



**MINUTES
FINANCE COMMISSION
REGULAR MEETING
July 16, 2018**

Conference and Training Center
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:32 p.m.

ROLL CALL

PRESENT: 5	Commissioner:	Reyno
	Commissioner:	Sievers
	Commissioner:	Shute
	Vice Chair:	Dressler
	Chair:	Stein

PLEDGE OF ALLEGIANCE

Chair Stein led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

1. MINUTES

ACTION: Moved by Commissioner Sievers seconded by Vice Chair Dressler, and unanimously carried to:

Approve the minutes of a regular meeting of the Finance Commission held on June 18, 2018.

The motion carried as follows:

AYES:	3	COMMISSIONERS:	Dressler, Shute, Sievers
NOES:	0	COMMISSIONERS:	None
ABSENT:	0	COMMISSIONERS:	None
ABSTAIN:	2	COMMISSIONERS:	Reyno, Stein

2. COMMUNITY SERVICES FACILITY RESERVATION FEE AND RESERVATION GROUP CATEGORY UPDATES

Ed Crofts, Community Services Manager, presented the item and answered questions. Mike Dominguez, Community Services Administrator, and Darin Loughrey, Community Services Manager of Parks & Recreation, were also present and answered questions.

Commission discussion included: the nonprofit percentage designation for the resident/non-resident category; resident priority; resident nonprofit percentage challenges; maintaining the annual frequency of resident verification; evaluating cost recovery; the prime time premium add-on fee vs. a percentage; implementing a CPI inflator; considering rounding reservation fee increments; vacancy rates; providing advance notice to groups prior to increasing fees; and promoting less-utilized facilities.

RECOMMENDED ACTION: Moved by Commissioner Reyno, seconded by Vice Chair Dressler, and unanimously carried to:

Recommend the City Council adopt the proposed 2019 fees and reservation group categories for Community Services facility reservations, and approve the implementation of a five percent annual fee increase in years 2020 and 2021.

Amended, to include the additional recommendations, as follows:

1. Recommend future increases, after 2021, reflect the Consumer Price Index (CPI) with a zero percent floor (no decreases).

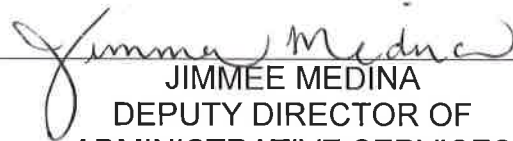
2. Recommend a 90-day notification period for upcoming fee changes.
3. Recommend an annual (Irvine) residency status verification.
4. Recommend Community Services review and make a determination on the rounding of fees to present a more cost effective operating model.

ADJOURNMENT

By consensus, Chair Stein adjourned the meeting at 6:13 p.m.



RUSSELL STEIN
CHAIR



JIMMEE MEDINA
DEPUTY DIRECTOR OF
ADMINISTRATIVE SERVICES



MELINDA NEUMANN
RECORDING SECRETARY

8/06/18

DATE APPROVED