



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 11, 2018
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the [Request to Speak Form](#). Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The [Request to Speak Form](#) assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

A regular meeting of the Irvine Child Care Project will be called to order on Monday, June 11, 2018 at 8:30 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine.

ROLL CALL	BOARD MEMBER:	RUTH ANDERSON
	BOARD MEMBER:	MELISSA FOX
	CLERK:	IRA GLASKY
	VICE PRESIDENT:	ALAN BATTENFIELD
	PRESIDENT:	DARIN LOUGHREY

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approve minutes of the Irvine Child Care Project regular meeting of May 14, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION: Approve payment of \$45,263.08 to Child Development Centers, Inc. for child care development services for April 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$10,436.10 for ICF Scholarships during the month of April 2018.

- \$8,626.75 to Rainbow Rising
- \$ 715.00 to Kids Stuff
- \$1,094.35 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$90.50 for ICCP Scholarships during the month of April 2018.

- \$ 90.50 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION: Approve payment of \$20,936.81 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of April 2018.

- \$20,246.81 for Program Administration
- \$ 690.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION: Approve payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2018.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION: Review and accept attached invoices in the total amount of \$57,380.72 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$8,741.71 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

9. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 7,421.00 01-005-50100-8290
- \$ 3,411.00 01-005-50100-8290
- \$18,143.00 01-005-50100-8590

10. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

RECOMMENDED ACTION: Authorize Board President Darin Loughrey to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2018 through June 30, 2019.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2018-19

RECOMMENDED ACTION: Approve the ICCP Budget for FY 2018-19.

2. ICCP PROPOSED GOALS FOR FY 2018-19

RECOMMENDED ACTION: Approve the ICCP Proposed Goals for FY 2018-19.

3. ICCP PURCHASE OF EMERGENCY RADIOS

RECOMMENDED ACTION: Approve the plan to spend up to \$14,000.00 for the purchase of 30 heavy duty VHF radios with charging bases for each ICCP child care site and the Irvine Child Resource Center.

4. MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS

RECOMMENDED ACTION: Authorize Board President Darin Loughrey to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus.

5. ICCP FY 2017-18 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

RECOMMENDED ACTION: Submitted for the Board's information.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene on **Monday, September 10, 2018**, at 8:30 AM, Irvine Civic Center, One Civic Center Plaza, Room L102, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting).

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6690.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6690 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

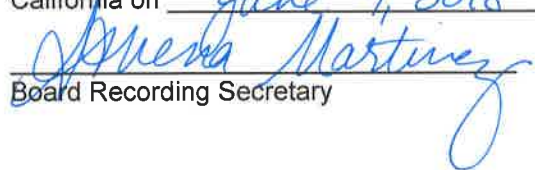
COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at *cityofirvine.org*.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on June 7, 2018 by 5:30 p.m. as well as on the City's web page.


Board Recording Secretary

CONSENT

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 14, 2018

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, May 14, 2018 at 8:34 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding

ROLL CALL

Present	CLERK: VICE PRESIDENT: PRESIDENT:	IRA GLASKY ALAN BATTENFIELD DARIN LOUGHREY
Absent	BOARD MEMBER: BOARD MEMBER:	RUTH ANDERSON LYNN SCHOTT

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Clerk Glasky congratulated Sharon Wellikson and the Irvine Children's Fund on another successful Irvine Junior Games.

President Loughrey, on behalf of the City, thanked Ms. Wellikson for her dedicated work toward the games, and the Irvine Children's Fund for continued funding support of ICCP programs.

Vice President Battenfield, on behalf of the Irvine Unified School District's principals, conveyed to Ms. Wellikson that her continued support is greatly appreciated.

Ms. Wellikson thanked the Board for its partnership with the Irvine Children's Fund and reported the 2018 event had 1,300 athletes from 32 participating schools, supported by 300 volunteers. Additional historical background was provided.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Vice President Battenfield, and carried unanimously by members present to approve Consent Calendar items 1 through 12.

Ayes:	3	Battenfield, Glasky, Loughrey
Noes:	0	
Absent:	2	Anderson, Schott

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of March 12, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$45,239.02 to Child Development Centers, Inc. for childcare development services for March 1-31, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$8,992.10 for ICF Scholarships during the month of March 2018.

- \$7,462.75 to Rainbow Rising
- \$ 555.00 to Kids Stuff
- \$ 974.35 to Child Development Centers, Inc.

- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$82.50 for ICCP Scholarships during the month of March 2018.

- \$ 82.50 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$21,820.28 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of March 2018.

- \$20,130.28 for Program Administration
- \$ 690.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2018.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. WARRANT REQUEST – IUSD WORK ORDER, TECHNOLOGY, AND REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$12,968.11 for ICCP Work Order, Technology, and Rehab and Repair Project charge backs for October 2017 through March 2018.

- \$10,123.47 for Work Order charge backs
- \$ 302.47 for Technology charges
- \$ 2,542.17 for Rehab and Repair charges

8. ICCP PAYMENTS FOR APRIL 2018

ACTION: Reviewed and approved April 2018 payments submitted.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted submitted invoices in the total amount of \$46,979.01 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$17,693.80 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$29,890.00 01-005-50100-8290
- \$13,739.00 01-005-50100-8290
- \$73,081.00 01-005-50100-8590

12. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Approved the PARC recommended lease renewals for: Alderwood Rainbow Rising; Brywood Kids Stuff; Meadow Park Rainbow Rising; Plaza Vista Child Development Center; Portola Springs Rainbow Rising; Stone Creek Creekers' Club; Stonegate Child Development Center; Westpark Rainbow Rising; and Woodbury Child Development Center.

BOARD BUSINESS

1. PROVIDER SELECTION FOR CADENCE PARK ELEMENTARY SCHOOL

Community Services Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: why only one application was submitted; how to increase interest from additional agencies to apply.

ACTION: Moved by Clerk Glasky, seconded by Vice President Battenfield, and carried unanimously by members present to approve Rainbow Rising as ICCP childcare provider for Cadence Park Elementary School effective August 3, 2018.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

2. ICCP PROPOSED BUDGET FOR FY 2018-19 WITH MULTI-YEAR BUDGET PROJECTIONS

IUSD Assistant Superintendent John Fogarty presented the item and responded to Board inquiries, and announced this item will return to the Board in June for formal approval.

Discussion included: projections include impacts of Business Items 3, 4, and 5 below; addition of new line item to hire consultant as project manager for assessment and planning of facility rehab and repair projects, to be managed and supervised by IUSD; Board preference of 3 percent rental rate increase to ensure stability of budget.

ACTION: Submitted for Board's review and discussion.

3. DETERMINATION OF FY 2018-19 CHILD CARE PROVIDER RENTAL RATE

Assistant Superintendent Fogarty presented the item and responded to Board inquiries.

ACTION: Moved by Clerk Glasky, seconded by President Loughrey, and carried unanimously by members present to approve the current rental rate plus a 3% increase for FY 2018-19.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

4. ICCP FY 2018-19 PROPOSED FACILITY REHABILITATION AND REPAIR PLAN

Assistant Superintendent Fogarty presented the item and responded to Board inquiries.

Discussion included: role of new consultant/project manager; provider opportunities to give feedback/express issues of concern; projects identified through regular site visits; prioritization of items.

ACTION: Moved by President Loughrey, seconded by Vice President Battenfield, and carried unanimously by members present to approve the FY 2018-19 Proposed ICCP Facility Rehabilitation and Repair Plan to spend up to \$165,000.

Ayes: 3 Battenfield, Glasky, Loughrey
Noes: 0
Absent: 2 Anderson, Schott

5. ICCP TECHNOLOGY UPDATE

Supervisor Stubbler presented the item and responded to Board inquiries.

ACTION: Submitted for the Board's information.

6. ICCP PARC COMPLETED PRINCIPAL QUESTIONNAIRES

Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: 100 percent participation; majority of the responses provided positive feedback; responses of great value to the Board; capacity issues.

ACTION: Submitted for the Board's information.

7. ICCP PROPOSED GOALS FOR FY 2018-19

Supervisor Stubbler presented the item and responded to Board inquiries and announced this item will return to the Board in June for adoption.

Discussion included: opportunities for creative solutions to address capacity issues.

Board input: add goal to research non-conventional means to address capacity issues; add goal to research cost to install Automated External Defibrillator (AED) devices at each site including training for their use.

At this time, Sharon Wellikson offered to reach out to the Hoag Community Benefits Program staff to research grant funding opportunities to support the Board's AED goal.

ACTION: Submitted for Board discussion and direction.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

ADJOURNMENT at 9:17 AM on Monday, May 14, 2018.

Darin Loughrey, President
Irvine Child Care Project

Athena Martinez
Recording Secretary

Date _____

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$45,263.08 for child care development services for the month April 2018. This provider served a total of 87 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$45,263.08 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$45,263.08 to Child Development Centers, Inc. for child care development services for April 1-30, 2018.

IRVINE CHILD CARE PROJECT

DATE: June 11, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$45,263.08
	TOTAL	\$45,263.08

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$45,263.08

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of June 2018, BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for April 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**April 2018
(21 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	5 children served 69 child days of enrollment
Oak Creek	15 children served 247 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	16 children served 289 child days of enrollment
Canyon View	5 children served 99 child days of enrollment
Turtle Rock	18 children served 287 child days of enrollment
Springbrook	18 children served 340 child days of enrollment
Deerfield	10 children served 189 child days of enrollment

**TOTALS: 87 children served
1,520 child days of enrollment**

YEAR-TO-

**DATE: 136 children served
14,581 child days of enrollment**



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-APR18

DATE: **May 8, 2018**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>April 1, 2018</u> through <u>April 30, 2018</u>		
Fiscal Year 2017-2018 Contract Type: CCTR-7161		
Service fees of <u>1,088.85</u> days @ \$45.44	\$49,477.34	
Less Certified Parent fees	- \$3,309.00	
Contract earnings to District	\$46,168.34	
Adjustment for District Indirect Cost $46,168.34 \div 1.02 =$	\$905.26	
Balance due to Child Development Centers		\$45,263.08
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$397,828.64	
Current Period Billing	<u>\$45,263.08</u>	
Cumulative Fiscal Year Amount Billed	\$443,091.73	
Contract Maximum Billable	\$620,166.67	
Available remaining balance	\$177,074.94	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$10,436.10 are submitted for the Board’s review and approval for ICF Scholarships during the month of April 2018. The warrants to be issued are as follows:

The amounts of:
\$8,626.75 to Rainbow Rising
\$ 715.00 to Kids Stuff
\$1,094.35 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,436.10 for ICF Scholarships during the month of April 2018.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: June 11, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,626.75
Kids Stuff	00571259-5817	\$ 715.00
Child Development Centers, Inc.	00571259-5817	\$ 1,094.35
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 10,436.10

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$10,436.10

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 11th day of June 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
April 2018

<i>Alderwood</i>	5 children served		<i>Northwood</i>	4 children served
<i>Beacon Park</i>	3 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	2 children served		<i>Portola Springs</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>College Park</i>	1 child served		<i>Springbrook</i>	0 children served
<i>Culverdale</i>	7 children served		<i>Stone Creek</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Stonegate</i>	0 children served
<i>Deerfield</i>	0 children served		<i>Turtle Rock</i>	1 child served
<i>Eastshore</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Greentree</i>	4 children served		<i>Westpark</i>	1 child served
<i>Meadow Park</i>	3 children served		<i>Woodbury</i>	2 children served

Number of Children Served This Month: 35
Number of Child Days of Enrollment This Month: 584
Number of Sites Served This Month: 13
Funds Awarded This Month: \$10,436.10
Number of Children Served Year-to-Date: 49
Number of Child Days of Enrollment This Year: 5,212
Number of Sites Served Year-to-Date: 16
Funds Awarded Year-to-Date: \$89,538.51
Number of Children Added to Program This Month: 3
Number of Children Removed From Program This Month: 1
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

April 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **April 2018**, reimbursement in the amount of **\$1,588.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **April 2018**, reimbursement in the amount of **\$592.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **April 2018**, reimbursement in the amount of **\$274.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **April 2018**, reimbursement in the amount of **\$2,317.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **April 2018**, reimbursement in the amount of **\$291.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **April 2018**, reimbursement in the amount of **\$383.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **April 2018**, reimbursement in the amount of **\$1,287.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **April 2018**, reimbursement in the amount of **\$886.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **April 2018**, reimbursement in the amount of **\$890.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **April 2018**, reimbursement in the amount of **\$116.25**.

Total amount due to Rainbow Rising is \$8,626.75.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

April 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **April 2018**, reimbursement in the amount of **\$715.00**.

Total amount due to Kids Stuff is \$715.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

April 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Turtle Rock** School, Irvine, for **April 2018**, reimbursement in the amount of **\$417.00**.

Long Term scholarships awarded to students in the **Child Development Centers, Inc.** program operating at **Woodbury** School, Irvine, for **April 2018**, reimbursement in the amount of **\$677.35**.

Total amount due to Child Development Centers, Inc. is \$1,094.35.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$90.50 are submitted for the Board's review and approval for ICCP Scholarships during the month of April 2018. The warrants to be issued are as follows:

The amounts of:

- \$ 90.50 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Koala Klub
- \$ 0.00 to Kids Stuff

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$90.50 for ICCP Scholarships during the month of April 2018.

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM**

DATE: June 11, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 90.50
Child Development Centers, Inc	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
Koala Klub	00571259-5817	\$ 0.00
Kids Stuff	00571259-5817	\$ 0.00
	TOTAL	\$ 90.50

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$90.50

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 11th day of June 2018, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM
April 2018

<i>Alderwood</i>	0 children served		<i>Northwood</i>	1 child served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>College Park</i>	0 children served		<i>Springbrook</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Deerfield</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Eastshore</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Greentree</i>	0 children served		<i>Westpark</i>	0 children served
<i>Meadow Park</i>	0 children served		<i>Woodbury</i>	0 children served

Number of Children Served This Month: 1
Number of Child Days of Enrollment This Month: 16
Number of Sites Served This Month: 1
Funds Awarded This Month: \$90.50
Number of Children Served Year-to-Date: 3
Number of Child Days of Enrollment This Year: 76
Number of Sites Served Year-to-Date: 3
Funds Awarded Year-to-Date: \$1,313.00
Number of Children Added to Program This Month: 0

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

April 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Transitional scholarships awarded to students in **Rainbow Rising** program operating at **Northwood** School, Irvine, for **April 2018**, reimbursement in the amount of **\$90.50**.

Total amount due to Rainbow Rising is \$90.50.

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of April 2018 in the total amount of \$20,936.81.

The specific breakdown is as follows:

- \$ 20,246.81 for Program Administration
- \$ 690.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$20,936.81 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of April 2018.

IRVINE CHILD CARE PROJECT

DATE: June 11, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 20,246.81
CITY OF IRVINE	005501-59-5810	\$ 690.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 20,936.81

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 20,246.81
005501-59-5810	\$ 690.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 20,936.81

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of June 2018, BE IT RESOLVED that the above warrant was approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

INVOICE NO. 192718
INVOICE DATE 05/15/18

C4604
IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

APRIL 2018

STAFFING ADMINISTRATION - \$19,433.95
STAFFING GRANT ADMINISTRATION - \$690.00
SUPPLIES - \$0.00
DUPLICATING - \$200.00
CONTRACT SERVICES PAID ON PCARD - \$0.00
CONTRACT SERVICES - \$469.05
LOCAL TRAVEL - \$143.81

TOTAL DUE \$20,936.81

AMOUNT DUE CITY OF IRVINE: \$ 20,936.81

THANK YOU FOR YOUR PROMPT PAYMENT

ACC ID: C4604

REMITTANCE ADVICE

Please make check payable to: City of Irvine, include invoice#, and mail in enclosed envelope.

City of Irvine, Finance Department, P.O. Box 19575, CA 92623-9575

DATE 05/15/18
INVOICE NO. 192718
\$ _____



<input type="radio"/> Check	Check # _____		DISC VER
<input type="radio"/> Credit Card			
<input type="radio"/> Cash			
Card # _____	Exp _____		
Verification Code _____			
_____ Authorized Credit Card Holder Signature			

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2018.

The specific breakdown is as follows:

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2018.

IRVINE CHILD CARE PROJECT

DATE: June 11, 2018

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$35,823.50
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.79
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$60,600.71 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$35,823.50	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.79	
00571059-5861	\$ 6,250.00	
	TOTAL	\$60,600.71

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 11th day of June 2018, BE IT RESOLVED
that the above warrants were approved for payment from the Irvine Child Care
Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75LI0096
DIVISION:	75GN
TERM:	1718
INVOICE DATE:	04/01/18
DUE DATE:	04/30/18
AMOUNT DUE	\$60,600.71

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	35823.50		0100505400 8699	APR 2018 CUSTODIAL SVCS	35,823.50
2	1	675.00		0100000000 8699	APR 2018 CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	APR 2018 SALE OF IUSD OWNED PORTABLE CLASSROOM TO I.C.C.P.	10,589.42
4	1	7,262.79		0100000000 8650	APR 2018 UTILITIES	7,262.79
5	1	6,250.00		0100000000 8699	APR 2018 FACILITIES & FINANCIAL SUPPORT	6,250.00
Tax						
INVOICE TOTAL						\$60,600.71

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75LI0096
DIV:	75GN
TERM:	1718
Due Date	04/30/18
Amount Due	\$60,600.71
Amount Paid	\$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: The following invoices, in the total amount of \$57,380.72, have been paid by IUSD on behalf of ICCP:

- \$2,542.17 to Irvine Unified School District for building ramp repair at Oak Creek.
- \$17,608.75 to TMP Services Inc. for building ramp replacement at Bonita Canyon.
- \$37,229.80 to Commercial Roofing Systems Inc. for roof replacement at Brywood.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$57,380.72 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 05/30/18 VENDOR NAME: COMMERCIAL ROOFIN VENDOR: V4100053 CHECK: 41003419

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
05/17/18	8593	L41R0006	37,229.80
TOTAL AMOUNT OF INVOICES			37,229.80
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6210	37,229.80

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003419
Date: 05/30/18
Acc#: 9600058619

Pay THIRTY SEVEN Thousand TWO Hundred TWENTY NINE Dollars
and EIGHTY Cents

*****37,229.80

To The
Order
of
COMMERCIAL ROOFING SYSTEMS INC
11735 GOLDRING ROAD
ARCADIA, CA 91006

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN METR, OK. 42001

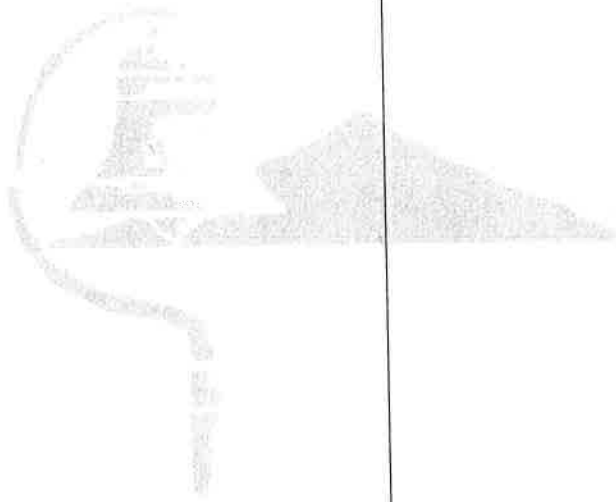
NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

ICCP FY 2017-18
 Facility Rehabilitation and Repair Plan

	Budget	Sept 2017 Checks	May 2018 Checks	TOTAL	BALANCE
Bonita Canyon	\$17,500			\$17,609	-\$109
Ramp Repair			\$17,609		
Alderwood-Deferred to 2018-19	\$15,000			\$0	\$15,000
Kitchen Counter/Cabinet Replacement					
Brywood	\$37,500			\$37,230	\$270
Roof Replacement			\$37,230		
Deerfield	\$10,000			\$0	\$10,000
Fire Alarm Replacement					
Greentree	\$10,000			\$0	\$10,000
Fire Alarm Replacement					
Eastshore	\$10,000			\$0	\$10,000
Replace Vinyl Flooring					
Plaza Vista					
Replace carpet & vinyl in CC-3	\$6,000				\$6,000
Various Sites	\$13,500			\$2,500	\$11,000
Painting-Exterior or Interior as needed					
College Park Exterior		\$2,500			
Balance to be Allocated	\$10,000			\$2,887	\$7,113
Eastwood Mini Blinds		\$345			
Oak Creek Ramp Repair			\$2,542		
Carpet Seam Repair-Amt TBD					
GRAND TOTALS	\$129,500	\$2,845	\$57,381	\$60,226	\$69,274
Budget Available:	\$129,500				
Acct 5601	\$45,000	\$2,845	2,542	\$5,387	
Acct 6210	\$84,500		\$54,839	\$54,839	

LEDGER: 41 DATE ISSUED: 05/16/18 VENDOR NAME: IRVINE UNIFIED SC VENDOR: V4100011 CHECK: 41003414

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
'14/18	75LI0115		2,542.17
TOTAL AMOUNT OF INVOICES			2,542.17



PAID BY:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698
949-651-0444

SUMMARY
0100571085 5601 2,542.17

NON-NEGOTIABLE

▼ DETACH CHECK ALONG PERFORATION ▼

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A MICROPRINTED BORDER AND INCLUDES A HIDDEN WORD - DO NOT CASH IF THE WORD VOID IS VISIBLE

56-382
412

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003414
Date: 05/16/18
Acct#: 9600058619

Sub Fund
0101

Pay TWO Thousand FIVE Hundred FORTY TWO Dollars and SEVENTEEN Cents

\$*****2,542.17

To The Order of
IRVINE UNIFIED SCHOOL DISTRICT
5050 BARRANCA PARKWAY
IRVINE, CA 92604

Dan Fogarty

Examined and Approved
Al Mijares, Ph.D, Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

⑈41003414⑈ ⑆041203824⑆ 9600058619⑈

Security features. Details on back.

LEDGER: 41 DATE ISSUED: 05/14/18 VENDOR NAME: TMP SERVICES INC VENDOR: V4100023 CHECK: 41003408

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
05/03/18	46417	L41R0009	8,702.48
TOTAL AMOUNT OF INVOICES			8,702.48
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6210 8,702.48	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003408
Date: 05/14/18
Acct#: 9600058619
56-382
412

Pay EIGHT Thousand SEVEN Hundred TWO Dollars and FORTY EIGHT Cents

To The Order of
TMP SERVICES INC CORPORATION
2929 KANSAS AVE.
RIVERSIDE, CA 92507

\$*****8,702.48

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 05/14/18 VENDOR NAME: TMP SERVICES INC VENDOR: V4100023 CHECK: 41003407

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
05/02/18	46414	L41R0008	8,906.27
COPY			
TOTAL AMOUNT OF INVOICES			8,906.27

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571085 6210 8,906.27

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

No. 41003407
 Date: 05/14/18
 Acct#: 9600058619

56-382
 412

Pay EIGHT Thousand NINE Hundred SIX Dollars and TWENTY SEVEN Cents

To The
 Order
 of

TMP SERVICES INC CORPORATION
 2929 KANSAS AVE.
 RIVERSIDE, CA 92507

*****8,906.27

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$8,741.71 from ICF for scholarships awarded in February 2018.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 8,741.71 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
LYNN SCHOTT, Member

May 22, 2018

TO: Becky Myers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed 1 check from the Irvine Children's Fund (ICF) in the amount of \$8,741.71 for the month of February 2018.

Please deposit into the following account as follows:

\$ 8,741.71	ICF – deposit to account # 01-005-712-00-8689
\$ 0.00	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

Traci Stubbler
BB

Traci Stubbler
ICCP Administrator

bb



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 31 Years

Board of Directors

ICF President

Marcy Brown
Hoag Hospital Irvine

Vice President
Greg S. Goodrich
Wells Fargo

Vice President
Richard Knowland
Brooks Street

Secretary
Susan Whittaker
Whittaker Planning Services

Treasurer
Charlsse Redd
HBLA
Certified Public Accountants

Dan Borland
Wells Fargo

Mary Curren
Past IJG Chairman

Anthony Kuo
Irvine Planning Commissioner

Michael Means
KLAAM-AM 830

Mary D. Miller
Past ICF President
Community Bank

Rob Poetsch
Taco Bell

Sheri Reynolds
SPLATT Design

Debbie Wishart
Verizon

Honorary

Lauren Brooks
IUSD Board of Trustees

Beckle Desmet
Community Leader

Stan Machesky
Irvine Unified School District

Ex Officio
Mayor Donald P. Wagner
City of Irvine

Terry Walker
Superintendent
Irvine Unified School District

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4735 in the amount of \$8,741.71 for the before and after school child care scholarships provided in February 2018. This provided scholarships for 32 children at 13 child care sites. Of this amount, \$8,741.71 is from ICF 2017 – 2018 Before and After School Child Care Funds.

July 1, 2017 – February 28, 2018 scholarship funding totals \$70,110.31 with \$35,133.00 from CDBG 2017-2018 Scholarship Funds and \$34,977.31 from ICF Scholarship Funds and has served 45 children at 16 child care sites. The scholarship fund has provided 4,007 child care days through February 2018.

Sincerely,

Marcy Brown
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2017 – 2018 Before and After School Child Care Scholarship Funds \$130,000				
ICF Funds - \$94,867 and CDBG 2017 – 2018 Funds - \$35,133				
Month 2017 – 2018	ICF Funds	CDBG 2017 - 2018 Funds	Total	Check #
July 2017	\$711.98	\$8,137.85	\$8,849.83	4682
August 2017	\$315.00	\$9,010.98	\$9,325.98	4683
September 2017	\$302.50	\$7,965.70	\$8,268.20	4684
October 2017	\$523.34	\$8,069.35	\$8,592.69	4693
November 2017	\$6,688.98	\$1,949.12	\$8,638.10	4696
December 2017	\$8,518.40	\$0.00	\$8,518.40	4728
January 2018	\$9,175.40	\$0.00	\$9,175.40	4731
February 2018	\$8,741.71	\$0.00	\$8,741.71	4745
March 2018				
April 2018				
May 2018				
June 2018				
Total	\$34,977.31	\$35,133.00	\$70,110.31	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

4735



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVENUE
IRVINE, CA 92604
(949) 786-6454

WELLS FARGO BANK
16-24/1220

4/13/2018

PAY TO THE ORDER OF Irvine Child Care Project

\$**8,741.71

Eight Thousand Seven Hundred Forty-One and 71/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
Irvine, CA 92604

MEMO

February 2018

AUTHORIZED SIGNATURE

MP

⑈004735⑈ ⑆ 22000247⑆ 3096683101⑈

IRVINE CHILDREN'S FUND

4735

Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:ICF 2017 February 2018

4/13/2018

8,741.71

Wells Fargo Checking February 2018

8,741.71

4.735



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVENUE
IRVINE, CA 92604
(949) 786-6454

WELLS FARGO BANK
16-24/1220

4/13/2018

PAY TO THE ORDER OF Irvine Child Care Project

\$**8,741.71

Eight Thousand Seven Hundred Forty-One and 71/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
Irvine, CA 92604

MEMO

February 2018

AUTHORIZED SIGNATURE

MP

⑈004735⑈ ⑆122000247⑆3096683101⑈

IRVINE CHILDREN'S FUND

4735

Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:ICF 2017 February 2018

4/13/2018

8,741.71

Wells Fargo Checking February 2018

8,741.71

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

DESCRIPTION: The Irvine Child Care Project has received 1 check in the amount of \$28,975.00 from the State Department of Education, Child Development Division.

- \$28,975.00 represents the 10th apportionment received for the FY 2017-18 State Grant.

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 7,421.00	01-005-50100-8290
\$ 3,411.00	01-005-50100-8290
\$ 18,143.00	01-005-50100-8590

Irvine



Project

BOARD

DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
LYNN SCHOTT, Member

May 30, 2018

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-7161

I have enclosed a check from the State of California to deposit as the 10th State Grant Apportionment, for FY 2017-18, in the amount \$28,975.00.

Please deposit into the following accounts:

10th Apportionment:

\$ 7,421.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 3,411.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 18,143.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

REMITTANCE ADVICE

STD, 404C (REV. 4-95)

VENDOR-ID
000000Q553-00

PAGE 1

STATE OF CALIFORNIA
DOF

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
DEPARTMENT OF EDUCATION	6100	05/07/18	13609 CCTR7161	7421.00	
		05/07/18	15136 CCTR7161	3411.00	
		05/07/18	23254 CCTR7161	18143.00	
TOTAL PAYMENT				28975.00	

DEPARTMENT ADDRESS	CLAIM SCHED. NO.
1430 N ST STE 2213 SACRAMENTO CA 95814-5901	1790141B

VENDOR
IRVINE CHILD CARE PROJECT
ONE CIVIC CENTER PLAZA
PO BOX 19575
IRVINE CA 92623-9575

PYMT INQUIRIES: (916)445-3497

FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS
			.00

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA 08-423594

WARRANT NUMBER

THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

6100

FUND NO. FUND NAME
0001 GENERAL FUND

MO. DAY YR.
05 18 2018

90-1342/1211
08423594

TO: 423594
IRVINE CHILD CARE PROJECT

DOLLARS CENTS
\$***28975.00

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM 04-06 (2-97) CONTROLLERS WARRANT

⑈121113423⑈ 08423594⑈

ITEM 10

IRVINE CHILD CARE PROJECT

- TOPIC:** **RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT (ICCP) USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS**
- DESCRIPTION:** In order for ICCP to provide on-site child care to Beacon Park families at this location, an agreement must be in place to utilize IUSD permanent buildings for the purpose of providing child care. The Memorandum of Understanding (MOU), prepared by the Irvine Unified School District (IUSD), outlining the roles and responsibilities of both ICCP and IUSD must be renewed annually by both parties. The MOU for the time period July 1, 2018 through June 30, 2019 is attached for the Board's approval.
- The MOU was presented to the IUSD Board for approval and signature at the May 29, 2018 IUSD board meeting.
- RECOMMENDATION:** Authorize Board President Darin Loughrey to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2018 through June 30, 2019.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into this 1st day of July, 2018 (“Effective Date”), by and between the Irvine Unified School District (“IUSD”) and the Irvine Child Care Project, a California Joint Powers Authority (“ICCP”) (collectively the “Parties”).

This MOU sets forth the terms and understanding between the Parties regarding the utilization of a permanent building by ICCP at the Beacon Park School campus.

SECTION 1 - LOCATION

The Beacon Park School is a K-8 school campus located at 200 Cultivate, Irvine, California, 92618 (“Campus”).

SECTION 2 – LICENSE TO USE FACILITIES

IUSD grants a non-exclusive license to ICCP to use three permanently constructed classrooms including student restrooms, one dedicated staff restroom and one dedicated storage room. The rooms in the building are labeled Childcare Room 1, Childcare Room 2, and Childcare Room 3. ICCP shall also have access to one set of additional restrooms during non-school hours (after school and school holidays). These facilities shall be collectively referred to as the “Facilities,” and are depicted in Exhibit “A,” attached hereto and incorporated by this reference. ICCP shall not assign this MOU.

SECTION 3 - TERM

The term of this MOU shall be for one (1) year from the Effective Date (“Term”), unless mutually extended in writing by both Parties. Either Party may terminate this MOU upon thirty (30) days’ advance written notice, with or without cause. ICCP shall vacate the Facilities upon termination of the MOU and shall leave the Facilities in the same condition as originally accepted except for reasonable wear and tear. ICCP shall be responsible for the removal of all furniture, equipment, and other property owned by ICCP and the ICCP Provider pursuant to Section 9.

SECTION 4 - COMPENSATION

Neither Party will receive compensation during the term of this MOU except for reimbursement costs pursuant to Section 5 and usage fees pursuant to Section 9.

SECTION 5 - RESPONSIBILITIES OF THE PARTIES

a. Use. ICCP shall have the right to utilize the Facilities during the effective period of this MOU. ICCP shall be permitted to use the building for the exclusive purpose of providing childcare and for no other purpose except for those activities approved, in advance, by IUSD (“Program”). ICCP shall be permitted non-exclusive use of the Campus (i.e., restrooms, parking lot, playground, field area, etc.) within the immediate vicinity of the building from 6:30 a.m. to 6:30 p.m. hours of operation, Monday-Friday. Use of the Facilities by ICCP at any time other than those specifically set forth above is at the sole discretion of IUSD. ICCP shall ensure that the ICCP Provider shall comply with the terms of this MOU.

b. Custodial Services. Custodial services for the Facilities are provided by IUSD. IUSD shall be reimbursed for these services within thirty (30) days of invoice by IUSD. However, ICCP shall be responsible for the full and complete cleanup of the Facilities and any other portion

of the Campus used by ICCP, its employees, or the ICCP Provider at the close of each and every day, leaving it in a comparable state as existed prior to ICCP's activities. As used herein, the term "cleanup" shall mean putting away equipment and supplies, picking up trash on the Campus, and similar related activities.

c. Alterations. ICCP shall not alter or modify the exterior or interior of the Facilities without the prior written consent of IUSD. This includes alterations or modifications of the Facilities' walls, ceilings, floors, electrical, HVAC, doors and windows. ICCP shall not erect or place any structure, shed, or storage unit outside the building and on the Campus without the prior written consent of IUSD.

d. Maintenance. At its sole discretion, IUSD may provide internal and external maintenance of the Facilities pursuant to the annual schedule developed by the IUSD Maintenance & Operations Department. IUSD shall be reimbursed for such maintenance within thirty (30) days of invoice by IUSD. Any repairs or replacement of equipment due to ICCP's negligence or misconduct will be the sole financial responsibility of ICCP. IUSD shall promptly remit to ICCP an invoice for any repairs or equipment replacement due to ICCP's negligence or misconduct. IUSD shall be reimbursed for these services within thirty (30) days of invoice by IUSD. ICCP requests for building repairs shall be directed to the IUSD Maintenance & Operations Department.

e. Utilities. ICCP shall be responsible for payment of all utilities associated with operation of the Facilities. IUSD shall be reimbursed for such utility payments within thirty (30) days of invoice by IUSD.

f. Program Materials, Furnishings and Equipment. ICCP shall provide all materials, furnishings and equipment to be used for its Program. ICCP is responsible for all costs associated with its Program.

g. Program Supervision and Security. ICCP shall provide all necessary supervision of its employees, students and the ICCP Provider while using the Facilities. ICCP is solely responsible for the safety and security of its employees, students and the ICCP Provider at all times.

SECTION 6 - HOLD HARMLESS

ICCP shall save, defend, hold harmless and indemnify IUSD, its trustees, officers, employees and agents from and against any and all demands, actions, losses causes of action, suits, damages, liabilities, claims, whether or not suit is actually filed, and for injury, death, loss or damage to any person or property arising from or occurring in connection with or in any way incident to ICCP's, including its administrators, employees, agents, representatives, volunteers, subcontractors, invitees, successors and/or assigns and ICCP Provider, use or occupancy of the Facilities or from the conduct of its business or from any activity, work, or other things done, permitted or suffered by ICCP in or about the Facilities. This section shall survive the termination of the MOU.

SECTION 7 - INSURANCE

ICCP and the ICCP Provider pursuant to Section 9, shall not utilize the Facilities under this MOU until the insurance requirements outlined in this MOU and in the Irvine Child Care Project Agreement for Use of Facilities ("Childcare Agreement") attached hereto as Exhibit "B," have been satisfied. ICCP and the ICCP Provider shall procure and shall maintain at their own expense the

necessary insurance policies set forth below during the life of this MOU as primary policies. The policies shall not be amended or modified and the coverage amounts shall not be reduced without IUSD's prior written consent. ICCP and the ICCP Provider shall name the Irvine Unified School District (5050 Barranca Parkway, Irvine, California 92604), its Board of Trustees, officers, agents, employees, and volunteers as additionally insured on the policies and shall provide IUSD thirty (30) days written notice prior to cancellation.

- A. Commercial General Liability Insurance for bodily injury and property damage, including accidental death and sexual abuse/molestation of not less than \$1,000,000 per occurrence and \$3,000,000 excess liability coverage.
- B. Workers' Compensation Insurance with coverage limits in accordance with California law.

SECTION 8 - ICCP NOT EMPLOYEE OF IUSD

While engaged in carrying out the terms and conditions of this MOU, all persons employed by ICCP are employees of ICCP and no ICCP employee shall be considered as an employee of IUSD under the jurisdiction of IUSD. ICCP shall have no authority to contract on behalf of IUSD.

SECTION 9 - OCCUPANCY

IUSD agrees to allow ICCP to collect a monthly usage fee and any other fees as outlined in Childcare Agreement between ICCP and ICCP's selected provider, Rainbow Rising ("ICCP Provider"), who will occupy the building during the duration of the MOU. However, failure to obtain any fees from the ICCP Provider shall not excuse ICCP from any payments due to IUSD.

SECTION 10 - ICCP EMPLOYEES

ICCP and ICCP Provider shall, at all times, enforce strict discipline and good order among its employees and the ICCP Provider, and all others in attendance and shall not employ any unfit person in connection with this MOU. ICCP employees, ICCP Provider's employees, volunteers, invitees, and all others in attendance shall comply with all rules and regulations applicable to school sites and any IUSD policies.

SECTION 11 - ANTI-DISCRIMINATION

It is the policy of the Irvine Unified School District Board of Education that in connection with all MOUs, contracts, and agreements that there be no discrimination against any employee because of race, color, religion, age, sex, marital status, mental or physical disability, gender, gender identity, gender expression, sexual orientation, genetic information, ethnicity, ethnic group identification, national origin or nationality, ancestry, or a perception that a person has any of these characteristics or that the person is associated with a person who has, or is perceived to have, any of these characteristics, and therefore ICCP agrees to comply with the applicable Federal and California Laws, including, but not limited to the California Fair Employment Practice Act.

SECTION 12 - COMPLIANCE WITH APPLICABLE LAW

As required under the State of California Community Care Licensing Title 22 Guidelines, Section 101170, individuals, entities and companies must secure from an appropriate law enforcement agency a criminal record if employment puts them in contact with children. ICCP shall comply with all laws, ordinances, zoning, rules, and regulations applicable to the Facilities, enacted or promulgated by any public or governmental authority or agency, including without limitation IUSD, having jurisdiction over the Facilities. ICCP shall be responsible for obtaining and

maintaining throughout the Term of the MOU all permits, licenses and approvals from any local, state or federal agency necessary for the Program and/or use of the Facilities. ICCP shall comply with requirements of state law regarding health screening, fingerprinting and background checks, as applicable.

SECTION 13 - GOVERNING LAW

This MOU shall be governed by and construed in accordance with the laws of the State of California, with venue in Orange County, California. The Parties expressly understand and agree that this MOU constitutes a non-exclusive license for use of the Facilities. This MOU is not intended by the Parties, nor shall it be legally construed, to convey a leasehold, easement, or other interest in real property.

SECTION 14 - NO ORAL MODIFICATION

Any waiver, amendment, modification, consent or acquiescence with respect to this MOU shall be set forth in writing and duly executed by both Parties.

SECTION 15- NOTICE

Any notice, request, information or other document to be given hereunder to any of the parties by any other parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows: Irvine Unified School District, Attn: Assistant Superintendent of Business Services, 5050 Barranca Parkway, Irvine, CA 92604, 949.936.5305 and Irvine Child Care Project, Attn: ICCP Administrator, 14341 Yale Avenue, Irvine, CA, 92604, 949.724.6635.

IRVINE UNIFIED SCHOOL DISTRICT

Date: _____

By: _____
John Fogarty
Assistant Superintendent, Business Services

IUSD Board Approved: _____

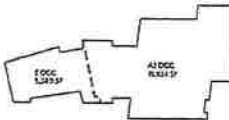
IRVINE CHILD CARE PROJECT

Date: _____

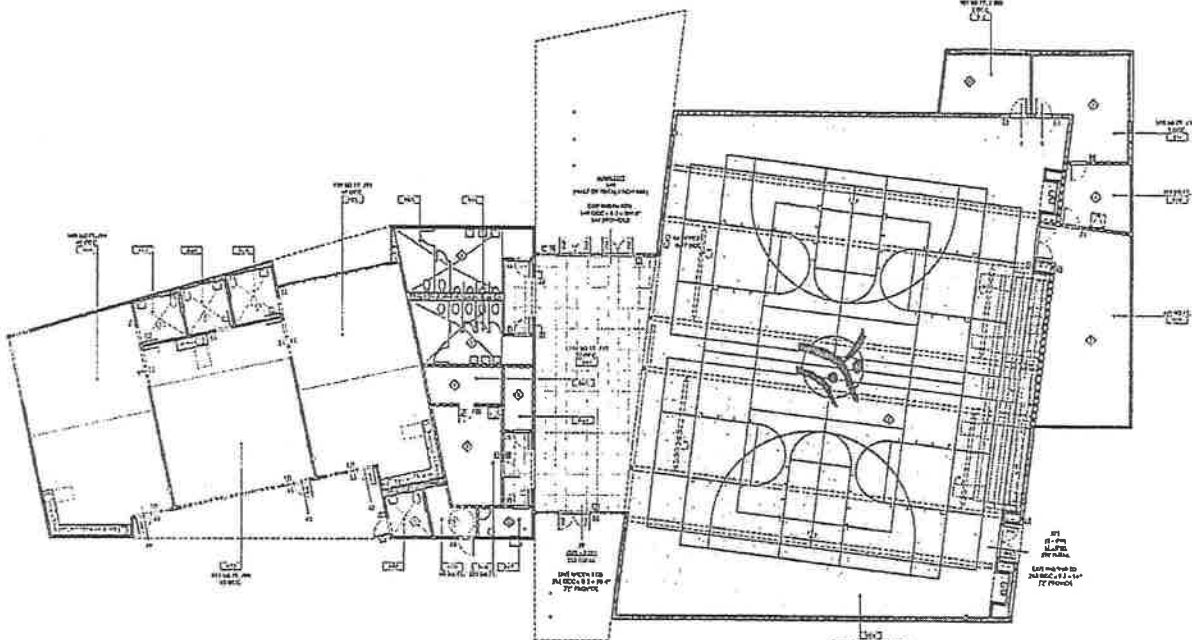
By: _____
Darin Loughrey
President, Irvine Child Care Project

ICCP Board Approved: _____

Exhibit "A" Facilities Map



OCCUPANCY PLAN



CODE ANALYSIS FLOOR PLAN

PROJECT: HERITAGE FIELDS K-8 CLASSROOM GYMNASIUM BUILDING
CLIENT: HERITAGE FIELDS K-8 SCHOOL DISTRICT
DESIGNER: PJM ARCHITECTS
DATE: 08/25/2016

CODE ANALYSIS

- ▬ A - ACCESSIBLE ROUTE (SLOPE < 1/4%)
- ▬ B - DISCRETE ACCESS ROUTE (SLOPE < 1/4%)
- ▬ CIRCLES - ACCESSIBLE ROUTE (SLOPE < 1/4%)
- ▬ □ - PLASTIC SIGNAGE (WITH SIGN & SIGN SUPPORTS)

FLOOR PLAN SYMBOLS

- 1. CHANGE FROM OCCUPANCY (INDICATED BY SHADING)
- 2. CHANGE FROM OCCUPANCY (INDICATED BY SHADING)

CODE ANALYSIS KEYNOTES

ALL CLASSROOM	B01 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B02 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B03 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B04 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B05 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B06 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B07 - 18" x 18" x 18" (MIN)
ALL CLASSROOM	B08 - 18" x 18" x 18" (MIN)

ROOM SCHEDULE



**HERITAGE FIELDS K-8
CLASSROOM GYMNASIUM BUILDING**

**CODE ANALYSIS AND
PLASTIC SIGNAGE PLAN**

PROJECT NO: 16033114, 16033211, 16033311, 16033411, 16033511, 16033611, 16033711, 16033811, 16033911, 16034011, 16034111, 16034211, 16034311, 16034411, 16034511, 16034611, 16034711, 16034811, 16034911, 16035011

Exhibit "B"

IRVINE CHILD CARE PROJECT AGREEMENT FOR USE OF FACILITIES

SITE: Beacon Park School

THIS AGREEMENT, made and entered into this 1st day of July, 2018 by and between the Irvine Child Care Project, referred to as "ICCP," a Joint Powers Agency, and Rainbow Rising Child Development Center, hereinafter referred to as "Lessee."

The parties to this **AGREEMENT** desire to establish the conditions, operational responsibility and liability for effective use of facilities more fully described below, located at 200 Cultivate, Irvine, CA 92618 (hereinafter "school site"), for a child care program operated by Lessee.

The ICCP has the authority granted to it by IRVINE UNIFIED SCHOOL DISTRICT, (hereinafter "IUSD"), to make facilities available at school sites for use by operators of child care programs, subject to compliance with Program Standards established by the ICCP and IUSD, and other terms and conditions. The ICCP desires to make a permanent classroom or classrooms available to Lessee, and Lessee desires to obtain the use of such permanent classroom(s) from the ICCP.

THE ICCP AND LESSEE THEREFORE AGREE, AS FOLLOWS:

I. RESPONSIBILITIES OF THE PARTIES

- (A) Lessee shall be permitted to use the below-described permanent classroom(s) at the school site on the days and during the hours of operation generally described below:

PROVIDED, however, that Lessee shall submit a schedule of specific dates and hours of operation (determined from the IUSD calendar) to the ICCP, in writing, prior to the effective date of this Agreement. The dates and hours shall not exceed the General Hours of Operation and General Days of Operation described herein without the specific written approval of the school site principal and the ICCP and is attached hereto as Exhibit A.

GENERAL HOURS OF OPERATION (Monday-Friday):

- | | |
|---------------------|---|
| 1. Before School | 6:30 a.m. |
| 2. After School | 6:30 p.m. |
| 3. During School | As necessary to provide care for a.m./p.m. Kindergarten students. |
| 4. School Holidays | 6:30 a.m. through 6:30 p.m. |
| 5. School Vacations | 6:30 a.m. through 6:30 p.m. |

Exhibit "B"

GENERAL DAYS OF OPERATION (Monday-Friday)

1. Before, After, During School (hours outlined above) on School Days; and
2. School Holidays (hours outlined above) - All official IUSD School Holidays **except** the following:
 - Thanksgiving, and the day after
 - Christmas Eve, and Christmas Day
 - New Year's Eve, and New Year's Day
 - Martin Luther King Jr. Day
 - President's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Veteran's Day
 - and
3. School Vacations:

Summer - Beginning on the third business day after the last day of the IUSD School Year and continuing through the fourth business day before the first day of school as designated by IUSD.

Winter and Spring Breaks - Beginning with the first IUSD vacation day and continuing as designated by IUSD.

(B) Programs Standards Compliance

1. The Child Care Program operated by Lessee at the school site shall comply with standards and procedures set forth in the Program Assessment and Review Committee (PARC) Process Handbook, a copy of which Lessee has received.
2. Lessee shall cooperate with the ICCP's PARC which, on an annual basis, will provide a written recommendation to the ICCP regarding lease renewal based on the operation and compliance with the Program Assessment Review Criteria. Lease renewal will be withheld until PARC determines that any deficiencies identified during the annual PARC process have been resolved.
3. If Lessee fails to correct the deficiencies by the date provided in writing, a 30-day corrective action plan will be developed by PARC. Within 30 days, all program deficiencies must be corrected and written documentation provided to PARC as to action taken. PARC shall visit Lessee to observe and verify correction of the deficiency.

If the Lessee does not comply with the 30-day corrective action plan, PARC will recommend to ICCP further action to be taken. The Lessee will be notified in advance of the ICCP Board meeting where recommendations will be

Exhibit "B"

addressed.

If ICCP determines the Lessee has failed to meet the minimum standards specified by PARC, notice shall be served of cancellation of the lessee's Agreement for Use of Facilities with the ICCP and demand to vacate ICCP property no later than sixty (60) days from the date of the ICCP Board meeting.

Nothing in this process shall preclude the ICCP from immediately terminating a provider's Agreement for Use of Facilities due to unsafe or dangerous conditions.

4. Lessee will provide trained staff, either site director(s) or lead staff, for the purpose of participating as a peer reviewer(s) for a PARC site program quality review. Participation in reviews will be equal to the number of site programs operated by the Lessee.
5. Lessee shall provide a list of names, addresses and phone numbers of families and children served in its program to the ICCP upon request.

(C) The Lessee's use of the school site includes the following:

1. Non-exclusive usage of the playgrounds, and other outdoor areas.
2. Lessee shall be permitted non-exclusive use of the school site (i.e., parking lot, etc.,) within the immediate vicinity of the facility during 6:30 a.m. to 6:30 p.m. hours of operation.
3. Sheds and/or structures of any type may not be placed on school site without prior approval of IUSD/ICCP.
4. Lessee is responsible for charges incurred for removal of old furniture, sheds, etc. All removals shall be provided by IUSD/ICCP.

(D) Lessee shall adhere to all ICCP policies. Lessee shall keep the ICCP fully informed regarding the program's compliance and communication with California Department of Social Services Community Care Licensing Division (CCLD). Copies of all written communication with or from CCLD shall be provided to the ICCP program administration staff within 24 hours. Examples of communication include, but are not limited to:

- Unusual Incident/Injury Reports;
- Complaint Investigation Reports;
- Facility Evaluation Reports;
- Compliance Conference Summaries;
- Requests to Alter Capacity; and
- Change Director Designation and/or other license status changes.

Exhibit "B"

- (E) Lessee shall operate in accord with all Local, County, State and Federal requirements for the licensing and operation of children's day care facilities and the provision of transportation services.
- (F) In addition to the requirements of (E) above, Lessee shall meet the following requirements when providing transportation:
1. Vehicles shall be California Highway Patrol approved.
 2. All drivers shall be 18 years of age or older.
 3. All drivers shall possess valid Class B driver's license.
 4. All vehicles shall be equipped with seat belts (excluding buses), first aid kits, fire extinguishers and reflector kits.
 5. All vehicles shall be insured per item V. (C) 3.
- (G) Lessee shall provide staff who shall be on-site and supervise all activities during the use of school site by Lessee and who meet California Administrative Code, Division Six, Title XII qualifications and Title V qualifications, when applicable.
- (H) Lessee shall agree to use the permanent classroom(s) and the school site for the exclusive purpose of providing child care and for no other purpose, intent, program, activity or event except for those associated with Lessee.
- (I) The ICCP agrees to provide only the following at the school site:
1. Use of specified number of classrooms, as outlined in Table II. B. 1, during specified hours of operation.
 2. Restrooms: The ICCP will provide the Lessee with access to school restrooms, at the locations and in the number determined by IUSD Maintenance and Operations, in writing, to the Lessee.
 3. Exterior Lighting: ICCP will provide exterior lighting, in its sole discretion.
 4. Custodial Services: ICCP will provide custodial services and supplies as adopted in its annual budget. Lessee shall provide any additional custodial service necessary to maintain the permanent classroom(s), as a result of Lessee's use. Should ICCP determine, in its sole discretion, that additional custodial services are necessary due to Lessee's use, ICCP may provide such services if Lessee has not provided therefore, after forty-eight (48) hour written notice by personal service to Lessee, and Lessee shall be responsible for and promptly remit payment therefore.

Exhibit "B"

5. Maintenance and Rehabilitation Costs: The ICCP will provide internal and external maintenance and rehabilitation of the permanently constructed classroom(s). All such ICCP maintenance and rehabilitation shall be conducted pursuant to the schedule developed by City/IUSD staff generally used for ICCP facilities, and any additional maintenance shall be conducted by Lessee at Lessee's sole cost and expense. There shall be no alteration or changes to the unit(s) without the written consent of the ICCP. Should the ICCP determine, in its sole discretion, that additional maintenance or rehabilitation is necessary due to Lessee's use, the ICCP may provide such maintenance if Lessee has not provided therefore, after forty-eight (48) hour written notice by personal service to Lessee, and Lessee shall be responsible for and promptly remit payment therefore.
6. ICCP shall not be obligated to repair, and Lessee shall repair to ICCP's satisfaction, all damages caused or resulting from the negligent acts or omissions of Lessee, reasonable wear and tear and age-related breakdown excepted.

(J) Notice of Possessory Interest

The terms of this Agreement may result in the creation of a possessory interest in Lessee. If such possessory interest is vested in a private party to this Agreement, the private party may be subject to the payment of property taxes levied on such interest.

(K) Agreement Mere License

This agreement constitutes a mere license to use the permanently constructed classroom or classrooms, as set forth in Exhibit A hereto.

II. USE OF FACILITIES FEES

- (A)** Lessee agrees to pay the ICCP per the minimum amount outlined in Table II. B. 1, per month, per classroom, for use of the facilities at the school site. The total monthly payment due is per Table II B. 1.
- (B)** Lessee also agrees that the total annual amount paid to the ICCP shall be at least per Table II. B. 1. unless this agreement is terminated, in which case the total annual payment shall be prorated for the actual duration of the agreement.

Exhibit "B"

(C)

Table II. B. 1:

No. of Classrooms	Min. Amount Per Month*	Total Monthly Payment Due	Total Min. Annual Amount
3	\$2,160.82	\$ 6,482.46	\$ 77,789.52
*Increase of \$62.94 or 3% per month per classroom			

III. METHOD OF PAYMENT

- (A) Lessee shall remit license fees to the ICCP on a monthly basis. On or before the final monthly payment becomes due and payable for each license year, Lessee shall remit any additional sum necessary to raise the total annual payment to the amount provided in Section II. (B) above. Payment is due on or before the first (1st) day of each month and received no later than the fifteenth (15th) day of that month for the use of the permanently constructed classroom(s) in operation of the Lessee's child care program. Checks shall be payable and remitted to:

ATTENTION: TREASURER
Irvine Child Care Project
5050 Barranca Parkway
Irvine, CA 92604

IV. TERM

- (A) Lessee and the ICCP agree that the term of this agreement shall be for one (1) year, unless terminated as provided in Section IV. (C).
- (B) This Agreement may be terminated without cause by the ICCP or Lessee by giving not less than sixty (60) days written notice to the other party.
- (C) Upon voluntary or involuntary termination of the program, costs incurred may be jointly shared as determined by an ICCP representative, an IUSD representative, and the agency provider.

V. LEGAL RESPONSIBILITIES

- (A) Lessee shall keep fully informed of State and Federal laws and County and Municipal ordinances and regulations which in any manner affect those employed by Lessee or in any way affect operation of the program which Lessee operates by reason of this Agreement.

Exhibit "B"

Lessee shall at all times observe and comply with all laws, ordinances and regulations and shall be responsible for compliance with all laws, ordinances and regulations.

- (B) Lessee agrees that in the operation of the child care program permitted by the terms of this Agreement, no discrimination shall be made in the provision of such services, or the employment of persons on the basis of race, color, sex, ancestry, national origin, or religious creed.

Violation of the laws prohibiting discrimination will subject Lessee to all of the penalties imposed by law.

- (C) Insurance: This Agreement shall not become effective until five (5) days after Lessee submits Certificates to the ICCP and IUSD which indicate compliance with the following minimum insurance requirements.

1. Workers' Compensation Insurance to cover its employees as required by the California Labor Code. Before execution of the contract by the ICCP, Lessee shall file with the ICCP and IUSD the following signed certification:

"I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this contract, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance, as well as a certificate of coverage, to the ICCP and IUSD before execution of this Agreement."

The City of Irvine, ICCP and IUSD, their Board of Trustees, officers, employees, or volunteers will not be responsible for any claims in law or equity occasioned by failure of the Lessee to comply with this paragraph.

Lessee shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

2. Commercial General Liability Insurance for bodily injury, property damage, and automobile liability including accidental death and sexual abuse/molestation of not less than \$1,000,000 per occurrence and \$3,000,000 excess liability coverage.
 - a) Be issued by an insurance company which is admitted to do business in the State of California.
 - b) Name and list the Irvine Child Care Project and the City of Irvine, their officers and employees as additional insured.

Name separately the Irvine Unified School District (5050 Barranca Parkway, Irvine, California 92604), its Board of Trustees, officers, agents,

Exhibit "B"

employees, and volunteers as additionally insured on the policy.

- c) Specify that it is the primary coverage for such insured's risks.
- d) Contain a clause substantially in the following words:

"It is hereby agreed that this policy may not be cancelled nor materially changed except upon thirty (30) days prior written notice to the ICCP and IUSD of such cancellation or material change as evidenced by a return receipt for a registered letter addressed to the ICCP and IUSD." Insure against risk of loss due to all of the operations of Lessee in operation of a child care center.

- 3. Verification of auto liability must be provided as follows:
 - Bodily Injury \$100,000/300,000 per accident
 - Property Damage \$50,000 per accident
 - Medical Payments \$5,000 per accident
 - Un/under insured \$100,000/300,000 per accident
- 4. Lessee shall not commence the use of the premises or provide child care thereon until the above insurance has been obtained and Certificates of Insurance have been filed with the ICCP and IUSD.
- 5. Each insurance policy should be endorsed to state that the Lessee shall waive all rights of subrogation against the ICCP and IUSD and ICCP and IUSD personnel.

(D) Release, Indemnity and Insurance

- 1. Release of Lessee. As partial consideration for being permitted to use the facilities, Lessee, for itself and its directors, officers, employees, agents and representatives, and each and every one of their successors and assigns, does hereby fully and expressly exonerate, discharge and covenant not to sue the City of Irvine, ICCP and IUSD, their Board of Trustees, council members, officers, employees, agents, volunteers, and representatives (hereinafter, collectively, the "ICCP Releasees"), from any and all causes of action, liabilities, obligations or claims of whatever character, known or unknown, suspected or unsuspected, which Lessee may have against any or all of the ICCP Releasees for or by reason of any matter, cause or thing whatsoever arising out of the use, occupancy and/or enjoyment of the facilities by Lessee or any person thereon or holding under Lessee, or any guest or invitee of Lessee, or by reason of Lessee's failure to perform any of its obligations under this Agreement, or by reason of any act or omission on the part of Lessee or anyone entering upon the facilities by, under or as a guest or invitee of Lessee, or by reason of any repairs or alterations which Lessee may make upon the permanently constructed classrooms (hereinafter, the "Claims"). Lessee understands and acknowledges the significance of this waiver and release and

Exhibit "B"

assumes the risks consequent thereto.

2. Non-Liability of the ICCP. Lessee acknowledges that no ICCP Releasees shall be liable for any of the Claims.
 3. Indemnification by Lessee. Lessee shall indemnify each and all of the ICCP Releasees against, and hold and save them and each of them harmless from, any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with any of the Claims, whether or not there is concurrent negligence on the part of any ICCP Releasees; but Lessee shall not be required to indemnify, defend or hold harmless any ICCP Releasees from any Claim which arises from the sole negligence or willful misconduct of an ICCP Releasee in connection therewith:
 - 3.1 Lessee shall defend any action or actions filed in connection with any of such Claims, and shall pay all costs and expenses, including attorney's fees, incurred in connection therewith.
 - 3.2 Lessee shall promptly pay any judgment rendered against Lessee or any ICCP Releasees covering any such Claim, and Lessee shall save and hold each and all of the ICCP Releasees harmless there from.
 - 3.3 In the event any ICCP Releasee is made a party to any action or proceeding filed or prosecuted against Lessee for any Claim, Lessee shall pay to the ICCP any and all costs and expenses incurred by any ICCP Releasees in such action or proceeding, together with reasonable attorney's fees
- (E) In the event the ICCP Releasees, or any of them, shall become a party in an arbitration proceeding, either voluntarily or involuntarily with regard to the subject of this Agreement for which indemnification may be required of Lessee pursuant to paragraphs (D) above, Lessee shall, upon receipt of written notice from Indemnitees, or any of them, become a party to such arbitration proceeding for all purposes, unless this provision is waived in writing by the Releasees, or any of them so affected.
- (F) In the event Lessee subcontracts or assigns any portion of the Lessee's right of duties under this Agreement, Lessee shall require its subcontractor or assignee to comply with the terms of this Section V, in the same manner as required of Lessee.
- (G) Lessee specifically covenants and agrees that, as a condition of ICCP allowing Lessee to leave personal property and equipment in the permanent classroom(s) during such times and on those days when the Lessee is not licensed to use such premises, the Indemnification provisions herein will apply to, inter alia, such personal property and equipment.

Exhibit "B"

VI. NOTICES

Any notices required to be given hereunder shall be in writing with copies as directed herein and shall be personally served or given by mail. Any notice given by mail shall be deemed given when deposited in the United States mail, certified and postage prepaid, addressed to the party to be served as follows:

TO ICCP: **Attention: Treasurer**
Irvine Child Care Project
5050 Barranca Parkway
Irvine, CA 92604

TO LESSEE: **Rick Porter**
Rainbow Rising Child Development Center
2154 Monterey Blvd. #B
Hermosa Beach, CA 90254

VII. ATTORNEY'S FEES

If any action at law or in equity, including an action in declaratory relief, is brought to enforce or interpret any of the terms of this Agreement or to terminate this Agreement, the Court in such litigation, or in a separate suit, shall award the prevailing party in any suit, reasonable costs and expenses, including attorney's fees. In awarding attorney's fees, the court will not be bound by any court fee schedule, but shall, if it is in the interest of justice to do so, award the full amount of costs, expenses, and attorney's fees paid or incurred in good faith, in addition to any other relief to which that party may be entitled.

VIII. ASSIGNMENT: SUBCONTRACTORS

No assignment of any duty or obligation of performance shall be made in whole or in part by Lessee without the prior written consent of the ICCP. Any such subcontract or assignment without such consent shall be void and shall, at the option of the ICCP, terminate this Agreement. The ICCP may employ additional consultants as it deems necessary to work with Lessee any time during the term of this contract.

IX. CHOICE OF LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Exhibit "B"

X. EXTENT OF AGREEMENT

This Agreement represents the entire integrated Agreement between the ICCP and Lessee and supersedes all prior negotiations, representatives or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the ICCP and Lessee.

IRVINE CHILD CARE PROJECT

LESSEE

Rainbow Rising Child Development Center

By: _____
President, Irvine Child Care Project

By: _____
Rick Porter

DATED: _____

TITLE: _____
President of Board

MAILING ADDRESS:

Rainbow Rising Child Development Center
2154 Monterey Blvd., #B
Hermosa Beach, CA 90254

PHONE:

Work: _____ (310) 379-4912

Home: _____ (310) 318-0880

Email: rainbowriver@rainbowrising.org

SITE: Beacon Park School
200 Cultivate, Irvine, CA 92618

Exhibit "B"

EXHIBIT A

Schedule of Dates and Hours of Operation 2018-19 School Year

Provider: Rainbow Rising Site: Beacon Park School

Days per Week Facility is Open: M-F Hours: 7:00 a.m. – 6:00 p.m.

Circle the days the program will not be open:

2018

JULY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2019

JANUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Exhibit "B"

EXHIBIT B

Workers' Compensation Insurance Coverage Certification

Workers' Compensation Insurance to cover its employees as required by the California Labor Code. Before execution of the contract by the ICCP, Lessee shall file with the ICCP and IUSD the following signed certification:

"I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this contract, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance, as well as a certificate of coverage, to the ICCP and IUSD before execution of this Agreement."

The City of Irvine, ICCP and IUSD, their Board of Trustees, officers, employees, or volunteers will not be responsible for any claims in law or equity occasioned by failure of the Lessee to comply with this paragraph.

Lessee shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

LESSEE

Rainbow Rising Child Development Center
2154 Monterey Blvd., #B
Hermosa Beach, CA 90254

By: _____ Date _____

Name: Rick Porter

Title: President of Board

SITE: Beacon Park School

200 Cultivate, Irvine, CA 92618

BUSINESS

ITEM 1

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED BUDGET FOR FY 2018-19**

DESCRIPTION: Submitted for the Board's review and approval is the proposed ICCP Budget for FY 2018-19 with Multi Year Budget Projection.

RECOMMENDATION: Approve ICCP Budget for FY 2018-19.

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2018-19 with Multi Year Budget Projection - Includes 3% Rent Increase

OPERATING FUND	2017-18	2018-19	2019-20	2020-21	2021-22
Program Description	Estimated	Proposed	Projected	Projected	Projected
ICCP - Regular Programs	Actuals	Budget	Budget	Budget	Budget
COST CENTER 005710					
		3% Increase in Fees	3% Increase in Fees	3% Increase in Fees	3% Increase in Fees
REVENUE					
8650 Portable Fees Cnty	\$1,598,594	\$1,789,167 (1)	\$1,936,320 (1)	\$2,008,165 (1)	\$2,068,409 (1)
8660 Interest Income Cnty	\$28,250	\$31,668	\$34,273	\$35,545	\$36,611
Total Revenue:	\$1,626,844	\$1,820,835	\$1,970,593	\$2,043,709	\$2,105,020
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,400	\$1,600	\$1,800	\$1,800	\$1,800
4305 Emergency Radio	\$0	\$14,000	\$0	\$0	\$0
4305 Emergency AED	\$0	\$58,000	\$0	\$0	\$0
4306 M & O Repairs done by IUSD	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$72,978	\$74,878	\$76,778	\$76,778	\$76,778
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Site/Bldg Improve./Rehab	\$30,000	\$25,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$0	\$27,000 (7)	\$27,000 (7)	\$27,000 (7)	\$27,000 (7)
5817 Scholarships	\$5,000	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$850	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
5862 Custodial Services	\$429,882	\$437,512 (2)	\$445,296 (2)	\$453,235 (2)	\$461,332 (2)
5864 Program Coordination / City	\$297,500	\$326,000 (6)	\$358,000 (6)	\$386,640 (6)	\$425,000 (6)
Total Operating Expenditures:	\$1,038,863	\$1,207,443	\$1,192,327	\$1,228,906	\$1,275,363
Total Excess (Deficiency):	\$587,981	\$613,392	\$778,266	\$814,803	\$829,657
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$140,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$0	\$350,000 (3)	\$0	\$0	\$0
6230 Portables (Additional Portable Stonegate)	\$290,341		\$0	\$0	\$0
6230 Portables (Additional Portable Eastshore)	\$270,126		\$0	\$0	\$0
6230 Portables (Additional Portable Portola Springs)	\$324,201		\$0	\$0	\$0
6410 Technology	\$105,072		\$0	\$0	\$0
7439 Debt Service	\$135,173	\$135,173 (4)	\$135,173 (5)	\$135,173	\$135,173
Total Capital Expenditures:	\$1,199,913	\$625,173	\$260,173	\$260,173	\$260,173
Net Increase (Decrease):	(\$611,932)	(\$11,781)	\$518,093	\$554,630	\$569,484
Beginning Balance, July 1	\$1,965,653	\$1,353,721	\$1,341,941	\$1,860,034	\$2,414,664
Ending Balance, June 30	\$1,353,721	\$1,341,941	\$1,860,034	\$2,414,664	\$2,984,148
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,286,558	\$1,286,962	\$1,816,459	\$2,369,991	\$2,938,082
3% Operation Reserve	\$67,163	\$54,978	\$43,575	\$44,672	\$46,066

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2018-19 with Multi Year Budget Projection - Includes 3% Rent Increase

GRANT PROGRAM FUNDS	2017-18	2018-19	2019-20	2020-21	2021-22
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$236,469	\$236,469	\$236,469	\$236,469	\$236,469
8590 Other State Revenue	\$367,859	\$396,101	\$396,101	\$396,101	\$396,101
8660 Interest	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
Total Revenue:	\$606,928	\$635,170	\$635,170	\$635,170	\$635,170
EXPENDITURES					
5810 Serv./Contracts	\$606,928	\$635,170	\$635,170	\$635,170	\$635,170
Total Expenditures:	\$606,928	\$635,170	\$635,170	\$635,170	\$635,170
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$96,554	\$96,554	\$96,554	\$96,554	\$96,554
8699 Other Local Revenue/CDBG	\$33,446	\$33,446	\$33,446	\$33,446	\$33,446
Total Revenue:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
EXPENDITURES					
5817 Scholarships	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Total Expenditures:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$736,928	\$765,170	\$765,170	\$765,170	\$765,170
EXPENDITURES	\$736,928	\$765,170	\$765,170	\$765,170	\$765,170
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$1,353,721	\$1,341,941	\$1,860,034	\$2,414,664	\$2,984,148
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2018-19 with Multi Year Budget Projection - Includes 3% Rent Increase

Budget Assumptions

- (1) 3% rental increase each year. A typical site increase is \$1,511 per year, approx. \$21.58 per family per year. Plus rental income increase for new site portables projected on assumed start dates below:
- a. 10 months of rental income for Cadence Park (second K-8 @ Heritage Fields) opening fall 2018-19 equals \$64,825
 - b. 10 months of rental income for additional portable @ Stonegate ES fall 2018-19 equals \$21,608
 - c. 10 months of rental income for additional portable @ Eastshore ES fall 2018-19 equals \$21,608
 - d. 10 months of rental income for additional portable @ Portola Springs ES fall 2018-19 equals \$21,608
 - e. 10 months of rental income for Loma Ridge (second elementary @ Portola Springs) opening fall 2019-20 equals \$66,770
- (2) Projected 2% increase in out years for step in column increases and benefit increases of custodial salaries
- (3) FY 2018-19 purchase of 3 new portables for Loma Ridge Elementary school to open FY 2019-20
- (4) New 5 year debt schedule for custodial equipment for new schools. Total purchase amount of \$40,500, payments starting in FY 2014-15 at \$8,100/year to end FY 2018-19. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024
- (5) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24
- (6) Projected 10% increase for Program Coordination each year from 2018-19 thru 2021-22
- (7) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED GOALS FOR FY 2018-19

DESCRIPTION: Submitted for the Board's review and discussion are the proposed ICCP Goals for FY 2018-19. The goals are broken down into the following categories:

- Board
- Finances
- Scholarships
- Program Quality
- Facilities

RECOMMENDATION: Approve ICCP Proposed Goals for FY 2018-19

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2018-19**

	ACTION	RESPONSIBLE PARTY
Board		
• Meetings	Prepare meeting agendas and provide Administrator and Facilities and Budget reports.	City Of Irvine (COI) ICCP program admin and Irvine Unified School District (IUSD) fiscal services
• Communication	Provide additional verbal or written communication as appropriate.	COI ICCP program admin
• Tours	Conduct annual tour of sites for Board Members at the October ICCP Board Meeting.	COI ICCP program admin
• Facilities/Finance	Explore opportunities for financial support of ICCP from development partners.	ICCP Board and IUSD Chief Financial Officer (CFO)
• Expansion	<i>Explore non-traditional means to address expansion of capacity of impacted ICCP child care programs.</i>	ICCP Board, ICCP staff
Finances		
• Budget Preparation	Develop and monitor ICCP budget.	IUSD fiscal services
• Accounts Receivable/Payable	Facilitate deposits and payments for ICCP.	IUSD fiscal services
• Audit	Coordinate annual audit.	IUSD fiscal services
• Insurance	Facilitate and maintain ICCP insurance policies and payments.	IUSD fiscal services
• Lease	Prepare and monitor annual lease documents.	IUSD fiscal services
Scholarships		
• Irvine Child Care Project	<i>Research alternative scholarship payment structures and eligibility requirements to determine potential costs to ICCP and benefits to applicants.</i>	COI ICCP program admin
• Irvine Children's Fund (ICF)	Provide client intake and ensure all necessary documentation is received. Assess eligibility based on CDBG and ICF requirements. Prepare written communication to clients and ICCP site directors to notify of scholarship status. Prepare monthly and quarterly scholarship reports. Attend events and meetings as necessary.	COI ICCP program admin; ICF
• Irvine Child Care Project	Identify ICF scholarship applicants who are not currently able to provide all documentation required for on-going funding due to experiencing a transition/emergency situation. Award funds in the amount of \$500 per child to temporarily assist with tuition funding until necessary documentation can be provided for ICF scholarship. In the event that all ICF funds are expended	COI ICCP program admin

****Proposed additions for 2018-19 are indicated in bold italic***

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2018-19**

	ACTION	RESPONSIBLE PARTY
	and qualifying families remain, ICCP scholarship funds will be allocated using eligibility criteria consistent with ICF policies and procedures.	
• State Grant Contract	Facilitate administration of the State Grant, including subcontract agreement, submission of Continued Funding Application, quarterly and annual reports.	COI ICCP program admin
• Grants	Search for additional grant opportunities.	COI ICCP program admin
Program Quality		
• Assessment	Conduct Program Assessment and Review Committee (PARC) member and peer reviewer trainings annually to orient reviewers to assessment process and tool.	COI ICCP program admin
	Monitor program quality by facilitating the on-going PARC process which includes: an annual site review, one or more unannounced visits to each ICCP site and submission of detailed PARC Notebook by each of the 27 ICCP sites.	COI ICCP program admin
	Ask each elementary school principal to provide feedback on the program located on their campus by completing a Principal Questionnaire annually in conjunction with site review.	COI ICCP program admin
	Provide responses received on Principal Questionnaire forms to ICCP Board.	COI ICCP program admin
	Schedule an annual visit and at least 1 unannounced visit by a member of PARC to each of the 27 ICCP sites.	COI ICCP program admin
	Conduct site visits which include: program observation, completion of assessment tool and exit interview with site director. Submit completed forms to ICCP office within 1 week of visit. Present detailed account of visit to the full Program Assessment and Review Committee at the next regularly scheduled PARC meeting.	PARC
	Create written summaries of site visits (annual site review and unannounced visits) including descriptive feedback, any items requiring documentation or follow-up, feedback from school site principal as well as commendation and/or enhancement suggestions and distribute to site director and agency representative.	COI ICCP program admin
	Make recommendations to ICCP Board regarding site program lease renewal.	PARC

**Proposed additions for 2018-19 are indicated in bold italic*

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2018-19**

	ACTION	RESPONSIBLE PARTY
	Schedule additional visits and monitor follow-up with individual sites as needed.	COI ICCP program admin
	<i>Assess Program Assessment Review structure and procedures to determine best methods for ensuring program quality and compliance to support program growth.</i>	COI ICCP program admin
	Review the 27 PARC Notebooks submitted by each site to ensure all items necessary for compliance are included.	COI ICCP program admin
	Review the PARC Process, Assessment Tool, Notebook Form, Handbook annually and revise to incorporate criteria ensuring all staff members are wearing ICCP identification badges daily and participating in professional development activities each year.	COI ICCP program admin
	Recruit additional PARC committee members as necessary to ensure capacity to complete approximately 60 site visits annually.	COI ICCP program admin
• Enhancement	Enhance ICCP program quality by participating in collaborative partnerships to provide support and training to program staff.	COI ICCP program admin
	Provide professional development opportunities through quarterly ICCP Director Forums and an annual all-city training event - Super Saturday: For School-Age Care and Education Professionals.	COI ICCP program admin
	Ensure ICCP child care programs are included in IUSD campus lock down drills.	IUSD risk management
	Work with IUSD School Readiness Program to promote collaboration between child care programs and campus Transitional Kindergarten and Kindergarten teaching staff through Kindergarten Articulation meetings.	COI ICCP program admin
	Promote awareness of provider and parent education resources available at the City of Irvine's Child Resource Center and on the City of Irvine's website.	COI ICCP program admin
	Administer ICF Site Grant program which awards \$1,000 to each ICCP site annually for the purchase of materials, equipment or additional educational opportunities benefitting all children attending.	COI ICCP program admin
	Research costs and potential grant funding available to purchase and install one AED unit inside each child care unit and train child care staff members on use of equipment, present information to the ICCP Board.	COI ICCP program admin

**Proposed additions for 2018-19 are indicated in bold italic*

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2018-19**

	ACTION	RESPONSIBLE PARTY
	Collaborate with IUSD Campus Safety Services staff to explore opportunities to increase site safety and security in conjunction with IUSD improvements on elementary school campuses.	COI ICCP program admin
• Expansion	Facilitate State Licensing process for new <i>Cadence Park</i> -School opening August 2018. <i>Facilitate State Licensing process for new Loma Ridge School opening August 2019.</i>	COI ICCP program admin
	<i>Facilitate State Licensing process for newly expanded sites Stonegate, Eastshore and Portola Springs to open August 2018.</i>	COI ICCP program admin
	<i>Facilitate State Licensing process for ICCP sites not currently licensed at Educational Occupancy.</i>	COI ICCP program admin
	<i>Facilitate State Licensing process for ICCP sites to be temporarily moved due to campus construction.</i>	COI ICCP program admin
• Outreach	Promote awareness of ICCP programs, partnerships and financial assistance available through City of Irvine website and distribution of marketing materials at City and community events, ICCP sites, Irvine preschools and elementary schools as appropriate.	COI ICCP program admin
Facilities		
• Custodial	Provide and monitor custodial services; communicate with site directors and respond to related provider concerns.	IUSD facilities; COI ICCP program admin
• Maintenance	Place and monitor work orders for site repairs as needed to preserve facilities and maintain quality spaces for child care programs; IUSD to bill ICCP for labor and materials.	IUSD facilities; COI ICCP program admin
• Facility Needs Assessment	<i>Complete comprehensive ICCP facility inventory.</i>	IUSD facilities; COI ICCP program admin
	Conduct comprehensive assessment of the child care portables on 9 sites each year to develop annual rehabilitation/replacement plan.	IUSD facilities; COI ICCP program admin
• Expansion Needs Assessment	Survey ICCP sites to determine the total number students on their wait list at the end of each school year that were not enrolled in the program. This information will be provided to the ICCP Board each September and utilized to prioritize facility assessments for the following school year.	COI ICCP program admin

****Proposed additions for 2018-19 are indicated in bold italic***

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2018-19**

	ACTION	RESPONSIBLE PARTY
	Assess IUSD elementary school sites to determine the feasibility of adding a child care portable based on end of school year wait list survey.	IUSD facilities
• Rehabilitation	Implement annual rehabilitation/replacement plan as approved by ICCP Board. Materials and labor costs reimbursed by ICCP.	IUSD facilities COI ICCP program admin
• Modular Purchases	Facilitate installation of new modular unit to replace old (no longer viable) unit. None at this time.	IUSD facilities
	<i>Development of a modular replacement plan based on comprehensive facility inventory.</i>	IUSD facilities
• Temporary Relocations	Facilitate cooperation and coordination between IUSD and child care providers during Measure E, summer modernization and rehabilitation projects at school sites.	COI ICCP program administration; IUSD facilities
• New Schools and School Closures	As needed, identify and plan for the purchase or relocation of modular units for new school sites. <i>New Cadence Park School serving K-8 students. Opening in August 2018.</i> <i>New Loma Ridge School serving K-6 students. Opening in August 2019.</i>	COI ICCP program admin; IUSD facilities
• Technology	Ensure ICCP child care programs can access the internet wirelessly through IUSD technology infrastructure and a program roll-out plan is created and implemented to ensure site administrative staff members are assigned passwords, trained, individual site concerns are addressed and each site is effectively transitioned to IUSD internet by December 2018. Quarterly updates to be provided to ICCP Board <i>until all sites are fully operational.</i>	IUSD information technology

****Proposed additions for 2018-19 are indicated in bold italic***

ITEM 3

IRVINE CHILD CARE PROJECT

**TOPIC: IRVINE CHILD CARE PROJECT (ICCP)
PURCHASE OF EMERGENCY RADIOS**

DESCRIPTION: Based upon the recommendation of Irvine Unified School District (IUSD) Campus Safety Services, staff requests the Board authorize the purchase of 30 heavy duty VHF radios with charging bases for an amount not to exceed \$14,000.00.

One VHF radio and charging base will be placed at each ICCP child care location and one will be placed at the Irvine Child Resource Center. An IUSD Campus Safety Services staff member will program radios upon receipt and provide training to child care site staff. ICCP child care sites and Irvine Child Resource Center will be added to the monthly roll call to ensure continued connectivity and usage.

The radios will be set to the school site frequency for day-to-day usage. In the event of a catastrophic emergency during which landline and cell phone communication is not available, the radios will allow each ICCP child care site to contact IUSD Campus Safety Services staff, City staff and to hear emergency information broadcast by IUSD.

RECOMMENDATION: Approve the plan to spend up to \$14,000.00 for the purchase of 30 heavy duty VHF radios with charging bases for each ICCP child care site and the Irvine Child Resource Center.

ITEM 4

IRVINE CHILD CARE PROJECT

- TOPIC:** **MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT (ICCP) USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS**
- DESCRIPTION:** Cadence Park K-8 school will open on August 23, 2018 for the 2018-19 school year. In order for ICCP to provide on-site child care to Cadence Park families at this location, an agreement must be in place to utilize IUSD permanent buildings for the purpose of providing child care. The proposed Memorandum of Understanding, prepared by IUSD, outlining the roles and responsibilities of both ICCP and IUSD is attached for the Board's approval. The MOU is for the time period July 1, 2018 to June 30, 2019 and must be renewed annually by both parties. The MOU was presented to the IUSD Board for approval and signature at the May 29, 2018 IUSD board meeting.
- RECOMMENDATION:** Authorize Board President Darin Loughrey to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into this 1st day of July, 2018 (“Effective Date”), by and between the Irvine Unified School District (“IUSD”) and the Irvine Child Care Project, a California Joint Powers Authority (“ICCP”) (collectively the “Parties”).

This MOU sets forth the terms and understanding between the Parties regarding the utilization of a permanent building by ICCP at the Cadence Park School campus.

SECTION 1 - LOCATION

The Cadence Park School is a K-8 school campus located at 750 Benchmark, Irvine, California, 92618 (“Campus”).

SECTION 2 – LICENSE TO USE FACILITIES

IUSD grants a non-exclusive license to ICCP to use three permanently constructed classrooms including student restrooms, one dedicated staff restroom and one dedicated storage room. The rooms in the building are labeled Childcare Room 1, Childcare Room 2, and Childcare Room 3. ICCP shall also have access to one set of additional restrooms during non-school hours (after school and school holidays). These facilities shall be collectively referred to as the “Facilities,” and are depicted in Exhibit “A,” attached hereto and incorporated by this reference. ICCP shall not assign this MOU.

SECTION 3 - TERM

The term of this MOU shall be for one (1) year from the Effective Date (“Term”), unless mutually extended in writing by both Parties. Either Party may terminate this MOU upon thirty (30) days’ advance written notice, with or without cause. ICCP shall vacate the Facilities upon termination of the MOU and shall leave the Facilities in the same condition as originally accepted except for reasonable wear and tear. ICCP shall be responsible for the removal of all furniture, equipment, and other property owned by ICCP and the ICCP Provider pursuant to Section 9.

SECTION 4 - COMPENSATION

Neither Party will receive compensation during the term of this MOU except for reimbursement costs pursuant to Section 5 and usage fees pursuant to Section 9.

SECTION 5 - RESPONSIBILITIES OF THE PARTIES

a. Use. ICCP shall have the right to utilize the Facilities during the effective period of this MOU. ICCP shall be permitted to use the building for the exclusive purpose of providing childcare and for no other purpose except for those activities approved, in advance, by IUSD (“Program”). ICCP shall be permitted non-exclusive use of the Campus (i.e., restrooms, parking lot, playground, field area, etc.) within the immediate vicinity of the building from 6:30 a.m. to 6:30 p.m. hours of operation, Monday-Friday. Use of the Facilities by ICCP at any time other than those specifically set forth above is at the sole discretion of IUSD. ICCP shall ensure that the ICCP Provider shall comply with the terms of this MOU.

b. Custodial Services. Custodial services for the Facilities are provided by IUSD. IUSD shall be reimbursed for these services within thirty (30) days of invoice by IUSD. However, ICCP shall be responsible for the full and complete cleanup of the Facilities and any other portion

of the Campus used by ICCP, its employees, or the ICCP Provider at the close of each and every day, leaving it in a comparable state as existed prior to ICCP's activities. As used herein, the term "cleanup" shall mean putting away equipment and supplies, picking up trash on the Campus, and similar related activities.

c. Alterations. ICCP shall not alter or modify the exterior or interior of the Facilities without the prior written consent of IUSD. This includes alterations or modifications of the Facilities' walls, ceilings, floors, electrical, HVAC, doors and windows. ICCP shall not erect or place any structure, shed, or storage unit outside the building and on the Campus without the prior written consent of IUSD.

d. Maintenance. At its sole discretion, IUSD may provide internal and external maintenance of the Facilities pursuant to the annual schedule developed by the IUSD Maintenance & Operations Department. IUSD shall be reimbursed for such maintenance within thirty (30) days of invoice by IUSD. Any repairs or replacement of equipment due to ICCP's negligence or misconduct will be the sole financial responsibility of ICCP. IUSD shall promptly remit to ICCP an invoice for any repairs or equipment replacement due to ICCP's negligence or misconduct. IUSD shall be reimbursed for these services within thirty (30) days of invoice by IUSD. ICCP requests for building repairs shall be directed to the IUSD Maintenance & Operations Department.

e. Utilities. ICCP shall be responsible for payment of all utilities associated with operation of the Facilities. IUSD shall be reimbursed for such utility payments within thirty (30) days of invoice by IUSD.

f. Program Materials, Furnishings and Equipment. ICCP shall provide all materials, furnishings and equipment to be used for its Program. ICCP is responsible for all costs associated with its Program.

g. Program Supervision and Security. ICCP shall provide all necessary supervision of its employees, students and the ICCP Provider while using the Facilities. ICCP is solely responsible for the safety and security of its employees, students and the ICCP Provider at all times.

SECTION 6 - HOLD HARMLESS

ICCP shall save, defend, hold harmless and indemnify IUSD, its trustees, officers, employees and agents from and against any and all demands, actions, losses causes of action, suits, damages, liabilities, claims, whether or not suit is actually filed, and for injury, death, loss or damage to any person or property arising from or occurring in connection with or in any way incident to ICCP's, including its administrators, employees, agents, representatives, volunteers, subcontractors, invitees, successors and/or assigns and ICCP Provider, use or occupancy of the Facilities or from the conduct of its business or from any activity, work, or other things done, permitted or suffered by ICCP in or about the Facilities. This section shall survive the termination of the MOU.

SECTION 7 - INSURANCE

ICCP and the ICCP Provider pursuant to Section 9, shall not utilize the Facilities under this MOU until the insurance requirements outlined in this MOU and in the Irvine Child Care Project Agreement for Use of Facilities ("Childcare Agreement") attached hereto as Exhibit "B," have been satisfied. ICCP and the ICCP Provider shall procure and shall maintain at their own expense the

necessary insurance policies set forth below during the life of this MOU as primary policies. The policies shall not be amended or modified and the coverage amounts shall not be reduced without IUSD's prior written consent. ICCP and the ICCP Provider shall name the Irvine Unified School District (5050 Barranca Parkway, Irvine, California 92604), its Board of Trustees, officers, agents, employees, and volunteers as additionally insured on the policies and shall provide IUSD thirty (30) days written notice prior to cancellation.

A. . Commercial General Liability Insurance for bodily injury and property damage, including accidental death and sexual abuse/molestation of not less than \$1,000,000 per occurrence and \$3,000,000 excess liability coverage.

B. Workers' Compensation Insurance with coverage limits in accordance with California law.

SECTION 8 - ICCP NOT EMPLOYEE OF IUSD

While engaged in carrying out the terms and conditions of this MOU, all persons employed by ICCP are employees of ICCP and no ICCP employee shall be considered as an employee of IUSD under the jurisdiction of IUSD. ICCP shall have no authority to contract on behalf of IUSD.

SECTION 9 - OCCUPANCY

IUSD agrees to allow ICCP to collect a monthly usage fee and any other fees as outlined in Childcare Agreement between ICCP and ICCP's selected provider, Rainbow Rising ("ICCP Provider"), who will occupy the building during the duration of the MOU. However, failure to obtain any fees from the ICCP Provider shall not excuse ICCP from any payments due to IUSD.

SECTION 10 - ICCP EMPLOYEES

ICCP and ICCP Provider shall, at all times, enforce strict discipline and good order among its employees and the ICCP Provider, and all others in attendance and shall not employ any unfit person in connection with this MOU. ICCP employees, ICCP Provider's employees, volunteers, invitees, and all others in attendance shall comply with all rules and regulations applicable to school sites and any IUSD policies.

SECTION 11 - ANTI-DISCRIMINATION

It is the policy of the Irvine Unified School District Board of Education that in connection with all MOUs, contracts, and agreements that there be no discrimination against any employee because of race, color, religion, age, sex, marital status, mental or physical disability, gender, gender identity, gender expression, sexual orientation, genetic information, ethnicity, ethnic group identification, national origin or nationality, ancestry, or a perception that a person has any of these characteristics or that the person is associated with a person who has, or is perceived to have, any of these characteristics, and therefore ICCP agrees to comply with the applicable Federal and California Laws, including, but not limited to the California Fair Employment Practice Act.

SECTION 12 - COMPLIANCE WITH APPLICABLE LAW

As required under the State of California Community Care Licensing Title 22 Guidelines, Section 101170, individuals, entities and companies must secure from an appropriate law enforcement agency a criminal record if employment puts them in contact with children. ICCP shall comply with all laws, ordinances, zoning, rules, and regulations applicable to the Facilities, enacted or promulgated by any public or governmental authority or agency, including without limitation IUSD, having jurisdiction over the Facilities. ICCP shall be responsible for obtaining and

maintaining throughout the Term of the MOU all permits, licenses and approvals from any local, state or federal agency necessary for the Program and/or use of the Facilities. ICCP shall comply with requirements of state law regarding health screening, fingerprinting and background checks, as applicable.

SECTION 13 - GOVERNING LAW

This MOU shall be governed by and construed in accordance with the laws of the State of California, with venue in Orange County, California. The Parties expressly understand and agree that this MOU constitutes a non-exclusive license for use of the Facilities. This MOU is not intended by the Parties, nor shall it be legally construed, to convey a leasehold, easement, or other interest in real property.

SECTION 14 - NO ORAL MODIFICATION

Any waiver, amendment, modification, consent or acquiescence with respect to this MOU shall be set forth in writing and duly executed by both Parties.

SECTION 15- NOTICE

Any notice, request, information or other document to be given hereunder to any of the parties by any other parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows: Irvine Unified School District, Attn: Assistant Superintendent of Business Services, 5050 Barranca Parkway, Irvine, CA 92604, 949.936.5305 and Irvine Child Care Project, Attn: ICCP Administrator, 14341 Yale Avenue, Irvine, CA, 92604, 949.724.6635.

IRVINE UNIFIED SCHOOL DISTRICT

Date: _____

By: _____
John Fogarty
Assistant Superintendent, Business Services

IUSD Board Approved: _____

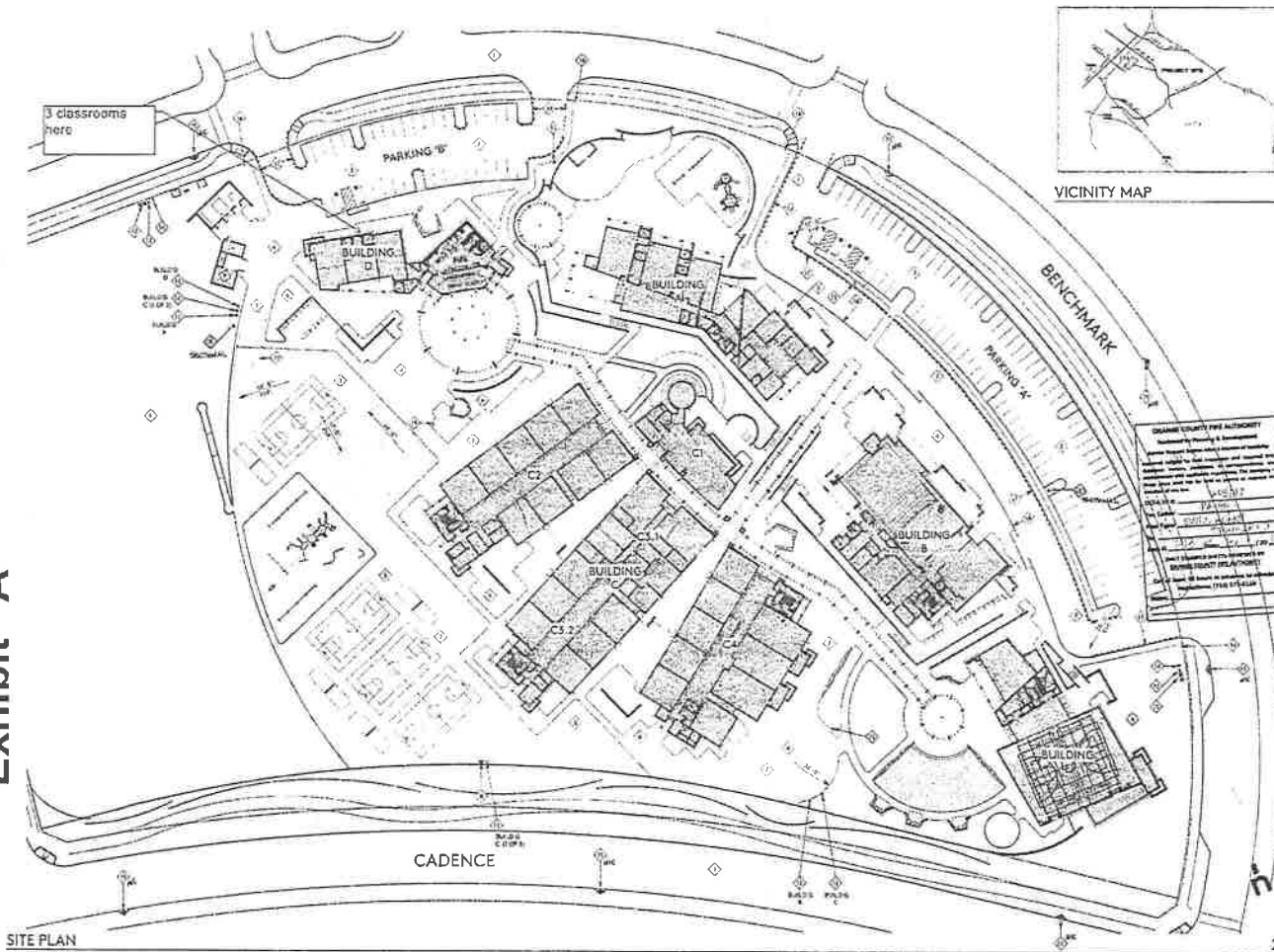
IRVINE CHILD CARE PROJECT

Date: _____

By: _____
Darin Loughrey
President, Irvine Child Care Project

ICCP Board Approved: _____

Exhibit "A"



NDSA LOCAL FIRE AUTHORITY REVIEW

810

1.0 PROJECT INFORMATION

1.1 PROJECT NAME: HERITAGE FIELDS K-8 SCHOOL #2

1.2 PROJECT ADDRESS: 14400 S. STATE ST., IRVINE, CA 92618

1.3 PROJECT OWNER: IRVINE UNIFIED SCHOOL DISTRICT

1.4 PROJECT ARCHITECT: PJHM ARCHITECTS

1.5 PROJECT DATE: 10/15/2019

1.6 PROJECT NUMBER: 19-000000000

1.7 PROJECT TYPE: NEW CONSTRUCTION

1.8 PROJECT STATUS: PRELIMINARY

1.9 PROJECT PHASE: PRELIMINARY

1.10 PROJECT DESCRIPTION: K-8 SCHOOL BUILDING WITH PLAYGROUND AND PARKING

2.0 REVIEW INFORMATION

2.1 REVIEW DATE: 10/15/2019

2.2 REVIEWER: [Signature]

2.3 REVIEW COMMENTS: [List of comments]

LOCAL FIRE AUTHORITY REVIEW

1. REVIEW SHEET, MEASUREMENTS AND NOTES
2. A.C. MARKS BEARING LOG
3. A.C. MARKS PER AREA WITH PLANNING PLAY EQUIPMENT (GAME TABLES AND BACKGROUNDS) SHOULD PROTECT THE FIRE ESCAPE ROUTING
4. CONCRETE PAVING PER CIVIL DRAWINGS
5. SOILS, ADDRESS LOCATION
6. LANDSCAPE LANE
7. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
8. FIRE HYDRANT FIRE CONNECTION FROM FIRE HYDRANT TO FIRE LANE PER DETAIL 10-11
9. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
10. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
11. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
12. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
13. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
14. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
15. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
16. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
17. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
18. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
19. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC
20. 10' WIDE FIRE ACCESS LANE WITH 10' WIDE SIDE AND 20' WIDE TURNING RADIUS PER C.F.A. SPECIFIC

FIRE AUTHORITY SITE PLAN KEYNOTES

BUILDINGS CELL AND CA (LARGEST BUILDING)

CONSTRUCTION TYPE: V-B

SPRINKLED: YES

OCCUPANCY: 1000 M

HEIGHT: 1

ADJACENT AREAS: [List of adjacent areas]

AREA: [List of areas]

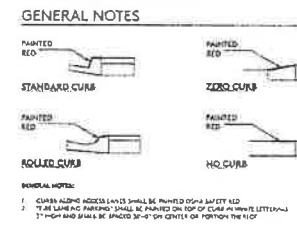
PERMITS: [List of permits]

TABLE: [Table with columns for building, school, zone, etc.]

BUILDING DATA

1. ALL VENTILATION AND EXHAUST EXTERMINATIONS OVERHANGING A FIRE ACCESS WIDENING SHALL BE THE MINIMUM 20' CLEARANCE OVER THE WIDENING
2. ALL WELLS, BACKSAPS, AND OTHER EXTERMINATIONS IN AN ADJACENT NEAR A FIRE ACCESS WIDENING SHALL BE PROVIDED WITH A COVERED WIDE OPENING
3. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
4. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
5. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
6. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
7. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
8. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
9. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING
10. ALL EXTERMINATIONS SHALL BE PROVIDED WITH A COVERED WIDE OPENING

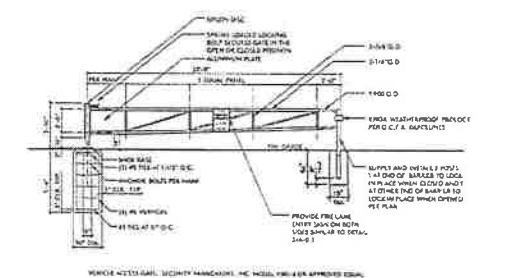
GENERAL NOTES



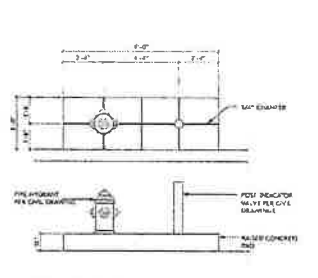
PAINTED CURBS

1. CURBS ALONG ACCESS LANE SHALL BE PAINTED WITH SAFETY RED
2. FIRE LANE AND PARKING SHALL BE PAINTED TOP OF CURB WITH SAFETY RED
3. HIGH AND SHALL BE PAINTED 30-40" ON CURB ON TOP OF THE TOP

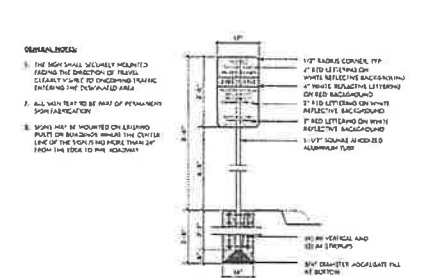
SITE PLAN



FIRE LANE ACCESS GATE



FIRE HYDRANT PROTECTION DETAIL



FIRE LANE ENTRY SIGN

3

4

3

SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"



HERITAGE FIELDS K-8 SCHOOL #2

FIRE AUTHORITY SITE PLAN

Exhibit "B"

IRVINE CHILD CARE PROJECT AGREEMENT FOR USE OF FACILITIES

SITE: Cadence Park School

THIS AGREEMENT, made and entered into this 23rd day of August, 2018 by and between the Irvine Child Care Project, referred to as "ICCP," a Joint Powers Agency, and Rainbow Rising Child Development Center, hereinafter referred to as "Lessee."

The parties to this **AGREEMENT** desire to establish the conditions, operational responsibility and liability for effective use of facilities more fully described below, located at 750 Benchmark, Irvine, CA 92618 (hereinafter "school site"), for a child care program operated by Lessee.

The ICCP has the authority granted to it by IRVINE UNIFIED SCHOOL DISTRICT, (hereinafter "IUSD"), to make facilities available at school sites for use by operators of child care programs, subject to compliance with Program Standards established by the ICCP and IUSD, and other terms and conditions. The ICCP desires to make a permanent classroom or classrooms available to Lessee, and Lessee desires to obtain the use of such permanent classroom(s) from the ICCP.

THE ICCP AND LESSEE THEREFORE AGREE, AS FOLLOWS:

I. RESPONSIBILITIES OF THE PARTIES

- (A) Lessee shall be permitted to use the below-described permanent classroom(s) at the school site on the days and during the hours of operation generally described below:

PROVIDED, however, that Lessee shall submit a schedule of specific dates and hours of operation (determined from the IUSD calendar) to the ICCP, in writing, prior to the effective date of this Agreement. The dates and hours shall not exceed the General Hours of Operation and General Days of Operation described herein without the specific written approval of the school site principal and the ICCP and is attached hereto as Exhibit A.

GENERAL HOURS OF OPERATION (Monday-Friday):

- | | |
|---------------------|---|
| 1. Before School | 6:30 a.m. |
| 2. After School | 6:30 p.m. |
| 3. During School | As necessary to provide care for a.m./p.m. Kindergarten students. |
| 4. School Holidays | 6:30 a.m. through 6:30 p.m. |
| 5. School Vacations | 6:30 a.m. through 6:30 p.m. |

Exhibit "B"

GENERAL DAYS OF OPERATION (Monday-Friday)

1. Before, After, During School (hours outlined above) on School Days; and
2. School Holidays (hours outlined above) - All official IUSD School Holidays **except** the following:
 - Thanksgiving, and the day after
 - Christmas Eve, and Christmas Day
 - New Year's Eve, and New Year's Day
 - Martin Luther King Jr. Day
 - President's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Veteran's Day
 - and
3. School Vacations:

Summer - Beginning on the third business day after the last day of the IUSD School Year and continuing through the fourth business day before the first day of school as designated by IUSD.

Winter and Spring Breaks - Beginning with the first IUSD vacation day and continuing as designated by IUSD.

(B) Programs Standards Compliance

1. The Child Care Program operated by Lessee at the school site shall comply with standards and procedures set forth in the Program Assessment and Review Committee (PARC) Process Handbook, a copy of which Lessee has received.
2. Lessee shall cooperate with the ICCP's PARC which, on an annual basis, will provide a written recommendation to the ICCP regarding lease renewal based on the operation and compliance with the Program Assessment Review Criteria. Lease renewal will be withheld until PARC determines that any deficiencies identified during the annual PARC process have been resolved.
3. If Lessee fails to correct the deficiencies by the date provided in writing, a 30-day corrective action plan will be developed by PARC. Within 30 days, all program deficiencies must be corrected and written documentation provided to PARC as to action taken. PARC shall visit Lessee to observe and verify correction of the deficiency.

If the Lessee does not comply with the 30-day corrective action plan, PARC will recommend to ICCP further action to be taken. The Lessee will be notified in advance of the ICCP Board meeting where recommendations will be

Exhibit "B"

addressed.

If ICCP determines the Lessee has failed to meet the minimum standards specified by PARC, notice shall be served of cancellation of the lessee's Agreement for Use of Facilities with the ICCP and demand to vacate ICCP property no later than sixty (60) days from the date of the ICCP Board meeting.

Nothing in this process shall preclude the ICCP from immediately terminating a provider's Agreement for Use of Facilities due to unsafe or dangerous conditions.

4. Lessee will provide trained staff, either site director(s) or lead staff, for the purpose of participating as a peer reviewer(s) for a PARC site program quality review. Participation in reviews will be equal to the number of site programs operated by the Lessee.
5. Lessee shall provide a list of names, addresses and phone numbers of families and children served in its program to the ICCP upon request.

(C) The Lessee's use of the school site includes the following:

1. Non-exclusive usage of the playgrounds, and other outdoor areas.
2. Lessee shall be permitted non-exclusive use of the school site (i.e., parking lot, etc.) within the immediate vicinity of the facility during 6:30 a.m. to 6:30 p.m. hours of operation.
3. Sheds and/or structures of any type may not be placed on school site without prior approval of IUSD/ICCP.
4. Lessee is responsible for charges incurred for removal of old furniture, sheds, etc. All removals shall be provided by IUSD/ICCP.

(D) Lessee shall adhere to all ICCP policies. Lessee shall keep the ICCP fully informed regarding the program's compliance and communication with California Department of Social Services Community Care Licensing Division (CCLD). Copies of all written communication with or from CCLD shall be provided to the ICCP program administration staff within 24 hours. Examples of communication include, but are not limited to:

- Unusual Incident/Injury Reports;
- Complaint Investigation Reports;
- Facility Evaluation Reports;
- Compliance Conference Summaries;
- Requests to Alter Capacity; and
- Change Director Designation and/or other license status changes.

Exhibit "B"

- (E) Lessee shall operate in accord with all Local, County, State and Federal requirements for the licensing and operation of children's day care facilities and the provision of transportation services.
- (F) In addition to the requirements of (E) above, Lessee shall meet the following requirements when providing transportation:
1. Vehicles shall be California Highway Patrol approved.
 2. All drivers shall be 18 years of age or older.
 3. All drivers shall possess valid Class B driver's license.
 4. All vehicles shall be equipped with seat belts (excluding buses), first aid kits, fire extinguishers and reflector kits.
 5. All vehicles shall be insured per item V. (C) 3.
- (G) Lessee shall provide staff who shall be on-site and supervise all activities during the use of school site by Lessee and who meet California Administrative Code, Division Six, Title XII qualifications and Title V qualifications, when applicable.
- (H) Lessee shall agree to use the permanent classroom(s) and the school site for the exclusive purpose of providing child care and for no other purpose, intent, program, activity or event except for those associated with Lessee.
- (I) The ICCP agrees to provide only the following at the school site:
1. Use of specified number of classrooms, as outlined in Table II. B. 1, during specified hours of operation.
 2. Restrooms: The ICCP will provide the Lessee with access to school restrooms, at the locations and in the number determined by IUSD Maintenance and Operations, in writing, to the Lessee.
 3. Exterior Lighting: ICCP will provide exterior lighting, in its sole discretion.
 4. Custodial Services: ICCP will provide custodial services and supplies as adopted in its annual budget. Lessee shall provide any additional custodial service necessary to maintain the permanent classroom(s), as a result of Lessee's use. Should ICCP determine, in its sole discretion, that additional custodial services are necessary due to Lessee's use, ICCP may provide such services if Lessee has not provided therefore, after forty-eight (48) hour written notice by personal service to Lessee, and Lessee shall be responsible for and promptly remit payment therefore.
 5. Maintenance and Rehabilitation Costs: The ICCP will provide internal and external maintenance and rehabilitation of the permanently constructed

Exhibit "B"

classroom(s). All such ICCP maintenance and rehabilitation shall be conducted pursuant to the schedule developed by City/IUSD staff generally used for ICCP facilities, and any additional maintenance shall be conducted by Lessee at Lessee's sole cost and expense. There shall be no alteration or changes to the unit(s) without the written consent of the ICCP. Should the ICCP determine, in its sole discretion, that additional maintenance or rehabilitation is necessary due to Lessee's use, the ICCP may provide such maintenance if Lessee has not provided therefore, after forty-eight (48) hour written notice by personal service to Lessee, and Lessee shall be responsible for and promptly remit payment therefore.

6. ICCP shall not be obligated to repair, and Lessee shall repair to ICCP's satisfaction, all damages caused or resulting from the negligent acts or omissions of Lessee, reasonable wear and tear and age-related breakdown excepted.

(J) Notice of Possessory Interest

The terms of this Agreement may result in the creation of a possessory interest in Lessee. If such possessory interest is vested in a private party to this Agreement, the private party may be subject to the payment of property taxes levied on such interest.

(K) Agreement Mere License

This agreement constitutes a mere license to use the permanently constructed classroom or classrooms, as set forth in Exhibit A hereto.

II. USE OF FACILITIES FEES

- (A)** Effective the first day of school for the 2018-19 school year, August 23, 2018, and continuing through August 31, 2018, Lessee agrees to pay the ICCP the prorated amount outlined in Table II. A.1.

Table II. A.1:

No. of Classrooms	Min. Amount Per Classroom	Amount Per Day (August)	Total Prorated Amount for 9 Days Per Classroom	Total Prorated Amount for 9 Days
3	\$2,160.82	\$ 69.70	\$ 627.30	\$ 1,881.90

Exhibit "B"

- (B) Effective September 1, 2018, Lessee agrees to pay the ICCP per the minimum amount outlined in Table II. C. 1, per month, per classroom, for use of the portable(s) at the school site. The total monthly payment due is per Table II C. 1.
- (C) Lessee also agrees that the total annual amount paid to the ICCP shall be at least per Table II. C. 1, unless this agreement is terminated, in which case the total annual payment shall be prorated for the actual duration of the agreement.

Table II. C. 1:

No. of Classrooms	Min. Amount Per Classroom	Total Monthly Payment Due	Total Min. Annual Amount Sept. 2018- June 2019	Total Min. Annual Amount August 2018- June 2019
3	\$2,160.82	\$ 6,482.46	\$ 64,824.60	\$ 66,706.50

III. METHOD OF PAYMENT

- (A) Lessee shall remit license fees to the ICCP on a monthly basis. On or before the final monthly payment becomes due and payable for each license year, Lessee shall remit any additional sum necessary to raise the total annual payment to the amount provided in Section II. (B) above. Payment is due on or before the first (1st) day of each month and received no later than the fifteenth (15th) day of that month for the use of the permanently constructed classroom(s) in operation of the Lessee's child care program. Checks shall be payable and remitted to:

ATTENTION: TREASURER
Irvine Child Care Project
5050 Barranca Parkway
Irvine, CA 92604

IV. TERM

- (A) Lessee and the ICCP agree that the term of this agreement shall be from August 23, 2018 through June 30, 2019, unless terminated as provided in Section IV. (C).
- (B) This Agreement may be terminated without cause by the ICCP or Lessee by giving not less than sixty (60) days written notice to the other party.

Exhibit "B"

- (C) Upon voluntary or involuntary termination of the program, costs incurred may be jointly shared as determined by an ICCP representative, an IUSD representative, and the agency provider.

V. LEGAL RESPONSIBILITIES

- (A) Lessee shall keep fully informed of State and Federal laws and County and Municipal ordinances and regulations which in any manner affect those employed by Lessee or in any way affect operation of the program which Lessee operates by reason of this Agreement.

Lessee shall at all times observe and comply with all laws, ordinances and regulations and shall be responsible for compliance with all laws, ordinances and regulations.

- (B) Lessee agrees that in the operation of the child care program permitted by the terms of this Agreement, no discrimination shall be made in the provision of such services, or the employment of persons on the basis of race, color, sex, ancestry, national origin, or religious creed.

Violation of the laws prohibiting discrimination will subject Lessee to all of the penalties imposed by law.

- (C) Insurance: This Agreement shall not become effective until five (5) days after Lessee submits Certificates to the ICCP and IUSD which indicate compliance with the following minimum insurance requirements.

1. Workers' Compensation Insurance to cover its employees as required by the California Labor Code. Before execution of the contract by the ICCP, Lessee shall file with the ICCP and IUSD the following signed certification:

"I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this contract, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance, as well as a certificate of coverage, to the ICCP and IUSD before execution of this Agreement."

The City of Irvine, ICCP and IUSD, their Board of Trustees, officers, employees, or volunteers will not be responsible for any claims in law or equity occasioned by failure of the Lessee to comply with this paragraph.

Lessee shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

2. Commercial General Liability Insurance for bodily injury, property damage, and automobile liability including accidental death and sexual abuse/molestation of not less than \$1,000,000 per occurrence and \$3,000,000 excess liability coverage.

Exhibit "B"

- a) Be issued by an insurance company which is admitted to do business in the State of California.
- b) Name and list the Irvine Child Care Project and the City of Irvine, their officers and employees as additional insured.

Name separately the Irvine Unified School District (5050 Barranca Parkway, Irvine, California 92604), its Board of Trustees, officers, agents, employees, and volunteers as additionally insured on the policy.

- c) Specify that it is the primary coverage for such insured's risks.
- d) Contain a clause substantially in the following words:

"It is hereby agreed that this policy may not be cancelled nor materially changed except upon thirty (30) days prior written notice to the ICCP and IUSD of such cancellation or material change as evidenced by a return receipt for a registered letter addressed to the ICCP and IUSD."

- e) Insure against risk of loss due to all of the operations of Lessee in operation of a child care center.
3. Verification of auto liability must be provided as follows:
 - Bodily Injury \$100,000/300,000 per accident
 - Property Damage \$50,000 per accident
 - Medical Payments \$5,000 per accident
 - Un/under insured \$100,000/300,000 per accident
 4. Lessee shall not commence the use of the premises or provide child care thereon until the above insurance has been obtained and Certificates of Insurance have been filed with the ICCP and IUSD.
 5. Each insurance policy should be endorsed to state that the Lessee shall waive all rights of subrogation against the ICCP and IUSD and ICCP and IUSD personnel.

(D) Release, Indemnity and Insurance

1. Release of Lessee. As partial consideration for being permitted to use the facilities, Lessee, for itself and its directors, officers, employees, agents and representatives, and each and every one of their successors and assigns, does hereby fully and expressly exonerate, discharge and covenant not to sue the City of Irvine, ICCP and IUSD, their Board of Trustees, council members, officers, employees, agents, volunteers, and representatives (hereinafter, collectively, the "ICCP Releasees"), from any and all causes of action, liabilities, obligations or claims of whatever character, known or unknown,

Exhibit "B"

suspected or unsuspected, which Lessee may have against any or all of the ICCP Releasees for or by reason of any matter, cause or thing whatsoever arising out of the use, occupancy and/or enjoyment of the facilities by Lessee or any person thereon or holding under Lessee, or any guest or invitee of Lessee, or by reason of Lessee's failure to perform any of its obligations under this Agreement, or by reason of any act or omission on the part of Lessee or anyone entering upon the facilities by, under or as a guest or invitee of Lessee, or by reason of any repairs or alterations which Lessee may make upon the permanently constructed classrooms (hereinafter, the "Claims"). Lessee understands and acknowledges the significance of this waiver and release and assumes the risks consequent thereto.

2. Non-Liability of the ICCP. Lessee acknowledges that no ICCP Releasees shall be liable for any of the Claims.
 3. Indemnification by Lessee. Lessee shall indemnify each and all of the ICCP Releasees against, and hold and save them and each of them harmless from, any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with any of the Claims, whether or not there is concurrent negligence on the part of any ICCP Releasees; but Lessee shall not be required to indemnify, defend or hold harmless any ICCP Releasees from any Claim which arises from the sole negligence or willful misconduct of an ICCP Releasee in connection therewith:
 - 3.1 Lessee shall defend any action or actions filed in connection with any of such Claims, and shall pay all costs and expenses, including attorney's fees, incurred in connection therewith.
 - 3.2 Lessee shall promptly pay any judgment rendered against Lessee or any ICCP Releasees covering any such Claim, and Lessee shall save and hold each and all of the ICCP Releasees harmless there from.
 - 3.3 In the event any ICCP Releasee is made a party to any action or proceeding filed or prosecuted against Lessee for any Claim, Lessee shall pay to the ICCP any and all costs and expenses incurred by any ICCP Releasees in such action or proceeding, together with reasonable attorney's fees
- (E) In the event the ICCP Releasees, or any of them, shall become a party in an arbitration proceeding, either voluntarily or involuntarily with regard to the subject of this Agreement for which indemnification may be required of Lessee pursuant to paragraphs (D) above, Lessee shall, upon receipt of written notice from Indemnitees, or any of them, become a party to such arbitration proceeding for all purposes, unless this provision is waived in writing by the Releasees, or any of them so affected.

Exhibit "B"

- (F) In the event Lessee subcontracts or assigns any portion of the Lessee's right of duties under this Agreement, Lessee shall require its subcontractor or assignee to comply with the terms of this Section V, in the same manner as required of Lessee.
- (G) Lessee specifically covenants and agrees that, as a condition of ICCP allowing Lessee to leave personal property and equipment in the permanent classroom(s) during such times and on those days when the Lessee is not licensed to use such premises, the Indemnification provisions herein will apply to, inter alia, such personal property and equipment.

VI. NOTICES

Any notices required to be given hereunder shall be in writing with copies as directed herein and shall be personally served or given by mail. Any notice given by mail shall be deemed given when deposited in the United States mail, certified and postage prepaid, addressed to the party to be served as follows:

TO ICCP: **Attention: Treasurer**
Irvine Child Care Project
5050 Barranca Parkway
Irvine, CA 92604

TO LESSEE: **Rick Porter**
Rainbow Rising Child Development Center
2154 Monterey Blvd. #B
Hermosa Beach, CA 90254

VII. ATTORNEY'S FEES

If any action at law or in equity, including an action in declaratory relief, is brought to enforce or interpret any of the terms of this Agreement or to terminate this Agreement, the Court in such litigation, or in a separate suit, shall award the prevailing party in any suit, reasonable costs and expenses, including attorney's fees. In awarding attorney's fees, the court will not be bound by any court fee schedule, but shall, if it is in the interest of justice to do so, award the full amount of costs, expenses, and attorney's fees paid or incurred in good faith, in addition to any other relief to which that party may be entitled.

VIII. ASSIGNMENT: SUBCONTRACTORS

No assignment of any duty or obligation of performance shall be made in whole or in part by Lessee without the prior written consent of the ICCP. Any such subcontract or assignment without such consent shall be void and shall, at the option of the ICCP, terminate this Agreement. The ICCP may employ additional consultants as it deems necessary to work with Lessee any time during the term of this contract.

Exhibit "B"

IX. CHOICE OF LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

X. EXTENT OF AGREEMENT

This Agreement represents the entire integrated Agreement between the ICCP and Lessee and supersedes all prior negotiations, representatives or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the ICCP and Lessee.

IRVINE CHILD CARE PROJECT

By: _____
President, Irvine Child Care Project

DATED: _____

LESSEE

Rainbow Rising Child Development Center

By: _____
Rick Porter

TITLE: _____
President of Board

MAILING ADDRESS:

Rainbow Rising Child Development Center
2154 Monterey Blvd., #B
Hermosa Beach, CA 90254

PHONE:

Work: _____ (310) 379-4912

Home: _____ (310) 318-0880

Email: rainbowriver@rainbowrising.org

SITE: Cadence Park School
750 Benchmark, Irvine, CA 92618

Exhibit "B"

EXHIBIT A

Schedule of Dates and Hours of Operation 2018-19 School Year

Provider: Rainbow Rising Site: Cadence Park School

Days per Week Facility is Open: M-F Hours: 7:00 a.m. – 6:00 p.m.

Circle the days the program will not be open:

2018

JULY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2019

JANUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Exhibit "B"

EXHIBIT B

Workers' Compensation Insurance Coverage Certification

Workers' Compensation Insurance to cover its employees as required by the California Labor Code. Before execution of the contract by the ICCP, Lessee shall file with the ICCP and IUSD the following signed certification:

"I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this contract, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance, as well as a certificate of coverage, to the ICCP and IUSD before execution of this Agreement."

The City of Irvine, ICCP and IUSD, their Board of Trustees, officers, employees, or volunteers will not be responsible for any claims in law or equity occasioned by failure of the Lessee to comply with this paragraph.

Lessee shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

LESSEE

Rainbow Rising Child Development Center
2154 Monterey Blvd., #B
Hermosa Beach, CA 90254

By: _____

_____ Date

Name: Rick Porter

Title: President of Board

SITE: Cadence Park School

750 Benchmark, Irvine, CA 92618

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) FY 2017-18
GENERAL CHILD CARE AND DEVELOPMENT
(CCTR) SCHOOL AGE GRANT PROGRAM SELF-
EVALUATION**

DESCRIPTION: ICCP staff has submitted the Program Self-Evaluation for the CCTR School Age Grant for FY 2017-18 to the California Department of Education. A copy is attached for the Board's information.

RECOMMENDATION: Submitted for the Board's information

**Program Self-Evaluation Process
Fiscal Year 2017–18**

Contractor Legal Name: (Full Spelling of Legal Name only; no acronyms or site names)
Irvine Child Care Project

Four-Digit Vendor Number: Q553

Contract Type(s): (CSPP, CCTR, CHAN, CFCC, CMIG, CRRP, CAPP, C2AP, C3AP, CMAP)

CSPP CCTR CHAN CFCC CMIG CRRP CAPP C2AP C3AP CMAP

Age Group(s):

Infant/Toddler Preschool School Age

Program Director Name (as listed in the Child Development Management Information System):

Teresa Stubbler

Program Director Phone Number:

949-724-6635

Program Director E-mail:

tstubbler@cityofirvine.org

Check each box verifying the collection, analysis, and integration of each assessment data toward ongoing program improvement for all applicable contract types.

- Program Review Instrument FY 2017–18 – All Contract Types:
<https://www.cde.ca.gov/ta/cr/documents/eesos1718.pdf>
- Desired Results Parent Survey – All Contract Types:
<https://www.cde.ca.gov/sp/cd/ci/documents/parentsurvey.doc>
- Age Appropriate Environment Rating Scales – Center-based/CFCC Contracts Types:
<http://www.ersi.info/ecers.html>
- Desired Results Developmental Profile and DRDPtech Reports -
Center-based/CFCC Contracts Types:
<https://www.desiredresults.us/drdp-forms>

Statement of Completion: I certify that all documents required as a part of the PSE have been completed and are available for review and/or submittal upon request.

Name of Executive or Program Director as listed in the Child Development Management Information System:

Teresa Stubbler

Signature of Executive or Program Director listed above:



Phone Number:

949-724-6635

Date:

5/29/2018

Scan and submit the signed PSE, all four (4) pages, together including additional pages, to FY1718PSE@CDE.CA.GOV using the fiscal year and the contractor's legal name in the subject line (example: 17-18 XYZ School District).

Summary of Program Self-Evaluation Fiscal Year 2017–18

Using a narrative format, summarize the staff and board member participation in the PSE process:
Answers are not limited to space provided. Attach additional sheets as necessary.

Families, teaching staff, Site Supervisors, Program Directors, Contract Managers and the Education Team work in partnership to complete the self-evaluation process. The process runs from July to May, this year the dates are July 1, 2017 to May 31, 2018.

Our families give their feedback about the program by completing the parent surveys; this data transfers to the *Parent Survey Summary of Findings*.

The teaching staff assess the children's developmental skills and needs by completing the Developmental Profiles. They share their findings, using the *Child's Developmental Progress Form*, during parent conferences. Both the results from the assessments and the information gleaned from the families are combined to complete the *Developmental Profiles Summary of Findings*.

Site Supervisors, teaching staff, Program Directors and the Education Team work in partnership to complete and summarize the information from the *Environmental Rating Scale* for each program. Next, they list the items scoring below a 5 on the *Environmental Rating Summary of Findings*. If no items score below a five, they list two or more items scoring below a seven on the summary.

Site Supervisors, Program Directors, Senior Contracts Managers and the Education Team compile all summaries from the programs, noting the common thread throughout the programs. From these trends, program goals are developed. This information is used to write a comprehensive *Program Self-Evaluation*.

The *Program Self-Evaluation* is presented for review to the Irvine Child Care Project (ICCP) Board of Directors either prior to or after submitting the Program Self Evaluation to the California Department of Education (CDE), Early Education and Support Division (EESD) at the next regular scheduled ICCP boarding meeting.

1. Provide a summary of the program areas that did not meet standards and a list of tasks needed to improve those areas. **Answers are not limited to space provided. Attach additional sheets as necessary.**

Desired Results Developmental Profile

Area of improvement: Self and Social Development – 36% of children had an average rating of Understanding.

Our educational goal is to increase the children's ability to control impulses in frustrating situations, coming to mutual solutions when resolving conflicts and to consider the interests and needs of others. Teachers will encourage children to agree on classroom guidelines of conduct to create positive behavior and a positive classroom environment. Teachers will encourage children to play board games more often so that children develop skills on following the rules and treating each other fairly and developing impulse control as they wait for their turn. Teachers will model the six steps of problem solving for children and encourage older children to refer to the steps when they are working out problems with their peers. Teachers will have group discussions with children that focus on the elementary school's values – respect, organization, cooperation, kindness and safety. Teachers will encourage children to partner together and help each other as often as possible. Teachers will revisit trainings on conflict negotiation and developing children's impulse control. The program environment will be enhanced to include equipment both indoor and outdoor which supports children's developing the ability to come up with solutions with little adult assistance and gives children the opportunity to work with a diverse group of peers.

Environmental Rating Scale

Area of improvement: *Activities*

Our average subscale score was 6. Although the average subscale score was a 6 we believe that adding additional materials to the environment can enhance the children's experiences in drama and theater and foster their connection to science and nature. Costumes that represent the families enrolled in our program will be added to the dramatic play area. Careers that are not typical and non-specific gender roles will be represented as well as open ended materials so that children can create their own costumes. Teachers will discuss in team meetings how to support drama and theater arts with the children. Teachers will include STEAM days in the curriculum in order to draw children's focus to the sciences. The environment will be enhanced with more STEAM related materials such as books, science kits, ant farms, natural items and plants.

Parent Survey

30% of parents would like more information on how children develop at different ages. Articles on development will be placed in the parent area and parents will be given flyers for classes/webinars on growth and development. Different stages of development will be highlighted in the center newsletter. Workshops on stages of development will be planned and offered to families.

Professional Growth

Teachers will continually reflect and review the age group educational goals as a team to understand and develop strategies that will foster children's growth and development. Online learning or webinars that support concept development will be available as a resource.

2. Provide a summary of areas that met standards and a summary of procedures for ongoing monitoring to ensure that those areas continue to meet standards. **Answers are not limited to space provided. Attach additional sheets as necessary.**

Our daily schedule and routines provide opportunities through child-initiated activities for children to explore their interests. Parents are encouraged to be involved by sharing skills and expertise. Staff continue to use input from families, children and school and community partners when planning curriculum and environmental enrichments (both indoor and outdoor). We will continue to self-evaluate every six months to ensure success.

Environmental Rating Scale

We complete the SACERS at the beginning and the end of the year to ensure we are meeting the needs of the children and families in our programs.

Parent Survey

Parents are satisfied with the overall quality of our school age programs and feel their children are safe and happy. Parents are satisfied with interactions with other parents and enjoy attending center events. Parents are satisfied with the daily routine and the daily activities that are provided after school.

Ongoing Monitoring

Monitoring of the programs include monthly center wide team meetings. During these meetings, the team will check in on progress and update action plan steps. Centers hold parent meetings to support accountability. CDC holds continuous program quality improvement and evaluation as a foundational pillar for program quality. We see continuous program quality improvement as an ongoing four step cycle of Plan-Do-Check-Adjust. This process helps program staff intentionally and continuously improve their practices.

CDC has established internal evaluation tools and resources to support program growth and implementation of best practices, known as our Program of Excellence. Twice a year, every CDC center is assessed to insure a foundational level of program quality using CDC's Assessment and Compliance tool (APC). APC data is collected and used to provide targeted training and technical support to centers.

Centers who complete all measures of the APC are advanced to the next step in the Program of Excellence, the Compliance Quality Profile (CQP). This detailed assessment tool blends current best practices, national quality indicators and CDC's program philosophy and influences. Centers are visited annually by CDC's Program Quality Managers, participate in a reflective feedback session, and receive a percentage met score. This process has been in practice for the past five years and is evaluated yearly for stakeholder feedback. Centers who participate in the CQP process consistently rate the process as positive and helpful to them moving toward even higher program quality.

Centers who achieve an 80% or higher on the CQP are eligible for our highest level of program quality assessment, the Program Quality Profile (PQP). Completed annually, this tool focuses on the implementation of exemplary practices and CDC's internal program standards. The PQP is completed by a team including a member of the CDC's Program Quality team, the center's Program Director and a center representative. The PQP process is cyclical, allowing centers time to process feedback, refine program delivery and reassess each year to track growth and progression. The PQP is the newest step in our Program of Excellence process and has received positive feedback from centers, stating the process gave them a unique opportunity to reflect on their daily practices and fine tune their delivery.

REPORTS

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of May 31, 2018

Fiscal Year 2017-18 Budget

Percentage of Year Completed: 92%

OPERATING FUND Program Description	2017-18 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,598,594	\$1,598,594	\$0	\$1,465,944	\$132,650	92%
8660 Interest Income Cnty	\$19,982	\$19,982	\$0	\$26,716	(\$6,734)	134%
Total Revenue:	\$1,618,576	\$1,618,576	\$0	\$1,492,661	\$125,915	92%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,400	\$1,400	\$0	\$451	\$949	32%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$19,279	\$20,721	48%
5450 Insurance	\$59,735	\$59,735	\$0	\$72,978	(\$13,243)	122%
5500 Utilities <i>(\$7,262.79X12)</i>	\$87,153	\$87,153	\$0	\$65,365	\$21,788	75%
5601 Non-Cap Site/Bldg Improve./Rehab	\$45,000	\$45,000	\$5,571	\$5,387	\$34,042	24%
5839 Legal	\$2,000	\$2,000	\$0	\$0	\$2,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$1,223	\$28,778	4%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$447	\$1,753	20%
5838 Audit	\$9,100	\$9,100	\$0	\$9,100	\$0	100%
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$0	\$56,250	\$18,750	75%
5862 Custodial Services	\$429,882	\$429,882	\$0	\$322,412	\$107,471	75%
5864 Program Coordination / City	\$297,500	\$297,500	\$0	\$198,239	\$99,261	67%
Total Operating Expenditures:	\$1,078,970	\$1,078,970	\$5,571	\$751,130	\$322,269	70%
Total Excess (Deficiency):	\$539,606	\$539,606	(\$5,571)	\$741,531		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$75,000	\$84,500	\$28,111	\$54,839	\$1,550	98%
6230 Portables (Replacement/New)	\$0	\$884,668	\$0	\$0	\$884,668	0%
6410 Technology	\$105,072	\$105,072	\$0	\$42,486	\$62,586	40%
7439 Debt Service	\$135,173	\$135,173	\$0	\$101,380	\$33,793	75%
Total Capital Expenditures:	\$315,245	\$1,209,413	\$28,111	\$198,704	\$982,598	19%
Net Increase (Decrease):	\$224,362	(\$669,807)		\$542,827		
Beginning Balance, July 1	\$1,950,334	\$1,965,653		\$1,965,653		
Ending Balance, June 30	\$2,174,696	\$1,295,846		\$2,508,480		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$2,132,870	\$1,227,195		\$2,479,985		
3% Operation Reserve	\$41,826	\$68,651		\$28,495		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of May 31, 2018

Fiscal Year 2017-18 Budget

GRANT PROGRAM FUNDS Program Description	2017-18 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$232,185	\$236,469	\$0	\$220,502	\$15,967	93%
8590 Other State Revenue	\$327,429	\$396,101	\$0	\$355,211	\$40,890	90%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$562,214	\$635,170	\$0	\$575,713	\$59,457	91%
EXPENDITURES						
5810 Serv./Contracts	\$562,214	\$635,170	\$0	\$406,015	\$229,155	64%
Total Expenditures:	\$562,214	\$635,170	\$0	\$406,015	\$229,155	64%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$169,699		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$96,554	\$94,867	\$0	\$26,236	\$68,631	28%
8699 Other Local Revenue/CDBG	\$33,446	\$35,133	\$0	\$35,133	\$0	100%
Total Revenue:	\$130,000	\$130,000	\$0	\$61,369	\$68,631	47%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$79,102	\$50,898	61%
Total Expenditures:	\$130,000	\$130,000	\$0	\$79,102	\$50,898	61%
Fund Balance (U):	\$0	\$0	\$0	(\$17,734)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$692,214	\$765,170	\$0	\$637,082	\$128,088	83%
EXPENDITURES	\$692,214	\$765,170	\$0	\$485,117	\$280,053	63%
Total Excess (Deficiency):	\$0	\$0	\$0	\$151,965		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$151,965		
TOTAL ICCP FUND BALANCE:	\$2,174,696	\$1,295,846	\$0	\$2,660,445		
(Operating Fund + Grant Program Funds)						

ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
June 11, 2018

Scholarships/Financial Assistance:

- Staff is currently facilitating the annual recertification process with the existing 37 ICCP scholarship recipients for the 2018-19 fiscal year.

Program Quality:

- ICCP Child Care Sites are preparing their annual Program Assessment and Review Notebooks which will be submitted in July and August for staff review to ensure compliance with all Program Assessment and Review Committee (PARC) criteria.
- FY 2018-19 Planning and Preparation
 - Annual review and update of PARC Process and Assessment Tools
 - Quarterly Directors' Forum training

Facilities:

- Working with provider agencies, Community Care Licensing Division and Orange County Fire Authority, to submit complete licensing packets and facilitate inspections for:
 - Brywood Kids Stuff relocation to Westwood Elementary campus beginning summer 2018.
 - Meadow Park Rainbow Rising relocation to El Camino campus beginning August 2018.
 - Temporary increase of licensed capacity of Culverdale Rainbow Rising for summer 2018, as IUSD is providing access to two additional classroom portables, to accommodate Meadow Park families who need summer care.
 - Increase of licensed capacity at Portola Springs Rainbow Rising, Stonegate CDC and Eastshore Dolphin Club due to addition of 1 portable at each site.
 - Cadence Park Rainbow Rising to ensure new program will be licensed to open for care August 22, 2018.