



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

March 11, 2019

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, March 11, 2019 at 8:39 AM in Meeting Room L-102 at the Irvine Civic Center, located at One Civic Center Plaza, Irvine; President Loughrey presiding.

ROLL CALL

Present:	4	Board Member:	Ruth Anderson
		Clerk:	Ira Glasky
		Vice President:	Alan Battenfield
		President:	Darin Loughrey
Absent:	1	Board Member:	Melissa Fox

PLEDGE OF ALLEGIANCE

President Loughrey led the Pledge of Allegiance

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Sharon Wellikson announced the Irvine Junior Games will be held on May 5, 2019.

PRESENTATIONS

Assistant City Clerk Carl Petersen presented Brown Act Training.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Board Member Anderson and seconded by Vice President Battenfield to approve Consent Calendar items 1 through 10.

AYES	4	Anderson, Battenfield, Glasky, Loughrey,
ABSENT	1	Fox

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of January 14, 2019.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$45,003.62 to Child Development Centers, Inc. for child care development services for January 1-31, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,497.75 for ICF Scholarships during the month of January 2019.

- \$8,046.25 to Rainbow Rising
- \$1,097.50 to Kids Stuff
- \$1,354.00 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$23,609.13 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of January 2019.

- \$22,484.13 for Program Administration
- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of January 2019.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP PAYMENTS FOR JANUARY 2019

ACTION: Reviewed and approved January 2019 payments attached.

7. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$8,500.00 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 16,128.00 01-005-50100-8290
- \$ 7,414.00 01-005-50100-8290
- \$ 42,224.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 1,897.40 01-005-712-00-8699
- \$ 8,372.51 01-005-712-00-8689

10. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: PARC recommended and the Board approved lease renewal for the following programs: Alderwood Rainbow Rising, Bonita Canyon Rainbow Rising, Brywood Kids Stuff, Cadence Park Rainbow Rising, Cypress Village Rainbow Rising, Deerfield Child Development Center, Eastshore Dolphin Club, Stonegate Child Development Center, Turtle Rock Child Development Center, and Vista Verde Child Development Center.

BOARD BUSINESS

1. ICCP PROPOSED BUDGET FOR FY 2019-20 WITH MULTI-YEAR BUDGET PROJECTIONS

John Fogarty, IUSD Assistant Superintendent/Chief Financial Officer, presented the item and responded to board inquiries.

Discussion included: purchasing new vehicles for the janitorial staff to serve new sites; capital expenditure funds; status of hiring an IUSD Maintenance and Operations consultant to conduct a comprehensive ICCP facility assessment; interest in reviewing future budget proposals to include a 0%, 1%, 2%, 3% rate increase for Board consideration.

ACTION: Board reviewed and discussed.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$11,146.92 to Child Development Centers, Inc. for child care development services for the months of July through October 2018.

3. ICCP BOARD ELECTIONS

Supervisor Stubbler opened the floor for nominations of ICCP Board President.

Selection of Irvine Child Care Project President

President Loughrey motioned to nominate Vice President Battenfield as President. Motion seconded by Board Member Anderson, and carried unanimously.

AYES	4	Anderson, Battenfield, Glasky, Loughrey,
ABSENT	1	Fox

Selection of Irvine Child Care Project Vice President

Board Member Loughrey motioned to nominate himself as Vice President. Motion seconded by Board Member Anderson, and carried unanimously.

AYES	4	Anderson, Battenfield, Glasky, Loughrey,
ABSENT	1	Fox

Selection of Irvine Child Care Project Clerk

Vice President Loughrey motioned to nominate Board Member Glasky as Clerk. Motion seconded by Board Member Anderson, and carried unanimously.

AYES 4 Anderson, Battenfield, Glasky, Loughrey,
ABSENT 1 Fox

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed and indicates budget on track.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Board Member Anderson, seconded by Clerk Glasky, and unanimously carried by those members present, to adjourn the meeting at 9:15 a.m.



Alan Battenfield, President
Irvine Child Care Project



Shane Dineen
Recording Secretary

Date 5/13/19