



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 11, 2016

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, January 11, 2016 at 8:31 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

LYNN SCHOTT
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY

ABSENT

BOARDMEMBER:

RUTH ANDERSON

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were none.

ANNOUNCEMENTS

Sharon Wellikson of the Irvine Children's Fund (ICF) announced the Irvine Junior Games will be held on May 15, 2016. Registration for student athletes opened on January 8, 2016. ICF has approved a \$1,000 grant per site for all 24 ICCP sites to be used toward the purchase of program supplies, activities or equipment to enhance each child care program.

PRESENTATIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Vice President Battenfield and carried unanimously by those members present to approve Consent Calendar items 1 through 10.

Ayes:	4	Battenfield, Glasky, Loughrey, Schott
Noes:	0	
Absent:	1	Anderson

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

- 1) Approved minutes of the Irvine Child Care Project regular meeting of September 14, 2015.
- 2) Approved minutes of the Irvine Child Care Project regular meeting of November 9, 2015.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS

ACTION: Approved payment of \$34,394.66 to Child Development Centers, Inc. for child care development services for November 1-30, 2015.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,515.75 for ICF scholarships during the month of November 2015.

- \$6,643.00 to Rainbow Rising
- \$ 947.75 to Kids Stuff

- \$2,110.00 to Koala Klub
- \$ 615.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 200.00 to Dolphin Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$56,077.29 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2015.

- \$31,300.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$15,065.99 to the City of Irvine for Program Administration and Grant Administration for the month of November 2015.

- \$14,249.39 for Program Administration
- \$ 816.60 for Grant Administration

6. ICCP PAYMENTS FOR DECEMBER 2015

ACTION: Reviewed and approved attached December 2015 payments.

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$71,376.66 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate accounts as follows:

- \$2,286.25 01-005-712-00-8689
- \$8,090.75 01-005-712-00-8699

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$24,652.00 01-005-50100-8290
- \$13,563.00 01-005-50100-8290
- \$45,278.00 01-005-50100-8590

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: PARC recommended and the Board approved lease renewal for Alderwood Rainbow Rising, Culverdale Koala Klub, Deerfield Child Development Center, Greentree Rainbow Rising, Northwood Rainbow Rising and University Park Child Development Center.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT FY 2014-15 FINANCIAL YEAR-END AUDIT

ACTION: Received and Filed.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

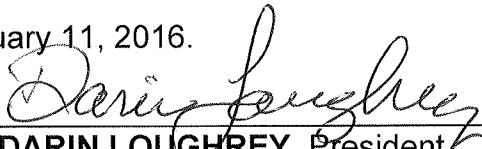
Discussion included: Year-to-date revenue figures are at 58% and expense figures are below 50% indicating that the budget is on schedule and expenditures will not exceed revenues, insurance is over budget this year due to adding a new site and increase in fair market value of existing buildings.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

Discussion included: Beacon Park K-8 provider selection process, lease for the Beacon Park permanent building, Program Assessment Review Committee (PARC) site visit updates.

ADJOURNMENT at 8:47 a.m. on Monday, January 11, 2016.



DARIN LOUGHREY, President
 Irvine Child Care Project



Barbara Belfield
 Recording Secretary

Date 3/16/16