



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 13, 2019
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL	Board Member:	Ruth Anderson
	Board Member:	Anthony Kuo
	Clerk:	Ira Glasky
	Vice President:	Darin Loughrey
	President:	Alan Battenfield

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approve minutes of the Irvine Child Care Project regular meeting of March 11, 2019.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

RECOMMENDED ACTION:

Approve payment of \$52,822.41 to Child Development Centers, Inc. for child care development services for March 1-31, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$9,978.50 for ICF Scholarships during the month of March 2019.

- \$7,879.50 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,051.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

RECOMMENDED ACTION: Approve payments for warrants totaling the amount of \$85.00 for ICCP Scholarships during the month of March 2019.

- \$ 85.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$22,919.89 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of March 2019.

- \$21,794.89 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2019.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. WARRANT REQUEST – IUSD WORK ORDER, TECHNOLOGY, AND REHAB AND REPAIR CHARGE BACKS

RECOMMENDED ACTION: Approve payment of \$22,221.23 for ICCP Work Order charge backs for July 2018 through March 2019.

- \$22,221.23 for Work Order charge backs

8. ICCP PAYMENTS FOR APRIL 2019

RECOMMENDED ACTION:

Review and approve April 2019 payments attached.

9. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$81,642.00 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$18,010.00 01-005-50100-8290
- \$ 8,279.00 01-005-50100-8290
- \$47,156.00 01-005-50100-8590

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$21,000.25 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

12. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

RECOMMENDED ACTION:

PARC recommends the Board approve lease renewal for the following programs: Beacon Park Rainbow Rising, Canyon View Child Development Center, College Park Rainbow Rising, Culverdale Rainbow Rising, Eastwood Rainbow Rising, Northwood Rainbow Rising, Oak Creek Child Development Center, Plaza Vista Child Development Center, Santiago Hills Kids Stuff, Springbrook Child Development Center, Stone Creek Creekers Club, University Park Child Development Center, and Woodbury Child Development Center.

BOARD BUSINESS

1. PROVIDER SELECTION FOR LOMA RIDGE ELEMENTARY SCHOOL

RECOMMENDED ACTION: Approve Rainbow Rising as ICCP childcare provider for Loma Ridge Elementary School effective August 22, 2019.

2. ICCP PROPOSED BUDGET FOR FY 2019-20 WITH MULTI-YEAR BUDGET PROJECTIONS

RECOMMENDED ACTION: Submitted for Board’s review and discussion.

3. DETERMINATION OF FY 2019-20 CHILD CARE PROVIDER RENTAL RATE

RECOMMENDED ACTION: Provide direction regarding FY 2019-20 rental rates by selecting one of the following options:

Option A: Approve the current rental rate plus a 3% increase for FY 2019-20.

Option B: Approve the current rental rate plus a 2% increase for FY 2019-20.

Option C: Approve the current rental rate plus a 1% increase for FY 2019-20.

Option D: Approve the current rental rate with no change for FY 2019-20.

4. ICCP PARC COMPLETED PRINCIPAL QUESTIONNAIRES

RECOMMENDED ACTION: Submitted for the Board’s information.

5. ICCP PROPOSED GOALS FOR FY 2019-20

RECOMMENDED ACTION: Submitted for Board discussion and direction.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ADJOURNMENT

Next Meeting: IRVINE CHILD CARE PROJECT Regular Board meeting **Monday, June 10, 2019**, 8:30 AM, City of Irvine, One Civic Center Plaza, Meeting Room L-102, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on May 6, 2019 by 5:30 p.m. as well as on the City's web page.

Rebecca Lamer
Board Liaison

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 11, 2019

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, March 11, 2019 at 8:39 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	4	Board Member:	Ruth Anderson
		Clerk:	Ira Glasky
		Vice President:	Alan Battenfield
		President:	Darin Loughrey
Absent:	1	Board Member:	Melissa Fox

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Sharon Wellikson announced the Irvine Junior Games will be held on May 5, 2019.

PRESENTATIONS

Assistant City Clerk Carl Petersen presented Brown Act Training.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Board Member Anderson and seconded by Vice President Battenfield to approve Consent Calendar items 1 through 10.

AYES	4	Anderson, Battenfield, Glasky, Loughrey,
ABSENT	1	Fox

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of January 14, 2019.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$45,003.62 to Child Development Centers, Inc. for child care development services for January 1-31, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,497.75 for ICF Scholarships during the month of January 2019.

- \$8,046.25 to Rainbow Rising
- \$1,097.50 to Kids Stuff
- \$1,354.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$23,609.13 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of January 2019.

- \$22,484.13 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2019.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP PAYMENTS FOR JANUARY 2019

ACTION: Reviewed and approved January 2019 payments attached.

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$8,500.00 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 16,128.00 01-005-50100-8290
- \$ 7,414.00 01-005-50100-8290
- \$ 42,224.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 1,897.40 01-005-712-00-8699
- \$ 8,372.51 01-005-712-00-8689

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: PARC recommended and the Board approved lease renewal for the following programs: Alderwood Rainbow Rising, Bonita Canyon Rainbow Rising, Brywood Kids Stuff, Cadence Park Rainbow Rising, Cypress Village Rainbow Rising, Deerfield Child Development Center, Eastshore Dolphin Club, Stonegate Child Development Center, Turtle Rock Child Development Center, and Vista Verde Child Development Center.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2019-20 WITH MULTI-YEAR BUDGET PROJECTIONS

John Fogarty, IUSD Assistant Superintendent/Chief Financial Officer, presented the item and responded to board inquiries.

Discussion included: purchasing new vehicles for the janitorial staff to serve new sites; capital expenditure funds; status of hiring an IUSD Maintenance and Operations consultant to conduct a comprehensive ICCP facility assessment; interest in reviewing future budget proposals to include a 0%, 1%, 2%, 3% rate increase for Board consideration.

ACTION: Board reviewed and discussed.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$11,146.92 to Child Development Centers, Inc. for child care development services for the months of July through October 2018.

3. ICCP BOARD ELECTIONS

Supervisor Stubler opened the floor for nominations of ICCP Board President.

Selection of Irvine Child Care Project President

President Loughrey motioned to nominate Vice President Battenfield as President. Motion seconded by Board Member Anderson, and carried unanimously.

AYES 4 Anderson, Battenfield, Glasky, Loughrey,
ABSENT 1 Fox

Selection of Irvine Child Care Project Vice President

Board Member Loughrey motioned to nominate himself as Vice President. Motion seconded by Board Member Anderson, and carried unanimously.

AYES 4 Anderson, Battenfield, Glasky, Loughrey,
ABSENT 1 Fox

Selection of Irvine Child Care Project Clerk

Vice President Loughrey motioned to nominate Board Member Glasky as Clerk. Motion seconded by Board Member Anderson, and carried unanimously.

AYES 4 Anderson, Battenfield, Glasky, Loughrey,
ABSENT 1 Fox

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed and indicates budget on track.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Board Member Anderson, seconded by Clerk Glasky, and unanimously carried by those members present, to adjourn the meeting at 9:15 a.m.

Alan Battenfield, President
Irvine Child Care Project

Date _____

Shane Dineen
Recording Secretary

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$52,822.41 for child care development services for the month of March 2019. This provider served a total of 93 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$52,822.41 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$52,822.41 to Child Development Centers, Inc. for child care development services for March 1-31, 2019.

IRVINE CHILD CARE PROJECT

DATE: May 13, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$52,822.41
	TOTAL	\$52,822.41

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$52,822.41

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 13th day of May, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for March 2019 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**March 2019
(21 days of service)**

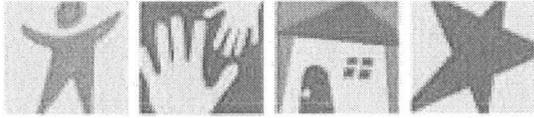
CHILD DEVELOPMENT CENTERS:

Stonegate	1 children served 16 child day of enrollment
Oak Creek	11 children served 227 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	21 children served 405 child days of enrollment
Canyon View	4 children served 84 child days of enrollment
Turtle Rock	16 children served 301 child days of enrollment
Springbrook	10 children served 198 child days of enrollment
Deerfield	12 children served 244 child days of enrollment
University Park	18 children served 344 child days of enrollment

**TOTALS: 93 children served
1,819 child days of enrollment**

YEAR-TO-

**DATE: 124 children served
12,866 child days of enrollment**



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
 5040-MAR19

DATE: April 8, 2019

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period March 1, 2019 through March 31, 2019		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of 1,207.00 days @ \$47.98	\$57,911.86	
Less Certified Parent fees	- \$4,033.00	
Contract earnings to District	\$53,878.86	
Adjustment for District Indirect Cost $\$53,878.86 \div 1.02 =$	\$1,056.45	
Balance due to Child Development Centers		\$52,822.41
Billing Summary:		
Cumulative Prior Period Amount Billed	\$361,145.26	
Current Period Billing	\$52,822.41	
Cumulative Fiscal Year Amount Billed	<u>\$413,967.68</u>	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$237,597.03	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$9,978.50 are submitted for the Board’s review and approval for ICF Scholarships during the month of March 2019. The warrants to be issued are as follows:

The amounts of:
\$ 7,879.50 to Rainbow Rising
\$ 1,047.50 to Kids Stuff
\$ 1,051.50 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$9,978.50 for ICF Scholarships during the month of March 2019.

IRVINE CHILD CARE PROJECT

IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: May 13, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 7,879.50
Kids Stuff	00571259-5817	\$ 1,047.50
Child Development Centers, Inc.	00571259-5817	\$ 1,051.50
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 9,978.50

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 9,978.50

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
March 2019

<i>Alderwood</i>	1 child served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	6 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 child served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	0 children served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 33
 Number of Child Days of Enrollment This Month: 608
 Number of Sites Served This Month: 14
 Funds Awarded This Month: \$ 9,978.50
 Number of Children Served Year-to-Date: 45
 Number of Child Days of Enrollment This Year: 4,732
 Number of Sites Served Year-to-Date: 17
 Funds Awarded Year-to-Date: \$89,874.60
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 1
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

March 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **March 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **March 2019**, reimbursement in the amount of **\$530.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **March 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **March 2019**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **March 2019**, reimbursement in the amount of **\$1,878.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **March 2019**, reimbursement in the amount of **\$275.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **March 2019**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **March 2019**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **March 2019**, reimbursement in the amount of **\$1,148.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **March 2019**, reimbursement in the amount of **\$2,003.00**.

Total amount due to Rainbow Rising is \$7,879.50.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

March 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **March 2019**, reimbursement in the amount of **\$1,047.50**.

Total amount due to Kids Stuff is \$1,047.50.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

March 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **March 2019**, reimbursement in the amount of **\$389.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **March 2019**, reimbursement in the amount of **\$314.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **March 2019**, reimbursement in the amount of **\$348.50**.

Total amount due to Child Development Corporation is \$1,051.50.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$85.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of March 2019. The warrants to be issued are as follows:

The amounts of:
\$ 85.00 to Rainbow Rising
\$ 0.00 to Kids Stuff
\$ 0.00 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$85.00 for ICCP Scholarships during the month of March 2019.

IRVINE CHILD CARE PROJECT

IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM

DATE: May 13, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 85.00
Kids Stuff	00571259-5817	\$ 0.00
Child Development Centers, Inc.	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 85.00

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 85.00

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM
March 2019

<i>Alderwood</i>	0 children served		<i>Northwood</i>	1 child served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	0 children served			

Number of Children Served This Month: 1
Number of Child Days of Enrollment This Month: 10
Number of Sites Served This Month: 1
Funds Awarded This Month: \$85.00
Number of Children Served Year-to-Date: 1
Number of Child Days of Enrollment This Year: 16
Number of Sites Served Year-to-Date: 1
Funds Awarded Year-to-Date: \$500.00
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 1
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

March 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **March 2019**, reimbursement in the amount of **\$85.00**.

Total amount due to Rainbow Rising is \$85.00.

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of March 2019 in the total amount of \$22,919.89.

The specific breakdown is as follows:

- \$ 21,794.89 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$22,919.89 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of March 2019.

IRVINE CHILD CARE PROJECT

DATE: *May 13, 2019*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 21,794.89
CITY OF IRVINE	005501-59-5810	\$ 1,125.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 22,919.89

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 21,794.89
005501-59-5810	\$ 1,125.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 22,919.89

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 13th day of May 2019, BE IT RESOLVED
that the above warrant was approved for payment from the Irvine Child Care
Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
949-724-6049

CUSTOMER NO. C4604

INVOICE NO. 198619

INVOICE DATE 04/10/2019

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts may be referred to a
collection agent.**

	a1
	Principal \$22,919.89
MARCH 2019 STAFFING: ADMINISTRATION = \$21,427.54	
STAFFING: GRANT ADMINISTRATION = \$1,125.00	
SUPPLIES = \$0	
DUPLICATING = \$200.00	
CONTRACT SERVICES PAID ON PCARD = \$0	
CONTRACT SERVICES = \$0	
LOCAL TRAVEL = \$167.35	
 TOTAL DUE: \$22,919.89	

	Total Due
	\$22,919.89

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Customer Number: C4604
Invoice Number: 198619
Invoice Date: 04/10/2019
Total Amount Due: \$22,919.89

Total Payment: \$ _____

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2019.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2019.

IRVINE CHILD CARE PROJECT

DATE: *May 13, 2019*

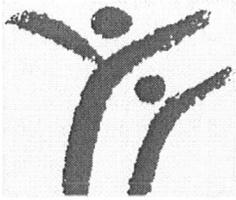
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0093
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	03/01/19
DUE DATE:	03/31/19
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	MARCH 2019-CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	MARCH 2019-CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	MARCH 2019-SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	MARCH 2019-UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	MARCH 2019-FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0093
DIV:	75GN
TERM:	1819
Due Date	03/31/19
Amount Due	\$61,236.51

Amount Paid \$ _____

ITEM 7

IRVINE CHILD CARE PROJECT (ICCP)

TOPIC: **WARRANT REQUEST-IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGE BACKS**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$22,221.23 for ICCP Work Order charge backs for July 2018 through March 2019.

The specific breakdown is as follows:

- \$ 22,221.23 for Work Order charge backs

RECOMMENDATION: Approve payment of \$22,221.23 for ICCP Work Order charge backs for July 2018 through March 2019.

IRVINE CHILD CARE PROJECT

DATE: May 13, 2019

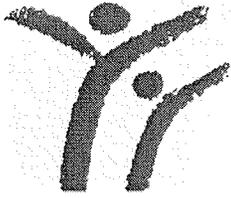
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571081-4306	\$ 22,221.23
IUSD	00571085-5601	\$
IUSD	00571085-6210	\$
IUSD	00571085-6230	\$
IUSD	00571085-6410	\$
IUSD	TOTAL	\$ 22,221.23

EXPENDITURE CLASSIFICATION SUMMARY

00571081-4306	\$ 22,221.23
00571085-5601	\$
00571085-6210	\$
00571085-6230	\$
00571085-6410	\$

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0126
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	04/16/19
DUE DATE:	05/16/19
AMOUNT DUE	\$22,221.23

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	22221.23		0100505300 8699	WORK ORDER BILLING TO ICCP PERIOD OF JULY 01, 2018 TO MARCH 31, 2019	22,221.23
					Tax	
INVOICE TOTAL						\$22,221.23

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0126
DIV:	75GN
TERM:	1819
Due Date	05/16/19
Amount Due	\$22,221.23

Amount Paid \$ _____

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR APRIL 2019**

DESCRIPTION: The ICCP Board was not scheduled to meet in April 2019, therefore, the following invoices were approved by ICCP President Alan Battenfield and Vice President Darin Loughrey.

The accounting sheet is attached for review.

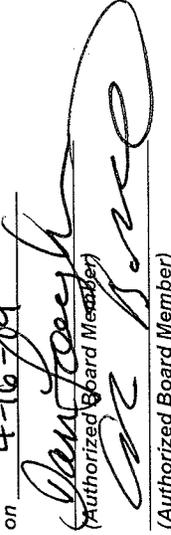
RECOMMENDATION: Review and approve April 2019 payments attached.

IRVINE CHILD CARE PROJECT

ICCP Contact Person: Traci Stubbler 949-724-6635 Board Approval Date: 949-724-6635 Date Accounting Received: Richard Felix 949-936-5013

VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100001	State Grants	01-005-501-59-5810	5040-Feb 2019	\$ 39,791.78
Child Development Centers (CDC)				
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100007	Scholarships	01-005-712-59-5817	Feb-19	\$ 7,094.95
V4100005	Scholarships	01-005-712-59-5817	Feb-19	\$ 1,060.00
V4100001	Scholarships	01-005-712-59-5817	Feb-19	\$ 1,051.50
V4100002	Scholarships	01-005-712-59-5817		
V4100003	Scholarships	01-005-712-59-5817		\$ 9,206.45
Rainbow Rising				
V4100007	Scholarships-ICCP	01-005-710-59-5817	Feb-19	\$ 415.00
V4100005	Scholarships-ICCP	01-005-710-59-5817		
V4100003	Scholarships-ICCP	01-005-710-59-5817		\$ 415.00
Irvine Unified School District				
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100011	Custodial Service	01-005-710-59-5862	75MI0080	\$ 36,459.34
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75MI0080	\$ 675.00
V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75MI0080	\$ 10,589.42
V4100011	Utilities	01-005-710-81-5500	75MI0080	\$ 7,262.75
V4100011	Facilities & Financial Support	01-005-710-59-5861	75MI0080	\$ 6,250.00
V4100011	Work Order Charges	01-005-710-81-4306		
V4100011	Site Improvement	01-005-710-85-6110		
V4100011	Rehab & Repair	01-005-710-85-5601		
V4100011	Portable Replacement	01-005-710-85-6230		
CITY OF IRVINE				
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100010	Program Administration	01-005-710-59-5864	198164 Feb 2019	\$ 22,537.54
V4100010	Grant Administration	01-005-501-59-5810	198164 Feb 2019	\$ 1,125.00
V4100010	Program Supplies	01-005-710-59-4305		
				\$ 23,662.54

This is to certify that the above items were approved for payment on 4-16-09


 (Authorized Board Member)
 (Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.**

DESCRIPTION: Child Development Centers, Inc. has submitted an invoice in the amount of \$39,791.78 for child care development services for the month of February 2019. This provider served a total of 77 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$39,791.78 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$39,791.78 to Child Development Centers, Inc. for child care development services for February 1-28, 2019.

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CHILD DEVELOPMENT CENTERS	00550159-5810	\$39,791.78
	TOTAL	\$39,791.78

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$39,791.78

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 13th day of May, 2019 BE IT RESOLVED that the above warrant for reimbursement to Child Development Centers, Inc. for Child Development services from State grant funds for February 2019 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**February 2019
(19 days of service)**

CHILD DEVELOPMENT CENTERS:

Stonegate	3 children served 15 child day of enrollment
Oak Creek	11 children served 205 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	21 children served 369 child days of enrollment
Canyon View	4 children served 75 child days of enrollment
Turtle Rock	16 children served 272 child days of enrollment
Springbrook	10 children served 181 child days of enrollment
Deerfield	12 children served 226 child days of enrollment

**TOTALS: 77 children served
1,343 child days of enrollment**

YEAR-TO-

**DATE: 106 children served
11,047 child days of enrollment**



Child Development Centers

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-FEB19

DATE: **March 6, 2019**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period February 1, 2019 through February 28, 2019		
Fiscal Year 2018-2019 Contract Type: CCTR-8158		
Service fees of 917.27 days @ \$47.98	\$44,010.61	
Less Certified Parent fees	\$3,423.00	
Contract earnings to District	\$40,587.61	
Adjustment for District Indirect Cost $\$40,587.61 \div 1.02 =$	\$795.84	
Balance due to Child Development Centers		\$39,791.78
Billing Summary:		
Cumulative Prior Period Amount Billed	\$321,353.49	
Current Period Billing	<u>\$39,791.78</u>	
Cumulative Fiscal Year Amount Billed	\$361,145.26	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$290,419.44	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$9,206.45 are submitted for the Board's review and approval for ICF Scholarships during the month of February 2019. The warrants to be issued are as follows:

The amounts of:
\$ 7,094.95 to Rainbow Rising
\$ 1,060.00 to Kids Stuff
\$ 1,051.50 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$9,206.45 for ICF Scholarships during the month of February 2019.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 7,094.95
Kids Stuff	00571259-5817	\$ 1,060.00
Child Development Centers, Inc.	00571259-5817	\$ 1,051.50
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 9,206.45

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 9,206.45

On motion of _____, seconded by
 _____, at a regular meeting of the Irvine Child
 Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above
 warrants were approved for payment from the Irvine Child Care Project Fund.

 Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
February 2019

<i>Alderwood</i>	1 child served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	2 children served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 child served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	2 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	6 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	1 child served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	0 children served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 33
 Number of Child Days of Enrollment This Month: 500
 Number of Sites Served This Month: 14
 Funds Awarded This Month: \$ 9,206.45
 Number of Children Served Year-to-Date: 44
 Number of Child Days of Enrollment This Year: 4,124
 Number of Sites Served Year-to-Date: 17
 Funds Awarded Year-to-Date: \$79,896.10
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 2
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **February 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **February 2019**, reimbursement in the amount of **\$530.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **February 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **February 2019**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **February 2019**, reimbursement in the amount of **\$1,401.45**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **February 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **February 2019**, reimbursement in the amount of **\$350.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **February 2019**, reimbursement in the amount of **\$565.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **February 2019**, reimbursement in the amount of **\$832.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **February 2019**, reimbursement in the amount of **\$2,003.00**.

Total amount due to Rainbow Rising is \$7,094.95.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

February 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **February 2019**, reimbursement in the amount of **\$1,060.00**.

Total amount due to Kids Stuff is \$1,060.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

February 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Oak Creek** School, Irvine, for **February 2019**, reimbursement in the amount of **\$389.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **Turtle Rock** School, Irvine, for **February 2019**, reimbursement in the amount of **\$314.00**.

Long Term scholarships awarded to students in the **Child Development Corporation** program operating at **University Park** School, Irvine, for **February 2019**, reimbursement in the amount of **\$348.50**.

Total amount due to Child Development Corporation is \$1,051.50.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$415.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of February 2019. The warrants to be issued are as follows:

The amounts of:
\$ 415.00 to Rainbow Rising
\$ 0.00 to Kids Stuff
\$ 0.00 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$415.00 for ICCP Scholarships during the month of February 2019.

IRVINE CHILD CARE PROJECT

IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 415.00
Kids Stuff	00571259-5817	\$ 0.00
Child Development Centers, Inc.	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 415.00

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 415.00

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM
February 2019

<i>Alderwood</i>	0 children served		<i>Northwood</i>	1 child served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	0 children served			

Number of Children Served This Month: 1
 Number of Child Days of Enrollment This Month: 6
 Number of Sites Served This Month: 1
 Funds Awarded This Month: \$415.00
 Number of Children Served Year-to-Date: 1
 Number of Child Days of Enrollment This Year: 6
 Number of Sites Served Year-to-Date: 1
 Funds Awarded Year-to-Date: \$415.00
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

February 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **February 2019**, reimbursement in the amount of **\$415.00**.

Total amount due to Rainbow Rising is \$415.00.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of February 2019.

The specific breakdown is as follows:

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of February 2019.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

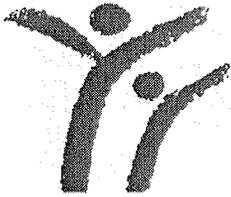
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$36,459.34
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,250.00
	TOTAL	\$61,236.51 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$36,459.34	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,250.00	
	TOTAL	\$61,236.51

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 13th day of May 2019, BE IT RESOLVED
that the above warrants were approved for payment from the Irvine Child Care
Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75MI0080
DIVISION:	75GN
TERM:	1819
INVOICE DATE:	02/01/19
DUE DATE:	02/28/19
AMOUNT DUE	\$61,236.51

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	36459.34		0100505400 8699	FEB 2019 - CUSTODIAL SERVICES	36,459.34
2	1	675.00		0100000000 8699	FEB 2019 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	FEB 2019 - SALE OF IUSD OWNED PORTABLE CLASSROOM TO ICCP	10,589.42
4	1	7,262.75		0100000000 8650	FEB 2019 - UTILITIES	7,262.75
5	1	6,250.00		0100000000 8699	FEB 2019 - FACILITIES & FINANCIAL SUPPORT	6,250.00
						Tax
INVOICE TOTAL						\$61,236.51

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75MI0080
DIV:	75GN
TERM:	1819
Due Date	02/28/19
Amount Due	\$61,236.51
Amount Paid	\$ _____

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of February 2019 in the total amount of \$23,662.54.

The specific breakdown is as follows:

- \$ 22,537.54 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$23,662.54 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of February 2019.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 22,537.54
CITY OF IRVINE	005501-59-5810	\$ 1,125.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 23,662.54

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 22,537.54
005501-59-5810	\$ 1,125.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 23,662.54

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 13th day of May 2019, BE IT RESOLVED that the above warrant was approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine

FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575
(949) 724-6049

CUSTOMER NO. C4604

INVOICE NO. 198164

INVOICE DATE 03/18/2019

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10% late fee and
interest charges.**

**Past due accounts are referred to a
collection agent.**

	\$23,662.54
Total Charges	\$23,662.54

FEBRUARY 2019
 STAFFING: ADMINISTRATION = \$21,427.54
 STAFFING: GRANT ADMINISTRATION = \$1,125.00
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$910.00
 LOCAL TRAVEL = \$0

 TOTAL DUE \$23,662.54

	Total Due	\$23,662.54
--	-----------	-------------

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

CITY OF IRVINE
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CALIFORNIA 92623-9575

Account Number:	C4604
Invoice Number:	198164
Invoice Date:	03/18/2019
Total Amount Due:	\$23,662.54

Total Payment: \$ _____

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the amount of \$81,642.00, have been paid by IUSD on behalf of ICCP:

- \$600.00 to Vavrinek, Trine, Day and Company LLP for Audit and Professional Services.
- \$81,042.00 to Philadelphia Insurance Companies for Real Estate Umbrella and Package Insurance coverage.

RECOMMENDATION: Review and accept attached invoice in the total amount of \$81,642.00 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 03/11/19 VENDOR NAME: VAVRINEK TRINE DA VENDOR: V4100016 CHECK: 41003492

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
02/28/19	VT20516		600.00
TOTAL AMOUNT OF INVOICES			600.00

COPY

PAID BY:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698
949-651-0444

SUMMARY
0100571059 5838 600.00

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003492
Date: 03/11/19
Acct#: 9600058619

56-382
412

Pay SIX Hundred Dollars and ZERO Cents

\$*****600.00

To The Order of
VAVRINEK TRINE DAY AND COMPANY
SUITE 300
10681 FOOTHILL BLVD
RANCHO CUCAMONGA, CA 91730

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 02/08/19 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003484

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
02/01/19	2000317142		81,042.00
TOTAL AMOUNT OF INVOICES			81,042.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450	81,042.00

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003484
Date: 02/08/19
Acc#: 9600058619

56-382
412

Pay EIGHTY ONE Thousand FORTY TWO Dollars and ZERO Cents

\$*****81,042.00

To The
Order
of
PHILADELPHIA INSURANCE COMPANIES
P O BOX 70251
PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

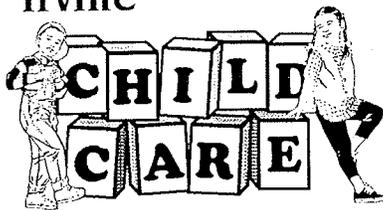
DESCRIPTION: The Irvine Child Care Project has received 2 checks in the total amount of \$73,445.00 from the State Department of Education, Child Development Division.

- \$26,464.00 represents the 7th apportionment received for the FY 2018-19 State Grant.
- \$46,981.00 represents the 8th apportionment received for the FY 2018-19 State Grant.

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 18,010.00	01-005-50100-8290
\$ 8,279.00	01-005-50100-8290
\$ 47,156.00	01-005-50100-8590

Irvine



Project

BOARD

DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

March 12, 2019

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 7th State Grant Apportionment, for FY 2018-19, in the amount \$26,464.00.

Please deposit into the following accounts:

7th Apportionment:

\$ 6,489.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 2,983.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 16,992.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

Payments

Agreement Start Year:

Select

Invoice ID:

<u>Invoice ID</u>	<u>Agreement Number</u>	<u>Agreement Start Year</u>	<u>PCA</u>	<u>Amount</u>	<u>Pay Date</u>
CD-20180801-Q5530	<u>CCTR8158</u>	2018	13609	\$6,489	2/25/2019
CD-20180801-Q5530	<u>CCTR8158</u>	2018	15136	\$2,983	2/25/2019
CD-20180801-Q5530	<u>CCTR8158</u>	2018	23254	\$16,992	2/25/2019

Questions: Cate Washington | cwashington@cde.ca.gov | 916-322-8332

0* *
 6,489* +
 2,983* +
 16,992* +
 25,464* *

Irvine



Project

BOARD
ALAN BATTENFIELD, President
DARIN LOUGHREY, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
ANTHONY KUO, Member

April 10, 2019

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 8th State Grant Apportionment, for FY 2018-19, in the amount \$46,981.00.

Please deposit into the following accounts:

8th Apportionment:

\$ 11,521.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 5,296.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 30,164.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

bb

ITEM 11

IRVINE CHILD CARE PROJECT

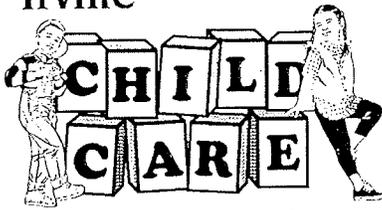
TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$21,000.25 from ICF for scholarships awarded in December 2018 and January 2019.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 21,000.25 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

Irvine



Project

BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

February 28, 2019

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$10,502.50 for the month of December 2018.

Please deposit into the following account as follows:

\$10,502.50	ICF – deposit to account # 01-005-712-00-8689
\$ 0.00	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb

4866



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVENUE
IRVINE, CA 92604
(949) 786-6454

WELLS FARGO BANK
16-24/1220

2/15/2019

PAY TO THE
ORDER OF

Irvine Child Care Project

\$**10,502.50

Ten Thousand Five Hundred Two and 50/100*****

DOLLARS

Traci Stubler

14341 Yale Ave
Irvine, CA 92604

AUTHORIZED SIGNATURE

MEMO

December 2018

⑈004866⑈ ⑆ 22000247⑆ 3096683101⑈

IRVINE CHILDREN'S FUND

4866

Irvine Child Care Project

2/15/2019

ICF:PROGRAMS:SCHOLARSHIPS:ICF 2018 December 2018

10,502.50

Wells Fargo Checking December 2018

10,502.50



Irvine Children's Fund

Celebrating 32 Years

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors
Past President
Marcy Brown
Hoag Hospital Irvine
Vice President
Dan Borland
Wells Fargo
Secretary
Susan Whittaker
Whittaker Planning Services
Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Lauren Brooks
IUSD Board of Trustees
Anthony Kuo
Irvine City Council
Michael Means
KLAA-AM 830, Retired
Mary D. Miller
Past ICF President
Citizens Business Bank
Rob Poetsch
Taco Bell
Sheri Reynolds
SPLATT Design

Honorary
Beckie Desmet
Community Leader
Stan Machesky
Irvine Unified School District
Ex Officio
Mayor Donald P. Wagner
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4866 in the amount of \$10,502.50 for the before and after school child care scholarships provided in December 2018. This provided scholarships for 34 children at 16 child care sites. Of this amount, \$0.00 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds and \$10,502.50 is from ICF 2018 – 2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – December 2018 scholarship funding totals \$60,191.90 including \$0.00 from CDBG 2018-2019 Scholarship Funds and \$13,034.90 from ICF Scholarship Funds and has served 43 children at 17 child care sites. The Before and After School Child Care Scholarship Fund provided 3,043 child care days from July 1, 2018 – December 2018.

Sincerely,

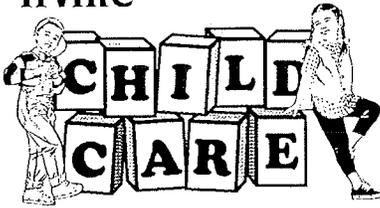
Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000				
ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018	\$0.00	\$10,224.83	\$10,224.83	4825
September 2018	\$0.00	\$10,164.16	\$10,164.16	4826
October 2018	\$635.00	\$10,021.50	\$10,656.50	4831
November 2018	\$1,897.40	\$8,372.51	\$10,269.91	4835
December 2018	\$10,502.50	\$0.00	\$10,502.50	4866
Total	\$13,034.90	\$47,157.00	\$60,191.90	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

Irvine



Project

08BOARD
DARIN LOUGHREY, President
ALAN BATTENFIELD, Vice President
IRA GLASKY, Clerk
RUTH ANDERSON, Member
MELISSA FOX, Member

March 29, 2019

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$10,497.75 for the month of January 2019.

Please deposit into the following account as follows:

\$10,497.75	ICF – deposit to account # 01-005-712-00-8689
\$ 0.00	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

4867

3/15/2019

PAY TO THE ORDER OF Irvine Child Care Project

\$**10,497.75

Ten Thousand Four Hundred Ninety-Seven and 75/100*****

DOLLARS

Traci Stubbler

14341 Yale Ave
 Irvine, CA 92604

MEMO

January 2019

Shaun Robinson
Sue Lutz

AUTHORIZED SIGNATURE

MP

⑈004867⑈ ⑆122000247⑆3096683101⑈

Security Features Included Details on Back

IRVINE CHILDREN'S FUND

4867

Irvine Child Care Project

3/15/2019

ICF:PROGRAMS:SCHOLARSHIPS:ICF 2018 January 2019

10,497.75

Wells Fargo Checking January 2019

10,497.75



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 32 Years

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors
Past President
Marcy Brown
Hoag Hospital Irvine
Vice President
Dan Borland
Wells Fargo
Secretary
Susan Whittaker
Whittaker Planning Services
Treasurer
Charisse Redd
HBLA
Certified Public Accountants

Lauren Brooks
IUSD Board of Trustees
Anthony Kuo
Irvine City Council
Michael Means
KLAA-AM 830, Retired
Mary D. Miller
Past ICF President
Citizens Business Bank
Rob Poetsch
Taco Bell
Sheri Reynolds
SPLATT Design

Honorary
Beckie Desmet
Community Leader
Stan Machesky
Irvine Unified School District

Ex Officio
Mayor Donald P. Wagner
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Darin Loughrey
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Darin:

Enclosed please find:

Check #4867 in the amount of \$10,497.75 for the before and after school child care scholarships provided in January 2019. This provided scholarships for 34 children at 16 child care sites. Of this amount, \$0.00 is from CDBG 2018-2019 Before and After School Child Care Scholarship Funds and \$10,497.75 is from ICF 2018 – 2019 Before and After School Child Care Scholarship Funds.

July 1, 2018 – January 31, 2019 scholarship funding totals \$70,689.65 including \$47,157.00 from CDBG 2018-2019 Scholarship Funds and \$23,532.65 from ICF Scholarship Funds and has served 43 children at 17 child care sites. The Before and After School Child Care Scholarship Fund provided 3,624 child care days from July 1, 2018 – January 2019.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2018 – 2019 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$82,843 and CDBG 2018 – 2019 Funds - \$47,157				
Month 2018 – 2019	ICF Funds	CDBG 2018 – 2019	Total	Check #
July 2018	\$0.00	\$8,374.00	\$8,374.00	4823
August 2018	\$0.00	\$10,224.83	\$10,224.83	4825
September 2018	\$0.00	\$10,164.16	\$10,164.16	4826
October 2018	\$635.00	\$10,021.50	\$10,656.50	4831
November 2018	\$1,897.40	\$8,372.51	\$10,269.91	4835
December 2018	\$10,502.50	\$0.00	\$10,502.50	4866
January 2019	\$10,497.75	\$0.00	\$10,497.75	4867
Total	\$23,532.65	\$47,157.00	\$70,689.65	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

ITEM 12

IRVINE CHILD CARE PROJECT

TOPIC: PROGRAM ASSESSMENT REVIEW COMMITTEE
(PARC) VISITS

DESCRIPTION: Volunteer Program Assessment Review Committee (PARC) members, accompanied by Peer Reviewers, are currently conducting comprehensive reviews at ICCP sites. The following thirteen programs met the ICCP program quality criteria for lease renewal in February and March 2019:

Beacon Park, Rainbow Rising
Canyon View, Child Development Center
College Park, Rainbow Rising
Culverdale, Rainbow Rising
Eastwood, Rainbow Rising
Northwood, Rainbow Rising
Oak Creek, Child Development Center
Plaza Vista, Child Development Center
Santiago Hills, Kids Stuff
Springbrook, Child Development Center
Stone Creek, Creekers Club
University Park, Child Development Center
Woodbury, Child Development Center

RECOMMENDATION: PARC recommends the Board approve lease renewal for the following programs: Beacon Park Rainbow Rising, Canyon View Child Development Center, College Park Rainbow Rising, Culverdale Rainbow Rising, Eastwood Rainbow Rising, Northwood Rainbow Rising, Oak Creek Child Development Center, Plaza Vista Child Development Center, Santiago Hills Kids Stuff, Springbrook Child Development Center, Stone Creek Creekers Club, University Park Child Development Center and Woodbury Child Development Center.

ITEM 1

IRVINE CHILD CARE PROJECT

TOPIC: **PROVIDER SELECTION FOR LOMA RIDGE
ELEMENTARY SCHOOL**

DESCRIPTION: On April 22, 2019, the Provider Selection Committee reviewed applications and interviewed three applicants for the Loma Ridge Elementary School child care provider.

The Provider Selection Committee consisted of:

- Darin Loughrey, Irvine Child Care Project
- Stan Machesky, Irvine Unified School District
- Jenna Berumen, Loma Ridge principal
- Kelley Hedstrom, Loma Ridge teacher
- Alma Bradford, Loma Ridge parent
- Julie Bookwalter, Program Assessment and Review Committee
- Linda Hunter, Irvine Child Care Committee

After careful consideration of the three applicants, Child Development Centers, Rainbow Rising and the Young Men's Christian Association (YMCA) of Orange County, the committee recommends the Irvine Child Care Project (ICCP) Board select Rainbow Rising as the new provider at Loma Ridge Elementary School, effective August 22, 2019.

RECOMMENDATION: Approve Rainbow Rising as ICCP child care provider for Loma Ridge Elementary School effective August 22, 2019.

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED BUDGET FOR FY 2019-20 WITH
MULTI-YEAR BUDGET PROJECTION**

DESCRIPTION: Submitted for the Board's review and discussion are Proposed Budgets for FY 2019-20 with multi-year Budget Projection for FY 2020-21, FY 2021-22 and FY 2022-23. Four budget scenarios are included, one with a three percent rent increase, one with a two percent rent increase, one with a one percent rent increase and one with no rent increase.

Staff will submit a final copy of the FY 2019-20 Proposed Budget for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for the Board's review and discussion.

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 3% Rent Increase

	2018-19	2019-20	2020-21	2021-22	2022-23
OPERATING FUND	Estimated	Proposed	Projected	Projected	Projected
Program Description	Actuals	Budget	Budget	Budget	Budget
ICCP - Regular Programs					
COST CENTER 005710					
3% Increase in Fees					
REVENUE					
8650 Portable Fees Only	\$1,789,167	\$1,936,320 (1)	\$2,076,937 (1)	\$2,153,412 (1)	\$2,218,014 (1)
8660 Interest Income Only	\$45,980	\$49,761	\$53,375	\$55,341	\$57,001
Total Revenue:	\$1,835,147	\$1,986,081	\$2,130,312	\$2,208,752	\$2,275,015
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,600	\$1,800	\$1,800	\$1,800	\$1,800
4305 Safety and Security	\$72,000	\$4,595 (9)	\$4,620 (9)	\$1,500 (9)	\$9,787 (9)
4306 M & O Repairs done by IUSD	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$82,258	\$84,158	\$86,058	\$86,058	\$86,058
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Siter/Bldg Improve./Rehab	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$27,000	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)
5817 Scholarships	\$2,500	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$80,000	\$80,000	\$80,000	\$80,000
5862 Custodial Services	\$437,512	\$533,435 (2)	\$544,631 (2)	\$557,502 (2)	\$571,049 (2)
5864 Program Coordination / City	\$299,000	\$344,000 (6)	\$378,400 (7)	\$416,240 (7)	\$457,864 (7)
Total Operating Expenditures:	\$1,159,623	\$1,283,441	\$1,330,962	\$1,378,553	\$1,442,011
Total Excess (Deficiency):	\$675,524	\$702,640	\$799,349	\$830,200	\$833,004
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$125,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$425,000	\$0	\$0 (3)	\$0	\$0
5862 Custodial Vehicles	\$0	\$70,000 (4)	\$0	\$35,000 (4)	\$35,000 (4)
7439 Debt Service	\$135,173	\$135,173 (5)	\$135,173	\$135,173	\$135,173
Total Capital Expenditures:	\$635,173	\$330,173	\$260,173	\$295,173	\$295,173
Net Increase (Decrease):	\$40,351	\$372,467	\$539,176	\$535,027	\$537,831
Beginning Balance, July 1	\$1,965,653	\$2,006,004	\$2,378,471	\$2,917,648	\$3,452,675
Ending Balance, June 30	\$2,006,004	\$2,378,471	\$2,917,648	\$3,452,675	\$3,990,506
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,952,160	\$2,330,063	\$2,869,914	\$3,402,463	\$3,938,390
3% Operation Reserve	\$53,844	\$48,408	\$47,734	\$50,212	\$52,116

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 3% Rent Increase

GRANT PROGRAM FUNDS Program Description	2018-19	2019-20	2020-21	2021-22	2022-23
	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
STATE GRANT/CDD					
COST CENTER 005501					
REVENUE					
8290 Child Development Apportionments	\$237,902	\$237,902	\$237,902	\$237,902	\$237,902
8590 Other State Revenue	\$426,694	\$426,694	\$426,694	\$426,694	\$426,694
8660 Interest	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600
Total Revenue:	\$667,196	\$667,196	\$667,196	\$667,196	\$667,196
EXPENDITURES					
5810 Serv./Contracts	\$667,196	\$667,196	\$667,196	\$667,196	\$667,196
Total Expenditures:	\$667,196	\$667,196	\$667,196	\$667,196	\$667,196
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
LOCAL GRANT / Irvine Childrens Fund (ICF)					
COST CENTER 005712					
REVENUE					
8689 All Other Fees & Contracts	\$82,843	\$80,000	\$80,000	\$80,000	\$80,000
8699 Other Local Revenue/CDBG	\$47,157	\$50,000	\$50,000	\$50,000	\$50,000
Total Revenue:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
EXPENDITURES					
5817 Scholarships	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Total Expenditures:	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
GRANT PROGRAM FUND SUMMARY					
REVENUE	\$797,196	\$797,196	\$797,196	\$797,196	\$797,196
EXPENDITURES	\$797,196	\$797,196	\$797,196	\$797,196	\$797,196
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$0
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
TOTAL ICCP FUND BALANCE:	\$2,006,004	\$2,378,471	\$2,917,648	\$3,452,675	\$3,990,506
(Operating Fund + Grant Program Funds)					

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 3% Rent Increase

Budget Assumptions

- (1) 3% rental increase each year. Costs to providers would increase from \$2,160.83 to \$2,225.65, approx. \$22.22 per family per year. Plus rental income increase for new site portables projected on assumed start dates below:
 - a. 10 months of rental income for Loma Ridge (second elementary @ Portola Springs) opening fall 2019-20 equals \$66,770
 - a. 10 months of rental income for K-8 @ The Great Park (third K-8 @ The Great Park) opening fall 2020-21 equals \$68,773
- (2) Projected 2% increase for step in column & benefit increases of custodial salaries. Increased custodial supplies \$2k annually starting with FY 2019-20. Increase custodial budget in FY 2019-20 \$48k for 2 additional part-time custodial positions for Cadence Park, Loma Ridge and new K-8 @ Great Park. In addition IUSD staff received a 2.95% raise FY 2018-19 which is now calculated as the new salary for FY 2019-20
- (3) FY 2020-21 developer to supply permanent structure for ICCP facilities @ new K-8 School in The Great Park. School to open FY 2020-21
- (4) Projected FY 2019-20 \$70k for 2 additional work vans for custodial staff for Cadence Park, Loma Ridge, and new K-8 @ Great Park. Starting FY 2021-22 projecting \$35k each year to replace out dated custodial work vans.
- (5) Continue debt payment for custodial equipment for another 5 years @ \$8,100/year for a total of \$40,500 FY 2019-20 thru FY 2023-24. Plus yearly payment for purchase of portables from IUSD = \$127,073 ends June 2024
- (6) Projected 10% increase; includes \$25K for Quality Assessment Consultant
- (7) Projected 10% increase for Program Coordination each year from 2020-21 thru 2022-23
- (8) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff
- (9) Additional AED units for new sites and AED maintenance items (Pads, batteries, etc.) Restroom Card Keys, Lock Down Button for Beacon Park and potential replacement or addition of one security radio per year.

Irvine Child Care Project

(A California Joint Powers Authority)
Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 2% Rent Increase

OPERATING FUND Program Description	2018-19 Estimated Actuals	2019-20 Proposed Budget	2020-21 Projected Budget	2021-22 Projected Budget	2022-23 Projected Budget
ICCP - Regular Programs					
COST CENTER 005710					
		2% Increase In Fees		2% Increase In Fees	
		2% Increase In Fees		2% Increase In Fees	
REVENUE					
8650 Portable Fees Cnty	\$1,789,167	\$1,917,521 (1)	\$2,036,804 (1)	\$2,091,298 (1)	\$2,133,124 (1)
8660 Interest Income Cnty	\$45,980	\$49,278	\$52,344	\$53,744	\$54,819
Total Revenue:	\$1,835,147	\$1,966,799	\$2,089,147	\$2,145,042	\$2,187,943
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,600	\$1,800	\$1,800	\$1,800	\$1,800
4305 Safety and Security	\$72,000	\$4,595 (9)	\$4,620 (9)	\$1,500 (9)	\$9,787 (9)
4306 M & O Repairs done by IUSD	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$82,258	\$84,158	\$86,058	\$86,058	\$86,058
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Site/Bldg Improve./Rehab	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$27,000	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)
5817 Scholarships	\$2,500	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$80,000	\$80,000	\$80,000	\$80,000
5862 Custodial Services	\$437,512	\$533,435 (2)	\$544,631 (2)	\$557,502 (2)	\$571,049 (2)
5864 Program Coordination / City	\$299,000	\$344,000 (6)	\$378,400 (7)	\$416,240 (7)	\$457,864 (7)
Total Operating Expenditures:	\$1,159,623	\$1,283,441	\$1,330,962	\$1,378,553	\$1,442,011
Total Excess (Deficiency):	\$675,524	\$683,358	\$758,185	\$766,490	\$745,932
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$125,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$425,000	\$0	\$0 (3)	\$0	\$0
5862 Custodial Vehicles	\$0	\$70,000 (4)	\$0	\$35,000 (4)	\$35,000 (4)
7439 Debt Service	\$135,173	\$135,173 (5)	\$135,173	\$135,173	\$135,173
Total Capital Expenditures:	\$635,173	\$330,173	\$260,173	\$295,173	\$295,173
Net Increase (Decrease):	\$40,351	\$353,185	\$498,012	\$471,317	\$450,759
Beginning Balance, July 1	\$1,965,653	\$2,006,004	\$2,359,189	\$2,857,201	\$3,328,518
Ending Balance, June 30	\$2,006,004	\$2,359,189	\$2,857,201	\$3,328,518	\$3,779,277
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,952,160	\$2,310,781	\$2,809,467	\$3,278,306	\$3,727,162
3% Operation Reserve	\$53,844	\$48,408	\$47,734	\$50,212	\$52,116

Irvine Child Care Project

(A California Joint Powers Authority)
Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - Includes 1% Rent Increase

OPERATING FUND Program Description	2018-19	2019-20	2020-21	2021-22	2022-23
	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
ICCP - Regular Programs					
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,789,167	\$1,898,721 (1)	\$1,997,062 (1)	\$2,030,390 (1)	\$2,050,694 (1)
8660 Interest Income Cnty	\$45,980	\$48,795	\$51,322	\$52,179	\$52,701
Total Revenue:	\$1,835,147	\$1,947,517	\$2,048,384	\$2,082,569	\$2,103,395
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,600	\$1,800	\$1,800	\$1,800	\$1,800
4305 Safety and Security	\$72,000	\$4,595 (9)	\$4,620 (9)	\$1,500 (9)	\$9,787 (9)
4306 M & O Repairs done by IUSD	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$82,258	\$84,158	\$86,058	\$86,058	\$86,058
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Site/Blgd Improve./Rehab	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$27,000	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)
5817 Scholarships	\$2,500	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$80,000	\$80,000	\$80,000	\$80,000
5862 Custodial Services	\$437,512	\$533,435 (2)	\$544,631 (2)	\$557,502 (2)	\$571,049 (2)
5864 Program Coordination / City	\$299,000	\$344,000 (6)	\$378,400 (7)	\$416,240 (7)	\$457,864 (7)
Total Operating Expenditures:	\$1,159,623	\$1,283,441	\$1,330,962	\$1,378,553	\$1,442,011
Total Excess (Deficiency):	\$675,524	\$664,076	\$717,422	\$704,017	\$661,384
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$125,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$425,000	\$0	\$0 (3)	\$0	\$0
5862 Custodial Vehicles	\$0	\$70,000 (4)	\$0	\$35,000 (4)	\$35,000 (4)
7439 Debt Service	\$135,173	\$135,173 (5)	\$135,173	\$135,173	\$135,173
Total Capital Expenditures:	\$635,173	\$330,173	\$260,173	\$295,173	\$295,173
Net Increase (Decrease):	\$40,351	\$333,903	\$457,249	\$408,844	\$366,211
Beginning Balance, July 1	\$1,965,653	\$2,006,004	\$2,339,907	\$2,797,156	\$3,206,000
Ending Balance, June 30	\$2,006,004	\$2,339,907	\$2,797,156	\$3,206,000	\$3,572,211
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,952,160	\$2,291,498	\$2,749,422	\$3,155,788	\$3,520,096
3% Operation Reserve	\$53,844	\$48,408	\$47,734	\$50,212	\$52,116

Irvine Child Care Project

(A California Joint Powers Authority)
Statement Of Revenues, Expenditures, and Changes

Proposed Budget FY 2019-20 with Multi Year Budget Projection - No Rent Increase

Program Description	2018-19 Estimated Actuals	2019-20 Proposed Budget	2020-21 Projected Budget	2021-22 Projected Budget	2022-23 Projected Budget
OPERATING FUND					
ICCP - Regular Programs					
COST CENTER 005710					
REVENUE					
8650 Portable Fees Cnty	\$1,789,167	\$1,879,922 (1)	\$1,957,712 (1)	\$1,970,677 (1)	\$1,970,677 (1)
8660 Interest Income Cnty	\$45,980	\$48,312	\$50,311	\$50,644	\$50,644
Total Revenue:	\$1,835,147	\$1,928,234	\$2,008,023	\$2,021,321	\$2,021,321
OPERATING EXPENDITURES					
4305 Program Supplies	\$1,600	\$1,800	\$1,800	\$1,800	\$1,800
4305 Safety & Security	\$72,000	\$4,595 (9)	\$4,620 (9)	\$1,500 (9)	\$9,787 (9)
4306 M & O Repairs done by IUSD	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000
5450 Insurance	\$82,258	\$84,158	\$86,058	\$86,058	\$86,058
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$87,153	\$87,153	\$87,153
5601 Non-Cap Site/Bldg Improve./Rehab	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000
5811 Consultants	\$27,000	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)	\$27,000 (8)
5817 Scholarships	\$2,500	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$1,500	\$2,200	\$2,200	\$2,200	\$2,200
5838 Audit	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100
5861 Facilities & Financial Support / IUSD	\$75,000	\$80,000	\$80,000	\$80,000	\$80,000
5862 Custodial Services	\$437,512	\$533,435 (2)	\$544,631 (2)	\$557,502 (2)	\$571,049 (2)
5864 Program Coordination / City	\$299,000	\$344,000 (6)	\$378,400 (7)	\$416,240 (7)	\$457,864 (7)
Total Operating Expenditures:	\$1,159,623	\$1,283,441	\$1,330,962	\$1,378,553	\$1,442,011
Total Excess (Deficiency):	\$675,524	\$644,793	\$677,061	\$642,769	\$579,311
CAPITAL EXPENDITURES					
6210 Building Improvement / \$5K Threshold	\$75,000	\$125,000	\$125,000	\$125,000	\$125,000
6230 Portables (Replacement/New)	\$425,000	\$0	\$0 (3)	\$0	\$0
5862 Custodial Vehicles	\$0	\$70,000 (4)	\$0	\$35,000 (4)	\$35,000 (4)
7439 Debt Service	\$135,173	\$135,173 (5)	\$135,173	\$135,173	\$135,173
Total Capital Expenditures:	\$635,173	\$330,173	\$260,173	\$295,173	\$295,173
Net Increase (Decrease):	\$40,351	\$314,620	\$416,888	\$347,596	\$284,138
Beginning Balance, July 1	\$1,965,653	\$2,006,004	\$2,320,624	\$2,737,512	\$3,085,108
Ending Balance, June 30	\$2,006,004	\$2,320,624	\$2,737,512	\$3,085,108	\$3,369,246
Components of Ending Balance:					
Capital Facilities (Modular Replacement) Reserve	\$1,952,160	\$2,272,216	\$2,689,778	\$3,034,896	\$3,317,130
3% Operation Reserve	\$53,844	\$48,408	\$47,734	\$50,212	\$52,116

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC:

DETERMINATION OF FY 2019-20 CHILD CARE PROVIDER RENTAL RATE

DESCRIPTION:

Traditionally, the Irvine Child Care Project (ICCP) Board has approved an annual three percent rent increase for ICCP providers as part of the budget development process. No rent increase was included in the approved budgets for FY 2009-10 through FY 2011-12 due to the economic climate and declining enrollment at some ICCP sites. A rent increase was approved for FY 2012-13 through FY 2018-19.

Facility rental fees are the major source of income for ICCP and include the following services for child care providers: use of facility, utilities, daily custodial services and supplies, site repairs and rehabilitation, and program administration support.

Staff has begun budget projections for FY 2019-20 and requests the Board provide direction regarding rental rates. Per Board direction, the following four Rental Increase Options are provided:

Option A: A three percent rent increase would provide ICCP an additional \$54,449 in income. Costs to providers would increase from \$2,160.83 to \$2,225.65 (an increase of \$64.82) per classroom, per month.

Option B: A two percent rent increase would provide ICCP an additional \$36,305 in income. Costs to providers would increase from \$2,160.83 to \$2,204.05 (an increase of \$43.22) per classroom, per month.

Option C: A one percent rent increase would provide ICCP an additional \$18,152 in income. Costs to providers would increase from \$2,160.83 to \$2,182.44 (an increase of \$21.61) per classroom, per month.

Option D: The current rental rate of \$2,160.83 per month with no change.

Following the Board's decision, lease agreements will be prepared and mailed to child care providers for signature. The new leases will take effect July 1, 2019.

RECOMMENDATION: Provide direction regarding FY 2019-20 rental rates by selecting one of the following options:

Option A: Approve the current rental rate plus a 3% increase for FY 2019-20.

Option B: Approve the current rental rate plus a 2% increase for FY 2019-20.

Option C: Approve the current rental rate plus a 1% increase for FY 2019-20.

Option D: Approve the current rental rate with no change for FY 2019-20.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) COMPLETED PRINCIPAL QUESTIONNAIRES**

DESCRIPTION: Each elementary school principal is asked to provide feedback on the ICCP program located on their campus by completing a Principal Questionnaire annually in conjunction with the site review.

As indicated in the 2018-19 ICCP Goals/Action Plan adopted at the Board's June 11, 2018 meeting, Principal Questionnaires completed during the annual Program Assessment Review process are to be provided to the Board each May. The 25 responses received are attached for your review.

Each program and/or ICCP Administrator responded directly to any Principal expressing questions or concerns.

RECOMMENDATION: Submitted for the Board's information.

**Program Assessment and Review Committee (PARC)
Review Questionnaire
School Site Principal**

The Irvine Child Care Project (ICCP) is preparing for its annual review of your onsite before- and after-school child care program. Your input is an important part of this process. Your responses to the questions below will be discussed with the site director during the PARC program review and will be shared with the ICCP Board. Please fax your completed form to the ICCP office at (949) 551-8504 or email it to Barbara Belfield at bbelfield@cityofirvine.org.

1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. Please describe the quality of interactions between program staff and the children.
3. Are children actively engaged in the program? Please explain.
4. What program areas, in your opinion, would benefit from further development? Please explain.
5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.
6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?
7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?
8. If not, is this something that you are interested in having the child care staff members participate in?
9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?
10. Have you received input from parents regarding the program? If so, please explain.
11. Is there anything else you would like to add?

Program Name:

School Name:

Principal's Name:

Date:

Site: Alderwood **Provider:** Rainbow Rising **Principal's Name:** Kelli Cheshire **Date:** 11/13/18

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 3**
If 0, please go to question # 5
If 1 or more, please answer questions #2 – #4 based on your observations
2. **Please describe the quality of interactions between program staff and the children.**
Students always appear to be happy and engaged in a variety of activities when I enter the center. Staff members exhibit a positive rapport with all students and the children respond to the staff in a respectful and genuine manner.
3. **Are children actively engaged in the program? Please explain.**
Yes. When inside, students are focused on the activities being presented. I have observed students partaking in quiet homework and/or reading time, various arts and crafts, and occasional culinary activities. When outside, children are active and excited to be playing, all while properly supervised by staff.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
It would be great to expand the program to allow for more students to attend.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
We have a good working relationship with the program staff and leadership and communication is open between us. Many of our school site teachers also communicate semi-regularly with the Rainbow Rising staff.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
The Rainbow Rising team provides us with an emergency response outline which is included in our site's Emergency Preparedness Plan.
8. **If not, is this something that you are interested in having the child care staff members participate in?**
I think it would be beneficial to have a more collaborative meeting to develop a cohesive plan between the two organizations.
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
10. **Have you received input from parents regarding the program? If so, please explain.**
Parents share that they are pleased with our Rainbow Rising staff and program. They say that it is a friendly and welcoming environment where children enjoy going during non school hours. It is structured, well managed, and student-focused. We have had multiple requests from parents to expand Rainbow Rising so they could accommodate a greater number of students.
11. **Is there anything else you would like to add?**
We are thankful for the great partnership with Rainbow Rising!

Site: Beacon Park **Program Name:** Rainbow Rising **Principal's Name:** Bob Curley **Date:** 2/5/19

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** I've stopped by half a dozen times this year; I haven't spent time in observation, but greet students and staff when I'm visiting and get a sense of the tone and atmosphere.

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

The ICCP staff are positive with students, problem solvers, and seek to work with parents, and teachers.

3. **Are children actively engaged in the program? Please explain.**

yes, I typically see them at snack time when I walk by, if I walk through the rooms, students are very active and engaged in various activities.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

Nothing comes to mind, Rainbow Rising at BP seeks to have all their children feel a sense of belonging, have interests they can pursue, and learn and grow at their own pace in a positive environment.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes, there is communication about emergency drills, specific students and families (permission by parents is coordinated when necessary for IEP, SSTs, etc.) The rainbow staff hosts a Haunted House for our Fall social and some of their staff coach sports teams of BP students.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

yes,

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

to the emergencies, we consider and plan for ...

8. **If not, is this something that you are interested in having the child care staff members participate in?**

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

yes, in fact some of the Rainbow staff have worked for us as noon supervisors between their morning or afternoon shifts.

10. **Have you received input from parents regarding the program? If so, please explain.**

not this year, overall parents are pleased with the program, they like to see the staff interact with students beyond the child care setting; many staff members have their own children participate in Rainbow's program.

11. **Is there anything else you would like to add?**

Site: Bonita Canyon **Provider:** Rainbow Rising **Principal's Name:** Corey Pace **Date:** 9/26/18

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 6+

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
Seem to be good
3. **Are children actively engaged in the program? Please explain.**
Yes. the kids like going to Rainbow and are engaged in all the activities when I have visited.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
I wouldn't be able to tell you that. i just don't have enough experience there to have an opinion.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes, we meet regularly to make sure we are on the same page.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
8. **If not, is this something that you are interested in having the child care staff members participate in?**
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
10. **Have you received input from parents regarding the program? If so, please explain.**
No
11. **Is there anything else you would like to add?**
Nope

Site: Brywood **Provider:** Kids Stuff **Principal's Name:** Tim Moeller **Date:** 10/12/18

1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 0

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. Please describe the quality of interactions between program staff and the children.
3. Are children actively engaged in the program? Please explain.
4. What program areas, in your opinion, would benefit from further development? Please explain.
5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.
6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?
Yes
7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?
Yes
8. If not, is this something that you are interested in having the child care staff members participate in?
9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?
No
10. Have you received input from parents regarding the program? If so, please explain.
No
11. Is there anything else you would like to add?

Site: Cadence Park **Provider:** Rainbow Rising **Principal's Name:** Carlo Grasso **Date:** 12/2018

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 10 - 15

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
High Quality. Pleasant. Engaging.
3. **Are children actively engaged in the program? Please explain.**
Yes! They appear to be very happy.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
Short-Term child care option for kids in primary grades who must wait on campus for elder siblings to be released.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes! In person and via email as needed.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
8. **If not, is this something that you are interested in having the child care staff members participate in?**
N/A
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
10. **Have you received input from parents regarding the program? If so, please explain.**
Yes-very pleased.
11. **Is there anything else you would like to add?**
Site leadership (Amy & Phillip) have set a great tone with all staff, students and families. Their rooms look great and they have demonstrated pride and ownership of facility.

Site: Canyon View Provider: CDC Principal's Name: Christine Miller Date: 1/15/2019

1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 0

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. Please describe the quality of interactions between program staff and the children.
3. Are children actively engaged in the program? Please explain.
4. What program areas, in your opinion, would benefit from further development? Please explain.
5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.
Yes. Staff from the child care program are open and available to our staff. We talk most often when parents or students share concerns that cross both school and child care.
6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?
Not consistently.
7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?
No
8. If not, is this something that you are interested in having the child care staff members participate in?
Yes
9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?
No
10. Have you received input from parents regarding the program? If so, please explain.
Not about the program. Parents generally communicate with us about conflicts between students that crosses both locations.
11. Is there anything else you would like to add?
Thank you for all you do. This is my first year as principal here at Canyon View, and I would like to actively create a positive, collaborative relationship between our programs. Adrian is always willing to touch base and support, and I feel confident we continue to work well together.

Site: College Park **Provider:** Rainbow Rising **Principal's Name:** Meg Gwyn **Date:** 1/14/19

- 1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 2-5**
If 0, please go to question # 5
If 1 or more, please answer questions #2 – #4 based on your observations
- 2. Please describe the quality of interactions between program staff and the children.**
The staff is patient and kind, and has a wonderful rapport with our students who love to go there.
- 3. Are children actively engaged in the program? Please explain.**
I mostly see them outside and they are definitely actively engaged. When I am in the room, I see the same.
- 4. What program areas, in your opinion, would benefit from further development? Please explain.**
None that I can think of.
- 5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes- that is the best part of this program! Whenever we have a concern or whenever they do, communication begins and is always in the best interests for a partnership to help our kids be academically, emotionally and socially well.
- 6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
- 7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
- 8. If not, is this something that you are interested in having the child care staff members participate in?**
- 9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
I think so.
- 10. Have you received input from parents regarding the program? If so, please explain.**
I have not...and in my business, no news is good news.
- 11. Is there anything else you would like to add?**
We love Rainbow Rising and are blessed to have them as our partner on our campus.

Site: Culverdale **Provider:** Rainbow Rising **Principal's Name:** David Burke **Date:** 3/6/2019

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 10

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
The staff has kids doing homework, playing games, and rarely if ever using technology to keep them engaged. Students look happy. The staff knows all students' names, and the RR students seem to trust the RR staff and enjoy their interactions.
3. **Are children actively engaged in the program? Please explain.**
Yes, students are never sitting idly outside or inside the RR rooms. The staff has kids doing homework, playing games, and rarely if ever using technology to keep them engaged.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
Finding a way to use the exterior, portable restroom for RR and also allow an occasional after-school program (i.e. IPSF ACE) student to use the same restroom.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes. Angela attends all PTA meetings. Vi and Angela attend kindergarten roundup (Feb 28).
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
8. **If not, is this something that you are interested in having the child care staff members participate in?**
N/A
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
10. **Have you received input from parents regarding the program? If so, please explain.**
Parents only say good things.
11. **Is there anything else you would like to add?**
I've wholeheartedly recommended Rainbow Rising the last 2 years to new IUSD school admins, Carlo and Jenna. From volunteering to run facepainting booths at school carnivals, to donations, to providing balanced homework/activities for students TK-6th, to being a super friendly and humble staff, to attending all PTA meetings and most evening events for students...I can't say enough good things. The owner Rick is very friendly and visits occasionally to make sure relationships are healthy and the school feels supported.

Site: Cypress Village **Provider:** Rainbow Rising **Principal's Name:** Carla Beal **Date:**12/6/18

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 3**

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

Rainbow Rising positively interacts with the students, and students are provided different options of activities. Students always seem excited and eager to attend Rainbow Rising, both during school calendar and also during camp times (summer and school breaks).

3. **Are children actively engaged in the program? Please explain.**

Yes, it appears Rainbow Rising offers a variety of activities for the students to choose from and be engaged in.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

My only request would be to ability to expand the program and allow for increased number of students to attend.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes, we include Rainbow Rising in relevant staff development and community events. They are extremely supportive and work well together with our teachers, staff, and families.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Yes, and when we provide training.

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

They participate in our trainings.

8. **If not, is this something that you are interested in having the child care staff members participate in?**

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes, this was helpful and appreciated getting to know staff members.

10. **Have you received input from parents regarding the program? If so, please explain.**

Yes, I have only heard positive feedback from parents. Only negative is waitlist, and not able to accept more students.

11. **Is there anything else you would like to add?**

Great program, and we are happy to have Rainbow Rising on site.

Site: Deerfield **Provider:** CDC **Principal's Name:** Julie Hatchel **Date:** 9/26/18

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** At least 3 times throughout the year

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
Staff have positive interactions with one another and children. They actively supervise and provide many different options for activities.
3. **Are children actively engaged in the program? Please explain.**
Children appear to be actively engaged.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
We have had a few parents voice concern about discipline/student behavior. They are dealing with some challenging student behaviors. Training on how to deal with these types of situation would be helpful.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes - CDC leaders regularly communicate with office staff and administration regarding program and students.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
8. **If not, is this something that you are interested in having the child care staff members participate in?**
N/A
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Not to my knowledge...
10. **Have you received input from parents regarding the program? If so, please explain.**
We have received some feedback from parents who have concerns about student discipline/behavior.
11. **Is there anything else you would like to add?**

Site: Eastshore **Provider:** Dolphin Club **Principal's Name:** Lisa Kadam **Date:** 10/26/2018

- 1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 5**

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

- 2. Please describe the quality of interactions between program staff and the children.**
Very positive and productive. Kids love Dolphin Club and the staff.
- 3. Are children actively engaged in the program? Please explain.**
Yes, playing outside in organized games or doing homework with support offered.
- 4. What program areas, in your opinion, would benefit from further development? Please explain.**
None.
- 5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes - we communicate regularly about shared families. We strategize if dealing with difficult situations.
- 6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
- 7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
- 8. If not, is this something that you are interested in having the child care staff members participate in?**
N/A
- 9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
- 10. Have you received input from parents regarding the program? If so, please explain.**
Always very positive - parents feel like we are all one big family.
- 11. Is there anything else you would like to add?**
Nope - we love them!

Site: Eastwood **Provider:** Rainbow Rising **Principal's Name:** Aaron Jetzer **Date:** 2/19/2019

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** Almost daily

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

The staff are engaged in student-led activities. There is a general warmth and genuineness with the interactions that create a happy and safe environment.

3. **Are children actively engaged in the program? Please explain.**

There is a wonderful balance between indoor and outdoor time. During indoor time, students are participating in art activities and/or games with other students and staff. The emphasis on working and playing together and sharing with each other is evident.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

Continued exposure to art and/or music opportunities would be great for the kids. I see kids participating in art often, and extending that would be great to see as we don't have as much time in the school day as we would like.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

When there is an incident, they notify us immediately. This includes small interactions they feel may spill over into the school day and larger problems that parents bring to them. I have always known about an incident from Rainbow before a parent brings it to my attention.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

They participate in every drill. They also participate in many of the events we have including BTSN, Open House, Family Nights, and school-wide assemblies.

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

They have worked with us as much as I have asked of them. Janice proactively asks me how they can be more involved, and I tell her we're good :) Their willingness to help in anyway is appreciated.

8. **If not, is this something that you are interested in having the child care staff members participate in?**

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes I did...Very helpful!

10. **Have you received input from parents regarding the program? If so, please explain.**

I have received passing comments from parents complimenting the level of engagement kids have while they are there. We don't have a homework component to fill the time, so all of the activities have to be unique. The parents appreciate their kids have a voice in what they're doing as it helps kids enjoy their time.

11. **Is there anything else you would like to add?**

They have created an amazing environment that compliments Eastwood beliefs and vision. We are extremely happy with the program and the staff. Thank you!!!

Site: Greentree **Provider:** Rainbow Rising **Principal's Name:** Tamara J Brown **Date:** 10/12/2018

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** almost daily during outside activities/snack times, most recently yesterday afternoon.

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

I haven't seen a whole lot of direct interaction, as most of the time staff is supervising free play and/or snack while I've been around. When students have approached staff, it's always been met with positive exchanges.

3. **Are children actively engaged in the program? Please explain.**

Children love the bikes that are available during the free time play and that is what I've seen them mostly engaged in. A few times kids have been creating their own games while at the tables, so I love to see the creativity they are exhibiting as well.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

As I have not been into the facility to see the program in full swing this year under the new director's leadership, I don't feel I have enough knowledge to completely answer this question at this time.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes. Staff visit the school office often, they are included in site trainings, fire drills, earthquake preparedness, etc... We are gearing up for training next week regarding the school site safety plan and Great California Earthquake drill.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Yes... see response above.

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

Yes & No... Most recently we had a situation which involved RR Administrative Staff (Lindsay/Tejal) to be involved in. The school site greatly appreciates the involvement of site level and administrative level support when it comes to keeping students and staff safe while on the campus! We came up with messaging for parents that will be put out to the Greentree community as well as the Rainbow Rising parent participants so that messaging can be the same at both facilities.

8. **If not, is this something that you are interested in having the child care staff members participate in?** on an as needed basis as described above, most definitely.

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Not that I am aware of.

10. **Have you received input from parents regarding the program? If so, please explain.**

I do not typically hear anything from parents about the RR program. I take that as no news is GREAT news!

11. **Is there anything else you would like to add?**

For all of the 11 years that I have been the principal at Greentree Elementary School, I have always been impressed with the staff and the programming at Rainbow Rising. No matter who has been in charge, from Tejal, Lindsay, Vi and now Madi (and probably a couple that I have forgotten), they have been proactive in introducing themselves, working with the site, especially our kinder teachers, and are always so very thoughtful with providing breakfast for our staff, end of the year gifts for our front office personnel, etc.... amazingly awesome people!

Site: Meadow Park at El Camino Provider: Rainbow Rising Principal's Name: Thomas Potwara Date: 9/26/18

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 20-30

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

Heather and her team are continually and growing in their ability. We have had a team of great directors and Heather is following in their footsteps. Each leader has their own characteristics and it is clear to me that Heather is showing her leadership ability and having a team of providers strengthening her vision and that of the core values of Rainbow Rising.

3. **Are children actively engaged in the program? Please explain.**

peers and having a fun, safe time in the process.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

Being to a new school site (El Camino) is a unique opportunity for all of us. Heather attends all of our staff meetings that may be pertinent to her team and we will continue to do this. We always look for ways to merge our program to continue to be seamless for the children and her staff.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes. I wouldn't say Heather and I talk daily but it is pretty close to that.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Yes.

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

Yes.

8. **If not, is this something that you are interested in having the child care staff members participate in?**

N/A

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes

10. **Have you received input from parents regarding the program? If so, please explain.**

Unfortunately, parents very often come to me if there is an issue so... fortunately I haven't heard from any parents this year. With that being said, during our Ice Cream Social two Friday's ago, many of the parents came directly from Rainbow Rising and nothing but positive words. In fact, Rainbow Rising was there assisting us with face painting, a presence, and greeting parents.

11. **Is there anything else you would like to add?**

I have been very impressed with Rainbow Rising and feel lucky to work with them. Heather and her team continue to take their job seriously and know what a tremendous impact they have on children, our school community, and everyone who walks in their doors. Thank you for a job well done.

Site: Oak Creek **Provider:** CDC **Principal's Name:** Mandy Ferrell **Date:** 2/8/2019

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** Many Times.

I have been at this site for 17 years.

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

Very friendly and helpful. Children seem to be comfortable, engaged, and having fun!

3. **Are children actively engaged in the program? Please explain.**

Yes, many varied activities for them to play and engage in and staff touches base with them as individuals and in groups. Safety is a priority.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

Not any right now.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Yes

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

Yes

8. **If not, is this something that you are interested in having the child care staff members participate in?**

n/a

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes

10. **Have you received input from parents regarding the program? If so, please explain.**

Not much but mostly good things. The only issues that seem to come up are about lice outbreaks.

11. **Is there anything else you would like to add?**

Not at this time

Site: Plaza Vista **Provider:** CDC **Principal's Name:** James Parker **Date:** 01/2019

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 3

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
Excellent!
3. **Are children actively engaged in the program? Please explain.**
Yes! Also, the staff is actively involved in the school including r staff members serve robustly on our PTA Board.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
Cost is always a concern for every program... I know they have been accomodating to families in need.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes- thank you. Also, I hope they feel welcome communicating with our office when there are issues with students.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Sometimes, yes.
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes.
8. **If not, is this something that you are interested in having the child care staff members participate in?**
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
I don't think we did this year but I have one from previous years.
10. **Have you received input from parents regarding the program? If so, please explain.**
Please see question 4.
11. **Is there anything else you would like to add?**
Thank you for everything!

Site: Portola Springs **Provider:** Rainbow Rising **Principal's Name:** Megan Bricker **Date:** 9-28-18

- 1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 0**

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

- 2. Please describe the quality of interactions between program staff and the children.**
- 3. Are children actively engaged in the program? Please explain.**
- 4. What program areas, in your opinion, would benefit from further development? Please explain.**
- 5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes! They are very collaborative and willing to come to meetings, trainings, and work with staff. I am very impressed by their proactive and professional communication.
- 6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
They do. They work with us to ensure they are operating with our committees and to ensure all Portola Springs students are safe.
- 7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes.
- 8. If not, is this something that you are interested in having the child care staff members participate in?**
- 9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
We did. It was very helpful. They also are very friendly and very identifiable on campus so we can build those connections.
- 10. Have you received input from parents regarding the program? If so, please explain.**
The only negative thing I hear is regarding the waitlist and capacity.
- 11. Is there anything else you would like to add?**
We are thrilled with the leadership and communication between the school and Rainbow Rising. I am very confident in their program and the support it provides our students and families.

Site: Santiago Hills **Provider:** KidsStuff **Principal's Name:** Michele Ogden **Date:** 1/29/19

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 3

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

Staff was attentive to students and engaged in conversation with students.

3. **Are children actively engaged in the program? Please explain.**

Yes, students are participating in the activities that I have observed, including eating snacks and outside play. Students were in the designated areas and appear to be having fun with their friends (smiles, laughter).

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

The program has been great here! Feedback I've heard from students and parents has been positive.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes, when concerns regarding student behavior have come up, program staff has fully communicated with school staff that needed to be involved or should be aware. There has also been follow-up as necessary to resolve concerns or communicate any next steps.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Yes

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

We communicate about drills and trainings, but there is still room for more collaboration in this area.

8. **If not, is this something that you are interested in having the child care staff members participate in?**

Yes

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes

10. **Have you received input from parents regarding the program? If so, please explain.**

Parents have shared that they value the program and activities provided for students.

11. **Is there anything else you would like to add?**

Program staff is always kind and professional. We appreciate the hard work and dedication that they bring to the student we both serve.

Site: Springbrook **Program Name:** CDC **Principal's Name:** Sunny Shen **Date:** 3/20/19

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site?** Times Observed 1

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
Positive, patient, friendly
3. **Are children actively engaged in the program? Please explain.**
Yes, students seem engaged
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
Behavior management. We have collaborated with CDC employees so that they could adopt some of our strategies to extend into students' time at CDC. CDC staff have been open and positive about it - especially Aubrie.
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes, mainly Aubrie and Griselda
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes, very much so.
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes, very much so.
8. **If not, is this something that you are interested in having the child care staff members participate in?**
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
I don't think so.
10. **Have you received input from parents regarding the program? If so, please explain.**
Some have expressed concern that student behavior isn't being effectively supported, so parents have pulled students from the CDC program.
11. **Is there anything else you would like to add?**
You have a very kind and positive staff from what I can see.

Site: Stone Creek **Provider:** Creeker's Club **Principal's Name:** Jenna Berumen **Date:** 1-25-19

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** approx. 3-5

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

Interactions between the Creekers staff and our students are consistently positive, authentic and caring.

3. **Are children actively engaged in the program? Please explain.**

I've observed children actively engaged in both indoor and outdoor activities and observed their excitement and enthusiasm as they've departed for fieldtrips during the summer months.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

While technology isn't everything and I believe there needs to be a healthy balance of a variety of activities, I would say this might be an area of focus knowing the engagement we see from our students with tech tools at school and the skill development that emerges from the opportunities to learn with these tools.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

We have a very collaborative relationship and specifically with Ellen. I feel fortunate that as a staff we have developed a really positive working relationship and friendship with Ellen and her team.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Always. They collaborate with me to ensure that we have mock victims in our childcare facility during our earthquake drills as well.

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

Yes

8. **If not, is this something that you are interested in having the child care staff members participate in?**

N/A

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes

10. **Have you received input from parents regarding the program? If so, please explain.**

I have consistently heard positive feedback from parents about Creeker's Club during my four years here at Stone Creek.

11. **Is there anything else you would like to add?**

Thank you for the opportunity to provide feedback on Creeker's Club and the staff. They deserve recognition for the great things they do to support our students and school community.

Site: Stonegate **Program Name:** CDC **Principal's Name:** Sam Joo; questionnaire completed by Christin Samura (Assistant Principal) **Date:** 11/9/2018

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 0**

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
3. **Are children actively engaged in the program? Please explain.**
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Our Child Development Center Director (Leslie Hall) has been outstanding at communicating with our front office and administrators. She will touch base with our staff in regards to upcoming events as well as communicates regularly about specific student concerns.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
8. **If not, is this something that you are interested in having the child care staff members participate in?**
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
No
10. **Have you received input from parents regarding the program? If so, please explain.**
No
11. **Is there anything else you would like to add?**
No

Site: Turtle Rock **Provider:** CDC **Principal's Name:** Jeremy Stonebarger **Date:** 10/29/2018

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** Often

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**
Staff are always engaged in small groups with students...reading or organizing games & projects.
3. **Are children actively engaged in the program? Please explain.**
Yes—kids have many activities to choose from in the program.
4. **What program areas, in your opinion, would benefit from further development? Please explain.**
No suggestions
5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes. CDC staff participates in all safety drills, family fun activities and they actually volunteer in our classrooms.
6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes
7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Yes
8. **If not, is this something that you are interested in having the child care staff members participate in?**
9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
10. **Have you received input from parents regarding the program? If so, please explain.**
Not really. No news is good news! Families seem to really enjoy the CDC experience.
11. **Is there anything else you would like to add?**
Mindy and her crew do a great job. I appreciate our partnership!

Site: University Park **Program Name:** CDC **Principal's Name:** Molly Daley **Date:**1/28/2019

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 25 plus times

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

I consistently observe positive interactions between program staff and the children. The staff are always supportive and kind to the children they serve.

3. **Are children actively engaged in the program? Please explain.**

Yes, children are actively engaged in the program whether they are playing games outside, completing homework, having a snack, or doing an inside activity.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

I do not have a specific program area in which I could offer feedback for further development.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Yes. We have an excellent working relationship and open communication with the staff at CDC.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Based on my knowledge, CDC does not currently participate in our schoolwide drills.

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

I have not sought out CDC to actively collaborate with our school site in developing responses to emergencies. We do discuss all shared students and any specific student needs. I need to be more proactive in communicating when we have trainings with CDC.

8. **If not, is this something that you are interested in having the child care staff members participate in?**

Yes. I would be very open to having the child care staff collaborate with us on establishing shared protocols for emergency procedures.

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes

10. **Have you received input from parents regarding the program? If so, please explain.**

I have not provided parents with a formal vehicle to provide feedback such as a survey, but I have had parents comment about how much they value the onsite program. Especially our TK and Kindergarten parents.

11. **Is there anything else you would like to add?**

Mr. E, Mr. Chris, Ms. Amanda, Ms. Rita, and Ms. Lindsey are all amazing! We are so extremely fortunate to have them on our campus providing unending support and love for our students. We are a complete community as a result of their presence. Mr. E is extremely professional and communicates regularly regarding students, student concerns, and activities at CDC. They support us with babysitting for every event and simply go above and beyond to make sure our students are having fun and being safe while they are in their care.

Site: Westpark **Provider:** Rainbow Rising **Principal's Name:** Deanna Rutter **Date:**10/18/18

- 1. How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed 3**

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

- 2. Please describe the quality of interactions between program staff and the children.**
The staff are highly connected to the students and clearly have built strong relationships.
- 3. Are children actively engaged in the program? Please explain.**
Students are engaged in activities and usually excited to share with me what they are doing.
- 4. What program areas, in your opinion, would benefit from further development? Please explain.**
I don't have any additional ideas in this area.
- 5. Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**
Yes! I don't visit as often as I should because they are so good at communication with me that I feel like I have a good handle on what is happening.
- 6. Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**
Yes. They participate in all of our drills. We also have done an afterschool drill when a large number of students are at Rainbow Rising.
- 7. Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**
Absolutely. They participated in our intruder training with the classroom teachers.
- 8. If not, is this something that you are interested in having the child care staff members participate in?**
N/A
- 9. Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**
Yes
- 10. Have you received input from parents regarding the program? If so, please explain.**
Parents love Rainbow Rising. The only negative that hear is the difficulty with getting into the program and the length of the waitlist. I would love to see the program serve more kids.
- 11. Is there anything else you would like to add?**

Rainbow Rising has been beyond supportive of our site. In addition to our site director, Tejal also reaches out to me on a regular basis to collaborate. They support us with staff at recess and lunch who do structured activities a few days per week. I could not ask for better staff or program for students.

Site: Woodbury **Program Name:** CDC **Principal's Name:** Alan Battenfield **Date:** 12/14/18

1. **How many times have you had the opportunity to visit and observe the Child Care Program while children were present at your school site? Times Observed** 20+

If 0, please go to question # 5

If 1 or more, please answer questions #2 – #4 based on your observations

2. **Please describe the quality of interactions between program staff and the children.**

I am impressed with the quality of their staff and their positive interactions with children. They have made efforts to align their student behavior management with our school's behavior management. This allows students to always be in a consistent environment as it relates to behavior and expectations. They effectively communicate with parents regarding incidents and behavior problems in a timely manner. By far, the positive interactions and individual attention given each student are their greatest strengths.

3. **Are children actively engaged in the program? Please explain.**

Yes- students seem to enjoy attending and have many activities to choose to do. In addition, advances have been made in CDC's ability to support students homework. Especially, that work which requires access to technology.

4. **What program areas, in your opinion, would benefit from further development? Please explain.**

*Consider a relocation of the portable buildings that CDC uses. The play area is on the other side of campus and the portables are squeezed into the kindergarten play area which is an intrusion. This also creates an environment where students are a further distance from shelter in the event of an active shooter.

* Suggest adding AEDs to each day care site.

5. **Do child care program staff members communicate and collaborate regularly with the school site teachers and administrative staff? Please explain.**

Woodbury Elementary School continues to have a very positive relationship with CDC's staff. There is a strong partnership that exists between both organizations. Information, facilities, and programs are freely shared. Input is gathered before decisions are made that may have impact on either group or leadership of both groups communicate frequently.

6. **Does the program participate in school site emergency drills, including earthquake, fire and lock down, with school personnel?**

Yes- always

7. **Does the program actively collaborate with school site personnel in developing responses to all types of emergencies?**

Yes- always

8. **If not, is this something that you are interested in having the child care staff members participate in?**

9. **Did you receive an ICCP Site Staff Roster with photos and a brief bio of each staff member at the beginning of this school year?**

Yes

10. **Have you received input from parents regarding the program? If so, please explain.**

Overwhelmingly, parents continue to be pleased with the program. They often comment on the link between the school and CDC. They appreciate the cooperation between the two. In addition, parents recognize the commitment and flexibility demonstrated by the CDC leadership and staff. They are grateful that the staff is student centered and does everything they can to help children and their families.

11. **Is there anything else you would like to add?**

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP)
PROPOSED GOALS FOR FY 2019-20**

DESCRIPTION: Submitted for the Board's review and discussion are the proposed ICCP Goals for FY 2019-20. The goals are broken down into the following categories:

- Board
- Finances
- Scholarships
- Program Quality
- Facilities

Staff will submit final copy of the proposed ICCP Goals for FY 2019-20 for the Board's review and approval at the June ICCP meeting.

RECOMMENDATION: Submitted for Board discussion and direction.

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2019-20**

ACTION		RESPONSIBLE PARTY
Board		
<ul style="list-style-type: none"> Meetings 	Prepare meeting agendas and provide Administrator and Facilities and Budget reports.	City Of Irvine (COI) ICCP program admin and Irvine Unified School District (IUSD) fiscal services
<ul style="list-style-type: none"> Communication 	Provide additional verbal or written communication as appropriate.	COI ICCP program admin
<ul style="list-style-type: none"> Tours 	Conduct annual tour of sites for Board Members at the October ICCP Board Meeting.	COI ICCP program admin
<ul style="list-style-type: none"> Facilities/Finance 	Explore opportunities for financial support of ICCP from development partners.	ICCP Board and IUSD Chief Financial Officer (CFO)
Finances		
<ul style="list-style-type: none"> Budget Preparation 	Develop and monitor ICCP budget.	IUSD fiscal services
<ul style="list-style-type: none"> Accounts Receivable/Payable 	Facilitate deposits and payments for ICCP.	IUSD fiscal services
<ul style="list-style-type: none"> Audit 	Coordinate annual audit.	IUSD fiscal services
<ul style="list-style-type: none"> Insurance 	Facilitate and maintain ICCP insurance policies and payments.	IUSD fiscal services
<ul style="list-style-type: none"> Lease 	Prepare and monitor annual lease documents.	IUSD fiscal services
Scholarships		
<ul style="list-style-type: none"> Irvine Child Care Project 	Research alternative scholarship payment structures and eligibility requirements to determine potential costs to ICCP and benefits to applicants.	COI ICCP program admin
<ul style="list-style-type: none"> Irvine Children's Fund (ICF) 	Provide client intake and ensure all necessary documentation is received. Assess eligibility based on CDBG and ICF requirements. Prepare written communication to clients and ICCP site directors to notify of scholarship status. Prepare monthly and quarterly scholarship reports. Attend events and meetings as necessary.	COI ICCP program admin; ICF
<ul style="list-style-type: none"> Irvine Child Care Project 	Identify ICF scholarship applicants who are not currently able to provide all documentation required for on-going funding due to experiencing a transition/emergency situation. Award funds in the amount of \$500 per child to temporarily assist with tuition funding until necessary documentation can be provided for ICF scholarship. In the event that all ICF funds are expended and qualifying families remain, ICCP scholarship funds will be allocated using eligibility criteria consistent with ICF policies and procedures.	COI ICCP program admin
<ul style="list-style-type: none"> State Grant Contract 	Facilitate administration of the State Grant, including subcontract agreement,	COI ICCP program admin

****Proposed additions for 2019-20 are indicated in bold italic***

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2019-20**

	ACTION	RESPONSIBLE PARTY
	submission of Continued Funding Application, quarterly and annual reports.	
• Grants	Search for additional grant opportunities.	COI ICCP program admin
Program Quality		
• Administration	<i>Revise ICCP Grievance Policy.</i>	COI ICCP program admin
• Assessment	<i>Conduct a Request for Proposal to select a consultant to provide quality assessment services beginning in FY 2019-20.</i>	COI ICCP program admin/financial services
	<i>Conduct orientation and training for selected consultant.</i>	COI ICCP program admin
	<i>Conduct Program Assessment and Review Committee (PARC) member and peer reviewer trainings annually to orient reviewers to assessment process and tool.</i>	COI ICCP program admin
	Monitor program quality by facilitating the on-going assessment process which includes: an annual site review, one or more unannounced visits to each ICCP site and submission of detailed PARC Notebook by each of the 28 ICCP sites.	COI ICCP program admin
	Ask each elementary school principal to provide feedback on the program located on their campus by completing a Principal Questionnaire annually in conjunction with site review.	COI ICCP program admin
	Provide responses received on Principal Questionnaire forms to ICCP Board.	COI ICCP program admin
	Schedule an annual visit and at least 1 unannounced visit by a member of the Program Assessment Review Committee or ICCP Quality Assessment contractor to each of the 28 ICCP sites.	COI ICCP program admin
	Conduct site visits which include: program observation, completion of assessment tool and exit interview with site director. Submit completed forms to ICCP office within 1 week of visit. Present detailed account of visit to the full Program Assessment and Review Committee at the next regularly scheduled PARC meeting.	PARC/ICCP Quality Assessment Contractor
	Create written summaries of site visits (annual site review and unannounced visits) including descriptive feedback, any items requiring documentation or follow-up, feedback from school site principal as well as commendation	COI ICCP program admin

**Proposed additions for 2019-20 are indicated in bold italic*

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2019-20**

	ACTION	RESPONSIBLE PARTY
	and/or enhancement suggestions and distribute to site director and agency representative.	
	Make recommendations to ICCP Board regarding site program lease renewal.	PARC/ICCP Quality Assessment Contractor
	Schedule additional visits and monitor follow-up with individual sites as needed.	COI ICCP program admin
	Assess Program Assessment Review structure and procedures to determine best methods for ensuring program quality and compliance to support program growth.	COI ICCP program admin
	Review the 28 ICCP Program Quality Notebooks submitted by each site to ensure all items necessary for compliance are included.	COI ICCP program admin
	Review the Quality Assessment Process, Tools, Notebook Form, Handbook annually and revise to incorporate criteria ensuring all staff members are wearing ICCP identification badges daily and participating in professional development activities each year.	COI ICCP program admin
	Recruit additional PARC committee members as necessary to ensure capacity to complete approximately 60 site visits annually.	COI ICCP program admin
• Enhancement	Enhance ICCP program quality by participating in collaborative partnerships to provide support and training to program staff.	COI ICCP program admin
	Provide professional development opportunities through quarterly ICCP Director Forums and an annual all-city training event - Super Saturday: For School-Age Care and Education Professionals.	COI ICCP program admin
	Ensure ICCP child care programs are included in IUSD campus lock down drills.	IUSD risk management
	Work with IUSD School Readiness Program to promote collaboration between child care programs and campus Transitional Kindergarten and Kindergarten teaching staff through Kindergarten Articulation meetings.	COI ICCP program admin
	Promote awareness of provider and parent education resources available at the City of Irvine's Child Resource Center and on the City of Irvine's website.	COI ICCP program admin
	Administer ICF Site Grant program which awards \$1,000 to each ICCP site annually for the purchase of materials, equipment or additional educational opportunities benefiting all children attending.	COI ICCP program admin

****Proposed additions for 2019-20 are indicated in bold italic***

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2019-20**

	ACTION	RESPONSIBLE PARTY
	Facilitate State Licensing process for new Cadence Park School opening August 2018.	
• Expansion	Facilitate Provider Selection and State Licensing processes for new Loma Ridge School opening August 2019. Facilitate Provider Selection and State Licensing processes for new K-8 School in the Great Park opening August 2020.	COI ICCP program admin
• Outreach	Promote awareness of ICCP programs, partnerships and financial assistance available through City of Irvine website and distribution of marketing materials at City and community events, ICCP sites, Irvine preschools and elementary schools as appropriate.	COI ICCP program admin
Facilities		
• Custodial	Provide and monitor custodial services; communicate with site directors and respond to related provider concerns.	IUSD facilities
• Maintenance	Place and monitor work orders for site repairs as needed to preserve facilities and maintain quality spaces for child care programs; IUSD to bill ICCP for labor and materials.	IUSD facilities
• Facility Needs Assessment	Conduct annual comprehensive assessment of child care portables. Create annual rehabilitation/replacement plan, based on findings of facility assessment.	IUSD facilities; COI ICCP program admin
• Expansion Needs Assessment	Survey ICCP sites to determine the total number students on their wait list at the end of each school year that were not enrolled in the program. This information will be provided to the ICCP Board each September and utilized to prioritize facility assessments for the following school year.	COI ICCP program admin
• Rehabilitation	Assess IUSD elementary school sites to determine the feasibility of adding a child care portable based on end of school year wait list survey.	IUSD facilities
• Modular Purchases	Implement annual rehabilitation/replacement plan as approved by ICCP Board. Materials and labor costs reimbursed by ICCP. Facilitate installation of new modular unit to replace old (no longer viable) unit. None at this time.	IUSD facilities COI ICCP program admin

**Proposed additions for 2019-20 are indicated in bold italic*

**IRVINE CHILD CARE PROJECT (ICCP)
GOALS/ACTION PLAN 2019-20**

	ACTION	RESPONSIBLE PARTY
<ul style="list-style-type: none"> Campus Construction/ Temporary Relocations 	<p>Facilitate cooperation and coordination between IUSD and child care providers during Measure E, summer modernization and rehabilitation projects at school sites.</p> <p>Facilitate State Licensing process for sites that are required to relocate or change license due to campus construction.</p> <p>As needed, identify and plan for the purchase and installation or relocation of modular units for new school sites.</p> <p>New Loma Ridge School serving K-6 students. Opening in August 2019.</p> <p>New K-8 School in the Great Park opening August 2020.</p>	<p>COI ICCP program admin; IUSD facilities</p> <p>COI ICCP program admin</p>
<ul style="list-style-type: none"> New Schools and School Closures 	<p>As needed, identify and plan for the purchase and installation or relocation of modular units for new school sites.</p> <p>New Loma Ridge School serving K-6 students. Opening in August 2019.</p> <p>New K-8 School in the Great Park opening August 2020.</p>	<p>IUSD facilities</p>
<ul style="list-style-type: none"> Technology 	<p>Ensure ICCP child care programs can access the internet wirelessly through IUSD technology infrastructure and a program roll-out plan is created and implemented to ensure site administrative staff members are assigned passwords, trained, individual site concerns are addressed and each site is effectively transitioned to IUSD internet by December 2018. Quarterly updates to be provided to ICCP Board until all sites are fully operational. The four remaining sites (Brywood, Meadow Park, Springbrook and Westpark) will be transitioned during their campus modernization project.</p>	<p>IUSD information technology</p>

**Facilities and Budget
Report**

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes in Fund Balances As Of April 30, 2019

Fiscal Year 2018-19 Budget

OPERATING FUND Program Description	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	Percentage of Year Completed: 83%	Used/ Rec'vd
ICCP - Regular Programs							
COST CENTER 005710							
REVENUE							
8650 Portable Fees Cnty	\$1,789,167	\$1,789,167	\$0	\$1,481,137	\$308,030		83%
8660 Interest Income Cnty	\$31,668	\$31,668	\$0	\$37,077	(\$5,409)		117%
Total Revenue:	\$1,820,835	\$1,820,835	\$0	\$1,518,214	\$302,621		83%
OPERATING EXPENDITURES							
4305 Program Supplies	\$1,600	\$1,600	\$0	\$0	\$1,600		0%
4305 Security Radio	\$14,000	\$14,000	\$0	\$13,781	\$219		98%
4305 Emergency AED	\$58,000	\$58,000	\$58,599	\$0	(\$599)		101%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$452	\$0	\$39,548		1%
5450 Insurance	\$74,878	\$74,878	\$0	\$82,258	(\$7,380)		110%
5600 Utilities (\$7,262.79x12)	\$87,153	\$87,153	\$0	\$58,102	\$29,051		67%
5601 Non-Cap Site/Bldg Improve./Rehab	\$25,000	\$25,000	\$0	\$4,103	\$20,897		16%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000		0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$415	\$29,585		1%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200		0%
5838 Audit	\$9,100	\$9,100	\$0	\$9,100	\$0		100%
5861 Facilities & Financial Support / IUSD	\$75,000	\$75,000	\$0	\$50,000	\$25,000		67%
5862 Custodial Services	\$437,512	\$437,512	\$0	\$291,675	\$145,837		67%
5864 Program Coordination / City	\$326,000	\$326,000	\$583	\$183,597	\$141,820		56%
Total Operating Expenditures:	\$1,207,443	\$1,207,443	\$59,634	\$693,031	\$454,778		62%
Total Excess (Deficiency):	\$613,392	\$613,392	(\$59,634)	\$825,183			
CAPITAL EXPENDITURES							
6210 Building Improvement / \$5K Threshold	\$140,000	\$140,000	\$50,852	\$5,846	\$83,302		40%
6230 Portables (Replacement/New)	\$350,000	\$425,000	\$0	\$0	\$425,000		0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$90,115	\$45,058		67%
Total Capital Expenditures:	\$625,173	\$700,173	\$50,852	\$95,961	\$553,360		21%
Net Increase (Decrease):	(\$11,780)	(\$86,781)		\$729,222			
Beginning Balance, July 1	\$1,339,078	\$1,339,078		\$1,339,078			
Ending Balance, June 30	\$1,327,298	\$1,252,297		\$2,068,300			
Components of Ending Balance:							
Capital Facilities (Modular Replacement) Reserve	\$1,272,320	\$1,195,069		\$2,044,631			
3% Operation Reserve	\$54,978	\$57,228		\$23,670			

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of April 30, 2019

Fiscal Year 2018-19 Budget

GRANT PROGRAM FUNDS Program Description	2018-19 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$236,469	\$237,902	\$0	\$195,955	\$41,947	82%
8590 Other State Revenue	\$396,101	\$394,668	\$0	\$338,006	\$56,662	86%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$635,170	\$635,170	\$0	\$533,961	\$101,209	84%
EXPENDITURES						
5810 Serv./Contracts	\$635,170	\$635,170	\$0	\$369,670	\$265,500	58%
Total Expenditures:	\$635,170	\$635,170	\$0	\$369,670	\$265,500	58%
Deferred Revenue (Carry-over):						
	\$0	\$0	\$0	\$164,290		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$96,554	\$82,843	\$0	\$23,533	\$59,310	28%
8699 Other Local Revenue/CDBG	\$33,446	\$47,157	\$0	\$47,157	\$0	100%
Total Revenue:	\$130,000	\$130,000	\$0	\$70,690	\$59,310	54%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$79,896	\$50,104	61%
Total Expenditures:	\$130,000	\$130,000	\$0	\$79,896	\$50,104	61%
Fund Balance (U):						
	\$0	\$0	\$0	(\$9,206)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$765,170	\$765,170	\$0	\$604,650	\$160,520	79%
EXPENDITURES	\$765,170	\$765,170	\$0	\$449,566	\$315,604	59%
Total Excess (Deficiency):	\$0	\$0	\$0	\$155,084		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$155,084		
TOTAL ICCP FUND BALANCE:	\$1,327,297	\$1,252,297	\$0	\$2,223,384		
(Operating Fund + Grant Program Funds)						

**ICCP Administrator's
Report**

Irvine Child Care Project (ICCP) Administrator's Report
May 13, 2019

Scholarships/Financial Assistance:

- Irvine Junior Games were held on May 5 at Irvine High Stadium. Over 1,250 athletes registered for the event. Funds raised by this event help to provide financial assistance to income eligible families to increase access to after school child care.
- The third quarter report for the General Child Care and Development (CCTR) grant was submitted to the California Department of Education by the April 22, 2019 deadline.
- The third quarter report for the Irvine Children's Fund Community Development Block Grant (CDBG) was submitted to the City by the April 10, 2019 deadline.

Board:

- City will hold an open a recruitment for the ICCP Board Member at Large position. Applications will be made available later this month, interviews to be held in July. The selection committee will bring a recommendation for appointment to the full ICCP Board at the September 9 meeting.

Program Quality:

- Director's Forum at Los Olivos Community Center - May 9, 2019:

Presentation: Directors' Roundtable

A discussion of best practices related to inclusion, policy and curriculum development, and reflective practice.

Facilitated by: City staff members Traci Stubbler, Diana Castaneda, Barbara Belfield, and Shane Dineen.

Facilities:

- Summer Relocation Sites:
 - Springbrook CDC will combine with Oak Creek CDC for summer break and will re-open on August 22 at the El Camino campus.
 - Meadow Park Rainbow Rising will provide care for the first few weeks of summer at the El Camino campus and then will be moved back to the Meadow Park Campus, to provide care for the last few weeks of summer.
 - Brywood Kids Stuff will provide care for the first few weeks of summer at the Westwood campus and then will be moved back to the Brywood campus, to provide care for the last few weeks of summer.