



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 11, 2019
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL	Board Member:	Ruth Anderson
	Board Member:	Melissa Fox
	Clerk:	Ira Glasky
	Vice President:	Alan Battenfield
	President:	Darin Loughrey

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

Brown Act Training

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approve minutes of the Irvine Child Care Project regular meeting of January 14, 2019.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION:

Approve payment of \$45,003.62 to Child Development Centers, Inc. for child care development services for January 1-31, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$10,497.75 for ICF Scholarships during the month of January 2019.

- \$8,046.25 to Rainbow Rising
- \$1,097.50 to Kids Stuff
- \$1,354.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$23,609.13 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of January 2019.

- \$22,484.13 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2019.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP PAYMENTS FOR JANUARY 2019

RECOMMENDED ACTION:

Review and approve January 2019 payments attached.

7. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$8,500.00 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 16,128.00 01-005-50100-8290
- \$ 7,414.00 01-005-50100-8290
- \$ 42,224.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 1,897.40 01-005-712-00-8699
- \$ 8,372.51 01-005-712-00-8689

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

RECOMMENDED ACTION:

PARC recommends the Board approve lease renewal for Alderwood Rainbow Rising, Bonita Canyon Rainbow Rising, Brywood Kids Stuff, Cadence Park Rainbow Rising, Cypress Village Rainbow Rising, Deerfield Child Development Center, Eastshore Dolphin Club, Stonegate Child Development Center, Turtle Rock Child Development Center, Vista Verde Child Development Center.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2019-20 WITH MULTI-YEAR BUDGET PROJECTIONS

RECOMMENDED ACTION:

Submitted for the Board's review and discussion.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION:

Approve payment of \$11,146.92 to Child Development Centers, Inc. for child care development services for the months of July through October 2018.

3. ICCP BOARD ELECTIONS

RECOMMENDED ACTION:

Conduct elections for the positions of ICCP Board President, Vice President, and Clerk.

REPORTS

- 1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY**
- 2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER**

ADJOURNMENT

Next Meeting: IRVINE CHILD CARE PROJECT Regular Board meeting **Monday, May 13, 2019**, 8:30 AM, City of Irvine, One Civic Center Plaza, Meeting Room L-102, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

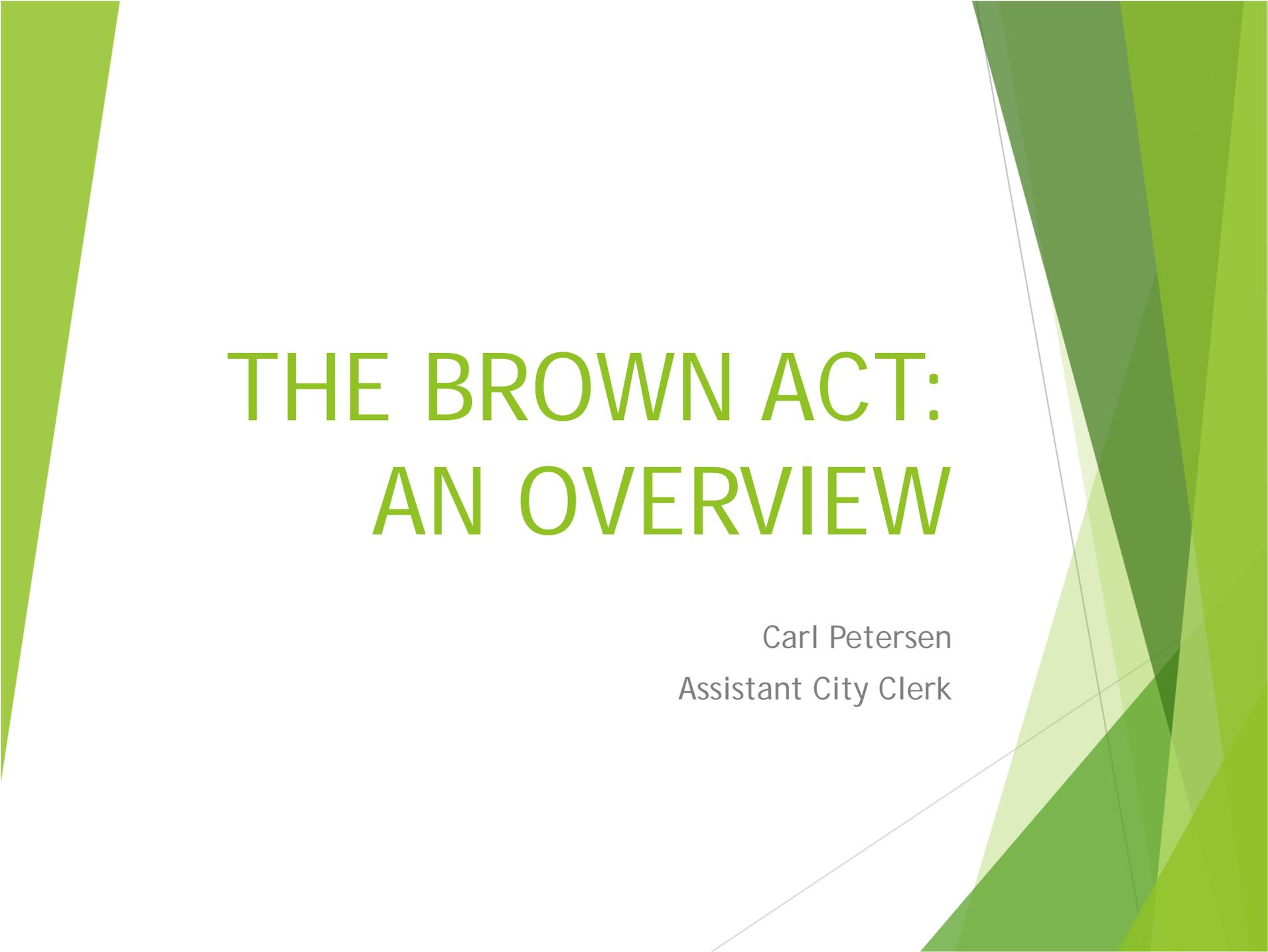
To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on March 4, 2019 by 5:30 p.m. as well as on the City's web page.

Rebecca Palmer
Board Liaison



THE BROWN ACT: AN OVERVIEW

Carl Petersen
Assistant City Clerk

History of the Ralph M. Brown Act

- ▶ Authored by Ralph M. Brown, a Central Valley Assemblyman, the Brown Act was passed in 1953. Its purpose is to safeguard the public's right to access and participate in government meetings within the State.
- ▶ The Brown Act is found at California Government Code Sections 54950 - 54963 and have been provided in your packet of materials.

Who's Covered?

- ▶ Local Agencies - includes counties, cities, school and special districts.
- ▶ “Legislative Bodies” of each agency - the agency’s governing body plus “covered boards,” that is any board, commission, committee, task force or other advisory body created by the agency, whether permanent or temporary
- ▶ Any “standing committee” of a covered board, regardless of number of members.
- ▶ Governing bodies of Non-profit corporations formed by a public agency - includes a member of a covered board that receives public money from that board.

BROWN ACT BASICS

Intent of the Brown Act

- ▶ To ensure that deliberations and actions of local legislative bodies are open and public.
- ▶ To ensure meaningful public access to local agency decisions.
- ▶ Meetings must be open to the public, held on a regular schedule, and follow a noticed agenda except when the Brown Act authorizes otherwise.
- ▶ No secret ballots.

Brown Act Basics (CONT.)

- ▶ The Agenda - Posting Requirements, Content
- ▶ How Many is a Quorum?
- ▶ Meeting Types and Why Does it Matter? Regular, Adjourned Regular, Special, Emergency
- ▶ The Minutes, Official Record of Actions Taken
- ▶ Are Photographers and Videographers/TV allowed to film and/or audio record a public meeting?

What Must Happen...

- ▶ Under the Brown Act, an agency must:
- ▶ Post agenda for regular, adjourned regular, special meetings.
- ▶ Notify the media of special or emergency meetings.
- ▶ Closed Sessions - special noticing
- ▶ Hold meetings in the jurisdiction of the agency except in limited circumstances.
- ▶ Not require a “sign-in” for anyone.
- ▶ Allow for non-disruptive recording, filming (video), etc.

City of Irvine Sunshine Ordinance

- ▶ Irvine Sunshine Ordinance - Adopted in November 2018
- ▶ Increased Transparency by providing meeting materials 12-days prior to City Council and Commission Meetings
- ▶ If Necessary, 5-Day Supplemental Agenda
- ▶ Special Meetings Extended Noticing - 5 days Instead of 24-hour as Allowed By Law

Public meetings

Question:

What constitutes a “meeting” under the Act?

Answer:

Deliberations or actions by a majority,

and

Serial meetings which result in a “collective concurrence.”

(Serial Meeting: “A” calls or emails “B” who calls and emails “C” and so on...known as a “Daisy Chain”)

It Is More Complex Than You Think...

- ▶ City Commissions/Committees - Staff Liaisons are there to assist with Brown Act compliance and can use the agenda and required posting requirements to organize department workflow/projects.

- ▶ Consequences of violation?

Violation of the Brown Act is a Misdemeanor - and results in bad publicity and embarrassment for the legislative body and the municipality.

Group Discussion

Question:

Under general Public Comments, a member of the public has a question on a matter that is not on the current meeting's agenda. The member of the public wants an immediate answer. Is it appropriate to provide a response to a clearly agitated and concerned member of the public?

Group Discussion (cont.)

Answer:

You are prohibited from discussing a matter, in detail or at great length, that has not been noticed on the current agenda.

A proper response could be:

- Request staff agendize this matter at an upcoming Meeting
or...
- Ask staff to obtain the speaker's contact info and staff could follow up.

Conclusion

Annual legislative review of specific provisions to the Brown Act have increasingly complicated the law.

An agency including city officials and employees must pay careful attention to detailed requirements in order to avoid possible media embarrassment, civil penalties and the invalidation of agency action.

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 14, 2019

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, January 14, 2019 at 8:33 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	4	Board Member:	Ruth Anderson
		Clerk:	Ira Glasky
		Vice President:	Alan Battenfield
		President:	Darin Loughrey
Absent:	1	Board Member:	Melissa Fox

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Sharon Wellikson with Irvine Children's Fund announced athlete registration for the Irvine Junior Games opens today, January 14, 2019.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Lindsay Cullen, on behalf of Rick Porter, President of the Board, Rainbow Rising Inc., requested that the Board consider allowing the ICCP providers to be involved in these aspects of the continued development of the quality assessment process: evaluating any changes in the process, reviewing the purpose, goals and mission of the process, and evaluating criteria that providers are to be assessed on as well as involvement in the selection of the ICCP Quality Assessment Consultant.

CONSENT CALENDAR

Moved by Board Member Anderson and seconded by Board Member Glasky to approve Consent Calendar items 1 through 11.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey
Absent: 1 Fox

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of November 5, 2018.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$39,394.68 to Child Development Centers, Inc. for child care development services for November 1-30, 2018.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,269.91 for ICF Scholarships during the month of November 2018.

- \$8,139.41 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,083.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$33,588.71 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of November 2018.

- \$32,558.71 for Program Administration
- \$ 1,030.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2018.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP PAYMENTS FOR DECEMBER 2018

ACTION: Reviewed and approved December 2018 payments.

7. IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Reviewed and accepted invoices in the total amount of \$11,043.42 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 27,218.00 01-005-50100-8290
- \$ 12,512.00 01-005-50100-8290
- \$ 81,922.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)

ACTION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 635.00 01-005-712-00-8699
- \$ 10,021.50 01-005-712-00-8689

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: Approved lease renewal for Greentree Rainbow Rising, Meadow Park Rainbow Rising, Portola Springs Rainbow Rising, and Westpark Rainbow Rising.

11. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2018-19 AMENDMENT 01

ACTION: Submitted for the Board's information

BOARD BUSINESS

1. FISCAL YEAR 2017-18 FINANCIAL YEAR-END AUDIT

John Fogarty, Irvine Unified School District (IUSD) Assistant Superintendent/Chief Financial Officer, presented the item and thanked IUSD staff member Becky Myers for her contributions to a successful audit.

Discussion included: No findings in the audit.

2. IRVINE CHILD CARE PROJECT (ICCP) PURCHASE OF CHILD CARE PORTABLES

Assistant Superintendent/Chief Financial Officer John Fogarty presented the item.

Discussion included: Rising material and other construction costs due to outside economic factors.

ACTION: Moved by Board Member Anderson and seconded by Board Member Glasky to approve the plan to spend up to \$425,000 for the purchase and installation of new child care portables to be placed at Loma Ridge Elementary to open August 2019.

Ayes: 4 Anderson, Battenfield, Glasky, Loughrey
Absent: 1 Fox

3. IRVINE CHILD CARE PROJECT (ICCP) APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT LOMA RIDGE

Community Services Supervisor Traci Stubler presented the item.

Discussion included: Anticipated licensed capacity, construction schedule, and provider selection timeline

4. IRVINE CHILD CARE PROJECT (ICCP) TECHNOLOGY UPDATE

Supervisor Stubler presented the item.

Discussion included: Several ICCP providers were present and expressed gratitude and satisfaction with the IUSD technology team.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in the packet was reviewed.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in the packet was reviewed.

ADJOURNMENT

Moved by President Loughrey, seconded by Board Member Anderson, and unanimously carried by those members present, to adjourn the meeting at 8:58 a.m.

Darin Loughrey, President
Irvine Child Care Project

Shane Dineen
Recording Secretary

Date Approved: _____

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$45,003.62 for child care development services for the month January 2019. This provider served a total of 80 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$45,003.62 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$45,003.62 to Child Development Centers, Inc. for child care development services for January 1-31, 2019.

IRVINE CHILD CARE PROJECT

DATE: March 11, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$45,003.62
	TOTAL	\$45,003.62

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$45,003.62

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of March, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for January 2019 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-JAN19

DATE: **February 8, 2019**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>January 1, 2019</u> through <u>January 31, 2019</u>		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of <u>1,051.39</u> days @ \$47.98	\$50,445.69	
Less Certified Parent fees	\$4,542.00	
Contract earnings to District	\$45,903.69	
Adjustment for District Indirect Cost $\$45,903.69 \div 1.02 =$	\$900.07	
Balance due to Child Development Centers		\$45,003.62
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$276,349.87	
Current Period Billing	<u>\$45,003.62</u>	
Cumulative Fiscal Year Amount Billed	\$321,353.49	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$330,211.22	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$10,497.75 are submitted for the Board’s review and approval for ICF Scholarships during the month of January 2019. The warrants to be issued are as follows:

The amounts of:
\$ 8,046.25 to Rainbow Rising
\$ 1,097.50 to Kids Stuff
\$ 1,354.00 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,497.75 for ICF Scholarships during the month of January 2019.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: March 11, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,046.25
Kids Stuff	00571259-5817	\$ 1,097.50
Child Development Centers, Inc.	00571259-5817	\$ 1,354.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 10,497.75

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 10,497.75

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 11th day of March 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
January 2019

<i>Alderwood</i>	1 child served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	1 child served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	5 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 child served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	1 child served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 34
 Number of Child Days of Enrollment This Month: 581
 Number of Sites Served This Month: 16
 Funds Awarded This Month: \$ 10,497.75
 Number of Children Served Year-to-Date: 43
 Number of Child Days of Enrollment This Year: 3,624
 Number of Sites Served Year-to-Date: 17
 Funds Awarded Year-to-Date: \$70,689.65
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **January 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **January 2019**, reimbursement in the amount of **\$530.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **January 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **January 2019**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **January 2019**, reimbursement in the amount of **\$1,677.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **January 2019**, reimbursement in the amount of **\$320.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **January 2019**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **January 2019**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **January 2019**, reimbursement in the amount of **\$832.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **January 2019**, reimbursement in the amount of **\$2,025.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **January 2019**, reimbursement in the amount of **\$176.25**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **January 2019**, reimbursement in the amount of **\$439.00**.

Total amount due to Rainbow Rising is \$8,046.25.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

January 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **January 2019**, reimbursement in the amount of **\$1,097.50**.

Total amount due to Kids Stuff is \$1,097.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

January 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **January 2019**, reimbursement in the amount of **\$691.50**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **January 2019**, reimbursement in the amount of **\$314.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **January 2019**, reimbursement in the amount of **\$348.50**.

Total amount due to Child Development Corporation is \$1,354.00.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of January 2019 in the total amount of \$23,609.13.

The specific breakdown is as follows:

- \$ 22,484.13 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$23,609.13 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of January 2019.

IRVINE CHILD CARE PROJECT

DATE: *March 11, 2019*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 22,484.13
CITY OF IRVINE	005501-59-5810	\$ 1,125.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 23,609.13

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 22,484.13
005501-59-5810	\$ 1,125.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 23,609.13

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of March 2019, BE IT RESOLVED that the above warrant was approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

CUSTOMER NO. C4604

INVOICE NO. 197666

INVOICE DATE 02/14/2019

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

JANUARY 2018:

\$23,609.13

STAFFING: ADMINISTRATION = \$21,251.97
STAFFING: GRANT ADMINISTRATION = \$1,125.00
SUPPLIES = \$0.00
DUPLICATING = \$200.00
CONTRACT SERVICES PAID ON PCARD = \$0.00
CONTRACT SERVICES = \$920.00
LOCAL TRAVEL = \$112.16

TOTAL DUE: \$23,609.13

Total Due \$23,609.13

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Account Number: C4604
Invoice Number: 197666
Invoice Date: 02/14/2019
Total Amount Due: \$23,609.13
Total Payment: \$

**The City of Irvine accepts all major credit cards. To make a payment by credit or debit card,
please call 949-724-6011.**

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2019.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2019.

IRVINE CHILD CARE PROJECT

DATE: March 11, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 11th day of March 2019, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0069
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	01/01/19
DUE DATE:	01/31/19
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	JAN 2019 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	JAN 2019 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	JAN 2019 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	JAN 2019 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	JAN 2019 - FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0069
DIV:	75GN
TERM:	1819
Due Date	01/31/19
Amount Due	\$61,236.51
Amount Paid	\$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR JANUARY 2019**

DESCRIPTION: The ICCP Board was not scheduled to meet in January 2019, therefore, the following invoices were approved by ICCP President Darin Loughrey and Vice President Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Review and approve January 2019 payments attached.

IRVINE CHILD CARE PROJECT

Board Approval Date: _____ Date Accounting Received: _____

ICCP Contact Person: Traci Stubbler 949-724-6635

USD Contact Person: Richard Felix 949-936-5013

VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100001	State Grants	01-005-501-59-5810	5040 Nov 2018	\$ 41,235.43
Child Development Centers (CDC)				
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100007	Scholarships	01-005-712-59-5817	Dec-18	\$ 8,403.50
V4100005	Scholarships	01-005-712-59-5817	Dec-18	\$ 1,047.50
V4100001	Scholarships	01-005-712-59-5817	Dec-18	\$ 1,051.50
V4100002	Scholarships	01-005-712-59-5817		
V4100003	Scholarships	01-005-712-59-5817		\$ 10,502.50
Rainbow Rising				
V4100007	Scholarships-ICCP	01-005-710-59-5817		
V4100005	Scholarships-ICCP	01-005-710-59-5817		
V4100001	Scholarships-ICCP	01-005-710-59-5817		\$
Rainbow Rising				
V4100007	Scholarships-ICCP	01-005-710-59-5817		
V4100005	Scholarships-ICCP	01-005-710-59-5817		
V4100001	Scholarships-ICCP	01-005-710-59-5817		\$
Irvine Unified School District				
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100011	Custodial Service	01-005-710-59-5862	75MI0056 Dec 2018	\$ 36,459.34
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75MI0056 Dec 2018	\$ 675.00
V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75MI0056 Dec 2018	\$ 10,589.42
V4100011	Utilities	01-005-710-81-5500	75MI0056 Dec 2018	\$ 7,262.75
V4100011	Facilities & Financial Support	01-005-710-59-5861	75MI0056 Dec 2018	\$ 6,250.00
V4100011	Work Order Charges	01-005-710-81-4306		
V4100011	Site Improvement	01-005-710-85-6110		
V4100011	Rehab & Repair	01-005-710-85-5601		
V4100011	Portable Replacement	01-005-710-85-6230		\$ 61,236.51
CITY OF IRVINE				
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100010	Program Administration	01-005-710-59-5864	197117 Dec 2018	\$ 21,105.44
V4100010	Grant Administration	01-005-501-59-5810	197117 Dec 2018	\$ 1,125.00
V4100010	Program Supplies	01-005-710-59-4305		\$ 22,230.44

This is to certify that the above items were approved for payment on FEBRUARY 14, 2019

[Signature]
 (Authorized Board Member)

[Signature]
 (Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$41,253.43 for child care development services for the month December 2018. This provider served a total of 77 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$41,253.43 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$41,253.43 to Child Development Centers, Inc. for child care development services for December 1-31, 2018.

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$41,253.43
	TOTAL	\$41,253.43

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$41,253.43

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of March, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for December 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**December 2018
(19 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	0 child served 0 child day of enrollment
Oak Creek	11 children served 186 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	20 children served 342 child days of enrollment
Canyon View	4 children served 67 child days of enrollment
Turtle Rock	16 children served 250 child days of enrollment
Springbrook	10 children served 175 child days of enrollment
Deerfield	16 children served 233 child days of enrollment

**TOTALS: 77 children served
1,253 child days of enrollment**

**YEAR-TO-
DATE: 105 children served
8,190 child days of enrollment**



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-DEC18

DATE: January 9, 2019

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>December 1, 2018</u> through <u>December 31, 2018</u>		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of <u>957.18</u> days @ \$47.98	\$45,925.50	
Less Certified Parent fees	\$3,847.00	
Contract earnings to District	\$42,078.50	
Adjustment for District Indirect Cost $\$42,078.50 \div 1.02 =$	\$825.07	
Balance due to Child Development Centers		\$41,253.43
Billing Summary:		
Cumulative Prior Period Amount Billed	\$235,096.44	
Current Period Billing	<u>\$41,253.43</u>	
Cumulative Fiscal Year Amount Billed	\$276,349.87	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$375,214.84	

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of \$10,502.50 are submitted for the Board’s review and approval for ICF Scholarships during the month of December 2018. The warrants to be issued are as follows:

The amounts of:
\$ 8,403.50 to Rainbow Rising
\$ 1,047.50 to Kids Stuff
\$ 1,051.50 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$10,502.50 for ICF Scholarships during the month of December 2018.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,403.50
Kids Stuff	00571259-5817	\$ 1,047.50
Child Development Centers, Inc.	00571259-5817	\$ 1,051.50
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 10,502.50

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 10,502.50

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 11th day of March 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
December 2018

<i>Alderwood</i>	1 child served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	1 child served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	5 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 child served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	1 child served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 34
 Number of Child Days of Enrollment This Month: 482
 Number of Sites Served This Month: 16
 Funds Awarded This Month: \$ 10,502.50
 Number of Children Served Year-to-Date: 43
 Number of Child Days of Enrollment This Year: 3,043
 Number of Sites Served Year-to-Date: 17
 Funds Awarded Year-to-Date: \$60,191.90
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

December 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **December 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **December 2018**, reimbursement in the amount of **\$530.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **December 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **December 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **December 2018**, reimbursement in the amount of **\$1,651.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **December 2018**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **December 2018**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **December 2018**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **December 2018**, reimbursement in the amount of **\$1,167.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **December 2018**, reimbursement in the amount of **\$1,935.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **December 2018**, reimbursement in the amount of **\$352.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Westpark** School, Irvine, for **December 2018**, reimbursement in the amount of **\$439.00**.

Total amount due to Rainbow Rising is \$8,403.50.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

December 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **December 2018**, reimbursement in the amount of **\$1,047.50**.

Total amount due to Kids Stuff is \$1,047.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

December 2018

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **December 2018**, reimbursement in the amount of **\$389.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **December 2018**, reimbursement in the amount of **\$314.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **December 2018**, reimbursement in the amount of **\$348.50**.

Total amount due to Child Development Corporation is \$1,051.50.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of December 2018.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.79 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of December 2018.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of March 2019, BE IT RESOLVED that the above warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0064
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	12/01/18
DUE DATE:	12/31/18
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	DEC 2018 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	DEC 2018 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	DEC 2018 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	DEC 2018 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	DEC 2018 - FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0064
DIV:	75GN
TERM:	1819
Due Date	12/31/18
Amount Due	\$61,236.51

Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of December 2018 in the total amount of \$22,230.44.

The specific breakdown is as follows:

- \$ 21,105.44 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$22,230.44 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of December 2018.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 21,105.44
CITY OF IRVINE	005501-59-5810	\$ 1,125.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 22,230.44

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 21,105.44
005501-59-5810	\$ 1,125.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 22,230.44

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of March 2019, BE IT RESOLVED that the above warrant was approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

CUSTOMER NO. C4604

INVOICE NO. 197117

INVOICE DATE 01/29/2019

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10% late fee and interest charges.

Past due accounts are referred to a collection agent.

\$22,230.44

DECEMBER 2018 STAFFING: ADMINISTRATION = \$20,905.44
STAFFING: GRANT ADMINISTRATION = \$1,125.00
SUPPLIES = \$0
DUPLICATING = \$200.00
CONTRACT SERVICES PAID ON PCARD = \$0
CONTRACT SERVICES = \$0
LOCAL TRAVEL = \$0

TOTAL DUE = \$22,230.44

Total Due \$22,230.44

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Account Number: C4604
Invoice Number: 197117
Invoice Date: 01/29/2019
Total Amount Due: \$22,230.44
Total Payment: \$ _____

The City of Irvine accepts all major credit cards. To make a payment by credit or debit card, please call 949-724-6011.

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoice, in the amount of \$8,500.00, has been paid by IUSD on behalf of ICCP:

- \$8,500.00 to Vavrinek, Trine, Day and Company LLP for Audit and Professional Services.

RECOMMENDATION: Review and accept attached invoice in the total amount of \$8,500.00 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 12/05/18 VENDOR NAME: VAVRINEK TRINE DA VENDOR: V4100016 CHECK: 41003471

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
11/26/18	VT17972		8,500.00

COPY

TOTAL AMOUNT OF INVOICES 8,500.00

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5838 8,500.00

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003471
 Date: 12/05/18
 Acct#: 9600058619

Pay EIGHT Thousand FIVE Hundred Dollars and ZERO Cents

To The Order of
 VAVRINEK TRINE DAY AND COMPANY
 10681 E FOOTHILL BLVD
 SUITE 300
 RANCHO CUCAMONGA, CA 91730

\$*****8,500.00

COPY

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN HERT, OH. 45891

COPY

NOT NEGOTIABLE

NOT NEGOTIABLE

NOT NEGOTIABLE

NOT NEGOTIABLE

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project has received 2 checks in the total amount of \$65,766.00 from the State Department of Education, Child Development Division.

- \$16,157.00.00 represents the 5th apportionment received for the FY 2018-19 State Grant
- \$49,609.00 represents the 6th apportionment received for the FY 2018-19 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 16,128.00	01-005-50100-8290
\$ 7,414.00	01-005-50100-8290
\$ 42,224.00	01-005-50100-8590

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

January 28, 2019

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 5th State Grant Apportionment, for FY 2018-19, in the amount \$16,157.00.

Please deposit into the following accounts:

5th Apportionment:

\$ 3,962.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 1,821.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 10,374.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

Irvine



Project

BOARD

DARIN LOUGHREY, President

ALAN BATTENFIELD, Vice President

IRA GLASKY, Clerk

RUTH ANDERSON, Member

MELISSA FOX, Member

February 12, 2019

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 6th State Grant Apportionment, for FY 2018-19, in the amount \$49,609.00.

Please deposit into the following accounts:

6th Apportionment:

\$ 12,166.00 Grant CDD-deposit to account # 01-005-50100-8290

\$ 5,593.00 Grant CDD-deposit to account # 01-005-50100-8290

\$ 31,850.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

60-522775

ISSUE DATE: 01/16/2019

DEPARTMENT OF EDUCATION

CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
SACRAMENTO CA 95814

FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME

VENDOR ID

IRVINE CHILD CARE PROJECT

0000052269

VOUCHER ID

INVOICE ID

PO ID

00035179

CD-20180701-Q5530

0000010135

AMOUNT PAID

\$49609.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: J. BOYD 916-327-4997

ADDITIONAL PAYMENT MESSAGE

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA WARRANT NUMBER 60-522775

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

FUND NO. 8087

FUND NAME FISCAL CONSOLIDATED PMT

0000

MO. DAY YR.

01 16 2019

90-1342/1211

60522775

TO: 522775

--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

DOLLARS CENTS
\$***49609.00

Betty T. Yee
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

FORM CD-85(1/99) CONTROLLERS WARRANT

1211134230 60522775 20

Barbara Belfield

From: Traci Stubbler
Sent: Thursday, January 24, 2019 3:17 PM
To: Barbara Belfield
Subject: RE: Another CCTR check

itsbyschedule.aspx

Payments by Schedule - C...

Logged



Child Development Provider Accounting Reporting In

IRVINE CHILD CARE PROJECT (Q553)

[Home](#) |
 [Payments](#) |
 [Payments by Agreement](#) |
 [User Management](#)

Payments

Agreement Start Year: 2018 Invoice ID: Select

Invoice ID	Agreement Number	Agreement Start Year	PCA	Amount
CD-20180701-Q5530	CCTR8158	2018	15136	\$5,693
CD-20180701-Q5530	CCTR8158	2018	13609 #6	\$12,168
CD-20180701-Q5530	CCTR8158	2018	23254	\$31,850
CD-20180524-Q5530	CCTR8158	2018	13609	\$3,962
CD-20180524-Q5530	CCTR8158	2018	15136 #5	\$1,821
CD-20180524-Q5530	CCTR8158	2018	23254	\$10,374
1890071	CCTR8158	2018	13609	\$13,693

\$49,609
 \$16,157

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$10,269.91 from ICF for scholarships awarded in November 2018.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 1,897.40 01-005-712-00-8699
- \$ 8,372.51 01-005-712-00-8689



BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

January 29, 2019

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$10,269.91 for the month of November 2018.

Please deposit into the following account as follows:

\$ 1,897.40 ICF – deposit to account # 01-005-712-00-8689
\$ 8,372.51 ICF/CDBG - deposit to account # 01-005-712-00-8699

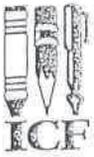
Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
 IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

1/9/2019

PAY TO THE ORDER OF Irvine Child Care Project

\$**10,269.91

Ten Thousand Two Hundred Sixty-Nine and 91/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
 Irvine, CA 92604

MEMO

November 2018

Susan Wilbur
Doreen Weepkin
 AUTHORIZED SIGNATURE

⑈004835⑈ ⑆122000247⑆3096683101⑈

4835

IRVINE CHILDREN'S FUND

Irvine Child Care Project

1/9/2019

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 November 2018
 ICF:PROGRAMS:SCHOLARSHIPS:ICF 2018 November 2018

8,372.51
 1,897.40

CDBG 2018-2019
ICF 2018-2019

Wells Fargo Checking November 2018

10,269.91



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 32 Years

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors

Past President
Marcy Brown
Hoag Hospital Irvine

Vice President
Dan Borland
Wells Fargo

Secretary
Susan Whittaker
Whittaker Planning Services

Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Lauren Brooks
IUSD Board of Trustees

Anthony Kuo
Irvine City Council

Michael Means
KLAA-AM 830, Retired

Mary D. Miller
Past ICF President
Citizens Business Bank

Rob Poetsch
Taco Bell

Sheri Reynolds
SPLATT Design

Honorary
Beckie Desmet
Community Leader

Stan Machesky
Irvine Unified School District

Ex Officio
Mayor Donald P. Wagner
City of Irvine

Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4835 in the amount of \$10,269.91 for the before and after school child care scholarships provided in November 2018. This provided scholarships for 34 children at 16 child care sites. Of this amount, \$8,372.51 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds and \$1,897.40 is from ICF 2018 – 2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – November 30, 2018 scholarship funding totals \$49,689.40 including \$47,157.00 from CDBG 2018-2019 Scholarship Funds and \$2,532.40 from ICF Scholarship Funds and has served 43 children at 17 child care sites. The Before and After School Child Care Scholarship Fund provided 2,564 child care days from July 1, 2018 – November 2018. This completes the expenditure of the \$47,157 awarded by CDBG for 2018-2019.

The Irvine Children's Fund is extending an invitation to each of the ICCP child care sites to have a free space at the Irvine Junior Games Athlete Check-In and Sponsor/Vendor EXPO on Saturday, May 4, 2019. The staff of the ICCP child care sites is invited to walk in the Opening Ceremony parade of athletes at the 32nd annual Irvine Junior Games on Sunday, May 5th.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000				
ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018	\$0.00	\$10,224.83	\$10,224.83	4825
September 2018	\$0.00	\$10,164.16	\$10,164.16	4826
October 2018	\$635.00	\$10,021.50	\$10,656.50	4831
November 2018	\$1,897.40	\$8,372.51	\$10,269.91	4835
Total	\$2,532.40	\$47,157.00	\$49,689.40	

C: Traci Stubler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: **PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS**

DESCRIPTION: Volunteer Program Assessment Review Committee (PARC) members, accompanied by Peer Reviewers, are currently conducting comprehensive reviews at ICCP sites. The following ten programs met the ICCP program quality criteria for lease renewal in January 2019:

Alderwood, Rainbow Rising
Bonita Canyon, Rainbow Rising
Brywood, Kids Stuff
Cadence Park, Rainbow Rising
Cypress Village, Rainbow Rising
Deerfield, Child Development Center
Eastshore, Dolphin Club
Stonegate, Child Development Center
Turtle Rock, Child Development Center
Vista Verde, Child Development Center

RECOMMENDATION: PARC recommends the Board approve lease renewal for the following programs: Alderwood Rainbow Rising, Bonita Canyon Rainbow Rising, Brywood Kids Stuff, Cadence Park Rainbow Rising, Cypress Village Rainbow Rising, Deerfield Child Development Center, Eastshore Dolphin Club, Stonegate Child Development Center, Turtle Rock Child Development Center, Vista Verde Child Development Center

ITEM 1

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED BUDGET FOR FY 2019-20 WITH
MULTI-YEAR BUDGET PROJECTION**

DESCRIPTION: Submitted for the Board's review and discussion is the Proposed Budget for FY 2019-20 with multi-year Budget Projection for FY 2020-21, FY 2021-22 and FY 2022-23.

Staff will submit Determination of Child Care Provider Rental Rate and the FY 2019-20 Proposed Budget at the May ICCP meeting.

Staff will submit final copy of the FY 2019-20 Proposed Budget for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for the Board's review and discussion.

Irvine Child Care Project

(A California Joint Powers Authority)
Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 3% Rent Increase

OPERATING FUND Program Description	2018-19	2019-20	2020-21	2021-22	2022-23
	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
ICCP - Regular Programs					
COST CENTER 005710					
REVENUE					
8650 Portable Fees Only	\$1,789,167	\$1,936,320 (1)	\$2,076,937 (1)	\$2,153,413 (1)	\$2,218,015 (1)
8660 Interest Income Cnty	\$45,980	\$49,761	\$53,375	\$55,341	\$57,001
Total Revenue:	\$1,835,147	\$1,986,082	\$2,130,313	\$2,208,753	\$2,275,016
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,600	\$1,800	\$1,800	\$1,800	\$1,800
4306 M & O Repairs done by IUSD	\$22,500	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$82,258	\$84,158	\$86,058	\$86,058	\$86,058
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Siter/Bldg Improve./Rehab	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$27,000	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)
5817 Scholarships	\$2,500	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$80,000	\$80,000	\$80,000	\$80,000
5862 Custodial Services	\$437,512	\$533,435 (2)	\$544,631 (2)	\$557,502 (2)	\$571,049 (2)
5864 Program Coordination / City	\$299,000	\$344,000 (6)	\$378,400 (7)	\$416,240 (7)	\$457,864 (7)
Total Operating Expenditures:	\$1,075,123	\$1,278,846	\$1,326,342	\$1,377,053	\$1,432,224
Total Excess (Deficiency):	\$760,024	\$707,236	\$803,970	\$831,701	\$842,792
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$125,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$425,000	\$0	\$0 (3)	\$0	\$0
5862 Custodial Vehicles	\$0	\$70,000 (4)	\$0	\$35,000 (4)	\$35,000 (4)
7439 Debt Service	\$135,173	\$135,173 (5)	\$135,173	\$135,173	\$135,173
Total Capital Expenditures:	\$635,173	\$330,173	\$260,173	\$295,173	\$295,173
Net Increase (Decrease):	\$124,851	\$377,063	\$543,797	\$536,528	\$547,619
Beginning Balance, July 1	\$1,965,653	\$2,090,504	\$2,467,567	\$3,011,364	\$3,547,892
Ending Balance, June 30	\$2,090,504	\$2,467,567	\$3,011,364	\$3,547,892	\$4,095,511
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$2,039,195	\$2,419,296	\$2,963,769	\$3,497,725	\$4,043,689
3% Operation Reserve	\$51,309	\$48,271	\$47,595	\$50,167	\$51,822

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 3% Rent Increase

GRANT PROGRAM FUNDS	2018-19	2019-20	2020-21	2021-22	2022-23
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$237,902	\$236,469	\$236,469	\$236,469	\$236,469
8590 Other State Revenue	\$426,694	\$396,101	\$396,101	\$396,101	\$396,101
8660 Interest	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
Total Revenue:	\$667,196	\$635,170	\$635,170	\$635,170	\$635,170
EXPENDITURES					
5810 Serv./Contracts	\$667,196	\$635,170	\$635,170	\$635,170	\$635,170
Total Expenditures:	\$667,196	\$635,170	\$635,170	\$635,170	\$635,170
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$82,843	\$82,843	\$82,843	\$82,843	\$82,843
8699 Other Local Revenue/CDBG	\$47,157	\$47,157	\$47,157	\$47,157	\$47,157
Total Revenue:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
EXPENDITURES					
5817 Scholarships	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Total Expenditures:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE					
	\$797,196	\$765,170	\$765,170	\$765,170	\$765,170
EXPENDITURES					
	\$797,196	\$765,170	\$765,170	\$765,170	\$765,170
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$2,090,504	\$2,467,567	\$3,011,364	\$3,547,892	\$4,095,511
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 3% Rent Increase

Budget Assumptions

- (1) 3% rental increase each year. A typical site increase is \$1,511 per year, approx. \$21.58 per family per year. Plus rental income increase for new site portables projected on assumed start dates below:
 - a. 10 months of rental income for Loma Ridge (second elementary @ Portola Springs) opening fall 2019-20 equals \$66,770
 - a. 10 months of rental income for K-8 @ The Great Park (third K-8 @ The Great Park) opening fall 2020-21 equals \$68,773
- (2) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2k annually starting with FY 2019-20. Increase custodial budget in FY 2019-20 \$48k for 2 additional part-time custodial positions for Cadence Park, Loma Ridge and new K-8 @ Great Park. In addition IUSD staff received a 2.95% raise FY 2018-19 which is now calculated as the new salary for FY 2019-20
- (3) FY 2020-21 developer to supply permanent structure for ICCP facilities @ new K-8 School in The Great Park. School to open FY 2020-21
- (4) Projected FY 2019-20 \$70k for 2 additional work vans for custodial staff for Cadence Park, Loma Ridge, and new K-8 @ Great Park. Starting FY 2021-22 projecting \$35k each year to replace out dated custodial work vans.
- (5) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024
- (6) Projected 10% increase; includes \$25K for Quality Assessment Consultant
- (7) Projected 10% increase for Program Coordination each year from 2020-21 thru 2022-23
- (8) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$11,146.92 for child care development services for the months of July 2018 through October 2018. The State of California approved an increase in the Maximum Rate per child day of enrollment from \$45.44 to \$47.98 for FY 2018-19, effective July 1, 2018. This increased amount was reflected starting on the November 2018 invoice from Child Development Centers upon ICCP's receipt of the executed amendment from the State of California Department of Education. This bill applies the increase to prior months.

The attached invoice and warrant request in the amount of \$11,146.92 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$11,146.92 to Child Development Centers, Inc. for child care development services for the months of July through October 2018.

IRVINE CHILD CARE PROJECT

DATE: March 11, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$11,146.92
	TOTAL	\$11,146.92

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$11,146.92

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 11th day of March, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for July through October 2018 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
FY19-5040 Adj

DATE: **December 26, 2018**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION		AMOUNT																								
General child development services provided in period July 1, 2018 through October 31, 2018																										
Fiscal Year 2018-2019 Contract Type: CCTR-8158																										
Adjustments due to daily rate increase effective 7/1/2018:																										
<table border="1"> <thead> <tr> <th>Month</th> <th>Original Invoice</th> <th>Adjusted Invoice</th> <th>Total Variances</th> </tr> </thead> <tbody> <tr> <td>JUL</td> <td>\$53,108.21</td> <td>\$56,312.49</td> <td>\$3,204.28</td> </tr> <tr> <td>AUG</td> <td>\$50,108.00</td> <td>\$53,100.52</td> <td>\$2,992.52</td> </tr> <tr> <td>SEP</td> <td>\$36,613.25</td> <td>\$38,844.59</td> <td>\$2,231.34</td> </tr> <tr> <td>OCT</td> <td>\$44,725.34</td> <td>\$47,444.16</td> <td>\$2,718.82</td> </tr> <tr> <td>Total</td> <td>\$184,554.79</td> <td>\$195,701.76</td> <td>\$11,146.96</td> </tr> </tbody> </table>			Month	Original Invoice	Adjusted Invoice	Total Variances	JUL	\$53,108.21	\$56,312.49	\$3,204.28	AUG	\$50,108.00	\$53,100.52	\$2,992.52	SEP	\$36,613.25	\$38,844.59	\$2,231.34	OCT	\$44,725.34	\$47,444.16	\$2,718.82	Total	\$184,554.79	\$195,701.76	\$11,146.96
Month	Original Invoice	Adjusted Invoice	Total Variances																							
JUL	\$53,108.21	\$56,312.49	\$3,204.28																							
AUG	\$50,108.00	\$53,100.52	\$2,992.52																							
SEP	\$36,613.25	\$38,844.59	\$2,231.34																							
OCT	\$44,725.34	\$47,444.16	\$2,718.82																							
Total	\$184,554.79	\$195,701.76	\$11,146.96																							
Adjusted Balance due to Child Development Centers		\$11,146.96																								

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) BOARD ELECTIONS**

DESCRIPTION: Conduct election of officers for the following Irvine Child Care Project (ICCP) Board positions effective immediately and continuing through February 2020.

President
Vice President
Clerk

RECOMMENDATION: Conduct elections for the positions of ICCP Board President, Vice President, and Clerk.

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of January 31, 2019

Fiscal Year 2018-19 Budget

Percentage of Year Completed: 58%

OPERATING FUND Program Description	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	Used/ Rec'vd
						%
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,789,167	\$1,789,167	\$0	\$1,027,365	\$761,802	57%
8660 Interest Income Cnty	\$31,668	\$31,668	\$0	\$25,359	\$6,309	80%
Total Revenue:	\$1,820,835	\$1,820,835	\$0	\$1,052,724	\$768,111	58%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,600	\$1,600	\$0	\$0	\$1,600	0%
4305 Security Radio	\$14,000	\$14,000	\$0	\$13,781	\$219	98%
4305 Emergency AED	\$58,000	\$58,000	\$0	\$0	\$58,000	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5450 Insurance	\$74,878	\$74,878	\$0	\$1,216	\$73,662	2%
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$0	\$36,314	\$50,839	42%
5601 Non-Cap Site/Bldg Improve./Rehab	\$25,000	\$25,000	\$0	\$4,103	\$20,897	16%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$8,500	\$600	93%
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$0	\$31,250	\$43,750	42%
5862 Custodial Services	\$437,512	\$437,512	\$0	\$182,297	\$255,215	42%
5864 Program Coordination / City	\$326,000	\$326,000	\$583	\$117,470	\$207,947	36%
Total Operating Expenditures:	\$1,207,443	\$1,207,443	\$583	\$394,930	\$811,930	33%
Total Excess (Deficiency):	\$613,392	\$613,392	(\$583)	\$657,794		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$140,000	\$140,000	\$0	\$5,846	\$134,154	4%
6230 Portables (Replacement/New)	\$350,000	\$425,000	\$0	\$0	\$425,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$56,322	\$78,851	42%
Total Capital Expenditures:	\$625,173	\$700,173	\$0	\$62,168	\$638,005	9%
Net Increase (Decrease):	(\$11,780)	(\$86,781)		\$595,626		
Beginning Balance, July 1	\$1,339,078	\$1,339,078		\$1,339,078		
Ending Balance, June 30	\$1,327,298	\$1,252,297		\$1,934,704		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,272,320	\$1,195,069		\$1,920,991		
3% Operation Reserve	\$54,978	\$57,228		\$13,713		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of January 31, 2019

Fiscal Year 2018-19 Budget

Program Description	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
GRANT PROGRAM FUNDS						
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$236,469	\$237,902	\$0	\$146,124	\$91,778	61%
8590 Other State Revenue	\$396,101	\$394,668	\$0	\$248,626	\$146,042	63%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$635,170	\$635,170	\$0	\$394,750	\$240,420	62%
EXPENDITURES						
5810 Serv./Contracts	\$635,170	\$635,170	\$0	\$229,099	\$406,071	36%
Total Expenditures:	\$635,170	\$635,170	\$0	\$229,099	\$406,071	36%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$165,650		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$96,554	\$82,843	\$0	\$635	\$82,208	1%
8699 Other Local Revenue/CDBG	\$33,446	\$47,157	\$0	\$38,784	\$8,373	82%
Total Revenue:	\$130,000	\$130,000	\$0	\$39,419	\$90,581	30%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$49,689	\$80,311	38%
Total Expenditures:	\$130,000	\$130,000	\$0	\$49,689	\$80,311	38%
Fund Balance (U):	\$0	\$0	\$0	(\$10,270)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$765,170	\$765,170	\$0	\$434,169	\$331,001	57%
EXPENDITURES	\$765,170	\$765,170	\$0	\$278,789	\$486,381	36%
Total Excess (Deficiency):	\$0	\$0	\$0	\$155,380		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$155,380		
TOTAL ICCP FUND BALANCE:	\$1,327,297	\$1,252,297	\$0	\$2,090,084		
(Operating Fund + Grant Program Funds)						

ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
March 11, 2019

Scholarships/Financial Assistance:

- Please plan to attend the annual Irvine Junior Games on May 5, 2019. Over 1,200 IUSD athletes, grades 4-8, will participate in a track meet to raise funds for scholarships for children attending ICCP programs.

Program Quality:

- Loma Ridge School Provider selection process is open and proposals are due on March 11, 2019. The selection panel will consist of Darin Loughrey, ICCP Board President; Stan Machesky, Irvine Unified School District (IUSD) representative; Jenna Berumen, Loma Ridge Elementary School Principal; Julie Bookwalter, Program Assessment and Review Committee (PARC) member; and Linda Hunter, Irvine Child Care Committee member along with one Cadence Park parent and one Cadence Park teacher representative. Supervisor Stubbler will coordinate the process and observe the interviews which will take place on April 22. The selection panel's recommendation will be provided to the ICCP Board for consideration at the May 13 meeting.
- Spring Directors' Forum – February 7, 2019 "Introduction to Cultural Competence" Presented by: Claudia Rebolledo. All 27 sites were represented with 37 Directors and Assistant Directors in attendance. Participants learned about the importance of increasing self-awareness as an essential first step to increasing cultural competency and participated in self-reflective exercises and small-group share outs.
- On February 21, 2019 IUSD hosted a Transitional Kindergarten (TK) Parent Information Night at Cadence Park School. The event provided information to parents of children who turn 5 between September 2 and December 2, 2019 about the IUSD Transitional Kindergarten Program and enrollment procedures. IUSD provided information to parents regarding ICCP on-campus child care programs.

Facilities:

- Summer Relocation Sites:
 - Springbrook CDC will combine with Oak Creek CDC for summer break and will re-open on August 22 at the El Camino campus.
 - Meadow Park Rainbow Rising will provide care for the first few weeks of summer at the El Camino campus and then will be moved back to the Meadow Park Campus, to provide care for the last few weeks of summer.
 - Brywood Kids Stuff will provide care for the first few weeks of summer at the Westwood campus and then will be moved back to the Brywood campus, to provide care for the last few weeks of summer.