



ELIGIBLE FACILITY PERMIT (EFP) QUESTIONNAIRE SUBSTANTIAL CHANGE CRITERIA

Modifications that do not substantially change the physical dimensions of an existing tower or base station (structure, other than a tower, with wireless facilities in existence at the time of application) will be processed via an application for an Eligible Facilities Permit as laid out in Section 2-37.6 of the City's Zoning Code. In order to determine that the proposed modification does not constitute a substantial change, the project must meet the following criteria:

The existing facility is a (choose one):

- Tower within the public right-of-way (including utility or light pole)
- Tower outside the public right-of-way
- Building-mounted facility
- Other: _____

CRITERIA # 1

- For towers outside of the public right-of-way, the modification does not increase the height of the tower by more than 10%, or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater, OR
- For those towers in the right-of-way and for all base stations, the modification does not increase the height of the tower or base station by more than 10% or 10 feet, whichever is greater.

EXISTING HEIGHT OF FACILITY	
PROPOSED HEIGHT OF FACILITY	

FOR STAFF USE ONLY: Substantial change? YES NO

CRITERIA # 2

- For towers outside of the public right-of-way, the modification does not protrude from the edge of the tower more than 20 feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater;
- For those towers in the right-of-way and for all base stations, the modification does not protrude from the edge of the structure more than six feet.

IF TOWER, EXISTING WIDTH OF TOWER AT LEVEL OF ANTENNA MOUNT	
GREATEST DISTANCE (IN FEET) BETWEEN EXISTING STRUCTURE (TOWER, UTILITY POLE, BUILDING, ETC.) AND PROPOSED ANTENNAS	

FOR STAFF USE ONLY: Substantial change? YES NO

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CRITERIA #3

If the installation includes new equipment cabinets, the modification does not include the installation of more than four equipment cabinets.

NUMBER OF EQUIPMENT CABINETS	
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FOR STAFF USE ONLY: Substantial change? YES NO

CRITERIA #4

For all existing facilities, the modification does not include excavation or equipment installation outside of the current site of the tower or base station.

WILL THERE BE ANY EXCAVATION OR EQUIPMENT INSTALLATION OUTSIDE THE CURRENT SITE?	
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FOR STAFF USE ONLY: Substantial change? YES NO

CRITERIA #5

For all existing facilities, the modification does not defeat the existing concealment elements of the tower or base station as laid out in Sections 3-8-5.2 and 3-8-5.3 of the City's Zoning Code.

PLEASE DESCRIBE ANY EXISTING AND PROPOSED CONCEALMENT ELEMENTS:	
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FOR STAFF USE ONLY: Substantial change? YES NO

CRITERIA #6

For all existing facilities, the modification does not violate any of the conditions of approval (besides modification allowed under criteria #1-4) associated with prior approval(s).

PLEASE DESCRIBE HOW THE MODIFICATION WILL NOT VIOLATE ANY CONDITIONS OF APPROVAL ASSOCIATED WITH THE PRIOR APPROVAL:	
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FOR STAFF USE ONLY: Substantial change? YES NO