



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 12, 2017

Conference Room L102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, June 12, 2017 at 8:36 AM in Conference Room L102 at Irvine City Hall, One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

PRESENT:

CLERK:	IRA GLASKY
VICE PRESIDENT:	ALAN BATTENFIELD
PRESIDENT:	DARIN LOUGHREY

ABSENT:

BOARD MEMBER:	RUTH ANDERSON
BOARD MEMBER:	LYNN SCHOTT

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were none.

ANNOUNCEMENTS

There were none.

PRESENTATIONS

ICCP Administrator Traci Stubbler presented a Special Recognition award to Christy Taylor, Director of Culverdale Koala Klub, for 24 years of dedicated child care service to the Irvine community.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

Moved by Clerk Battenfield, seconded by Vice President Glasky and carried unanimously by members present to approve Consent Calendar items 1 through 12.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes:

Absent: 2 Anderson, Schott

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of May 8, 2017.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$30,676.17 to Child Development Centers, Inc. for child care development services for April 1-30, 2017.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$9,594.90 for ICF Scholarships during the month of April 2017.

- \$3,714.00 to Rainbow Rising
- \$1,282.75 to Kids Stuff
- \$1,697.50 to Koala Klub
- \$2,690.65 to Child Development Centers, Inc.
- \$ 210.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$330.00 for ICCP Scholarships during the month of April 2017.

- \$ 175.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.

- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 155.00 to Kids Stuff

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$59,977.25 to ICCP for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables for the month of April 2017.

- \$35,200.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$20,452.08 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of April 2017.

- \$19,506.15 for Program Administration
- \$ 945.93 for Grant Administration
- \$ 0 for Supplies

7. WARRANT REQUEST – IUSD REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$10,185.59 for ICCP Rehab and Repair charges and Work Order charge backs for January through April 2017.

8. WARRANT REQUEST – IUSD

ACTION: Approved payment of \$340,854.20 to IUSD for the purchase of two portable buildings at Eastwood Elementary School.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$34,829.53 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$16,206.02 01-005-712-00-8689
- \$ 0.00 01-005-712-00-8699

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$25,050.00 01-005-50100-8290
- \$11,505.00 01-005-50100-8290
- \$51,548.00 01-005-50100-8590

12. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION: Authorized Board President Darin Loughrey to sign the Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2017 through June 30, 2018.

BOARD BUSINESS**1. ICCP FISCAL YEAR 2016-17 GENERAL CHILD CARE AND DEVELOPMENT (CTTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION**

ICCP Administrator Stubbler presented the staff report and responded to Board inquiries.

Discussion included: process to track improvements; which providers are held to this self-evaluation standard; roles of ICCP staff.

ACTION: Information received.

2. ICCP PROPOSED GOALS FOR FY 2017-18

ICCP Administrator Stubbler presented the staff report and responded to Board inquiries.

ACTION: Moved by Vice President Glasky, seconded by Clerk Battenfield and carried unanimously by members present to approve ICCP proposed goals for FY 2017-18.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes:

Absent: 2 Anderson, Schott

3. ICCP PROPOSED BUDGET FOR FY 2017-18

IUSD Chief Financial Officer Fogarty presented the staff report and responded to Board inquiries.

Discussion included: calculation of increases to staffing expenditures.

ACTION: Moved by Vice President Glasky, seconded by Clerk Battenfield and carried unanimously by members present to approve the ICCP Budget for FY 2017-18.

Ayes: 3 Battenfield, Glasky, Loughrey

Noes:

Absent: 2 Anderson, Schott

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Current FY 2016-17 report included in packet was reviewed.

Discussion included: FY 2016-17 will end with no deficit; purchases of future portables will be reviewed and cost may be revised for future years.

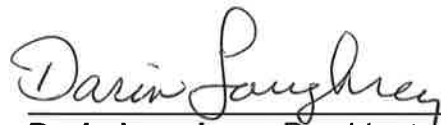
2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

Discussion included: Park adjacent to Eastwood site will open concurrent with school opening of August 24, 2017.

At this time, President Loughrey, on behalf of the Board, thanked Christy Taylor for her years of dedicated service to the children and families of Irvine.

ADJOURNMENT at 8:56 AM on Monday, June 12, 2017.



Darin Loughrey, President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 9/11/17