



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 11, 2018

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, June 11, 2018 at 8:30 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

BOARD MEMBER:
BOARD MEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

RUTH ANDERSON
MELISSA FOX*
IRA GLASKY
ALAN BATTENFIELD
DARIN LOUGHREY
** arrived at 8:33 a.m.*

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Board Member Anderson, seconded by Vice President Battenfield and carried unanimously by members present to approve Consent Calendar items 1 through 10.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey

Noes: 0

Absent: 1 Fox

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved the minutes of the Irvine Child Care Project regular meeting of May 14, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$45,263.08 to Child Development Centers, Inc. for child care development services for April 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,436.10 for ICF Scholarships during the month of April 2018.

- \$8,626.75 to Rainbow Rising
- \$ 715.00 to Kids Stuff
- \$1,094.35 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$90.50 for ICCP Scholarships during the month of April 2018.

- \$ 90.50 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$20,936.81 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of April 2018.

- \$20,246.81 for Program Administration
- \$ 690.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$60,600.71 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2018.

- \$35,823.50 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$57,380.72 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$8,741.71 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

9. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 7,421.00 01-005-50100-8290
- \$ 3,411.00 01-005-50100-8290
- \$18,143.00 01-005-50100-8590

10. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION: Authorized Board President Darin Loughrey to sign a Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2018 through June 30, 2019.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2018-19

IUSD Assistant Superintendent John Fogarty presented the item and responded to Board inquiries.

Discussion included: inclusion of annual 3 percent rental rate increase; line items added for purchase of emergency radios and AEDs; updates to insurance costs.

ACTION: Moved by Clerk Glasky, seconded by Board Member Anderson and carried unanimously by members present to approve the ICCP Budget for FY 2018-19.

Ayes: 5 Anderson, Battenfield, Fox, Glasky, Loughrey

Noes: 0

Absent: 0

2. ICCP PROPOSED GOALS FOR FY 2018-19

Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: incorporation of suggested changes made at the May Board meeting; Cadence Park progress; integration of Child Care Needs Assessment findings; development impacts to child care growth/expansion; non-traditional means to address shortfall.

ACTION: Moved by Board Member Fox, seconded by Board Member Anderson and carried unanimously by members present to approve the ICCP Proposed Goals for FY 2018-19.

Ayes: 5 Anderson, Battenfield, Fox, Glasky, Loughrey

Noes: 0

Absent: 0

3. ICCP PURCHASE OF EMERGENCY RADIOS

Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: emergency versus day-to-day use; usage during summer months; connectivity to County and Irvine Police Department; inclusion at countywide radio rodeos.

ACTION: Moved by Clerk Glasky, seconded by Board Member Fox and carried unanimously by members present to approve the plan to spend up to \$14,000.00 for the purchase of 30 heavy-duty VHF radios with charging bases for each ICCP child care site and the Irvine Child Resource Center.

Ayes: 5 Anderson, Battenfield, Fox, Glasky, Loughrey

Noes: 0

Absent: 0

4. MEMORANDUM OF UNDERSTANDING FOR ICCP USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS

Supervisor Stubbler presented the item and responded to Board inquiries.

Discussion included: location and adjacent facilities.

ACTION: Moved by Clerk Glasky, seconded by Vice President Battenfield and carried unanimously by members present to authorize Board President Darin Loughrey to sign the Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus.

Ayes: 5 Anderson, Battenfield, Fox, Glasky, Loughrey

Noes: 0

Absent: 0

5. ICCP FY 2017-18 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

Supervisor Stubbler presented the item and responded to Board inquiries.

President Loughrey complimented Child Development Centers, Inc. on the sophistication of systems and action taken on self-evaluation discoveries.

ACTION: Submitted for the Board's information.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

Discussion included: feedback received regarding relocations; feedback received for first year of new provider having taken over from previous long-term provider at Culverdale Elementary.

ADJOURNMENT at 9:08 AM on Monday, June 11, 2018.



Darin Loughrey, President
Irvine Child Care Project



Athena Martinez
Recording Secretary

Date 9/10/18