



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

June 10, 2019

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, June 10, 2019 at 8:33 a.m. by President Battenfield.

ROLL CALL

Present:	BOARD MEMBER:	Anthony Kuo
	CLERK:	Ira Glasky
	VICE PRESIDENT:	Darin Loughrey
	PRESIDENT:	Alan Battenfield
Absent:	BOARD MEMBER:	Ruth Anderson

PLEDGE OF ALLEGIANCE

President Battenfield led the Pledge of Allegiance.

INTRODUCTIONS

Adam Buchanan was introduced by Vice President Loughrey. Adam will be the newly appointed City representative to the ICCP board.

ANNOUNCEMENTS

Board President Battenfield announced the retirement of Vice President Loughrey and thanked him for his service on behalf of the ICCP Board.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Vice President Loughrey, to approve Consent Calendar items 1 through 10.

The motion carried as follows:

Ayes: 4 Battenfield, Glaskey, Kuo, Loughrey
Absent: 1 Anderson

1. APPROVAL OF IRVINE CHILD CARE PROJECT MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of May 13, 2019.

2. WARRANT REQUEST – CHILD DEVELOPMENT CENTERS, INC.

ACTION: Approved payment of \$60,070.78 to Child Development Centers, Inc. for child care development services for April 1-30, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN’S FUND SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$10,309.50 for ICF Scholarships during the month of April 2019.

- \$7,908.00 to Rainbow Rising
- \$1,155.00 to Kids Stuff
- \$1,146.50 to Child Development Centers, Inc.
- \$ 0.00 to Creekers Club
- \$ 100.00 to Dolphin Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$21,552.65 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of April 2019.

- \$20,427.65 for Program Administration
- \$ 1,125.00 for Grant Administration

- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT

ACTION: Approved payment of \$61,236.51 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2019.

- \$36,459.34 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,250.00 for Facilities & Financial Support

6. ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT

ACTION: Reviewed and accepted attached invoices in the total amount of \$179,758.49 paid by IUSD on behalf of ICCP.

7. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$19,184.95 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

8. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$23,736.00 01-005-50100-8290
- \$10,912.00 01-005-50100-8290
- \$62,145.00 01-005-50100-8590

9. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION: Authorized Board President Alan Battenfield to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2019 through June, 30, 2020.

10. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS

ACTION: Authorized Board President Alan Battenfield to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus.

BOARD BUSINESS

1. IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FY 2019-20

Action: Moved by Vice President Loughrey, seconded by Board Member Kuo, to approve ICCP Budget for FY 2019-20.

The motion carried as follows:

Ayes: 4 Battenfield, Glaskey, Kuo, Loughrey

Absent: 1 Anderson

2. IRVINE CHILD CARE PROJECT PROPOSED GOALS FOR FY 2019-20

Action: Moved by Vice President Loughrey, seconded by Board Member Kuo, to approve ICCP Proposed Goals for FY 2019-20.

The motion carried as follows:

Ayes: 4 Battenfield, Glaskey, Kuo, Loughrey

Absent: 1 Anderson

3. IRVINE CHILD CARE PROJECT FY 2018-19 GENERAL CHILD CARE AND DEVELOPMENT SCHOOL AGE GRANT PROGRAM SELF-EVALUATION

Supervisor Stubler presented the item and responded to board inquiries.

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Vice President Loughrey, seconded by Clerk Glasky, and unanimously carried to adjourn the meeting at 8:51 a.m.


ALAN BATTENFIELD, PRESIDENT
IRVINE CHILD CARE PROJECT


SHANE DINEEN
RECORDING SECRETARY

Date Approved: 9-9-19