



**MINUTES
FINANCE COMMISSION
ADJOURNED REGULAR MEETING
April 8, 2019**

City Council Chamber
1 Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER – 5:31 p.m.

ROLL CALL

PRESENT: 5	Commissioner:	Cheema
	Commissioner:	Fournier
	Commissioner:	Sievers
	Vice Chair:	Shute
	Chair:	Stein

PLEDGE OF ALLEGIANCE

Commissioner Fournier led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

There were no committee reports.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions.

PUBLIC COMMENTS

There were no public comments.

COMMISSION BUSINESS

1. REVISIONS TO COMMUNITY SERVICES FEES AND POLICIES FOR ATHLETICS AND AQUATICS; UPDATES TO THE COST RECOVERY POLICY FOR COMMUNITY SERVICES PROGRAMS AND SERVICES; AND UPDATES TO THE GREAT PARK BALLOON AND CAROUSEL FEES

Kim Mahon, Senior Management Analyst, presented the report and answered questions. Dena Diggins, Community Services Manager, Sheila Driscoll, Community Services Manager, and Mike Dominguez, Community Services Administrator, also answered questions.

Commission discussion included: clarifying the sports field and aquatics permit category percentages; balloon reservations; resident vs. non-resident permit fees and the possibility of increasing subsidization of non-resident aquatic fees; and lap pool rates.

RECOMMENDED ACTION: Moved by Chair Stein, seconded by Commissioner Shute, and unanimously carried to:

- 1) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA TO UPDATE THE “ATHLETICS FACILITY RESERVATION POLICY” AND ATHLETIC FACILITY RESERVATION FEES
- 2) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA TO UPDATE THE “AQUATICS FACILITY RESERVATION POLICY” AND AQUATIC FACILITY RESERVATION FEES
- 3) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA TO UPDATE THE “COMMUNITY SERVICES COST RECOVERY POLICY FOR PROGRAMS AND SERVICES”
- 4) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA TO UPDATE THE FEES FOR THE BALLOON AND THE CAROUSEL AT THE ORANGE COUNTY GREAT PARK

2. FISCAL YEAR 2019-20 LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT

Patricia Song, Manager of Fiscal Services, presented the report and answered questions. Kristin Griffith, Director of Financial Management & Strategic Planning, and Jay Ponce, Senior Management Analyst, also answered questions.

Commission discussion included: allowed methodology for applying the CPI, including the option of not applying the CPI in the alternative cost comparisons; the average residential assessment; evaluating options to reduce future utility costs; and ownership and maintenance responsibility of the City's street lights.

RECOMMENDED ACTION: Moved by Commissioner Sievers, seconded by Commissioner Cheema, and unanimously carried to:

Recommend that the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS, APPROVING THE ENGINEER'S ANNUAL LEVY REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE IRVINE LANDSCAPE, LIGHTING AND PARK MAINTENANCE ASSESSMENT, FISCAL YEAR 2019-20

3. COST OF SERVICES ANALYSIS AND RELATED FEE RECOMMENDATIONS FOR CITY CLERK, PUBLIC SAFETY AND DEVELOPMENT-RELATED SERVICES

Amy Roblyer, Senior Management Analyst, presented the report and answered questions. Pete Carmichael, Director of Community Development, was also present and answered questions.

Commission discussion included: clearly defining how the number of employees within a company are counted when applying for a business license; the proposed CPI increase in 2021; and the improved efficiencies from the Eden upgrade.

RECOMMENDED ACTION: Moved by Chair Stein, seconded by Vice Chair Shute, and unanimously carried to:

- 1) Recommend the City Council approve the proposed hourly rate calculation methodology for development-related, Public Safety, and City Clerk services.
- 2) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, REPLACING CITY COUNCIL RESOLUTION NO. 13-50 AND ESTABLISHING DEVELOPMENT PROCESSING AND INSPECTION FEES, REPLACING AND SUPERSEDING ALL PREVIOUS RESOLUTIONS THAT ARE INCONSISTENT THEREWITH
- 3) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, ESTABLISHING FEES FOR SERVICES RELATED TO THE CITY CLERK SECTION, REPLACING AND SUPERSEDING ALL PREVIOUS RESOLUTIONS THAT ARE INCONSISTENT THEREWITH

- 4) Recommend the City Council adopt – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, ESTABLISHING FEES FOR SERVICES RELATED TO PUBLIC SAFETY, REPLACING AND SUPERSEDING ALL PREVIOUS RESOLUTIONS THAT ARE INCONSISTENT THEREWITH

4. FISCAL YEAR 2019-21 BUDGET

CITY MANAGER'S / NON-DEPARTMENTAL PRESENTATION

Marianna Marysheva, Assistant City Manager, presented the City Manager's Office/Non-Departmental proposed budget for 2019-21 and answered questions. Veronica Dolleschel, Senior Management Analyst, was also present and answered questions.

Commission discussion included: clarifying how HID Assessments are accounted for in the budget; current City Council policy on pension paydown; Barclay Theater HVAC funding; aligning school support funding between IUSD and TUSD based on residency; eliminated vs. relocated positions; and the OCFA agreement and next steps.

COMMUNITY SERVICES PRESENTATION

Mike Dominguez, Community Services Administrator, introduced the department budget and answered questions. Kim Mahon, Senior Management Analyst, presented the Community Services Proposed Budget for 2019-21 and answered questions.

Commission discussion included: the current method of accounting for balloon envelope replacement; the impact of maintaining current staffing levels with upcoming new community centers; staff recommendation for balloon, ridership numbers, the percentage of riders that are Irvine residents, and the cost per resident; the net cost of the balloon if sponsorship opportunities are considered; and the financial impacts of seasonal balloon operation.

PUBLIC WORKS PRESENTATION

Mark Steuer, Director of Public Works, introduced the department budget and answered questions. Jay Ponce, Senior Management Analyst, presented the Public Works Proposed Budget for 2019-21 and answered questions.

Commission discussion included: utilizing gas tax funds; anticipated future increases in contract services; pavement rehabilitation funding; and the status of the strategic energy plan.

CAPITAL IMPROVEMENT PROJECTS PRESENTATION

Jay Ponce, Senior Management Analyst, presented the Capital Improvement Projects Proposed Budget for 2019-21 and answered questions. Chris Koster, Deputy Director of Orange County Great Park, Darlene Nicandro, Deputy Director of Community Services, and Jim Houlihan, Manager of Engineering, were also present and answered questions.

Commission discussion included: an explanation of the Marine Way project modifications; allocating the Department of Finance settlement funds to unfunded projects; the cost and timing of the temporary relocation of the Farm and Food Lab; and upgrading concession stands at the Orange County Great Park to meet OC Health Care Agency regulations for selling hot foods.

TRANSPORTATION PRESENTATION

Mark Linsenmeyer, Director of Transportation, introduced the department budget and answered questions. Jay Ponce, Senior Management Analyst, presented the Transportation Proposed Budget for 2019-21 and answered questions.

Commission discussion included: electric vehicle charging station fees and locations; iShuttle vehicle replacement; and evaluating the City's streets and infrastructure to accommodate autonomous vehicles.

COMMUNITY DEVELOPMENT PRESENTATION

Pete Carmichael, Director of Community Development, introduced the department budget and answered questions. Amy Roblyer, Senior Management Analyst, presented the Community Development Proposed Budget for 2019-21 and answered questions.

Commission discussion included: the City's build-out rate; addressing the state's Regional Housing Needs Analysis; and the improved efficiencies from the transition to electronic plan check.

PUBLIC SAFETY PRESENTATION

Commander Michael Kent introduced the Public Safety Proposed Budget for 2019-21 and answered questions.

Commission discussion included: potential impacts of the proposed OCFA agreement to the Public Safety budget; an update on police canine and mounted horse unit programs; and the transition from hard-wired computers to tablets in patrol vehicles; operating efficiency and the number of sworn officers per capita.

ADJOURNMENT


By consensus, Chair Stein adjourned the meeting at 8:22 p.m.



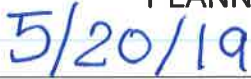
For RUSSELL STEIN
CHAIR



KRISTIN GRIFFITH
DIRECTOR OF FINANCIAL
MANAGEMENT & STRATEGIC
PLANNING



SATORI BASA
RECORDING SECRETARY



DATE APPROVED