



AGENDA

IRVINE COMMUNITY ALLIANCE FUND ANNUAL MEETING

**December 7, 2017
4:30 p.m.
Community Services
Conference Room B-203
One Civic Center Plaza
Irvine, California**

Speaker's Card/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. The card is at the table at the entrance to the conference room. Please identify on the card your name, address (optional), and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

The annual meeting of the Irvine Community Alliance Fund will be called to order on December 7, 2017, at 4:30 p.m., in Community Services Conference Room B-203, Irvine Civic Center, One Civic Center Plaza, Irvine, California, by President Donna Theriault.

ROLL CALL

BOARD MEMBER:	LAURIE HOFFMAN
BOARD MEMBER:	PATTY VIDOVICH
BOARD MEMBER:	VACANT
SECRETARY:	MICHAEL DOMINGUEZ
CHIEF FINANCIAL OFFICER:	MIKE CRIBBIN
VICE PRESIDENT:	PATRICIA FIERRO
PRESIDENT:	DONNA THERIAULT

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Alliance Fund agenda



ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during public comments. However, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

BOARD BUSINESS

1. APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND BOARD MINUTES

RECOMMENDED ACTION: Approve minutes of the special meeting of the Irvine Community Alliance Fund board held November 3, 2016.

2. ELECTION OF OFFICERS

RECOMMENDED ACTION: Conduct elections of the Irvine Community Alliance Fund Board of Directors for President, Vice President, Chief Financial Officer, and Secretary.

3. *IRVINE GIVES* WEBSITE UPDATE

RECOMMENDED ACTION: Review and provide input regarding donation activity through the *Irvine Gives* program.

4. CHIEF FINANCIAL OFFICER'S REPORT

RECOMMENDED ACTION:

Receive and file.

ADJOURNMENT

Next Meeting: Irvine Community Alliance Fund Regular Meeting, September 6, 2018 at 4:30 p.m., in Community Services, Second Floor, Conference Room B-203, Irvine Civic Center, One Civic Center Plaza, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 p.m., the Irvine Community Alliance Fund will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 midnight and will continue all other items on which additional time is required until a future Commission meeting. All meetings are scheduled to terminate at 12:00 midnight.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Community Alliance fund liaison and are available for public inspection and copying once the agenda is publicly posted, at least 72 hours prior to a meeting. Staff reports can also be downloaded from the City's website beginning the Monday prior to the scheduled Irvine Community Alliance Fund meeting on Thursday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Community Alliance Fund liaison at (949) 724-6687.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Community Alliance Fund regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Community Alliance Fund. Please provide seven copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Community Alliance Fund Board Members at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Community Alliance Fund liaison at 949-724-6687 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

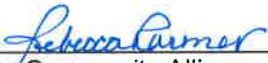
To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Annual meetings of the Irvine Community Alliance Fund are held in accordance with dates selected by the Irvine Community Alliance Fund Board of Directors at 4:30 p.m. unless otherwise noted. Agendas are available at the following locations:

- Community Services Lobby
- Public Safety Lobby
- City's web page at www.ci.irvine.ca.us

I hereby certify that the agenda for the Irvine Community Alliance Fund meeting was posted in accordance with law in the posting book located in the Public Safety Lobby of the Civic Center, One Civic Center Plaza, Irvine, California on December 1, 2017 by 4:30 p.m.



Irvine Community Alliance Fund Liaison

MINUTES

ITEM 1



MINUTES

IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING

November 3, 2016

Community Services
Conference Room B-203
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER

The special meeting of the Irvine Community Alliance Fund was called to order at 4:42 p.m. on November 3, 2016 in Community Services Conference Room B-203, Irvine Civic Center, One Civic Center Plaza, Irvine, California, by President Theriault.

ROLL CALL

PRESENT:	4	PRESIDENT:	DONNA THERIAULT
		BOARD MEMBER:	PATRICIA FIERRO
		CHIEF FINANCIAL OFFICER:	MIKE CRIBBIN
		SECRETARY:	MYA SANDERS
ABSENT:	2	VICE PRESIDENT:	PATTY VIDOVICH
		BOARD MEMBER:	LAURIE HOFFMAN

Also present was Community Services Supervisor Valerie Murray Larenne.

ANNOUNCEMENTS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

BOARD BUSINESS

1. APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND BOARD MINUTES

ACTION: Moved by Secretary Sanders and seconded by Chief Financial Officer Cribbin, to approve the minutes of the special Irvine Community Alliance Fund meeting held on October 22, 2015.

The motion carried as follows:

AYES: 4 Board Members: Theriault, Sanders, Cribbin, Fierro
ABSENTS: 2 Board Members: Vidovich, Hoffman

2. BOARD MEMBERSHIP

President Theriault called for nominations for the offices of President, Vice President, Secretary and Chief Financial Officer. Board bylaws require a minimum of seven members, three of whom must be City of Irvine representatives. The Board unanimously approved the following slate to serve as officers of the Irvine Community Alliance Fund Board for Fiscal Year 2016-17:

President:	Donna Theriault
Vice President:	Patricia Fierro
Chief Financial Officer:	Mike Cribbin
Secretary:	Mya Sanders

Also discussed was the need to fill the vacancy created by the resignation of Bart Mejia. With his departure, there are currently six members on the Board. The Board recommended staff initiate a call for vacancies via email. Existing Board members also agreed to reach out to community members/contacts with relevant experience for potential replacements.

3. IRVINE GIVES WEBSITE UPDATE

Supervisor Murray Larenne provided an update on the City's online donation program, *Irvine Gives*, and donations by category received through the program.

4. CHIEF FINANCIAL OFFICER’S REPORT

Chief Financial Officer Cribbin provided a financial update. Donations for the period July 1, 2015, through June 30, 2016, totaled \$4,188.09. Donations for the period July 1, 2016, through September 30, 2016, totaled \$18,539.35. The Board approved a donation check payable to the City of Irvine in the amount of \$13,500.

DISCUSSION ITEM

BOARD MEETING SCHEDULE

The Board discussed modifying ICAF Bylaws Article VII, Section 5 (c) – Annual Meeting due to scheduling conflicts. President Theriault recommended moving from 30 days after the end of the corporation’s fiscal year to 90 days to allow for greater scheduling flexibility. Motion seconded by Vice President Fierro.

Motion carried as follows:

AYES: 4 Board Members: Theriault, Fierro, Cribbin, Sanders,
ABSENTS: 2 Board Members: Vidovich, Hoffman

ADJOURNMENT

The meeting was adjourned at 5:24 p.m.

DONNA THERIAULT, PRESIDENT

Date Approved: December 7, 2017

MICHAEL DOMINGUEZ, SECRETARY

IRVINE COMMUNITY ALLIANCE
FUND ELECTION OF OFFICERS

ITEM 2



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND BOARD ACTION

MEETING DATE: DECEMBER 7, 2017

TITLE: IRVINE COMMUNITY ALLIANCE FUND ELECTION OF OFFICERS


Secretary

RECOMMENDED ACTION

Conduct elections of the Irvine Community Alliance Fund (ICAF) Board of Directors for President, Vice President, Chief Financial Officer, and Secretary.

EXECUTIVE SUMMARY

ICAF is a nonprofit entity that receives and distributes funds, property and other resources to aid, sponsor, promote, advance and assist in the charitable provision of public parks, recreation and community services in and for the City and greater Irvine area. ICAF is operated by a Board of Directors consisting of community volunteers and City of Irvine staff representatives.

In accordance with ICAF Bylaws, the ICAF Board of Directors shall elect officers annually.

ANALYSIS

In accordance with ICAF Bylaws (Attachment 1), Article VII, Section 5 (c) and Article X, Sections 1 and 2, the ICAF Board of Directors shall elect a President, Vice President, Chief Financial Officer, and Secretary to serve a term of one year.

ICAF follows Robert's Rules of Order in the nomination and election of officers.

ALTERNATIVES CONSIDERED

The ICAF Board of Directors may delay elections to a future meeting.

FINANCIAL IMPACT

There is no financial impact to the ICAF Board of Directors conducting its election of officers.

REPORT PREPARED BY Michael Dominguez, ICAF Secretary

IRVINE GIVES WEBSITE UPDATE

ITEM 3



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND BOARD ACTION

MEETING DATE: DECEMBER 7, 2017

TITLE: IRVINE GIVES WEBSITE UPDATE


Secretary

RECOMMENDED ACTION

Receive and file.

EXECUTIVE SUMMARY

The Irvine Community Alliance Fund (ICAF) Board of Directors' annually review donation activity in the City of Irvine through the *Irvine Gives* program.

ANALYSIS

Irvine Gives is a web-based philanthropic resource established in 2012, for the purpose of enabling interested parties to obtain information about charitable resources and opportunities in the community and donate via a secure online platform to City programs and services.

City staff provides an annual update (Attachments 1, 2 and 3) to the ICAF Board of Directors about donations through *Irvine Gives* to share information regarding charitable activity in the City.

ALTERNATIVES CONSIDERED

Not applicable.

FINANCIAL IMPACT

This report is submitted as an information update, detailing donations made to the City of Irvine through the *Irvine Gives* website and has no direct financial impact on ICAF.

REPORT PREPARED BY Michael Dominguez, ICAF Secretary

ATTACHMENTS:

1. *Irvine Gives* 2016 – Donation Summary
2. *Irvine Gives* 2016 – Donation Summary by Subcategory
3. *Irvine Gives* Donation Summary

**IRVINE GIVES
2016 - Donation Summary**

DONATIONS

IACC	1134639201-3494	\$	25,160.00
IACC - Calendar	1134639216-3498	\$	285.00
IACC - Fundraiser	1134639219-3494	\$	3,181.15
CYF	0132734299-3494	\$	1,200.00
Seniors	0134434999-3494	\$	650.00
General	0130100399-3494	\$	100.00
TOTAL:		\$	30,576.15

FEES

IACC	1134639201-4310	\$	(736.03)
IACC - Calendar	1134639216-4310	\$	(12.52)
IACC - Fundraiser	1134639219-4310	\$	(89.96)
CYF	0132734299-4310	\$	(16.22)
Seniors	0134434999-4310	\$	(18.11)
General	0130100399-4310	\$	(3.18)
TOTAL:		\$	(876.02)

TOTALS:

IACC - Donations	\$	28,626.15	94%
IACC - Fees	\$	(838.51)	
	\$	27,787.64	
CYF - Donations	\$	1,200.00	4%
CYF - Fees	\$	(16.22)	
	\$	1,183.78	
Seniors	\$	650.00	2%
Seniors - Fees	\$	(18.11)	
	\$	631.89	
General	\$	100.00	0%
General - Fees	\$	(3.18)	
	\$	96.82	
Grand Total Donations:	\$	30,576.15	100%
Grand Total Fees:	\$	(876.02)	
Net Proceeds:	\$	29,700.13	

IRVINE GIVES
2016 - Donation Summary
by Subcategory

<u>DONATIONS</u>	TOTAL	%
IACC		
3rd Chance for Pets	\$ 3,155.00	11%
Enhanced Care	\$ 2,000.00	7%
Extended Care	\$ -	0%
Calendar	\$ 285.00	1%
Fundraiser	\$ 3,181.15	11%
Greatest Need	\$ 16,255.00	57%
In Honor Of	\$ 2,285.00	8%
In Memory Of	\$ 1,465.00	<u>5%</u>
TOTAL:	\$ 28,626.15	100%
Seniors		
Meals-On-Wheels	\$ 350.00	54%
Outreach (Keen)	\$ -	0%
Greatest Need	\$ 300.00	<u>46%</u>
TOTAL:	\$ 650.00	100%
Children, Youth & Families	\$ 1,200.00	100%
General	\$ 100.00	100%
TOTAL:	\$ 30,576.15	

**IRVINE GIVES
Donation Summary**

<u>DONATIONS</u>		<u>2012 (partial)</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
IACC	1134639201-3494	\$ 8,651.00	\$ 35,261.20	\$ 27,713.20	\$ 25,784.82	\$ 25,160.00	\$ 20,653.23
IACC - Calendar	1134639216-3498	\$ -	\$ -	\$ -	\$ -	\$ 285.00	\$ 125.00
IACC - Fundraiser	1134639219-3494	\$ -	\$ -	\$ -	\$ -	\$ 3,181.15	\$ -
CYF	0132734299-3494	\$ -	\$ 20.00	\$ -	\$ 20.00	\$ 1,200.00	\$ -
Environmental Programs	0131127599-3494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.00
Seniors	0134434999-3494	\$ 1,460.00	\$ 4,021.67	\$ 1,520.00	\$ 800.00	\$ 650.00	\$ 1,150.00
General	0130100399-3494	\$ 50.00	\$ 360.00	\$ 1,172.00	\$ 500.00	\$ 100.00	\$ 60.00
TOTAL:		\$ 10,161.00	\$ 39,662.87	\$ 30,405.20	\$ 27,104.82	\$ 30,576.15	\$ 22,008.23
<u>FEES</u>							
IACC	1134639201-4310	\$ (265.57)	\$ (874.48)	\$ (779.64)	\$ (790.45)	\$ (736.03)	\$ (621.47)
IACC - Calendar	1134639216-4310	\$ -	\$ -	\$ -	\$ -	\$ (12.52)	\$ (5.79)
IACC - Fundraiser	1134639219-4310	\$ -	\$ -	\$ -	\$ -	\$ (89.96)	\$ -
CYF	0132734299-4310	\$ -	\$ (0.60)	\$ -	\$ (0.79)	\$ (16.22)	\$ -
Environmental Programs	0131127599-4310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.79)
Seniors	0134434999-4310	\$ (34.74)	\$ (117.29)	\$ (39.16)	\$ (21.74)	\$ (18.11)	\$ (31.62)
General	0130100399-4310	\$ (1.56)	\$ (11.22)	\$ (34.84)	\$ (13.16)	\$ (3.18)	\$ (2.12)
TOTAL:		\$ (301.87)	\$ (1,003.58)	\$ (853.64)	\$ (826.14)	\$ (876.02)	\$ (661.78)
TOTALS:							
IACC - Donations		\$ 8,651.00	\$ 35,261.20	\$ 27,713.20	\$ 25,784.82	\$ 28,626.15	\$ 20,778.23
IACC - Fees		\$ (265.57)	\$ (874.48)	\$ (779.64)	\$ (790.45)	\$ (838.51)	\$ (627.25)
		\$ 8,385.43	\$ 34,386.72	\$ 26,933.56	\$ 24,994.37	\$ 27,787.64	\$ 20,150.98
CYF - Donations		\$ -	\$ 20.00	\$ -	\$ 20.00	\$ 1,200.00	\$ -
CYF - Fees		\$ -	\$ (0.60)	\$ -	\$ (0.79)	\$ (16.22)	\$ -
		\$ -	\$ 19.40	\$ -	\$ 19.21	\$ 1,183.78	\$ -
EP - Donations		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.00
EP - Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.79)
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.21
Seniors		\$ 1,460.00	\$ 4,021.67	\$ 1,520.00	\$ 800.00	\$ 650.00	\$ 1,150.00
Seniors - Fees		\$ (34.74)	\$ (117.29)	\$ (39.16)	\$ (21.74)	\$ (18.11)	\$ (31.62)
		\$ 1,425.26	\$ 3,904.38	\$ 1,480.84	\$ 778.26	\$ 631.89	\$ 1,118.38
General		\$ 50.00	\$ 360.00	\$ 1,172.00	\$ 500.00	\$ 100.00	\$ 60.00
General - Fees		\$ (1.56)	\$ (11.22)	\$ (34.84)	\$ (13.16)	\$ (3.18)	\$ (2.12)
		\$ 48.44	\$ 348.78	\$ 1,137.16	\$ 486.84	\$ 96.82	\$ 57.88
Grand Total Donations:		\$ 10,161.00	\$ 39,662.87	\$ 30,405.20	\$ 27,104.82	\$ 30,576.15	\$ 22,008.23
Grand Total Fees:		\$ (301.87)	\$ (1,003.58)	\$ (853.64)	\$ (826.14)	\$ (876.02)	\$ (661.78)
Net Proceeds:		\$ 9,859.13	\$ 38,659.29	\$ 29,551.56	\$ 26,278.68	\$ 29,700.13	\$ 21,346.45

CHIEF FINANCIAL OFFICER'S REPORT

ITEM 4



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND BOARD ACTION

MEETING DATE: DECEMBER 7, 2017

TITLE: IRVINE COMMUNITY ALLIANCE FUND CHIEF FINANCIAL OFFICER'S REPORT

Chief Financial Officer

RECOMMENDED ACTION:

Receive and File

EXECUTIVE SUMMARY

Irvine Community Alliance Fund (ICAF) is a nonprofit entity that receives and distributes funds, property and other resources to aid, sponsor, promote, advance and assist in the charitable provision of public parks, recreation and community services in and for the City and greater Irvine area. ICAF is operated by a Board of Directors consisting of community volunteers and City of Irvine staff representatives.

In accordance with ICAF Bylaws, the Chief Financial Officer of the organization is responsible for records of accounts and preparing the Annual Report regarding the financial condition of the organization.

ANALYSIS

In accordance with ICAF Bylaws, Article X, Section 7 (e), the Chief Financial Officer of the organization is responsible for keeping and maintaining adequate and correct books and records of accounts. ICAF Bylaws, Article XII, Section 3, specifies the requirements pertaining to the organization's Annual Report.

At the annual meeting, the Chief Financial Officer presents a summary report on the financial condition of the organization for the fiscal year 2016-17 with prior year comparison information for fiscal year 2015-16 (Attachments 1 and 2).

FINANCIAL IMPACT

The Statement of Contributions and Expenses report for FY 2015-16 and 2016-17 (Attachments 1 and 2), shows an increase in contributions from \$4,188.09 to \$26,142.71. The contributions increase of \$21,954.62 is primarily due to contribution from Kia Motors for the Irvine Global Village Festival (\$13,500) and contributions from Fidelity Charitable (\$8,500) for the Irvine Animal Care Center. The expenditures increase from FY 2015-16

Irvine Community Alliance Fund Chief Financial Officer's Report

December 7, 2017

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to 2016-17 is primarily due to the Fidelity Charitable increase as the Kia Motors contribution for the FY2015-16 Irvine Global Village Festival was deposited in FY 2014-15 and expended in FY 2015-16.

REPORT PREPARED BY Michael Cribbin, ICAF Chief Financial Officer

ATTACHMENTS:

1. Statement of Contributions and Expenses
2. Detail Deposits and Checks

Irvine Community Alliance Fund
Statement of Contributions and Expenses
For Two Fiscal Years July 2015 through June 2017

FUND SUMMARY	FYE 06/30/17	FYE 06/30/16	VARIANCE
Beginning Balance	\$ 8,557.19	\$ 21,896.60	
Contributions	26,142.71	4,188.09	21,954.62
Expenses	26,176.84	17,527.50	8,649.34
Ending Balance	8,523.06	8,557.19	

CONTRIBUTIONS	FYE 06/30/17	FYE 06/30/16	VARIANCE
Irvine Animal Care	12,592.71	4,188.09	8,404.62
Keen Center	-	-	
Multicultural	-	-	
OCGP	-	-	
Irvine Global Village	13,500.00	-	13,500.00
Senior Services	50.00	-	50.00
Total	26,142.71	4,188.09	21,954.62

EXPENSES	FYE 06/30/17	FYE 06/30/16	VARIANCE
Irvine Animal Care	12,626.84	4,027.50	8,599.34
Keen Center	-	-	
Multicultural	-	-	
OCGP	-	-	
Irvine Global Village	13,500.00	13,500.00	-
Senior Services	50.00	-	50.00
Total	\$ 26,176.84	\$ 17,527.50	\$ 8,649.34

**Irvine Community Alliance Fund
Detail Deposits and Checks
July 2016 through June 2017**

Beginning balance as of 07/01/2016	8,557.19
Total credits	26,142.71
Total debits	(26,176.84)
Ending balance as of 06/30/2017	8,523.06

Date	Description	Credit	Debit	Running Bal
07/01/16	Beginning balance			8,557.19
07/18/16	Deposit	1,000.00		9,557.19
07/20/16	Deposit	1,250.00		10,807.19
07/22/16	Deposit	13,500.00		24,307.19
07/26/16	Check 350		2,304.13	22,003.06
08/02/16	Deposit	250.00		22,253.06
08/04/16	Deposit	105.97		22,359.03
08/09/16	Deposit	1,000.00		23,359.03
08/15/16	Deposit	53.94		23,412.97
08/22/16	Deposit	250.00		23,662.97
08/30/16	Deposit	54.14		23,717.11
08/18/16	Check 352		1,355.97	22,361.14
08/30/16	Check 353		303.94	22,057.20
09/28/16	Deposit	1,075.30		23,132.50
10/14/16	Deposit	1,000.00		24,132.50
11/04/16	Deposit	50.00		24,182.50
11/07/16	Deposit	1,000.00		25,182.50
11/07/16	Deposit	8.15		25,190.65
11/17/16	Deposit	200.00		25,390.65
11/18/16	Deposit	2.21		25,392.86
11/28/16	Deposit	150.87		25,543.73
11/04/16	Check 354		2,129.44	23,414.29
11/07/16	Check 351		13,500.00	9,914.29
11/14/16	Check 355		50.00	9,864.29
12/07/16	Deposit	50.00		9,914.29
12/12/16	Deposit	1,000.00		10,914.29
12/19/16	Deposit	100.00		11,014.29
12/27/16	Deposit	166.50		11,180.79
12/29/16	Deposit	100.00		11,280.79
12/08/16	Check 356		1,361.23	9,919.56
01/10/17	Deposit	55.03		9,974.59
01/12/17	Deposit	500.00		10,474.59
01/25/17	Deposit	100.00		10,574.59
01/10/17	Check 357		1,416.50	9,158.09
02/06/17	Deposit	9.95		9,168.04
02/07/17	Deposit	655.00		9,823.04
02/21/17	Deposit	100.00		9,923.04
03/07/17	Deposit	500.00		10,423.04
03/14/17	Check 358		1,419.98	9,003.06
04/06/17	Deposit	68.78		9,071.84
04/12/17	Deposit	550.00		9,621.84
05/10/17	Deposit	500.00		10,121.84
05/12/17	Deposit	16.87		10,138.71
05/09/17	Check 359		1,118.78	9,019.93
06/08/17	Deposit	200.00		9,219.93
06/13/17	Deposit	500.00		9,719.93
06/22/17	Deposit	20.00		9,739.93
06/22/17	Check 360		1,216.87	8,523.06
06/30/17	Ending balance			8,523.06
		26,142.71	26,176.84	