



# MINUTES

## IRVINE CHILD CARE PROJECT REGULAR MEETING

September 14, 2015

Conference Room L102  
One Civic Center Plaza  
Irvine, California

### CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, September 14, 2015 at 8:32 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

### ROLL CALL

BOARDMEMBER:  
CLERK:  
VICE PRESIDENT:  
PRESIDENT:

LYNN SCHOTT\*  
IRA GLASKY  
ALAN BATTENFIELD  
DARIN LOUGHREY

*\* arrived at 8:34 a.m.*

### ABSENT

BOARDMEMBER:

RUTH ANDERSON

### PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

### INTRODUCTIONS

There were none.

### ANNOUNCEMENTS

Sharon Wellikson of the Irvine Children's Fund announced the Irvine Junior Games will be held on May 15, 2016.

### PRESENTATIONS

There were none.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were none.

## **PUBLIC COMMENTS**

There were none.

## **CONSENT CALENDAR**

**ACTION: Moved by Vice President Battenfield, seconded by Clerk Glasky and carried unanimously by those members present to approve Consent Calendar Items 1 through 15.**

### **1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES**

**ACTION:** Approved minutes of the regular meeting of June 8, 2015.

### **2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS**

**ACTION:** Approved payment of \$56,477.12 to Child Development Centers, Inc. for child care development services for July 1-31, 2015.

### **3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS**

**ACTION:** Approved payments for warrants totaling the amount of \$9,587.60 for ICF scholarships during the month of July 2015.

- \$7,363.10 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$ 0.00 to Koala Klub
- \$ 952.00 to Child Development Centers, Inc.
- \$ 800.00 to Creekers Club
- \$ 472.50 to Dolphin Club

### **4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:** Approved payment of \$56,077.29 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2015.

- \$ 6,250.00 for Facilities & Financial Support
- \$ 7,262.79 for Utilities
- \$31,300.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase

5. **WARRANT REQUEST – CITY OF IRVINE**

**ACTION:** Approved payment of \$16,858.76 to the City of Irvine for Program Administration and Grant Administration for the month of July 2015.

- \$16, 042.16 for Program Administration
- \$ 816.60 for Grant Administration

6. **WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS**

**ACTION:** Approved payment of \$14,521.51 for ICCP Rehab and Repair charges, Work Order charge backs and Building Improvement charges for the 4th Quarter of Fiscal Year 2014-15.

- \$ 5,587.60 for Rehab and Repair charges
- \$ 8,248.64 for Work Order charge backs
- \$ 685.27 for Building Improvement charges

7. **ICCP PAYMENTS FOR JULY 2015**

**ACTION:** Reviewed and approved July 2015 payments attached.

8. **ICCP PAYMENTS FOR AUGUST 2015**

**ACTION:** Reviewed and approved August 2015 payments attached.

9. **ICCP EXPENSES PAID BY IUSD**

**ACTION:** Reviewed and accepted attached invoices in the total amount of \$27,129.22 paid or accrued by IUSD on behalf of ICCP.

10. **DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF**

**ACTION:** Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$32,079.66                      01-005-712-00-8689

11. **DEPOSIT OF STATE GRANT APPORTIONMENT**

**ACTION:** Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$36,897.00                      01-005-50100-8290
- \$20,298.00                      01-005-50100-8290
- \$67,782.00                      01-005-50100-8590

**12. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2015-16**

**ACTION:** Received and filed.

**13. SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING**

**ACTION:** Received and filed.

**14. ICF SCHOLARSHIP FUNDING ALLOCATION TO ICCP FOR FY 2015-16**

**ACTION:** Accepted an ICF allocation of \$120,000 for child care scholarships for FY 2015-16.

**15. ICCP PROPOSED FULL TIME POSITION FOR FY 2016-17**

**ACTION:** Approved funding an additional full time Program Assistant for ICCP beginning in FY 2016-17 and going forward.

**BOARD BUSINESS**

There was none.

**REPORTS**

**1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY**

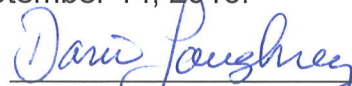
Report included in packet was reviewed.

**2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

Report included in packet was reviewed.

Discussion included: Portola Springs enrollment status and options for those on the waitlist; opportunities to support Irvine Children’s Fund; additional school and child care sites in development.

**ADJOURNMENT** at 8:46 a.m. on Monday, September 14, 2015.

  
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**DARIN LOUGHREY**, President  
Irvine Child Care Project

Date 1/13/16

  
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Athena Martinez  
Recording Secretary