

AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 4, 2019
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

BOARDMEMBER:
BOARDMEMBER:
CLERK:
VICE PRESIDENT:
PRESIDENT:

STEPHANIE BYNON
ANTHONY KUO
IRA GLASKY
ADAM BUCHANAN
ALAN BATTENFIELD

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

Scan this QR code for an electronic copy of the Agenda and staff reports.



PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during Public Comments. However, no action may be taken on matters that are not part of the posted agenda. Public Comments are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT MINUTES

RECOMMENDED ACTION:

- 1) Approve minutes of the Irvine Child Care Project regular meeting of September 11, 2019.
- 2) Approve minutes of the Irvine Child Care Project regular meeting of October 21, 2019.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.

RECOMMENDED ACTION:

Approve payment of \$52,188.73 to Continuing Development, Inc. for child care development services for September 1-30, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$9,805.93 for ICF Scholarships during the month of September 2019.

- \$8,750.43 to Rainbow Rising
- \$ 838.00 to Kids Stuff
- \$ 0.00 to Continuing Development Inc.
- \$ 217.50 to Dolphin Club
- \$ 0.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$24,013.91 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of September 2019.

- \$22,928.91 for Program Administration
- \$ 1,085.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2019.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

6. ICCP PAYMENTS FOR OCTOBER 2019

RECOMMENDED ACTION:

Review and approve October 2019 payments attached.

7. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION:

Review and accept attached invoice in the total amount of \$410,364.54 paid by IUSD on behalf of ICCP.

8. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 777.75 01-005-712-00-8689
- \$14,774.50 01-005-712-00-8699

9. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 23,376.00 01-005-50100-8290
- \$ 10,748.00 01-005-50100-8290
- \$ 61,191.00 01-005-50100-8590

10. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2019-20

RECOMMENDED ACTION:
Submitted for the Board's information.

BOARD BUSINESS

1. **ICCP 2020 MEETING SCHEDULE**

RECOMMENDED ACTION:
Approve the ICCP 2020 meeting schedule.

2. **IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2020-21**

RECOMMENDED ACTION:
Option A: Allocate a total of \$56,000 for FY 2019-20 to include two ICCP Quality Assessment visits per site.

Option B: Allocate a total of \$28,000 for FY 2019-20 to include one ICCP Quality Assessment visit per site.

REPORTS

1. **FACILITIES AND BUDGET REPORT – JOHN FOGARTY**
2. **ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER**

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, January 13, 2020.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

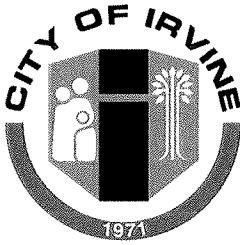
I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on October 28, 2019 by 5:30 p.m. as well as on the City's web page.

Rebecca Farmer
Board Recording Secretary

CONSENT

MINUTES

ITEM 1



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 9, 2019
8:30 AM

Irvine Civic Center
Meeting Room L-102
One Civic Center Plaza
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project was called to order on Monday, September 9, 2019 at 8:35 a.m. by President Battenfield.

ROLL CALL

Present:	BOARD MEMBER:	Anthony Kuo*
	CLERK:	Ira Glasky
	VICE PRESIDENT:	Adam Buchanan
	PRESIDENT:	Alan Battenfield
	*arrived at 8:38 a.m.	

PLEDGE OF ALLEGIANCE

President Battenfield led the Pledge of Allegiance.

INTRODUCTIONS

New Community Services Manager Dena Diggins and Community Services Senior Leader Marcy Backhus were introduced by Supervisor Traci Stubbler. Manager Diggins is now overseeing the Child Care Coordination section and Senior Leader Backhus is being cross-trained to serve as ICCP Recording Secretary. Laurie Serich-Lundquist, IUSD Director of Fiscal Services, was introduced by Jennifer Payton, from IUSD.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

President Battenfield presented an award and expressed the ICCP Board's gratitude to former Board Member Ruth Anderson for her 12 years of service.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

Moved by Clerk Glasky, seconded by Board Member Kuo, to approve Consent Calendar items 1 through 13.

The motion carried as follows:

Ayes: 4 Kuo, Glasky, Buchanan, Battenfield
Absent: 0

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION: Approved minutes of the Irvine Child Care Project regular meeting of June 10, 2019.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT INC.

ACTION: Approved payment of \$86,727.49 to Continuing Development Inc. for child care development services for July 1-31, 2019.

3. WARRANT REQUESTS – IRVINE CHILDREN'S FUND SCHOLARSHIPS

ACTION: Approved payments for warrants totaling the amount of \$6,429.00 for ICF Scholarships during the month of July 2019.

- \$4,835.00 to Rainbow Rising
- \$ 47.50 to Kids Stuff
- \$ 336.50 to Continuing Development Inc.
- \$ 330.00 to Dolphin Club
- \$ 880.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION: Approved payment of \$23,658.44 to the City of Irvine for Program Administration, Grant Administration, and Supplies for the month of July 2019.

- \$22,573.44 for Program Administration
- \$ 1,085.00 for Grant Administration
- \$ 0.00 for Supplies

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT

ACTION: Approved payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of July 2019.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

6. WARRANT REQUEST – IUSD WORK ORDER CHARGE BACKS

ACTION: Approved payment of \$2,867.40 for ICCP Work Order charge backs for April through June 2019.

- \$ 2,867.40 for Work Order charge backs

7. ICCP PAYMENTS FOR JULY 2019

ACTION: Reviewed and approved July 2019 payments attached.

8. ICCP PAYMENTS FOR AUGUST 2019

ACTION: Reviewed and approved August 2019 payments attached.

9. ICCP EXPENSES PAID BY IUSD

ACTION: Reviewed and accepted attached invoices in the total amount of \$118,917.32 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION: Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 0.00 01-005-712-00-8699
- \$30,934.64 01-005-712-00-8689

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION: Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 106,668.00 01-005-50100-8290
- \$ 18,725.00 01-005-50100-8290
- \$ 40,740.00 01-005-50100-8590

12. SUBCONTRACT AGREEMENT WITH CHILD DEVELOPMENT CENTERS, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING

ACTION: Submitted for the Board's information.

13. ICF SCHOLARSHIP FUNDING ALLOCATION THE ICCP FOR FY 2019-20

ACTION: Accepted an ICF allocation of \$130,000 for child care scholarships for FY 2019-20.

BOARD BUSINESS

1. CHILD DEVELOPMENT CENTERS/CONTINUING DEVELOPMENT INC. MERGER

ACTION: Supervisor Stubbler presented the item.

2. IRVINE CHILD CARE PROJECT LICENSED CAPACITY UPDATE

ACTION: Supervisor Stubbler presented the item and responded to board inquiries.

Discussion included: Changing the title to "Number of Children on the Waitlist" from "Number of Children Without a Spot", the positive impact on the waitlists at the sites where a portable was added to expand the program and alternate care options available through the City.

3. IRVINE CHILD CARE PROJECT MEMBER AT LARGE APPOINTMENT

Action: Moved by Clerk Glasky, seconded by President Battenfield to appoint Stephanie Bynon to the ICCP Board of Directors to serve for a special term of office to commence September 9, 2019 through January 2020.

The motion carried as follows:

Ayes: 4 Battenfield, Glasky, Kuo, Loughrey
Absent: 0

REPORTS

1. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

2. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

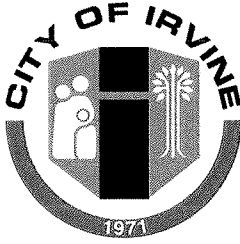
ADJOURNMENT

Moved by Clerk Glasky, seconded by President Battenfield, and unanimously carried to adjourn the meeting at 9:03 a.m.

ALAN BATTENFIELD, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

CHILD CARE SITE TOURS

October 21, 2019

**Eastshore
Dolphin Club
155 Eastshore
Irvine, California 92604
8:30 AM**

**Canyon View
Child Development Center
12025 Yale Court
Irvine, California 92620
9:15 AM**

**Loma Ridge
Rainbow Rising
500 Tomato Springs
Irvine, California 92618
10 AM**

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, October 21, 2019 at 8:35 a.m. at Eastshore Dolphin Club, located at 155 Eastshore, Irvine, California, followed by a tour of additional locations, as noted above.

ROLL CALL

Present:	BOARD MEMBER:	Anthony Kuo*
	BOARD MEMBER:	Stephanie Bynon
	CLERK:	Ira Glasky
	VICE PRESIDENT:	Adam Buchanan
	*arrived at 8:51 a.m.	

Absent:	PRESIDENT:	Alan Battenfield
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BOARD BUSINESS

1. TOUR OF EASTSHORE DOLPHIN CLUB – 8:30 A.M.

ACTION:

- Site tour.
- Board Member comments.

Nicole Boos, Eastshore Dolphin Club Site Director, led a tour of the center.

Tour concluded at 8:55 a.m.

RECESS FOR TRAVEL TO NEXT SITE

RECONVENE AT CANYON VIEW CHILD DEVELOPMENT CENTER

Meeting reconvened at 9:19 a.m.

2. TOUR OF CANYON VIEW CHILD DEVELOPMENT CENTER – 9:15 A.M.

ACTION:

- a) Site tour.
- b) Board Member comments.

Adrian Turley, Canyon View Child Development Center Site Director, led a tour of the center.

Tour concluded at 9:48 a.m.

RECESS FOR TRAVEL TO NEXT SITE

RECONVENE AT LOMA RIDGE RAINBOW RISING

Meeting reconvened at 10:09 a.m.

3. TOUR OF LOMA RIDGE RAINBOW RISING – 10 A.M.

ACTION:

- a) Site tour.
- b) Board Member comments.

Jessica Winn, Loma Ridge Rainbow Rising Site Director, led a tour of the center.

ADJOURNMENT

Adjourned at 10:31 a.m. on Monday, October 21.

Next Regular Board Meeting: **Tuesday, November 4, 2019**, at 8:30 a.m., One Civic Center Plaza, Conference Room L102, Irvine, California.

ADAM BUCHANAN, VICE PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.**

DESCRIPTION: Continuing Development, Inc. has submitted an invoice in the amount of \$52,188.73 for child care development services for the month of September 2019. This provider served a total of 95 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$52,188.73 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$52,188.73 to Continuing Development, Inc. for child care development services for September 1-30, 2019.

IRVINE CHILD CARE PROJECT

DATE: November 4, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT, INC.	00550159-5810	\$52,188.73
	TOTAL	\$52,188.73

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$52,188.73

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 4th day of November, 2019 BE IT RESOLVED that the above warrant for reimbursement to Continuing Development Inc. for Child Development services from State grant funds for September 2019 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Ira Glasky, Clerk, Irvine Child Care Project

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**September 2019
(20 days of service)**

CONTINUING DEVELOPMENT, INC.:

Stonegate	4 children served 75 child days of enrollment
Oak Creek	11 children served 220 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	35 children served 624 child days of enrollment
Canyon View	2 children served 37 child days of enrollment
Turtle Rock	17 children served 313 child days of enrollment
Springbrook	0 children served 0 child days of enrollment
Deerfield	11 children served 217 child days of enrollment
University Park	15 children served 270 child days of enrollment

**TOTALS: 95 children served
1,756 child days of enrollment**

YEAR-TO-

**DATE: 127 children served
5,825 child days of enrollment**

Continuing Development^{UN}

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

INVOICE NUMBER
5040-SEP19

DATE: October 7, 2019

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period September 1, 2019 through September 30, 2019		
Fiscal Year 2019-2020 Contract Type: CCTR-9159		
Service fees of <u>1,176.98</u> days @ \$47.98	\$56,471.50	
Less Certified Parent fees	- \$3,239.00	
Contract earnings to District	\$53,232.50	
Adjustment for District Indirect Cost $\$53,232.50 \div 1.02 =$	\$1,043.77	
Balance due to Continuing Development, Inc.		\$52,188.73
Billing Summary:		
Cumulative Prior Period Amount Billed	\$155,877.27	
Current Period Billing	<u>\$52,188.73</u>	
Cumulative Fiscal Year Amount Billed	\$208,066.00	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$443,498.71	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$9,805.93 are submitted for the Board’s review and approval for ICF Scholarships during the month of September 2019. The warrants to be issued are as follows:

The amounts of:
\$ 8,750.43 to Rainbow Rising
\$ 838.00 to Kids Stuff
\$ 0.00 to Continuing Development Inc.
\$ 217.50 to Dolphin Club
\$ 0.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$9,805.93 for ICF Scholarships during the month of September 2019.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: November 4, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 8,750.43
Kids Stuff	00571259-5817	\$ 838.00
Continuing Development Inc.	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 217.50
Creekers Club	00571259-5817	\$ 0.00
	TOTAL	\$ 9,805.93

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817	\$ 9,805.93
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On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 4th day of November 2019, BE IT RESOLVED that the above warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
September 2019

<i>Alderwood</i>	1 child served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	1 child served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	2 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	1 child served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	8 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	2 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	5 children served			

Number of Children Served This Month: 34
 Number of Child Days of Enrollment This Month: 583
 Number of Sites Served This Month: 12
 Funds Awarded This Month: \$ 9,805.93
 Number of Children Served Year-to-Date: 38
 Number of Child Days of Enrollment This Year: 1,208
 Number of Sites Served Year-to-Date: 14
 Funds Awarded Year-to-Date: \$25,358.18
 Number of Children Added to Program This Month: 7
 Number of Children Removed From Program This Month: 4
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **September 2019**, reimbursement in the amount of **\$282.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **September 2019**, reimbursement in the amount of **\$267.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **September 2019**, reimbursement in the amount of **\$455.82**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **September 2019**, reimbursement in the amount of **\$213.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **September 2019**, reimbursement in the amount of **\$2,363.00**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **September 2019**, reimbursement in the amount of **\$245.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **September 2019**, reimbursement in the amount of **\$607.61**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **September 2019**, reimbursement in the amount of **\$550.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **September 2019**, reimbursement in the amount of **\$1,573.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **September 2019**, reimbursement in the amount of **\$2,192.50**.

Total amount due to Rainbow Rising is \$8,750.43.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **September 2019**, reimbursement in the amount of **\$838.00**.

Total amount due to Kids Stuff is \$838.00.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **September 2019**, reimbursement in the amount of **\$217.50**.

Total amount due to Dolphin Club is \$217.50.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of September 2019 in the total amount of \$24,013.91.

The specific breakdown is as follows:

- \$ 22,928.91 for Program Administration
- \$ 1,085.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$24,013.91 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of September 2019.

IRVINE CHILD CARE PROJECT

DATE: November 4, 2019

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 22,928.91
CITY OF IRVINE	005501-59-5810	\$ 1,085.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 24,013.91

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 22,928.91
005501-59-5810	\$ 1,085.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 24,013.91

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 4th day of November 2019, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 201322
INVOICE DATE 10/08/2019

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

**Terms: Please remit payment within
 30 days to avoid 10 percent late fee
 and penalties.**

**Past due accounts may be referred to a
 collection agency.**

SEPTMBER 2019 STAFFING: ADMINISTRATION = \$22,728.91
 STAFFING: GRANT ADMINISTRATION = \$1,085.00
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

 TOTAL \$24,013.91

Original Amount \$24,013.91

Total Due: \$24,013.91

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575

Customer Number: C4604
Invoice Number: 201322
Invoice Date: 10/08/2019
Total Amount Due: \$24,013.91

Total Payment: \$ _____

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2019.

The specific breakdown is as follows:

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2019.

IRVINE CHILD CARE PROJECT

DATE: November 4, 2019

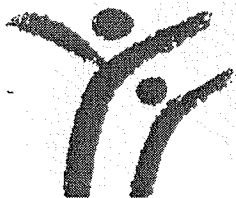
<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$44,452.92
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,666.67
	TOTAL	\$69,646.76 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$44,452.92	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,666.67	
	TOTAL	\$69,646.76

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 4th day of November 2019, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75NI0016
DIVISION:	75GN
TERM:	1920
INVOICE DATE:	09/01/19
DUE DATE:	09/30/19
AMOUNT DUE	\$69,646.76

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	44452.92		0100505400 8699	SEPTEMBER 2019-CUSTODIAL SERVICES	44,452.92
2	1	675.00		0100505400 8699	SEPTEMBER 2019-CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	SEPTEMBER 2019-SALE OF CLASSROOMS	10,589.42
4	1	7,262.75		0100000000 8650	SEPTEMBER 2019-UTILITIES	7,262.75
5	1	6,666.67		0100000000 8699	SEPTEMBER 2019-FACILITIES & FINANCIAL SUPPORT	6,666.67
						Tax
INVOICE TOTAL						\$69,646.76

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75NI0016
DIV:	75GN
TERM:	1920
Due Date	09/30/19
Amount Due	\$69,646.76

Amount Paid \$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR OCTOBER 2019**

DESCRIPTION: The ICCP Board was not scheduled to meet in October 2019, therefore, the following invoices were approved by ICCP Board Member Stephanie Bynon and Vice President Adam Buchanan.

The accounting sheet is attached for review.

RECOMMENDATION: Review and approve October 2019 payments attached.

IRVINE CHILD CARE PROJECT

Board Approval Date:

Date Accounting Received:

ICCP Contact Person:

Traci Stubler 949-724-6635

IUSD Contact Person: Richard Felix

949-936-5013

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Continuing Development Inc. (CDI)	V4100001	State Grants	01-005-501-59-5810	5040 Aug 2019	\$ 69,149.78	\$ 69,149.78
	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Rainbow Rising	V4100007	Scholarships	01-005-712-59-5817	Aug-19	\$ 6,230.00	
Kids Stuff	V4100005	Scholarships	01-005-712-59-5817	Aug-19	\$ 1,591.50	
CDI	V4100001	Scholarships	01-005-712-59-5817	Aug-19	\$ 244.00	
Dolphin Club	V4100003	Scholarships	01-005-712-59-5817	Aug-19	\$ 447.75	
Creekers Club	V4100002	Scholarships	01-005-712-59-5817	Aug-19	\$ 610.00	\$ 9,123.25
	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Rainbow Rising	V4100007	Scholarships-ICCP	01-005-710-59-5817			
Kid's Stuff	V4100005	Scholarships-ICCP	01-005-710-59-5817			
Dolphin Club	V4100003	Scholarships-ICCP	01-005-710-59-5817			\$ -
	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	75NI0008	\$ 44,452.92	
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439	75NI0008	\$ 675.00	
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439	75NI0008	\$ 10,589.42	
	V4100011	Utilities	01-005-710-81-5500	75NI0008	\$ 7,262.75	
	V4100011	Facilities & Financial Support	01-005-710-59-5861	75NI0008	\$ 6,666.67	
	V4100011	Work Order Charges	01-005-710-81-4306			
	V4100011	Site improvement	01-005-710-85-6110			
	V4100011	Rehab & Repair	01-005-710-85-5601			\$ 69,646.76
	V4100011	Portable Replacement	01-005-710-85-6230			
	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE	
City Of Irvine	V4100010	Program Administration	01-005-710-59-5864	201017 Aug 19	\$ 23,515.02	
	V4100010	Grant Administration	01-005-501-59-5810	201017 Aug 19	\$ 1,085.00	
	V4100010	Program Supplies	01-005-710-59-4305			\$ 24,600.02

This is to certify that the above items were approved for payment on 10-9-2019


(Authorized Board Member)


(Authorized Board Member)

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CONTINUING DEVELOPMENT INC.

DESCRIPTION: Continuing Development Inc. has submitted an invoice in the amount of \$69,149.78 for child care development services for the month of August 2019. This provider served a total of 123 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$69,149.78 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$69,149.78 to Continuing Development Inc. for child care development services for August 1-31, 2019.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT INC.	00550159-5810	\$69,149.78
	TOTAL	\$69,149.78

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810 \$69,149.78

On motion of _____, seconded by _____, at a regular meeting of the Irvine Child Care Project Board on this 4th day of November, 2019 BE IT RESOLVED that the above warrant for reimbursement to Continuing Development Inc. for Child Development services from State grant funds for August 2019 was approved for payment from the General Child Care fund of the Irvine Child Care Project.

Alan Battenfield, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
CERTIFIED CHILDREN

STATE GRANT

August 2019
(22 days of service)

CONTINUING DEVELOPMENT INC.:

Stonegate	3 children served 15 child days of enrollment
Oak Creek	19 children served 326 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	35 children served 675 child days of enrollment
Canyon View	3 children served 40 child days of enrollment
Turtle Rock	20 children served 240 child days of enrollment
Springbrook	0 children served 0 child days of enrollment
Deerfield	21 children served 289 child days of enrollment
University Park	22 children served 355 child days of enrollment
<u>TOTALS:</u>	123 children served 1,950 child days of enrollment
<u>YEAR-TO- DATE:</u>	124 children served 4,069 child days of enrollment

Continuing Development INC

INVOICE NUMBER
5040-AUG19

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

DATE: September 9, 2019

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler / Barbara Belfield

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>August 1, 2019</u> through <u>August 31, 2019</u>		
Fiscal Year 2019-2020 Contract Type: CCTR-9159		
Service fees of <u>1,598.87</u> days @ \$47.98	\$76,713.78	
Less Certified Parent fees	\$6,181.00	
Contract earnings to District	\$70,532.78	
Adjustment for District Indirect Cost $\$70,532.78 \div 1.02 =$	\$1,383.00	
Balance due to Continuing Development, Inc.		\$69,149.78
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$86,727.49	
Current Period Billing	<u>\$69,149.78</u>	
Cumulative Fiscal Year Amount Billed	\$155,877.27	
Contract Maximum Billable	\$651,564.71	
Available remaining balance	\$495,687.44	

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of \$9,123.25 are submitted for the Board’s review and approval for ICF Scholarships during the month of August 2019. The warrants to be issued are as follows:

The amounts of:

\$ 6,230.00 to Rainbow Rising

\$ 1,591.50 to Kids Stuff

\$ 244.00 to Continuing Development Inc.

\$ 447.75 to Dolphin Club

\$ 610.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$9,123.25 for ICF Scholarships during the month of August 2019.

IRVINE CHILD CARE PROJECT

IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 6,230.00
Kids Stuff	00571259-5817	\$ 1,591.50
Continuing Development Inc.	00571259-5817	\$ 244.00
Dolphin Club	00571259-5817	\$ 447.75
Creekers Club	00571259-5817	\$ 610.00
	TOTAL	\$ 9,123.25

EXPENDITURE CLASSIFICATION SUMMARY

00571259-5817 \$ 9,123.25

On motion of _____, seconded by
_____, at a regular meeting of the Irvine Child
Care Project Board on this 4th day of November 2019, BE IT RESOLVED that the above
warrants were approved for payment from the Irvine Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
August 2019

<i>Alderwood</i>	1 child served		<i>Northwood</i>	6 children served
<i>Beacon Park</i>	1 child served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	1 child served		<i>Stone Creek</i>	2 children served
<i>Culverdale</i>	6 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	1 child served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	1 child served		<i>Westpark</i>	0 children served
<i>Greentree</i>	2 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	5 children served			

Number of Children Served This Month: 31
 Number of Child Days of Enrollment This Month: 364
 Number of Sites Served This Month: 13
 Funds Awarded This Month: \$ 9,123.25
 Number of Children Served Year-to-Date: 31
 Number of Child Days of Enrollment This Year: 625
 Number of Sites Served Year-to-Date: 13
 Funds Awarded Year-to-Date: \$15,552.25
 Number of Children Added to Program This Month: 10
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

August 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **August 2019**, reimbursement in the amount of **\$479.20**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **August 2019**, reimbursement in the amount of **\$346.30**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **August 2019**, reimbursement in the amount of **\$77.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **August 2019**, reimbursement in the amount of **\$2,299.30**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **August 2019**, reimbursement in the amount of **\$465.70**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **August 2019**, reimbursement in the amount of **\$122.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **August 2019**, reimbursement in the amount of **\$443.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **August 2019**, reimbursement in the amount of **\$1,054.50**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **August 2019**, reimbursement in the amount of **\$942.50**.

Total amount due to Rainbow Rising is \$6,230.00.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

August 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Kids Stuff** program operating at **Brywood** School, Irvine, for **August 2019**, reimbursement in the amount of **\$1,591.50**.

Total amount due to Kids Stuff is \$1,591.50.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

August 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Continuing Development Inc.** program operating at **University Park** School, Irvine, for **August 2019**, reimbursement in the amount of **\$244.00**.

Total amount due to Continuing Development Inc. is \$244.00.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

August 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **August 2019**, reimbursement in the amount of **\$447.75**.

Total amount due to Dolphin Club is \$447.75.

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE

August 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Creekers' Club** program operating at **Stone Creek** School, Irvine, for **August 2019**, reimbursement in the amount of **\$610.00**.

Total amount due to Creekers' Club is \$610.00.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of August 2019.

The specific breakdown is as follows:

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of August 2019.

ICCP/Stubbler
Board Agenda
No Meeting

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$44,452.92
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,666.67
	TOTAL	\$69,646.76 IUSD

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$44,452.92	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,666.67	
	TOTAL	\$69,646.76

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 4th day of November 2019, BE IT
RESOLVED that the above warrants were approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
 Irvine, CA 92604-4698
 Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75NI0008
DIVISION:	75GN
TERM:	1920
INVOICE DATE:	08/01/19
DUE DATE:	08/31/19
AMOUNT DUE	\$69,646.76

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	44452.92		0100505400 8699	AUGUST 2019-CUSTODIAL SERVICES	44,452.92
2	1	675.00		0100505400 8699	AUGUST 2019-CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	AUGUST 2019-SALE OF CLASSROOMS	10,589.42
4	1	7,262.75		0100000000 8650	AUGUST 2019-UTILITIES	7,262.75
5	1	6,666.67		0100000000 8699	AUGUST 2019-FACILITIES & FINANCIAL SUPPORT	6,666.67
Tax						
INVOICE TOTAL						\$69,646.76

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
 5050 Barranca Parkway
 Irvine, CA 92604-4698

Account ID V7501158
 Account Name IRVINE CHILD CARE PROJECT (ICC)
 Invoice Number 75NI0008
 DIV: 75GN
 TERM: 1920
 Due Date 08/31/19
 Amount Due \$69,646.76
 Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval for Program Administration, Grant Administration and Supplies for the month of August 2019 in the total amount of \$24,600.02.

The specific breakdown is as follows:

- \$ 23,515.02 for Program Administration
- \$ 1,085.00 for Grant Administration
- \$ 0.00 for Supplies

RECOMMENDATION: Approve payment of \$24,600.02 to the City of Irvine for Program Administration, Grant Administration and Supplies for the month of August 2019.

IRVINE CHILD CARE PROJECT

DATE: *No Meeting*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 23,515.02
CITY OF IRVINE	005501-59-5810	\$ 1,085.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$ 24,600.02

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 23,515.02
005501-59-5810	\$ 1,085.00
005710-59-5811	\$
005710-59-4305	\$

Total \$ 24,600.02

On motion of _____, seconded by
_____, at a regular meeting of the
Irvine Child Care Project Board on this 4th day of November 2019, BE IT
RESOLVED that the above warrant was approved for payment from the Irvine
Child Care Project Fund.

Ira Glasky, Clerk, Irvine Child Care Project



City of Irvine
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CA 92623-9575
949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 201017
INVOICE DATE 09/18/2019

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10 percent late fee
and penalties.**

**Past due accounts may be referred to a
collection agency.**

	Original Amount	\$24,600.02
AUGUST 2019 STAFFING: ADMINISTRATION = \$22,435.02		
STAFFING: GRANT ADMINISTRATION = \$1,085.00		
SUPPLIES = \$0		
DUPLICATING = \$0		
CONTRACT SERVICES PAID ON PCARD = \$0		
CONTRACT SERVICES = \$1,080.00		
LOCAL TRAVEL = \$0		
TOTAL \$24,600.02		

Total Due: \$24,600.02

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

City of Irvine
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CA 92623-9575

Customer Number: C4604
Invoice Number: 201017
Invoice Date: 09/18/2019
Total Amount Due: \$24,600.02

Total Payment: \$ _____

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: The following invoices, in the total amount of \$410,364.54, have been paid by IUSD on behalf of ICCP:

- \$1,216.00 to Philadelphia Insurance Companies for Flexi Plus Five insurance coverage for 2019-20.
- \$409,148.54 to Irvine Unified School District for purchase of the Loma Ridge portable child care buildings.

RECOMMENDATION: Review and accept attached invoices in the total amount of \$410,364.54 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 10/10/19 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003566

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/01/19	2001257809		1,216.00
TOTAL AMOUNT OF INVOICES			1,216.00

PAID BY:
IRVINE CHILD CARE PROJECT
5050 BARRANCA PARKWAY
IRVINE, CA 92604-4698
949-651-0444

SUMMARY
0100571059 5450 1,216.00

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003566
Date: 10/10/19
Acct#: 9600058619

Pay ONE Thousand TWO Hundred SIXTEEN Dollars and ZERO Cents

\$*****1,216.00

To The
Order
of
PHILADELPHIA INSURANCE COMPANIES
P O BOX 70251
PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

LEDGER: 41 DATE ISSUED: 10/11/19 VENDOR NAME: IRVINE UNIFIED SC VENDOR: V4100011 CHECK: 41003567

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/07/19	75NI0051		409,148.54
TOTAL AMOUNT OF INVOICES			409,148.54
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6230 409,148.54	

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003567
Date: 10/11/19
Acct#: 9600058619

Pay FOUR Hundred NINE Thousand ONE Hundred FORTY EIGHT
Dollars and FIFTY FOUR Cents

\$*****409,148.54

To The IRVINE UNIFIED SCHOOL DISTRICT
Order of 5050 BARRANCA PARKWAY
of IRVINE, CA 92604

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN Wert, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

ITEM 8

IRVINE CHILD CARE PROJECT

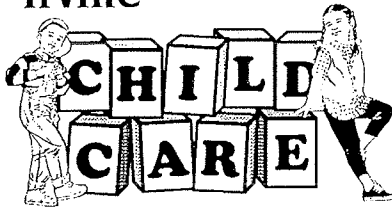
TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$15,552.25 from ICF for scholarships awarded in July and August 2019.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 777.75 01-005-712-00-8689
- \$ 14,774.50 01-005-712-00-8699

Irvine



Project

BOARD
ALAN BATTENFIELD, President
ADAM BUCHANAN, Vice President
IRA GLASKY, Clerk
ANTHONY KUO, Member

September 27, 2019

TO: Becky Meyers

FROM: TRACI STUBBLER
ICCP ADMINISTRATOR

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$6,429 for the month of July 2019.

Please deposit into the following account as follows:

\$ 330.00	ICF – deposit to account # 01-005-712-00-8689
\$ 6,099.00	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
 IRVINE JUNIOR GAMES
 14301 YALE AVENUE
 IRVINE, CA 92604
 (949) 786-6454

WELLS FARGO BANK
 16-24/1220

4955

9/13/2019

PAY TO THE ORDER OF Irvine Child Care Project

\$**6,429.00

Six Thousand Four Hundred Twenty-Nine Only*****

DOLLARS

Traci Stubbler

14341 Yale Ave
 Irvine, CA 92604

MEMO

July 2019

Sharon Blanton
 AUTHORIZED SIGNATURE

⑈004955⑈ ⑆122000247⑆3096683101⑈

IRVINE CHILDREN'S FUND

4955

Irvine Child Care Project

9/13/2019

ICF:PROGRAMS:SCHOLARSHIPS:ICF 2019
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20

330.00
 6,099.00

Wells Fargo Checking July 2019

6,429.00



Irvine Children's Fund
Children Helping Children

Irvine Children's Fund

Celebrating 33 Years

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
Hoag Hospital Irvine

Vice President

Dan Borland
Wells Fargo

Secretary

Susan Whittaker
Whittaker Planning Services

Treasurer

Charisse Redd
HBLA
Certified Public Accountants

Lauren Brooks

IUSD Board of Trustees

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President
Citizens Business Bank

Rob Poetsch

Taco Bell

Sheri Reynolds

SPLATT Design

Alan Battenfield
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Alan:

Enclosed please find:

Check #4954 in the amount of \$6,429.00 for the before and after school child care scholarships provided in July 2019. This provided scholarships for 21 children at 12 child care sites. Of this amount, \$6,099.00 is from CDBG 2019-2020 Before and After School Child Care Scholarship Funds and \$330 is from ICF 2019 – 2020 Before and After School Child Care Scholarship Funds.

The Irvine Children's Fund is pleased to provide \$130,000 for Before and After School Child Care Scholarships from July 1, 2019 – June 30, 2020. Of that amount, \$50,000 will be from CDBG 2019-2020 funds and \$80,000 will be from the ICF Before and After School Child Care Scholarship fund.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

Honorary

Beckle Desmet

Community Leader

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Mayor Christina Shea

City of Irvine

Terry Walker

Superintendent
Irvine Unified School District

Sharon Wellikson

Executive Director
Irvine Junior Games
Irvine Children's Fund

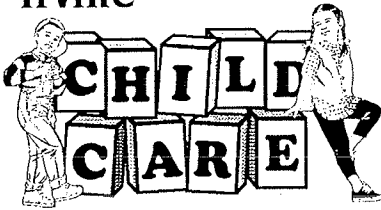
Theresa Collins

Director
Irvine Junior Games
Irvine Children's Fund

2019 – 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 – 2019 Funds - \$50,000				
Month 2019 – 2020	ICF Funds	CDBG 2019 – 2020	Total	Check #
July 2019	\$330.00	\$6,099.00	\$6,429.00	#4954
August 2019				
September 2019				
October 2019				
November 2019				
December 2019				
January 2020				
February 2020				
March 2020				
April 2020				
May 2020				
June 2020				
Total	\$330.00	\$6,099.00	\$6,429.00	

C: Traci Stubbler & Barbara Belfield, ICCP
John Fogarty, ICCP Treasurer

Irvine



Project

BOARD
ALAN BATTENFIELD, President
ADAM BUCHANAN, Vice President
IRA GLASKY, Clerk
STEPHANIE BYNON, Member
ANTHONY KUO, Member

October 14, 2019

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$9,123.25 for the month of August 2019.

Please deposit into the following account as follows:

\$ 447.75	ICF – deposit to account # 01-005-712-00-8689
\$ 8,675.50	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

Traci Stubbler
ICCP Administrator

bb



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVENUE
IRVINE, CA 92604
(949) 786-6454

WELLS FARGO BANK
16-24/1220

October 10, 2019

PAY TO THE
ORDER OF

Irvine Child Care Project

\$ 9,123.25

Nine thousand one hundred twenty-three ²⁵/₁₀₀ DOLLARS

MEMO August 2019 Reimbursement

Susan Wittak
D. Sharon Eeklow
AUTHORIZED SIGNATURE

⑈004957⑈ ⑆ 22000247⑆ 3096683101⑈

IRVINE CHILDREN'S FUND

Irvine Child Care Project
August 2019 Reimbursement

\$9,123.25

Scholarships : ICF 2019 \$447.75

Scholarships : CDBG 2019 \$8,675.50



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Celebrating 33 Years

Board of Directors

ICF President
Greg S. Goodrich
 Wells Fargo Advisors

Past President
Marcy Brown
 Hoag Hospital Irvine

Vice President
Dan Borland
 Wells Fargo

Secretary
Susan Whittaker
 Whittaker Planning Services

Treasurer
Charisse Redd
 HBLA
 Certified Public Accountants

Lauren Brooks
 IUSD Board of Trustees

Anthony Kuo
 Irvine City Council

Ryan Martz
 Ryan Martz Events

Mary D. Miller
 Past ICF President
 Citizens Business Bank

Rob Poetsch
 Taco Bell

Sheri Reynolds
 SPLATT Design

Honorary

Beckie Desmet
 Community Leader

Stan Machesky
 Irvine Unified School District

Michael Means
 KLAA-AM 830, Retired

Ex Officio

Mayor Christina Shea
 City of Irvine

Terry Walker
 Superintendent
 Irvine Unified School District

Sharon Wellikson
 Executive Director
 Irvine Junior Games
 Irvine Children's Fund

Theresa Collins
 Director
 Irvine Junior Games
 Irvine Children's Fund

Alan Battenfield
 President
 Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Dear Alan:

Enclosed please find:

Check #4957 in the amount of \$9,123.25 for the before and after school child care scholarships provided in August 2019. This provided 364 child care days and scholarships for 31 children at 13 child care sites. Of this amount, \$8,675.50 is from CDBG 2019-2020 Before and After School Child Care Scholarship Funds and \$447.75 is from ICF 2019 - 2020 Before and After School Child Care Scholarship Funds.

We look forward to the 33rd Annual Irvine Junior Games scheduled for Sunday, May 3, 2020. The Athlete Check in and Sponsor/Vendor EXPO will be on Saturday, May 2, 2020. The ICCP child care sites are invited to have a space at the EXPO at no charge. Please mark your calendars and join the Irvine Children's Fund in our fundraising for before and after school child care.

Sincerely,

Greg Goodrich
 President
 Irvine Children's Fund

Sharon Wellikson
 Irvine Children's Fund

2019 - 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 - 2019 Funds - \$50,000					
Month 2019 - 2020	ICF Funds 2019-2020	CDBG 2019 - 2020	Total	Child Care Days	Check #
July 2019	\$330.00	\$6,099.00	\$6,429.00	261	#4954
August 2019	\$447.75	\$8,675.50	\$9,123.25	364	#4957
September 2019					
October 2019					
November 2019					
December 2019					
January 2020					
February 2020					
March 2020					
April 2020					
May 2020					
June 2020					
Total	\$777.75	\$14,774.50	\$15,552.25	625	

C: Traci Stubbler & Barbara Belfield, ICCP
 John Fogarty, ICCP Treasurer

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT

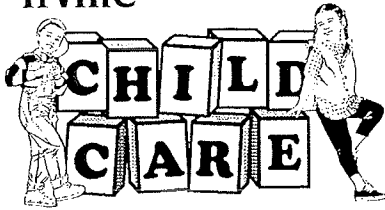
DESCRIPTION: The Irvine Child Care Project (ICCP) has received a check in the total amount of \$95,315.00 from the State Department of Education, Child Development Division.

- \$40,138.00 represents the 11th apportionment received for the FY 2018-19 State Grant
- \$55,177.00 represents the 2nd apportionment received for the FY 2019-20 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 23,376.00	01-005-50100-8290
\$ 10,748.00	01-005-50100-8290
\$ 61,191.00	01-005-50100-8590

Irvine



Project

BOARD

ALAN BATTENFIELD, President
ADAM BUCHANAN, Vice President
IRA GLASKY, Clerk
STEPHANIE BYNON, Member
ANTHONY KUO, Member

September 9, 2019

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-8158

I have enclosed a check from the State of California to deposit as the 11th State Grant Apportionment, for FY 2018-19, in the amount \$40,138.00.

Please deposit into the following accounts:

11th Apportionment:

\$ 9,843.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 4,525.00 Grant CDD-deposit to account # 01-005-50100-8290
\$ 25,770.00 Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in black ink that reads "Traci Stubbler". The signature is written in a cursive, flowing style.

Traci Stubbler
ICCP Administrator

bb

Payments » Invoice CD-20190204-Q5530

Warrant Amount: \$40,138
 Status: Paid
 Payment Date: 08/27/2019

Agreement Number	PCA	Amount
<u>CCTR8158</u>	13609	\$9,843
<u>CCTR8158</u>	15136	\$4,525
<u>CCTR8158</u>	23254	\$25,770

Questions: Cate Washington | cwashington@cde.ca.gov | 916-322-8332

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA 62-296463

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. DAY YR. 08 27 2019

90-1342/1211

62296463

DOLLARS	CENTS
\$***40138.00	00

TO: 296463

IRVINE CHILD CARE PROJECT
 ONE CIVIC CNTR PLAZA
 PO BOX 19575
 IRVINE CA 92623-9575

Betty T. Yee
 BETTY T. YEE



CALIFORNIA STATE CONTROLLER

⑆121113423⑆ 622964637⑈

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

62-296463

ISSUE DATE: 08/27/2019
 DEPARTMENT OF EDUCATION
 CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
 SACRAMENTO CA 95814
 FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00098960	CD-20190204-Q5530	0000010135

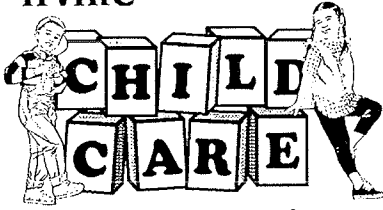
AMOUNT PAID
 \$40138.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: J. BOYD 916-327-4997

ADDITIONAL PAYMENT MESSAGE

Irvine



Project

BOARD

ALAN BATTENFIELD, President
ADAM BUCHANAN, Vice President
IRA GLASKY, Clerk
STEPHANIE BYNON, Member
ANTHONY KUO, Member

October 10, 2019

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-9159

I have enclosed a check from the State of California to deposit as the 2nd State Grant Apportionment, for FY 2019-20, in the amount \$55,177.00.

Please deposit into the following accounts:

2nd Apportionment:

\$ 13,533.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,223.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 35,421.00	Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in black ink that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

bb



STATE OF CALIFORNIA 62-638926

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. | DAY | YR.
10 | 04 | 2019

90-1342/1211

62638926

DOLLARS	CENTS
\$***55177	.00

TO: 638926

--- IRVINE CHILD CARE PROJECT
 ONE CIVIC CNTR PLAZA
 PO BOX 19575
 IRVINE CA 92623-9575

Betty T. Yee
 BETTY T. YEE



CALIFORNIA STATE CONTROLLER

⑆ 1 2 1 1 3 4 2 3 ⑆ 6 2 6 3 8 9 2 6 3 ⑆

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

62-638926

ISSUE DATE: 10/04/2019

DEPARTMENT OF EDUCATION

CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
SACRAMENTO CA 95814

FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME

VENDOR ID

IRVINE CHILD CARE PROJECT

0000052269

VOUCHER ID

INVOICE ID

PO ID

00110775

CD-20190301-Q5530

0000015233

AMOUNT PAID

\$55177.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: J. BOYD 916-327-4997

ADDITIONAL PAYMENT MESSAGE

Payments » Invoice CD-20190301-Q5530

Warrant Amount: \$55,177

Status: Processing

Payment Date: 01/01/0001

Agreement Number	PCA	Amount
CCTR9159	13609	\$13,533
CCTR9159	15136	\$6,223
CCTR9159	23254	\$35,421

Questions: Cate Washington | cwashington@cde.ca.gov | 916-322-8332

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: CALIFORNIA DEPARTMENT OF EDUCATION
GENERAL CHILD CARE AND DEVELOPMENT
PROGRAM GRANT FUNDING FOR FY 2019-20

DESCRIPTION: The California Department of Education (CDE) has approved a grant in the amount \$664,596 to the Irvine Child Care Project (ICCP) for FY 2019-20.

A copy of General Child Care and Development Grant CCTR-9159 is attached for the Board's information.

RECOMMENDATIONS: Submitted for the Board's information.



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 19 - 20

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2019

CONTRACT NUMBER: CCTR-9159

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 30-Q553-00-9

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC 04/2017)*; the GENERAL CHILD CARE AND DEVELOPMENT PROGRAM REQUIREMENTS*; and the FUNDING TERMS AND CONDITIONS (FT&C)*, which are by this reference made a part of this Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2019 through June 30, 2020. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$47.98 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$664,596.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 13,853.0
Minimum Days of Operation (MDO) Requirement 251

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at https://www.cde.ca.gov/fg/aa/cd/ftc2019.asp

Form with sections for STATE OF CALIFORNIA and CONTRACTOR, including signature lines, printed names, titles, and financial details like amount encumbered and fund titles.

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

CONTRACT NUMBER: CCTR-9159

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 162,981	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-Q553	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 162,981	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2019	FISCAL YEAR 2019-2020
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 74,921	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-Q553	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 74,921	ITEM 30.10.020.001 6100-194-0890	CHAPTER B/A	STATUTE 2019	FISCAL YEAR 2019-2020
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 426,694	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-Q553			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 426,694	ITEM 30.10.020.001 6100-194-0001	CHAPTER B/A	STATUTE 2019	FISCAL YEAR 2019-2020
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
	SIGNATURE OF ACCOUNTING OFFICER <i>Cindi Mallett</i>	

BUSINESS

ITEM 1

IRVINE CHILD CARE PROJECT (ICCP)

TOPIC: **ICCP 2020 MEETING SCHEDULE**

DESCRIPTION: Submitted for approval is the ICCP Board Meeting schedule for calendar year 2020.

During the final meeting of each calendar year, the Board approves the meeting schedule for the subsequent year.

The meeting dates for calendar year 2020 are presented as Attachment 1.

RECOMMENDATION: Approve the ICCP 2020 meeting schedule.

**ICCP MEETING SCHEDULE
2020**

<u>Date</u>	<u>Meeting Status</u>	<u>Board Business</u>
January 13, 2020	2nd Monday	
February 10, 2020	No Meeting	
March 9, 2020	2nd Monday	Election of Officers; Preliminary Review of Multi-Year Budget
April 13, 2020	No Meeting	
May 11, 2020	2nd Monday	Review of Budget and Goals
June 8, 2020	2nd Monday	Approval of Budget and Goals
July 2020	No Meeting	
August 2020	No Meeting	
September 14, 2020	2nd Monday	
October 19, 2020	3rd Monday	Site Tours
November 9, 2020	2nd Monday	Approval of 2021 Meeting Schedule
December 14, 2020	No Meeting	

All Meetings begin at 8:30 a.m. in room L-102, unless otherwise noted.

With the exception of July and August, Board members shall remain available for months with no meetings scheduled should a special meeting need to be called.

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT (ICCP) FUNDS FOR QUALITY ASSESSMENT CONSULTING SERVICES BEGINNING FY 2019-20

DESCRIPTION: At the November 5, 2018 ICCP Board meeting, the Board allocated up to \$25,000 to fund consultant services to provide quality assessment services beginning in FY 2019-20 and going forward.

The City released a Request for Proposal (RFP) to select a quality assessment contractor for ICCP for FY 2019-20 in early June and shortly after closed the RFP as the anticipated response was not received.

As was previously shared, the ICCP Program Assessment Process has evolved over the past 33 years as the program has grown in depth and breadth and as the State of California Community Care Licensing Division (CCLD) frequency of inspections decreased. Since 2012 the ICCP Program Assessment Process has included the following three elements for each site each year:

- One on-site assessment review taking place on an after school schedule day.
- One on-site assessment review taking place on a full care schedule day (non-school day, care provided from 7 a.m. – 6 p.m.).
 - On-site assessments include on-site observation lasting approximately 3.5 hours and completion of Quality Assessment Tool consisting of 54 criteria covering the areas of supervision, planning and documentation of learning, interactions, indoor and outdoor space, administration, health and emergency preparedness.
- One Notebook assessment which includes review of the documentation to support compliance with each of 19 criteria in the areas of staffing, staff development, programming and documentation of learning, communication with inclusion facilitation agencies, communication with school, parent communication and involvement, and communication with CCLD.

In 2012, when a second on-site observation was added to the ICCP Program Assessment Process, CCLD was legally required to visit each licensed child care program once every five years. As of January 2017 CCLD increased the frequency of inspections to once every three years, though most school age sites in Irvine have been visited at least once annually since 2017.

Based on existing industry standards the approximate cost per on-site assessment is \$1,000. To maintain the existing frequency of ICCP Quality Assessment visits (two per site, per year) the estimated cost for 28 sites will be \$56,000, an increase of \$31,000. Alternately, the Board may choose to decrease the frequency of ICCP Quality Assessments to one per site, per year with an estimated cost of \$28,000, an increase of \$3,000.

Following the Board's decision, a revised RFP will be released.

RECOMMENDATION: Provide direction regarding Quality Assessment Consulting Services by selecting one of the following options:

Option A: Allocate a total of \$56,000 for FY 2019-20 to include two ICCP Quality Assessment visits per site.

Option B: Allocate a total of \$28,000 for FY 2019-20 to include one ICCP Quality Assessment visit per site.

REPORTS

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2019

Fiscal Year 2019-20 Budget

Percentage of Year Completed: 25%

OPERATING FUND	2019-20	Current	Encumbered	Actual		
Program Description	Adopted	(Adjusted)	Funds	Recvd/Spent	Balance	%
ICCP - Regular Programs	Budget	Budget	(PO's)	To Date		Used/ Rec'vd
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,879,922	\$1,879,922	\$0	\$446,453	\$1,433,469	24%
8660 Interest Income Cnty	\$48,312	\$48,312	\$0	\$8,354	\$39,958	17%
Total Revenue:	\$1,928,234	\$1,928,234	\$0	\$454,808	\$1,473,426	24%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,800	\$1,800	\$0	\$0	\$1,800	0%
4305 Security Radio	\$4,595	\$4,595	\$0	\$0	\$4,595	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5450 Insurance	\$84,158	\$84,158	\$0	\$0	\$84,158	0%
5500 Utilities (\$7,262.79X12)	\$87,153	\$87,153	\$0	\$7,263	\$79,890	8%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$0	\$9,100	0%
5861 Facilities & Financial Support / IUSD	\$80,000	\$80,000	\$0	\$6,667	\$73,333	8%
5862 Custodial Services	\$533,435	\$533,435	\$0	\$44,453	\$488,982	8%
5864 Program Coordination / City	\$344,000	\$344,000	\$0	\$22,573	\$321,427	7%
Total Operating Expenditures:	\$1,283,441	\$1,283,441	\$0	\$80,956	\$1,202,485	6%
Total Excess (Deficiency):	\$644,793	\$644,793	\$0	\$373,852		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$0	\$125,000	0%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$70,000	\$70,000	\$0	\$55,000	\$15,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$11,264	\$123,909	8%
Total Capital Expenditures:	\$330,173	\$330,173	\$0	\$66,264	\$263,909	20%
Net Increase (Decrease):	\$314,621	\$314,620		\$307,588		
Beginning Balance, July 1	\$1,414,367	\$1,414,367		\$1,414,367		
Ending Balance, June 30	\$1,728,988	\$1,728,987		\$1,721,955		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,680,580	\$1,680,579		\$1,717,538		
3% Operation Reserve	\$48,408	\$48,408		\$4,417		

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Fiscal Year 2019-20 Budget

GRANT PROGRAM FUNDS Program Description	2019-20 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$237,902	\$237,902	\$0	\$125,393	\$112,509	53%
8590 Other State Revenue	\$426,694	\$426,694	\$0	\$40,740	\$385,954	10%
8660 Interest	\$2,600	\$2,600	\$0	\$0	\$2,600	0%
Total Revenue:	\$667,196	\$667,196	\$0	\$166,133	\$501,063	25%
EXPENDITURES						
5810 Serv./Contracts	\$667,196	\$667,196	\$0	\$87,812	\$579,384	13%
Total Expenditures:	\$667,196	\$667,196	\$0	\$87,812	\$579,384	13%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$78,321		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$80,000	\$80,000	\$0	\$0	\$80,000	0%
8699 Other Local Revenue/CDBG	\$50,000	\$50,000	\$0	\$0	\$50,000	0%
Total Revenue:	\$130,000	\$130,000	\$0	\$0	\$130,000	0%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$6,429	\$123,571	5%
Total Expenditures:	\$130,000	\$130,000	\$0	\$6,429	\$123,571	5%
Fund Balance (U):	\$0	\$0	\$0	(\$6,429)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$797,196	\$797,196	\$0	\$166,133	\$631,063	21%
EXPENDITURES	\$797,196	\$797,196	\$0	\$94,241	\$702,955	12%
Total Excess (Deficiency):	\$0	\$0	\$0	\$71,892		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$71,892		
TOTAL ICCP FUND BALANCE:	\$1,728,987	\$1,728,987	\$0	\$1,793,890		
(Operating Fund + Grant Program Funds)						

ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
November 4, 2019

Finances:

- First quarter report for the General Child Care and Development (CCTR) grant was submitted to the California Department of Education by the October 20, 2019 deadline.
- First quarter report for the Irvine Children's Fund Community Development Block Grant (CDBG) was submitted to the City by the deadline.

Program Quality:

- ICCP Quality assessment review visits commenced on October 3, 2019 for the 2019-20 school year.
- The first Directors' Forum of the Year was held on Thursday, September 12 at Portola Springs Community Center. City of Irvine and Irvine Unified School District staff members presented information on the ICCP Quality Assessment Process, and provided a question and answer session related to safety and security. The event was attended by 40 leadership staff members representing all 27 ICCP sites.