



MINUTES

IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING

November 3, 2016

Community Services
Conference Room B-203
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER

The special meeting of the Irvine Community Alliance Fund was called to order at 4:42 p.m. on November 3, 2016 in Community Services Conference Room B-203, Irvine Civic Center, One Civic Center Plaza, Irvine, California, by President Theriault.

ROLL CALL

PRESENT:	4	PRESIDENT:	DONNA THERIAULT
		BOARD MEMBER:	PATRICIA FIERRO
		CHIEF FINANCIAL OFFICER:	MIKE CRIBBIN
		SECRETARY:	MYA SANDERS
ABSENT:	2	VICE PRESIDENT:	PATTY VIDOVICH
		BOARD MEMBER:	LURIE HOFFMAN

Also present was Community Services Supervisor Valerie Murray Larenne.

ANNOUNCEMENTS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

PUBLIC COMMENTS

There were none.

BOARD BUSINESS

1. APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND BOARD MINUTES

ACTION: Moved by Secretary Sanders and seconded by Chief Financial Officer Cribbin, to approve the minutes of the special Irvine Community Alliance Fund meeting held on October 22, 2015.

The motion carried as follows:

AYES: 4 Board Members: Theriault, Sanders, Cribbin, Fierro
ABSENTS: 2 Board Members: Vidovich, Hoffman

2. BOARD MEMBERSHIP

President Theriault called for nominations for the offices of President, Vice President, Secretary and Chief Financial Officer. Board bylaws require a minimum of seven members, three of whom must be City of Irvine representatives. The Board unanimously approved the following slate to serve as officers of the Irvine Community Alliance Fund Board for Fiscal Year 2016-17:

President:	Donna Theriault
Vice President:	Patricia Fierro
Chief Financial Officer:	Mike Cribbin
Secretary:	Mya Sanders

Also discussed was the need to fill the vacancy created by the resignation of Bart Mejia. With his departure, there are currently six members on the Board. The Board recommended staff initiate a call for vacancies via email. Existing Board members also agreed to reach out to community members/contacts with relevant experience for potential replacements.

3. IRVINE GIVES WEBSITE UPDATE

Supervisor Murray Larenne provided an update on the City's online donation program, *Irvine Gives*, and donations by category received through the program.

4. CHIEF FINANCIAL OFFICER’S REPORT

Chief Financial Officer Cribbin provided a financial update. Donations for the period July 1, 2015, through June 30, 2016, totaled \$4,188.09. Donations for the period July 1, 2016, through September 30, 2016, totaled \$18,539.35. The Board approved a donation check payable to the City of Irvine in the amount of \$13,500.

DISCUSSION ITEM

BOARD MEETING SCHEDULE

The Board discussed modifying ICAF Bylaws Article VII, Section 5 (c) – Annual Meeting due to scheduling conflicts. President Theriault recommended moving from 30 days after the end of the corporation’s fiscal year to 90 days to allow for greater scheduling flexibility. Motion seconded by Vice President Fierro.

Motion carried as follows:


AYES: 4 Board Members: Theriault, Fierro, Cribbin, Sanders,
ABSENTS: 2 Board Members: Vidovich, Hoffman

ADJOURNMENT

The meeting was adjourned at 5:24 p.m.


DONNA THERIAULT, PRESIDENT

Date Approved: December 7, 2017


MICHAEL DOMINGUEZ, SECRETARY