

**MINUTES
FINANCE COMMISSION
REGULAR MEETING
May 16, 2016**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:36 p.m.

ROLL CALL

PRESENT: 5	Commissioner	Koh
	Commissioner:	Montgomery*
	Commissioner:	Reyno*
	Vice Chair:	Bartlett
	Chair:	Dressler

*Commissioner Reyno arrived at 6:25 p.m.

*Commissioner Montgomery arrived at 6:54 p.m.

PLEDGE OF ALLEGIANCE

Chair Dressler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

ACTION: Moved by Vice Chair Bartlett, seconded by Commissioner Koh, and unanimously carried by those members present to approve Consent Calendar Item 1. Item 2 was removed for separate discussion.

1. MINUTES

ACTION:

Approved the minutes of an adjourned regular meeting of the Finance Commission held on May 9, 2016.

2. EXTENSION OF INFORMATION SERVICES AGREEMENT

This item was removed for separate discussion at the request of Chair Dressler.

Grace Leung, Director of Administrative Services, answered questions.

Commission discussion included: confirmation there is no increase in fees for the extension.

Action: Moved by Chair Dressler, seconded by Vice Chair Bartlett, and unanimously carried by those members present to:

Recommend the City Council approve the Eighth Amendment to the Information Services Agreement with ACS Enterprise Solutions, LLC, a Delaware limited liability company and wholly owned subsidiary of the Xerox Corporation (ACS), extending the current term from June 30, 2016 to October 31, 2016.

COMMISSION BUSINESS

3. FISCAL YEAR 2016-17 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT

Kristin Griffith, Manager of Fiscal Services, presented the item and answered questions. Grace Leung, Director of Administrative Services, and Jay Ponce, Senior Management Analyst, were also present and answered questions.

Commission discussion included: where does funding for the Landscape, Lighting and Park Maintenance Assessment (LLPMA) come from; opportunities to replace lights with energy-saving LED bulbs; responsibility of energy costs; approximate value of levy per household; the financial impact to the budget if not approved; and alternatives of not increasing consumer price index (CPI).

RECOMMENDED ACTION: Moved by Vice Chair Bartlett, seconded by Chair Dressler, and unanimously carried by those members present to:

Recommend that the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS, APPROVING THE ENGINEER’S ANNUAL LEVY REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IRVINE LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT, FISCAL YEAR 2016-17

As amended: Recommend the City Council adopt the Landscape, Lighting and Park Maintenance Assessment for Fiscal Year 20156-17 without the 1.6965 percent CPI increase.

4. FISCAL YEAR 2016-17 BUDGET

ORANGE COUNTY GREAT PARK PRESENTATION

Eric Tolles, Assistant City Manager, Great Park, presented the Orange County Great Park Budget for 2016-17 and answered questions.

Commission discussion included: the expectation that the operations budget will increase when the City takes over maintenance and additional facilities are added; proposed uses of the RDA settlement agreement payments at the Great Park; timing for the development and potential amenities of the Cultural Terrace, including considering public outreach; the City’s rights to retail or public/private partnerships; consideration of a fire headquarters on civic use property; and surveillance, security and safety, and including Public Safety in the park design planning.

ADMINISTRATIVE SERVICES PRESENTATION

Grace Leung, Director of Administrative Services, introduced the Administrative Services Budget for 2016-17 and answered questions. Amy Roblyer, Senior Management Analyst, presented the Administrative Services budget detail for 2016-17 and answered questions. Rick Keyes, Interim Information Technology Officer, Jimmee Medina, Manager of Human Resources, and Kristin Griffith, Manager of Fiscal Services, also answered questions.

Commission discussion included: the confidence level of compensated absences funding; a history of 800MHz spending compared to the current budgeted amount and the suggestion to consider requesting Orange County Fire Authority funding for the 800MHz radio system; OpenGov usage and average number of views per month; the frequency of labor negotiations and who participates; consideration of paid time off (PTO) instead of vacation and sick leave; internal controls for payment processing; satisfaction with the website upgrade; response time to requests for public information;

who participates in CalPERS activities; utilizing exit interviews; and an overview of current and planned uses for performance management software.

5. STRATEGIC TECHNOLOGY PLAN

Rick Keyes, Interim Information Technology Officer, presented the Strategic Technology Plan and answered questions. Grace Leung, Director of Administrative Services, was also present and answered questions.

Commission discussion included: the cost of the 800MHz Public Safety radio system upgrade; an explanation of the potential Google Fiber project; an overview of the outsourced IT staffing and how it compares to other cities; and identifying projects that could be eliminated if spending was capped at a lower threshold.

By consensus, the Finance Commission deferred further discussion on the Strategic Technology Plan to its meeting of May 23, 2016.

6. FISCAL YEAR 2016-17 BUDGET DELIBERATIONS AND RECOMMENDATIONS BY THE FINANCE COMMISSION

Commissioner Dressler passed out a preliminary list of budget recommendations and briefly reviewed with the Commission for consideration in advance of the next meeting.

Commission discussion included: potentially re-evaluating the current process of providing an annual update on the progress of the pension pay down plan; concern over the relationship between the rate of growth and forecasting assumptions; Irvine Chamber of Commerce advertising; considering sponsorship opportunities for sports tournaments; and education funding levels.

ADJOURNMENT

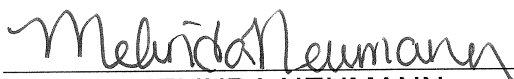
By consensus, Chair Dressler adjourned the meeting at 8:26 p.m.



DON DRESSLER
CHAIR



GRACE K. LEUNG
DIRECTOR OF ADMINISTRATIVE
SERVICES



MELINDA NEUMANN
RECORDING SECRETARY

5/23/2016

DATE APPROVED