



# PROJECT PLANNING CLEARANCE REFERRAL

PROJECT ADDRESS \_\_\_\_\_ PERMIT# \_\_\_\_\_

This project is subject to a clearance prior to occupancy from the project planner, see:

- Item \_\_\_\_\_ on plan sheet \_\_\_\_\_, or
- Item \_\_\_\_\_ on page \_\_\_\_\_ of the Planning Resolution No. \_\_\_\_\_

To obtain the clearance, please coordinate your efforts through the project planner and return this completed form to the building inspector.

PROJECT PLANNER \_\_\_\_\_ PHONE \_\_\_\_\_

REFERRED BY \_\_\_\_\_ DATE \_\_\_\_\_

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## TO BE COMPLETED BY PROJECT PLANNER

DESCRIPTION OF CONDITION

CONDITION CLEARANCE VERIFIED BY \_\_\_\_\_

PRINT PLANNER NAME

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_