



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

May 13, 2019

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, May 13, 2019 at 8:34 a.m. by President Battenfield.

ROLL CALL

Present:	5	Board Member:	Ruth Anderson
		Board Member:	Anthony Kuo
		Clerk:	Ira Glasky
		Vice President:	Darin Loughrey
		President:	Alan Battenfield

PLEDGE OF ALLEGIANCE

President Battenfield led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

ACTION: Moved by Board Member Anderson, seconded by Vice President Loughrey, and unanimously carried to approve ICCP Consent Calendar Item Nos. 1 through 12.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of March 11, 2019.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$52,822.41 to Child Development Centers, Inc. for child care development services for March 1-31, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$9,978.50 for ICF Scholarships during the month of March 2019.

- \$7,879.50 to Rainbow Rising
- \$1,047.50 to Kids Stuff
- \$1,051.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club

4. WARRANT REQUEST – ICCP SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$85.00 for ICCP Scholarships during the month of March 2019.

- \$ 85.00 to Rainbow Rising
- \$ 0.00 to Child Development Centers, Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club
- \$ 0.00 to Kids Stuff

5. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$22,919.89 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of March 2019.

- \$21,794.89 for Program Administration

- \$ 1,125.00 for Grant Administration
- \$ 0.00 for Supplies

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of March 2019.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

7. WARRANT REQUEST – IUSD WORK ORDER, TECHNOLOGY, AND REHAB AND REPAIR CHARGE BACKS

ACTION: Approved payment of \$22,221.23 for ICCP Work Order charge backs for July 2018 through March 2019.

- \$22,221.23 for Work Order charge backs

8. ICCP PAYMENTS FOR APRIL 2019

ACTION: Reviewed and approved April 2019 payments attached.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$81,642.00 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$18,010.00 01-005-50100-8290
- \$ 8,279.00 01-005-50100-8290
- \$47,156.00 01-005-50100-8590

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$21,000.25 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

12. PROGRAM ASSESSMENT REVIEW COMMITTEE (PARC) VISITS

ACTION: PARC recommended the Board approve lease renewal for the following programs: Beacon Park Rainbow Rising, Canyon View Child Development Center, College Park Rainbow Rising, Culverdale Rainbow Rising, Eastwood Rainbow Rising, Northwood Rainbow Rising, Oak Creek Child Development Center, Plaza Vista Child Development Center, Santiago Hills Kids Stuff, Springbrook Child Development Center, Stone Creek Creekers Club, University Park Child Development Center, and Woodbury Child Development Center.

BOARD BUSINESS

1. PROVIDER SELECTION FOR LOMA RIDGE ELEMENTARY SCHOOL

Supervisor Stubbler presented the staff report and responded to Board inquiries.

Discussion included the number of sites operated by Rainbow Rising and the overall quality of the three agencies that applied, Rainbow Rising, Child Development Centers, and the Young Men’s Christian Association.

ACTION: Moved by Vice President Loughrey, seconded by Board Member Anderson, and carried unanimously by members present to approve Rainbow Rising as ICCP child care provider for Loma Ridge Elementary School effective August 22, 2019.

2. ICCP PROPOSED BUDGET FOR FY 2019-20 WITH MULTI-YEAR BUDGET PROJECTIONS

IUSD Superintendent John Fogarty presented the item and responded to Board inquiries, and announced that this item will return to the Board in June for formal approval.

Discussion included: The 3%, 2%, 1%, 0%, rental rate increase options and the impact of each choice on future ICCP budgets and facility needs.

ACTION: Submitted for Board’s review and discussion.

3. DETERMINATION OF FY 2019-20 CHILD CARE PROVIDER RENTAL RATE

IUSD Superintendent John Fogarty presented the item and responded to Board inquiries.

ACTION: Moved by Board Member Glasky, seconded by Board Member Anderson, and carried unanimously by members present to approve the current rental rate with no change for FY 2019-20.

4. ICCP PARC COMPLETED PRINCIPAL QUESTIONNAIRES

Supervisor Stubbler presented the item and responded to board inquiries.

Discussion included majority of the responses provided positive feedback, and the responses were of great value to the board.

ACTION: Submitted for the Board's information.

5. ICCP PROPOSED GOALS FOR FY 2019-20

Supervisor Stubler presented the item and responded to board inquiries. Supervisor Stubler announced this item will return to the Board in June for adoption.

ACTION: Submitted for Board discussion and direction.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed and indicates budget on track.

2. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Vice President Loughrey, seconded by Clerk Glasky, and unanimously carried by those members present, to adjourn the meeting at 9:18 a.m.



Alan Battenfield, President
Irvine Child Care Project



Shane Dineen
Recording Secretary

Date 6/10/19