent Calendar Items 1 through 12, with the exception of Item 11 which was removed for separate discussion.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes: 0

Absent: 2 Anderson, Schott

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the regular meeting of May 11, 2015.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$40,291.03 to Child Development Centers, Inc. for child care development services for April 1-30, 2015.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$11,244.33 for ICF scholarships during the month of April 2015.

- \$6,948.75 to Rainbow Rising
- \$ 295.00 to Kids Stuff
- \$2,790.58 to Koala Klub
- \$ 967.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 242.50 to Dolphin Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$53,520.63 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2015.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$28,743.42 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$13,936.26 to the City of Irvine for Program Administration and Grant Administration for the month of April 2015.

- \$13,032.46 for Program Administration
- \$ 903.80 for Grant Administration

6. WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$9,826.37 for ICCP Rehab and Repair charges and Work Order charge backs for the 3rd Quarter of Fiscal Year 2014-15.

7. WARRANT REQUEST – PURCHASE OF IUSD PORTABLE BUILDINGS

ACTION: Approved payment of \$313,505.28 to IUSD for the purchase of two portable buildings at Portola Springs Elementary school.

8. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$7,087.40 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$30,194.25 01-005-712-00-8689
- \$ 0 01-005-712-00-8699

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$45,531.00 01-005-50100-8290
- \$23,290.00 01-005-50100-8290
- \$78,762.00 01-005-50100-8590

11. ICCP FY 2014-15 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

Discussion included: purpose of the self-evaluation; feedback received from the state and if recommendations for improvement were made.

ACTION: Moved by Vice President Battenfield, seconded by Clerk Glasky and carried unanimously to receive and file the report.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes: 0

Absent: 2 Anderson, Schott

12. ICCP PROPOSED GOALS FOR FY 2015-16

ACTION: Approved ICCP proposed goals for FY 2015-16.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2015-16

IUSD Assistant Superintendent/CFO Fogarty presented the item and responded to Board inquiries.

Discussion included; removal of portable purchase at Heritage Fields site due to permanent structure being built for child care.

ACTION: Moved by Clerk Glasky, seconded by Vice President Battenfield and carried unanimously to approve ICCP Budget for FY 2015-16.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes: 0

Absent: 2 Anderson, Schott

2. ICCP FACILITY REPAIR AND REHAB PLAN FOR FY 2015-16

Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: allowable staff-approved activities for threshold of \$10,000 or below; determination of budget for rehabilitation/repair needs; planning of project timelines to coincide with approval date deadlines.

ACTION: Moved by Vice President Battenfield, seconded by Clerk Glasky and carried unanimously to approve the Plan to spend \$121,000.00 of the budgeted \$150,000.00 and staff directed to return to the Board for approval of allocating the remaining unallocated \$29,000.00 for any amount above \$10,000.00, per site per project, unless the project is a health and safety issue.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes: 0

Absent: 2 Anderson, Schott

0REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

Discussion included: budgeted funds for purchase of portables will be spent this year; adjustments have been made for additional expenses for insurance coverage due to increase in number of sites.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

Discussion included: differences, if any, between school-year versus summer application renewals for child care scholarships; do scholarships cover increase in cost for summer care.

At this time, Boardmember comments were made as follows:

- Clerk Glasky commended Sharon Wellikson and all the volunteers of the Irvine Junior Games on a successful and well-run event. The consistent support of returning volunteers is greatly appreciated.
- Vice President Battenfield commended Sharon Wellikson and all the volunteers of the Irvine Junior Games on a successful and well-run event, and congratulated Woodbury Elementary School on receiving 20 medals at the event.
- President Loughrey commended the many principals who were very visibly involved and participated with their school, which undoubtedly made a positive impact on their respective students. He also mentioned the great contribution made to the community by Junior Games committee members, volunteers and local businesses that support the Junior Games each year.

ADJOURNMENT at 8:50 a.m. on Monday, June 8, 2015.



DARIN LOUGHREY
 President
 Irvine Child Care Project



Athena Martinez
 Recording Secretary

Date 9/14/15