



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 13, 2016

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, June 13, 2016 at 8:34 a.m. in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

BOARDMEMBER:
BOARDMEMBER:
CLERK:
PRESIDENT:

RUTH ANDERSON
LYNN SCHOTT
IRA GLASKY
DARIN LOUGHREY

ABSENT:

VICE PRESIDENT:

ALAN BATTENFIELD

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

City of Irvine Community Services Supervisor Traci Stubbler introduced Lisa Rudloff as the new Community Services Deputy Director.

Irvine Unified School District Assistant Superintendent and Chief Financial Officer John Fogarty introduced Dana Grudem as a Facilities Planning Supervisor for the Irvine Unified School District.

ANNOUNCEMENTS

There were none.

PRESENTATIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Boardmember Anderson and carried unanimously by members present to approve Consent Calendar items 1 through 11.

Ayes: 4 Anderson, Glasky, Loughrey, Schott
Noes: 0
Absent: 1 Battenfield

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of May 9, 2016.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$36,063.21 to Child Development Centers, Inc. for child care development services for April 1-30, 2016.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$11,210.00 for ICF Scholarships during the month of April 2016.

- \$1,111.75 to Child Development Centers, Inc.
- \$ 420.00 to Creekers Club
- \$ 187.50 to Dolphin Club
- \$ 947.50 to Kids Stuff
- \$2,185.00 to Koala Klub
- \$6,358.25 to Rainbow Rising

4. WARRANT REQUESTS – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$842.50 for ICCP Scholarships during the month of April 2016.

- \$ 0 to Child Development Centers, Inc.
- \$ 0 to Creekers Club
- \$ 0 to Dolphin Club

- \$ 0 to Kids Stuff
- \$ 0 to Koala Klub
- \$ 842.50 to Rainbow Rising

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$56,077.29 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2016.

- \$31,300.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$14,865.57 to the City of Irvine for Program Administration and Grant Administration for the month of April 2016.

- \$13,890.62 for Program Administration
- \$ 974.95 for Grant Administration

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted invoices in the total amount of \$28,798.98 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$21,971.01 01-005-712-00-8689
- \$ 0 01-005-712-00-8699

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate accounts as follows:

- \$12,252.00 01-005-50100-8290
- \$ 6,741.00 01-005-50100-8290
- \$25,186.00 01-005-50100-8590

10. ICCP FISCAL YEAR 2015-16 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

ACTION: Received and filed.

11. IRVINE CHILD CARE PROJECT PROPOSED GOALS FOR FY 2016-17

ACTION: Approved ICCP proposed goals for FY 2016-17.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2016-17

IUSD Chief Financial Officer Fogarty presented the staff report and responded to Boardmember inquiries.

Discussion included: expenditure for portable units at Eastwood Village elementary school in 2016-17 and second Portola Springs elementary school in 2018-19.

ACTION: Moved by Boardmember Anderson, seconded by Clerk Glasky and carried unanimously by those present to approve the ICCP Budget for FY 2016-17.

Ayes: 4 Anderson, Glasky, Loughrey, Schott
Noes: 0
Absent: 1 Battenfield

2. MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

IUSD Chief Financial Officer Fogarty presented the staff report and responded to Boardmember inquiries.

Discussion included: benefits of permanent structure versus portable units; annual term versus multi year term of agreement; impacts to facility maintenance; increase in site space allowing for possible increase in children served; Capital Improvement Plan scheduling and budgeting; insurance responsibility; possible tour of site.

ACTION: Moved by Boardmember Schott, seconded by Clerk Glasky and carried unanimously by those present to authorize Board President Darin Loughrey to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus.

Ayes: 4 Anderson, Glasky, Loughrey, Schott
Noes: 0
Absent: 1 Battenfield

REPORTS

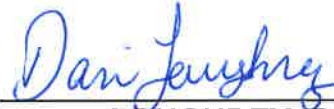
1. FACILITIES AND BUDGET REPORT

IUSD Chief Financial Officer Fogarty reviewed the FY 2015-16 report included in the packet.

2. ICCP ADMINISTRATOR'S REPORT

Supervisor Stubbler reviewed report included in the packet.

ADJOURNMENT at 8:52 a.m. on Monday, June 13, 2016.



DARIN LOUGHREY, President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 9/12/16