



MINUTES

TRANSPORTATION COMMISSION REGULAR MEETING

May 1, 2018
City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER

The regular meeting of the Transportation Commission was called to order at 5:32 p.m. on May 1, 2018.

ROLL CALL

Present:	4	Commissioner:	Rose Casey Ken
		Commissioner:	Montgomery Sandy
		Commissioner:	Moody Carrie
		Vice Chair:	O'Malley
Absent:	1	Chair:	Steve Greenberg

PLEDGE OF ALLEGIANCE

Vice-Chair O'Malley led the Pledge of Allegiance.

INTRODUCTIONS

There were none.

ADDITIONS AND DELETIONS TO THE AGENDA

There were none.

ORAL COMMUNICATION/PUBLIC COMMENTS

There were none.

PRESENTATIONS

1. FISCAL YEAR 2018-19 TRANSPORTATION DEPARTMENT BUDGET AND CAPITAL IMPROVEMENT PROJECT UPDATES

Mark Linsenmayer, Director of Transportation, presented the item and answered questions. Jaimee Bourgeois, City Traffic Engineer, and Jim Houlihan, Manager of Engineering/City Engineer, were also available for questions.

Commission discussion included: 1) portion of funding applications for signal synchronization and active transportation that apply to various locations in Irvine; 2) the delivery of Public Works and Transportation Capital Improvement Projects (CIP) presentations to City Council, in one package separate from Operations; 3) CIP workflow and phases; 4) analysis of the process for Community Development/Transportation projects to include who writes the scope of work, who hires consultants, who manages the traffic analysis, and project development prior to presenting to Transportation Commission; 5) relocation of seven Community Development staff members to the Transportation Department; 6) budgeting process for design and construction of CIP projects; 7) the carryover of several CIP projects; 8) how timelines are tracked, how well past projects have performed, and the anticipation of future projects based on the timeline: milestones are tracked and managed by staff per project and a master timeline can be generated if warranted; 9) process for handling unforeseen costs: not necessary due to standard construction contingencies; and 10) the process for additional funding (only necessary if costs reach 100 percent of existing contingencies) would require Transportation Commission to request approval from City Council.

ACTION: Moved by Commissioner Montgomery, seconded by Commissioner O'Malley and unanimously carried by those members present (Chair Greenberg absent), to:

Recommend City Council approve the proposed Transportation Operating Budget and Capital Improvement Projects as part of the FY 2018-19 Budget Process.

CONSENT CALENDAR

2. MINUTES

ACTION: Moved by Commissioner Casey, seconded by Commissioner Montgomery and unanimously carried by those members present (Chair Greenberg absent), to approve the Consent Calendar.

Approve the minutes of a regular meeting of the Transportation Commission held on April 17, 2018.

COMMISSION BUSINESS

3. FEDERALLY FUNDED CAPITAL IMPROVEMENT PROJECTS AUTHORIZATION TO EXECUTE STATE PROGRAM AGREEMENTS

Cheryl Lea, Senior Transportation Analyst, presented the item and answered questions.

Commission discussion included: 1) program delegation of authority; 2) determination of project phase for division of funds between the Transportation and Public Works Departments; 3) request for correction to the resolution that the last paragraph, SECTION 1, should add "by" the City Council; and 4) a request for regular reports to the Transportation Commission and City Council regarding receipt of funding.

ACTION: Moved by Commissioner Casey, seconded by Commissioner Moody, motion carried (Chair Greenberg absent) to:

Recommend that the City Council adopt - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, AUTHORIZING THE EXECUTION OF FUNDING AGREEMENTS FOR FEDERALLY FUNDED CAPITAL IMPROVEMENT PROJECTS.

ITEMS FOR FUTURE AGENDAS

There were none.

ADJOURNMENT

By consensus, Vice-Chair O'Malley adjourned the meeting at 6:13 p.m. to a regular Transportation Commission meeting on May 15, 2018 at 5:30 p.m., City of Irvine, City Council Chamber, One Civic Center Plaza, Irvine, CA.


CARRIE O'MALLEY
VICE-CHAIR


MARK LINSENMAYER
DIRECTOR OF TRANSPORTATION


DEBORAH KELLY
RECORDING SECRETARY

5/15/18
DATE APPROVED