



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 14, 2020
8:30 AM

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE CHILD CARE PROJECT MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE CHILD CARE PROJECT MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606 OR BY EMAIL TO SDINEEN@CITYOFIRVINE.ORG. EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING AT LEAST 24 HOURS BEFORE THE MEETING, SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELE-CONFERRING, VIDEO-CONFERRING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

Scan this QR code for an electronic copy of the Agenda and staff reports.



CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approve the minutes of a regular meeting of the Irvine Child Care Project held on June 8, 2020.

ACTION:

Approve the minutes of a special meeting of the Irvine Child Care Project held on July 20, 2020.

ACTION:

Approve the minutes of a special meeting of the Irvine Child Care Project held on August 10, 2020.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.

RECOMMENDED ACTION:

Approve payment of \$ 61,462.14 to Continuing Development, Inc. for child care development services for July 1-31, 2020.

3. WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN’S FUND SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payment of \$2,750.00 to the City of Irvine for Program and Grant Administration for the month of July 2020.

- \$ 2,750.00 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 00.00 to Continuing Development Inc.
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$15,286.09 to the City of Irvine for Program and Grant Administration for the month of July 2020.

- \$ 14,165.09 for Program Administration
- \$ 1,121.00 for Grant Administration

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2020.

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

6. ICCP PAYMENTS ISSUED JULY 2020

RECOMMENDED ACTION:

Receive and file attached record of payments issued July 2020 for service month May 2020.

7. ICCP PAYMENTS ISSUED AUGUST 2020

RECOMMENDED ACTION:

Receive and file attached record of payments issued August 2020 for service month June 2020.

8. ICCP EXPENSES PAID BY IUSD**RECOMMENDED ACTION:**

Review and accept attached invoices in the total amount of \$6,401.27 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF**RECOMMENDED ACTION:**

Authorize the deposit of funds from the ICF into the appropriate account as follows:

- \$ 15,286.81 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

10. DEPOSIT OF STATE GRANT APPORTIONMENT**RECOMMENDED ACTION:**

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 54,435.00 01-005-50100-8290
- \$ 25,023.00 01-005-50100-8290
- \$ 149,758.00 01-005-50100-8590

11. SUBCONTRACT AGREEMENT WITH CONTINUING DEVELOPMENT, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR - 0163)**RECOMMENDED ACTION:**

Receive and file Subcontract Agreement with Continuing Development, Inc. for California Department of Education General Child Care and Development Program Grant Funding

BOARD BUSINESS**12. SIGNATURE AUTHORIZATION FOR CALIFORNIA DEPARTMENT OF EDUCATION STATE CCTR GRANT DOCUMENTS****RECOMMENDED ACTION:**

Authorize the Designated Program Director on the CDE Contract to approve the Quarterly Attendance and Fiscal Report data entered into the CPARIS system by the subcontractor and additional CCTR documents as outlined above, as needed.

13. ICF SCHOLARSHIP FUNDING ALLOCATION TO ICCP FOR FY 2020-21 SCHOLARSHIP PROGRAM**RECOMMENDED ACTION:**

Accept ICF allocation of \$80,000 for child care scholarships for FY 2020-21.

14. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

RECOMMENDED ACTION: Approve one of the options provided:

Option A: Waiver of 50 percent of the rental payments for the month of October 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond September 2020.

Option C: Additional rent relief options as proposed by the Board.

REPORTS

15. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

16. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, October 19, 2020.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City’s website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at *cityofirvine.org*.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on September 8, 2020 by 5:30 p.m. as well as on the City's web page.

/s/ Rebecca Parmer
Board Liaison

CONSENT

ITEM 1
MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

June 8, 2020
8:30 AM

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, June 8, 2020 at 8:30 a.m. by President Buchanan.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	BOARD MEMBER:	Melissa Fox
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Ira Glasky
	PRESIDENT:	Adam Buchanan

PLEDGE OF ALLEGIANCE

Supervisor Stubler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Ellen England, Director of Creekers Club, thanked the Irvine Child Care Project (ICCP) Board for waiving rent in April, May, and June. She thanked Community Services Supervisor Traci Stubbler for facilitating access to PPE supplies for ICCP programs and for working with IUSD to provide additional space on the campus for her program. She expressed concern for the future of Creekers' Club due to the ongoing challenges posed by Covid-19 as well as hope that the Board will continue to hold emergency meetings between regular meetings during Covid-19.

CONSENT CALENDAR

Moved by Board Member Fox, seconded by Clerk Battenfield, and unanimously carried to approve Consent Calendar items 1 through 8.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES**ACTION:**

Approve minutes of the Irvine Child Care Project regular meeting of May 11, 2020.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.**ACTION:**

Approve payment of \$73,547.07 to Continuing Development, Inc. for child care development services for April 1-30, 2020.

3. WARRANT REQUEST – CITY OF IRVINE**ACTION:**

Approve payment of \$14,684.19 to the City of Irvine for Program and Grant Administration for the month of April 2020.

- \$ 13,539.19 for Program Administration
- \$ 1,145.00 for Grant Administration

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**ACTION:**

Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2020.

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

5. ICCP EXPENSES PAID BY IUSD

ACTION:

Review and accept attached invoices in the total amount of \$34,795.10 paid by IUSD on behalf of ICCP.

6. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 13,528.00 01-005-50100-8290
- \$ 6,219.00 01-005-50100-8290
- \$ 37,215.00 01-005-50100-8590

7. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT (ICCP) USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS

ACTION:

Authorize Board President Adam Buchanan to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2020 through June 30, 2021.

8. RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT (ICCP) USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS

ACTION:

Authorize Board President Adam Buchanan to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus for the time period July 1, 2020 through June 30, 2021.

BOARD BUSINESS

9. WARRANT REQUEST – CONTINUING DEVELOPMENT INC.

Moved by Vice President Glasky, seconded by Board Member Bynon, and unanimously carried to:

ACTION:

Approve payment of \$6,311.49 to Continuing Development Inc. for child care development services for the month of March 2020.

10. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS CONSIDERATION

Public Comment on item 10: Michael Hagemann, parent of a child who attends Creekers' Club, expressed concern about the effects of Covid-19 on the long and short term viability of the program due to a variety of increased costs related to health and safety and a reduction of revenue due to lower enrollment. He requests that the board select Option C from the item and continue to waive rent for ICCP programs for the months of July, August, and September 2020.

Discussion included: Board Member Fox expressed her support of a three month rent relief. Clerk Glasky asked about exploring the possibility of tying rent to enrollment numbers and recommended the board waive rent for one month and begin monthly ICCP special meetings moving forward in order to discuss future month's rent relief on an ongoing basis.

Moved by Board Member Fox, seconded by Clerk Battenfield, and unanimously carried to:

ACTION: Approve Option A: Waiver from the rental payments for the month of July 2020 which would be a loss in revenue to ICCP of \$157,740 per month. And direct staff to schedule a special ICCP board meeting in July.

11. ICCP PROPOSED BUDGET FOR FY 2020-21 WITH MULTI-YEAR BUDGET PROJECTIONS

ACTION:
Submitted for the Board's review and discussion.

REPORTS

12. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed

13. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in packet was reviewed

ADJOURNMENT

Moved by Vice President Glasky, seconded by Board Member Fox, and unanimously carried to adjourn the meeting at 9:17 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, September 14, 2020.**



MINUTES

IRVINE CHILD CARE PROJECT SPECIAL MEETING

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

July 20, 2020
8:30 AM

**Irvine Child Resource Center
14341 Yale Avenue
Irvine, California**

CALL TO ORDER

A special meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, July 20, 2020 at 8:30 a.m. by President Buchanan.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	BOARD MEMBER:	Melissa Fox
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Ira Glasky
	PRESIDENT:	Adam Buchanan

PLEDGE OF ALLEGIANCE

Supervisor Stubler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda

PUBLIC COMMENTS

Ellen England, Director of Creekers' Club expressed her gratitude to the ICCP board for the ongoing rent relief, she stated that it has allowed her to retain staff. She also thanked Community Services Supervisor Traci Stubbler for the continued support in securing additional space on her IUSD campus for her program. Ellen expressed hope for the future of her program based on the rent relief the ICCP board has provided during this challenging time.

BOARD BUSINESS

1. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS CONSIDERATION

Public Comment on item 1: Michael Hagemann, parent of a child who attends Creekers' Club, thanked the Board for the ongoing rental relief support to ICCP programs. Michael asked the Board to select option D and waive all rent for August only, make September rent due Friday, September 18, 2020, and place a discussion of September and October rent on the September 14, 2020 agenda. Additionally he asked the board to set a special meeting in August to discuss programs utilizing additional classrooms after school hours to permit smaller group sizes, contingent on the program director obtaining approval from both state licensing and the local site administrator.

Discussion included: New State guidelines related to after school program group sizes and the impact on enrollment, how ICCP sites are currently accessing additional space on campuses, ICCP's fixed costs moving forward, and how school re-opening will impact ICCP enrollment.

Moved by Vice President Glasky, seconded by Board Member Bynon, and unanimously carried to:

ACTION: Approve Option A: Waiver from 50 percent of the rental payments for the month of August 2020 which would be a loss in revenue to ICCP of \$78,870. And ask staff to schedule a special meeting in August to discuss rental relief for the month of September.

REPORTS

2. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed

3. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

Report included in packet was reviewed

ADJOURNMENT

Moved by Clerk Battenfield, seconded by Vice President Glasky, and unanimously carried to adjourn the meeting at 9:14 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, September 14, 2020**.



MINUTES

IRVINE CHILD CARE PROJECT SPECIAL MEETING

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

August 10, 2020
8:30 AM

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

CALL TO ORDER

A special meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, August 10, 2020 at 8:40 a.m. by President Buchanan.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Ira Glasky
	PRESIDENT:	Adam Buchanan

Absent:	BOARD MEMBER:	Melissa Fox
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PLEDGE OF ALLEGIANCE

Supervisor Stubler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda

PUBLIC COMMENTS

Ellen England, Director of Creekers' Club thanked the Board for their previously approved rental relief measures. She expressed concern for the future of her program due to its only source of income, tuition, being reduced by more than 50 percent, and expressed her appreciation to the Board for maintaining open and regular dialogue as she fights to keep her business afloat.

Michael Hagemann, parent of a child who attends Creekers' Club, expressed concern that enrollment at some Irvine Child Care Project (ICCP) programs may be lower than 50 percent moving forward into the school year. Michael is worried about the long term viability of some ICCP programs based on continual reduced enrollment due to the financial impacts of Covid-19 and the negative impact it will have if programs close as parents will not have access to on-campus child care. Michael asked that the Board consider exploring the possibility of loan or grant options from IUSD and the City of Irvine. He also requested that the Board select Option C, on item 1, and waive all rent for September, or consider waiving a portion of rent now while asking for the remainder to be deferred to a later date.

BOARD BUSINESS

1. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

Discussion included: Vice President Glasky inquired about the total rent that has been waived by the ICCP Board to date, Clerk Battenfield expressed concern that some sites are below 50 percent enrollment while noting that ICCP cannot continue to waive rent indefinitely.

Moved by Vice President Glasky, seconded by Clerk Battenfield, and unanimously carried by the Board Members present to:

ACTION: Approve Option A: Waiver of 50 percent of the rental payments for the month of September 2020 which would be a loss in revenue to ICCP of \$78,870.

ADJOURNMENT

Moved by Vice President Glasky, seconded by Clerk Battenfield, and unanimously carried by the Board Members present to adjourn the meeting at 8:58 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, September 14, 2020.**

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CONTINUING DEVELOPMENT INC.**

DESCRIPTION: Continuing Development Inc. has submitted an invoice in the amount of \$61,462.14 for child care development services for the month of July. This provider served a total of 74 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$61,462.14 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$61,462.14 to Continuing Development, Inc. for child care development services for July 1-31, 2020.

IRVINE CHILD CARE PROJECT

DATE: September 14, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT INC.	00550159-5810	\$61,462.14
	TOTAL	\$61,462.14

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$61,462.14	
	TOTAL	\$61,462.14



INVOICE NUMBER
5040-JUL20

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

DATE: August 11, 2020

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>July 1, 2020</u> through <u>July 31, 2020</u>		
Fiscal Year 2020-2021 Contract Type: CCTR-0163		
Service fees of <u>1,265.47</u> days @ \$49.54	\$62,691.38	
Less Certified Parent fees	\$0.00	
Contract earnings to District	\$62,691.38	
Adjustment for District Indirect Cost $62,691.38 \div 1.02 =$	\$1,229.24	
Balance due to Continuing Development, Inc.		\$61,462.14
Billing Summary:		
Cumulative Prior Period Amount Billed	\$0.00	
Current Period Billing	<u>\$61,462.14</u>	
Cumulative Fiscal Year Amount Billed	\$61,462.14	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	\$611,359.43	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$2,750.00 are submitted for the Board's review and approval for ICF Scholarships during the month of July 2020. The warrants to be issued are as follows:

The amounts of:

\$ 2,750.00 to Rainbow Rising

\$ 00.00 to Kids Stuff

\$ 00.00 to Continuing Development Inc.

\$ 00.00 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$2,750.00 for ICF Scholarships during the month of July 2020.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: September 14, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 2,750.00
Kids Stuff	00571259-5817	\$ 00.00
Continuing Development Inc.	00571259-5817	\$ 00.00
Dolphin Club	00571259-5817	\$ 00.00
Creekers Club	00571259-5817	\$ 00.00
	TOTAL	\$ 2,750.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
July 2019

<i>Alderwood</i>	0 children served		<i>Northwood</i>	2 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	2 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	1 child served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	2 children served			

Number of Children Served This Month: 7
Number of Child Days of Enrollment This Month: 97
Number of Sites Served This Month: 4
Funds Awarded This Month: \$2,750.00
Number of Children Served Year-to-Date: 7
Number of Child Days of Enrollment This Year: 97
Number of Sites Served Year-to-Date: 4
Funds Awarded Year-to-Date: \$2,750.00
Number of Children Added to Program This Month: 7
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

July 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **July 2020**, reimbursement in the amount of **\$500.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **July 2020**, reimbursement in the amount of **\$500.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **July 2020**, reimbursement in the amount of **\$750.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **July 2020**, reimbursement in the amount of **\$1,000**.

Total amount due to Rainbow Rising is \$2,750.00.

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$15,286.09 for Program and Grant Administration for the month of July 2020.

The specific breakdown is as follows:

- \$ 14,165.09 for Program Administration
- \$ 1,121.00 for Grant Administration

RECOMMENDATION: Approve payment of \$15,286.09 to the City of Irvine for Program and Grant Administration for the month of July 2020.

ICCP/Stubbler
Board Meeting
September 14, 2020

IRVINE CHILD CARE PROJECT

DATE: September 14, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 14,165.09
CITY OF IRVINE	005501-59-5810	\$ 1,121.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$15,286.09

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 14,165.09	
005501-59-5810	\$ 1,121.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$15,286.09



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 205003
INVOICE DATE 08/06/2020

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$15,286.09

JULY 2020 STAFFING:

ADMINISTRATION =\$14,165.09
 STAFFING: GRANT ADMINISTRATION = \$1,121.00
 SUPPLIES = \$0
 DUPLICATING = \$0
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

TOTAL \$15,286.09

Total Due: \$15,286.09

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:

Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 205003
INVOICE DATE: 08/06/2020
TOTAL AMOUNT DUE: \$15,286.09

TOTAL PAYMENT:

\$ _____

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2020.

The specific breakdown is as follows:

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

RECOMMENDATION: Approve payment of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2020.

IRVINE CHILD CARE PROJECT

DATE: *September 14, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,625.92
IUSD	00571059-5861	\$ 6,858.33
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-5862	\$46,674.67
	TOTAL	\$72,423.34

EXPENDITURE CLASSIFICATION SUMMARY

00571059-7439	\$10,589.42	
00571081-5500	\$ 7,625.92	
00571059-5861	\$ 6,858.33	
00571081-7439	\$ 675.00	
00571059-5862	\$46,674.67	
	TOTAL	\$72,423.34



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75PI0002
DIVISION:	75GN
TERM:	2021
INVOICE DATE:	07/01/20
DUE DATE:	07/31/20
AMOUNT DUE	\$72,423.34

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	JULY 2020 - SALE OF IUSD-OWNED PORTABLES	10,589.42
2	1	7,625.92		0100000000 8650	JULY 2020 - UTILITIES	7,625.92
3	1	6,858.33		0100000000 8699	JULY 2020 - FACILITIES & FINANCIAL SUPPORT SERVICES	6,858.33
4	1	675.00		0100000000 8699	JULY 2020 - CUSTODIAL EQUIPMENT	675.00
5	1	46674.67		0100000000 8699	JULY 2020 - CUSTODIAL SERVICES	46,674.67
						Tax
INVOICE TOTAL						\$72,423.34

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75PI0002
DIV:	75GN
TERM:	2021
Due Date	07/31/20
Amount Due	\$72,423.34
Amount Paid	\$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED JULY 2020**

DESCRIPTION: The ICCP Board did not convene a regular meeting in July 2020, therefore, the following invoices were approved for payment by ICCP President Adam Buchanan and Clerk Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued July 2020 for service month May 2020.

IRVINE CHILD CARE PROJECT

Board Approval Date: 6/23/2020 **Date Accounting Received:** 949-936-5013
ICCP Contact Person: Traci Stubbler 949-724-6635 **IUSD Contact Person:** Richard Felix

	VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
Continuing Development Inc. (CDI)	V4100001	State Grants	01-005-501-59-5810	5040-May 2020	\$ 18,430.56
Rainbow Rising Kids Stuff	V4100007	Scholarships	01-005-712-59-5817	May-20	\$ 1,750.00
CDI	V4100005	Scholarships	01-005-712-59-5817	May-20	\$ -
Creekers Club	V4100001	Scholarships	01-005-712-59-5817	May-20	\$ -
Dolphin Club	V4100002	Scholarships	01-005-712-59-5817	May-20	\$ -
	V4100003	Scholarships	01-005-712-59-5817	May-20	\$ 1,750.00
Rainbow Rising Kids Stuff	V4100007	Scholarships-ICCP	01-005-710-59-5817		
Dolphin Club	V4100005	Scholarships-ICCP	01-005-710-59-5817		\$ -
	V4100003	Scholarships-ICCP	01-005-710-59-5817		\$ -
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	May - 75NIO120	\$ 44,452.92
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42
	V4100011	Utilities	01-005-710-81-5500		\$ 7,262.75
	V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 6,666.67
	V4100011	Work Order Charges	01-005-710-81-4306		
	V4100011	Buildingimprovement	01-005-710-85-6210		
	V4100011	Rehab & Repair	01-005-710-85-5601		
	V4100011	Portable Replacement	01-005-710-85-6230		\$ 69,646.76
City Of Irvine	V4100010	Program Administration	01-005-710-59-5864		\$ 20,784.70
	V4100010	Grant Administration	01-005-501-59-5810		\$ 1,145.00
	V4100010	Program Supplies	01-005-710-59-4305		\$ -
					\$ 21,929.70

This is to certify that the above items were approved for payment on _____

(Authorized Board Member)

(Authorized Board Member)

Approved via email 6/24/2020
 * see attached
 6/24/2020 Adam Buchanan
 6/24/2020 Nan Battenfield

Traci Stubbler

From: Adam Buchanan
Sent: Wednesday, June 24, 2020 2:00 PM
To: Traci Stubbler
Subject: FW: July Warrant Requests for May Services Rendered
Attachments: July Accounting Sheet and Back Up for May Services.pdf

Importance: High

Warrants look good. Please process for payment(s).

Thanks,

ADAM BUCHANAN | COMMUNITY SERVICES ADMINISTRATOR | CITY OF IRVINE
949-724-6644 | 1 Civic Center Plaza, Irvine, CA 92606 | abuchanan@cityofirvine.org

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Wednesday, June 24, 2020 1:54 PM
To: Adam Buchanan <abuchanan@cityofirvine.org>
Subject: July Warrant Requests for May Services Rendered
Importance: High

Adam,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. This will ensure timely reimbursements are provided to the providers and agencies for services rendered in May. I've attached the July Accounting Sheet and Warrant Requests for services rendered in May and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

*Traci Stubbler
Community Services Supervisor and
Irvine Child Care Project Administrator
City of Irvine Child Resource Center
Heritage Park
14341 Yale Ave
949-724-6635
tstubbler@cityofirvine.org*

Traci Stubbler

From: Alan Battenfield <AlanBattenfield@iusd.org>
Sent: Wednesday, June 24, 2020 1:56 PM
To: Traci Stubbler
Subject: Re: July Warrant Requests for May Services Rendered

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve the payments to be made.

Alan Battenfield

Sent from my iPhone

On Jun 24, 2020, at 1:53 PM, Traci Stubbler <tstubbler@cityofirvine.org> wrote:

Alan,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. This will ensure timely reimbursements are provided to the providers and agencies for services rendered in May. I've attached the July Accounting Sheet and Warrant Requests for services rendered in May and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

*Traci Stubbler
Community Services Supervisor and
Irvine Child Care Project Administrator
City of Irvine Child Resource Center
Heritage Park
14341 Yale Ave
949-724-6635
tstubbler@cityofirvine.org*

<July Accounting Sheet and Back Up for May Services.pdf>

IRVINE CHILD CARE PROJECT

TOPIC:

**WARRANT REQUEST – CONTINUING
DEVELOPMENT INC.**

DESCRIPTION:

Continuing Development Inc. has submitted an invoice in the amount of \$18,430.56 for child care development services for the month of May. This provider served a total of 98 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$18,430.56 are submitted for the Board's review and approval.

RECOMMENDATION:

Approve payment of \$18,430.56 to Continuing Development, Inc. for child care development services for May 1 - 31 2020.

ICCP/Stubler
No Meeting

IRVINE CHILD CARE PROJECT

DATE: June 23, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT INC.	00550159-5810	\$18,430.56
	TOTAL	\$18,430.56

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$18,430.56	
	TOTAL	\$18,430.56

ATTENDANCE SUMMARY
CERTIFIED CHILDREN

STATE GRANT

May 2020
(20 days of service)

CONTINUING DEVELOPMENT INC.:

Stonegate	5 children served 98 child days of enrollment
Oak Creek	8 children served 160 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	29 children served 560 child days of enrollment
Canyon View	2 children served 40 child days of enrollment
Turtle Rock	19 children served 353 child days of enrollment
Springbrook	10 children served 187 child days of enrollment
Deerfield	10 children served 184 child days of enrollment
University Park	15 children served 255 child days of enrollment

TOTALS: 98 children served
1,837 child days of enrollment

YEAR-TO-
DATE: 152 children served
21,472 child days of enrollment

Continuing Development INC

INVOICE NUMBER
5040-MAY20

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

DATE: June 10, 2020

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>May 1, 2020</u> through <u>May 31, 2020</u>		
Fiscal Year 2019-2020 Contract Type: CCTR-9159		
Service fees of <u>1,324.01</u> days @ \$49.54	\$65,591.46	
Less Certified Parent fees	\$0.00	
Contract earnings to District	\$65,591.46	
Adjustment for District Indirect Cost $\$65,591.46 \div 1.02 =$	\$1,286.11	
<i>Remaining Allowable Indirect Cost for fiscal year =</i>	\$368.61	
Adjusted (reduced) Indirect Cost =	(\$917.50)	
Balance due to Continuing Development, Inc.		\$64,305.35
<i>Remaining Billable Amount for Fiscal Year (pending VTT approval): DUE NOW =</i>		<u>\$18,430.56</u>
Adjusted (reduced) invoice amount:		(\$45,874.79)
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$654,391.01	
Current Period Billing	<u>\$64,305.35</u>	
Cumulative Fiscal Year Amount Billed	\$718,696.36	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	(\$45,874.79)	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$1,750.00 are submitted for the Board’s review and approval for ICF Scholarships during the month of May 2020. The warrants to be issued are as follows:

The amounts of:
\$1,750.00 to Rainbow Rising
\$ 0.00 to Kids Stuff
\$ 0.00 to Continuing Development Inc.
\$ 0.00 to Dolphin Club
\$ 0.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$1,750.00 for ICF Scholarships during the month of May 2020.

ICCP/Stubler
No Meeting

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: June 23, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$1,750.00
Kids Stuff	00571259-5817	\$ 0.00
Continuing Development Inc.	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
	TOTAL	\$1,750.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
May 2020

<i>Alderwood</i>	4 children served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	1 child served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	10 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	2 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	3 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 38
 Number of Child Days of Enrollment This Month: 52
 Number of Sites Served This Month: 12
 Funds Awarded This Month: \$ 1,750.00
 Number of Children Served Year-to-Date: 51
 Number of Child Days of Enrollment This Year: 4,703
 Number of Sites Served Year-to-Date: 15
 Funds Awarded Year-to-Date: \$93,282.73
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

May 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **May 2020**, reimbursement in the amount of **\$250.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **May 2020**, reimbursement in the amount of **\$500.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **May 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **May 2020**, reimbursement in the amount of **\$1,000.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **May 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **May 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **May 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **May 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **May 2020**, reimbursement in the amount of **\$0.00**.

Total amount due to Rainbow Rising is \$ 1,750.00.

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of May 2020.

The specific breakdown is as follows:

- \$44,452.92 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 7,262.75 for Utilities
- \$ 6,666.67 for Facilities & Financial Support

RECOMMENDATION: Approve payment of \$69,646.76 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of May 2020.

ICCP/Fogarty
No Meeting

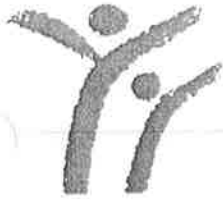
IRVINE CHILD CARE PROJECT

DATE: *June 23, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$44,452.92
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,262.75
IUSD	00571059-5861	\$ 6,666.67
	TOTAL	\$69,646.76

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$44,452.92	
00571081-7439	\$ 675.00	
00571059-7439	\$10,589.42	
00571081-5500	\$ 7,262.75	
00571059-5861	\$ 6,666.67	
	TOTAL	\$69,646.76



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75NI0120
DIVISION:	75GN
TERM:	1920
INVOICE DATE:	05/01/20
DUE DATE:	05/31/20
AMOUNT DUE	\$69,646.76

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	44452.92		0100505400 8699	MAY 2020 - CUSTODIAL SVCS	44,452.92
2	1	675.00		0100505400 8699	MAY 2020 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	MAY 2020 - SALE OF CLASSROOMS	10,589.42
4	1	7,262.75		0100000000 8650	MAY 2020 - UTILITIES	7,262.75
5	1	6,666.67		0100000000 8699	MAY 2020 - FACILITIES & FINANCIAL SUPPORT	6,666.67
Tax						
INVOICE TOTAL						\$69,646.76

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC
Invoice Number 75NI0120
DIV: 75GN
TERM: 1920
Due Date 05/31/20
Amount Due \$69,646.76

Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$21,929.70 for Program and Grant Administration for the month of May 2020.

The specific breakdown is as follows:

- \$ 20,784.70 for Program Administration
- \$ 1,145.00 for Grant Administration

RECOMMENDATION: Approve payment of \$21,929.70 to the City of Irvine for Program and Grant Administration for the month of May 2020.

ICCP/Stubler
No Meeting

IRVINE CHILD CARE PROJECT

DATE: June 23, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 20,784.70
CITY OF IRVINE	005501-59-5810	\$ 1,145.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$21,929.70

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 20,784.70	
005501-59-5810	\$ 1,145.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$21,929.70



City of Irvine
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CA 92623-9575
949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 204295
INVOICE DATE 06/12/2020

IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE, CA 92604-4652

**Terms: Please remit payment within
30 days to avoid 10 percent late fee
and penalties.**

**Past due accounts may be referred to a
collection agency.**

Original Amount \$21,929.70

MAY 2020 STAFFING:
ADMINISTRATION = \$20,584.70
GRANT ADMINISTRATION = \$1,145.00
SUPPLIES = \$0
DUPLICATING = \$200.00
CONTRACT SERVICES PAID ON PCARD = \$0
CONTRACT SERVICES = \$0
LOCAL TRAVEL = \$0

TOTAL \$21,929.70

Total Due: \$21,929.70

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

City of Irvine
FINANCE DEPARTMENT
P.O. BOX 19575
IRVINE, CA 92623-9575

Customer Number: C4604
Invoice Number: 204295
Invoice Date: 06/12/2020
Total Amount Due: \$21,929.70

Total Payment: \$ _____

We accept all major credit cards. To make a payment by credit card, please call 949-724-6011.

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED AUGUST 2020**

DESCRIPTION: The ICCP Board did not convene a regular meeting in August 2020, therefore, the following invoices were approved for payment by ICCP President Adam Buchanan and Clerk Alan Battenfield.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued August 2020 for service month June 2020.

IRVINE CHILD CARE PROJECT

ICCP Contact Person: Traci Stubbler 949-724-6635 Board Approval Date: 949-724-6635 Date Accounting Received: Richard Felix 949-936-5013
 USD Contact Person: Richard Felix 949-936-5013

VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100001	State Grants	01-005-501-59-5810	5040 June 2020	\$ -
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100007	Scholarships	01-005-712-59-5817	Jun-20	\$ 2,250.00
V4100005	Scholarships	01-005-712-59-5817	Jun-20	\$ -
V4100001	Scholarships	01-005-712-59-5817	Jun-20	\$ -
V4100002	Scholarships	01-005-712-59-5817	Jun-20	\$ -
V4100003	Scholarships	01-005-712-59-5817	Jun-20	\$ 2,250.00
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100007	Scholarships-ICCP	01-005-710-59-5817		\$ -
V4100005	Scholarships-ICCP	01-005-710-59-5817		\$ -
V4100003	Scholarships-ICCP	01-005-710-59-5817		\$ -
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100011	Custodial Service	01-005-710-59-5862		\$ 44,452.92
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00
V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42
V4100011	Utilities	01-005-710-81-5500		\$ 7,262.75
V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 6,666.67
V4100011	Work Order Charges	01-005-710-81-4306		\$ -
V4100011	Building Improvement	01-005-710-85-6210		\$ -
V4100011	Rehab & Repair	01-005-710-85-5601		\$ -
V4100011	Portable Replacement	01-005-710-85-6230		\$ 69,646.76
VENDOR #	DESC.	EXP./Classification	SVC Month/Inv #	AMT. DUE
V4100010	Program Administration	01-005-710-59-5864		\$ 15,210.10
V4100010	Grant Administration	01-005-501-59-5810		\$ 1,145.00
V4100010	Program Supplies	01-005-710-59-4305		\$ -

This is to certify that the above items were approved for payment on _____

 (Authorized Board Member)

 (Authorized Board Member)

* Approved via Email (Attached)
 7/31/20 Alan Sattenfield, Clerk
 7/30/20 Adam Buchanan, President

Traci Stubbler

From: Alan Battenfield <AlanBattenfield@iusd.org>
ent: Friday, July 31, 2020 9:19 AM
To: Traci Stubbler
Subject: Re: August Accounting Sheet - June Services Warrant Requests

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve the warrant requests.

Alan Battenfield

Sent from my iPhone

On Jul 31, 2020, at 9:07 AM, Traci Stubbler <tstubbler@cityofirvine.org> wrote:

Hello Alan,

I am forwarding the August Accounting Sheet with warrant requests for June services rendered for you for review and approval as Clerk of the Board. I'd sent to Ira and Adam initially. I've heard from Adam but unfortunately haven't heard from Ira, though I know everyone's schedules are very challenging right now. We're hoping to close out FY year end payments today so I'm hoping you'd have a chance to review and approve today.

Please let me know if you have any questions.

Thank you,

*Traci Stubbler
Community Services Supervisor and
Irvine Child Care Project Administrator
City of Irvine Child Resource Center
Heritage Park
14341 Yale Ave
949-724-6635
tstubbler@cityofirvine.org*

From: Traci Stubbler
Sent: Thursday, July 30, 2020 11:01 AM
To: Ira Glasky <iraglasky@iusd.org>
Subject: August Accounting Sheet - June Services Warrant Requests

Ira,

Traci Stubbler

From: Adam Buchanan
Sent: Thursday, July 30, 2020 11:12 AM
To: Traci Stubbler
Subject: RE: August Accounting Sheet - June Services Warrant Requests
Attachments: 0011_001.pdf

Approved.

ADAM BUCHANAN | COMMUNITY SERVICES ADMINISTRATOR | CITY OF IRVINE
949-724-6644 | 1 Civic Center Plaza, Irvine, CA 92606 | abuchanan@cityofirvine.org

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Thursday, July 30, 2020 10:37 AM
To: Adam Buchanan <abuchanan@cityofirvine.org>
Subject: August Accounting Sheet - June Services Warrant Requests

Adam,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. This will ensure timely reimbursements are provided to the providers and agencies for services rendered in June. I've attached the August Accounting Sheet and Warrant Requests for services rendered in June and the backup documentation packet for your review.

Please note: I've included the invoice in the amount of \$0 from CDI for services rendered in June. CDI served 109 income eligible children during the month of June at a cost of \$75,044.84 however, since the full amount of funds issued to ICCP under State Grant CCTR-9159 were expended in the month of May, CDI is not billing ICCP for funds expended in June. This is included in the monthly accounting packet so that it will be included in the packet/record for the September ICCP Board meeting.

Let me know if you have any questions.

Please reply and indicate if payments are approved as recorded,

Traci Stubbler
Community Services Supervisor and
Irvine Child Care Project Administrator
City of Irvine Child Resource Center
Heritage Park
14341 Yale Ave
949-724-6635
tstubbler@cityofirvine.org

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CONTINUING DEVELOPMENT INC.**

DESCRIPTION: Continuing Development Inc. has submitted an invoice to ICCP in the amount of \$0 for child care development services for the month of June due to this contract reaching it's maximum reimbursement during the month of May. This provider served a total of 109 children during this month at a total cost of service of \$75,044.84

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$0 are submitted for the Board's information.

RECOMMENDATION: Receive and file.

ICCP/Stubler
No Meeting

IRVINE CHILD CARE PROJECT

DATE: July 28, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CONTINUING DEVELOPMENT INC.	00550159-5810	\$0
	TOTAL	\$0

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$0	
	TOTAL	\$0

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**June 2020
(20 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	7 children served 70 child days of enrollment
Oak Creek	11 children served 161 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	31 children served 450 child days of enrollment
Canyon View	2 children served 44 child days of enrollment
Turtle Rock	19 children served 312 child days of enrollment
Springbrook	10 children served 118 child days of enrollment
Deerfield	13 children served 220 child days of enrollment
University Park	16 children served 336 child days of enrollment

**TOTALS: 109 children served
1,717 child days of enrollment**

YEAR-TO-

**DATE: 163 children served
23,189 child days of enrollment**

Continuing Development INC

INVOICE NUMBER
5040-JUN20

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

DATE: July 9, 2020

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>June 1, 2020</u> through <u>June 30, 2020</u>		
Fiscal Year 2019-2020 Contract Type: CCTR-9159		
Service fees of <u>1,545.13</u> days @ \$49.54	\$76,545.74	
Less Certified Parent fees	\$0.00	
Contract earnings to District	\$76,545.74	
Adjustment for District Indirect Cost $\$76,545.74 \div 1.02 =$	\$1,500.90	
<i>Remaining Allowable Indirect Cost for fiscal year =</i>	\$0.00	
<i>Adjusted (reduced) Indirect Cost =</i>	(\$1,500.90)	
Balance due to Continuing Development, Inc.		\$75,044.84
<i>Remaining Billable Amount for Fiscal Year (pending VTT approval): DUE NOW =</i>		\$0.00
<i>Adjusted (reduced) invoice amount:</i>		(\$75,044.84)
Billing Summary:		
Cumulative Prior Period Amount Billed	\$597,776.73	
Current Period Billing	<u>\$75,044.84</u>	
Cumulative Fiscal Year Amount Billed	\$672,821.57	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	(\$0.00)	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$2,250.00 are submitted for the Board’s review and approval for ICF Scholarships during the month of June 2020. The warrants to be issued are as follows:

The amounts of:
\$2,250.00 to Rainbow Rising
\$ 0.00 to Kids Stuff
\$ 0.00 to Continuing Development Inc.
\$ 0.00 to Dolphin Club
\$ 0.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$2,250.00 for ICF Scholarships during the month of June 2020.

ICCP/Stubbler
No Meeting

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: July 28, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$2,250.00
Kids Stuff	00571259-5817	\$ 0.00
Continuing Development Inc.	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
	TOTAL	\$2,250.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
June 2020

<i>Alderwood</i>	4 children served		<i>Northwood</i>	7 children served
<i>Beacon Park</i>	1 child served		<i>Oak Creek</i>	1 child served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	3 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	1 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	10 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	1 child served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	2 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	3 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	4 children served			

Number of Children Served This Month: 38
 Number of Child Days of Enrollment This Month: 84
 Number of Sites Served This Month: 12
 Funds Awarded This Month: \$ 2,250
 Number of Children Served Year-to-Date: 51
 Number of Child Days of Enrollment This Year: 4,703
 Number of Sites Served Year-to-Date: 15
 Funds Awarded Year-to-Date: \$93,282.73
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

June 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Alderwood** School, Irvine, for **June 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Beacon Park** School, Irvine, for **June 2020**, reimbursement in the amount of **\$450.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cadence Park** School, Irvine, for **June 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **June 2020**, reimbursement in the amount of **\$1,300.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Cypress Village** School, Irvine, for **June 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Eastwood** School, Irvine, for **June 2020**, reimbursement in the amount of **\$100.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **June 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **June 2020**, reimbursement in the amount of **\$0.00**.

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **June 2020**, reimbursement in the amount of **\$400.00**.

Total amount due to Rainbow Rising is \$ 2,250.



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75NI0126
DIVISION:	75GN
TERM:	1920
INVOICE DATE:	06/01/20
DUE DATE:	06/30/20
AMOUNT DUE	\$69,646.76

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	44452.92		0100505400 8699	JUNE 2020 - CUSTODIAL SVCS	44,452.92
2	1	675.00		0100505400 8699	JUNE 2020 - CUSTODIAL EQUIPMENT (5 YEAR AMORTIZATION)	675.00
3	1	10589.42		0100000000 8953	JUNE 2020 - SALE OF CLASSROOMS	10,589.42
4	1	7,262.75		0100000000 8650	JUNE 2020 - UTILITIES	7,262.75
5	1	6,666.67		0100000000 8699	JUNE 2020 - FACILITIES & FINANCIAL SUPPORT	6,666.67
Tax						
INVOICE TOTAL						\$69,646.76

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75NI0126
DIV:	75GN
TERM:	1920
Due Date	06/30/20
Amount Due	\$69,646.76

Amount Paid \$ _____



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
 INVOICE NO. 204567
 INVOICE DATE 07/22/2020

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$16,355.10

JUNE 2020 STAFFING: ADMINISTRATION = \$13,459.23
 STAFFING: GRANT ADMINISTRATION = \$1,145.00
 SUPPLIES = \$971.87
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$410.00
 LOCAL TRAVEL = \$169.00

 TOTAL \$16,355.10

Total Due: \$16,355.10

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:

Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
 INVOICE #: 204567
 INVOICE DATE: 07/22/2020
 TOTAL AMOUNT DUE: \$16,355.10

TOTAL PAYMENT:

\$ _____

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$6,401.27 has been paid by IUSD on behalf of ICCP:

- \$ 613.15 to Todd Pipe and Supply LLC for new kitchenette sink for Stonegate
- \$3,078.00 to California Department of Education for interest earned on 2018-19 State Grant CCTR8158
- \$2,710.12 to Irvine Pipe & Supply for kitchenette replacement at Stonegate

RECOMMENDATION: Receive and file attached invoices in the total amount of \$6,401.27 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 06/11/20 VENDOR NAME: TODD PIPE AND SUP VENDOR:V4100122 CHECK: 41003641

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
04/21/20	S003445033.001	N41R0010	613.15
TOTAL AMOUNT OF INVOICES			613.15
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6210	613.15

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003641
Date: 06/11/20
Acct#: 9600058619

Pay SIX Hundred THIRTEEN Dollars and FIFTEEN Cents

To The
Order
of
TODD PIPE AND SUPPLY LLC
PO BOX 3250
ANAHEIM, CA 92803

\$*****613.15

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

INVOICE



Todd Pipe & Supply, LLC - Anaheim
 1005 Edward Court
 Anaheim CA 92806-2601
 714-688-2595



F

INVOICE DATE	INVOICE NUMBER
04/21/20	S003445033.001
PAGE NUMBER	
Page 1 of 1	
REMIT TO:	
Todd Pipe & Supply LLC PO BOX 3250 Anaheim, CA 92803	

BILL TO:

4655 1 AB 0.419 E0031X 10056 D6068898299 S2 P7320647 0001:0002

SHIP TO:



IRVINE UNIFIED SCHOOL DIST
 100 NIGHTMIST
 IRVINE CA 92618-1710

IRVINE UNIFIED SCHOOL DIST
 100 NIGHTMIST
 IRVINE CA 92618-1710

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON	
22931		N4iR0010		SPRINGBROOK ICCP		DAVID CISNEROS	
WRITER		SHIP VIA		TERMS		SHIP DATE	ORDER DATE
JEFF CRUZ		WILL CALL		2% 10TH NET 16TH		04/21/20	04/14/20
ORDER QTY	SHIP QTY	DESCRIPTION				UNIT PRICE	EXTENDED PRICE
1	1	JUST US-1618-A 18G SGL BOWL SINK *** Special Order Item ***				199.435	199.44
1	1	JUST USX-1830-A XTRA DEEP SGL BOWL *** Special Order Item ***				369.600	369.60

J.D.W.

MAY 19 2020

IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS

[Signature]

RECEIVED

APR 28 2020

By _____

Past Due invoices may be subject to 1.50% late charge.
 RETURNED ORDERS ARE SUBJECT TO A RESTOCKING FEE

TO VIEW ONLINE GO TO:	www.toddpipesupply.com/billtrust
USE THIS ENROLLMENT CODE:	PXG TMD WSB

SUBTOTAL	569.04
S&H CHARGES	0.00
SALES TAX	44.11
PAYMENTS	0.00
AMOUNT DUE	613.15

IRVINE UNIFIED SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER N41R0010
 (THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

ISSUED/PRINTED 02/19/20 04/23/20 BUYER N4100018 CONTACT PHONE NUMBER V4100122 VENDOR ACCT #/TERMS V4100122 DELIVERY DUE DATE REQUESTOR/END USE SHIP VIA/FOB
 04/23/20 N4100018 DELIVERY HOURS . P: LMCKINNEY F: J.GARCIA - ICCP SPB

FROM/BILL TO:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698

TO: TODD PIPE AND SUPPLY LLC
 PO BOX 3250
 ANAHEIM, CA 92803

SHIP TO: MAINTENANCE & OPERATIONS - IUSD
 100 NIGHTMIST
 IRVINE, CA 92618

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	VARIOUS PLUMBING MATERIALS FOR NEW SINKS	1	EA	1,226.90	1,226.90
0002	SHIPPING AND HANDLING ICCP SPRINGBROOK PORTABLES PER QUOTE S003385335	1	EA	20.00	20.00
0003	JUST US 1618-A018G SGL BOWL SINK	1	EA	199.44	199.44
0004	JUST USC-1830-A STRA DEEP SGL BOWL	1	EA	369.60	369.60
REPRINT TO ADD LINE 3 AND 4 PER L MCKINNEY 4/23/20					

J.R. McKinney

MAY 19 2020

**IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS**

ACCOUNTS AND AMOUNTS
 0100571085 6210 1,956.67

Subtotal: 1,815.94
 Tax: 140.73
 Discount:
 Freight: 0.00
 PO Total: 1,956.67

Authorized Signature

RECEIVING

LEDGER: 41 DATE ISSUED: 06/18/20 VENDOR NAME: CALIFORNIA DEPART VENDOR:V4100027 CHECK: 41003642

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
03/23/20	C-063622		3,078.00
TOTAL AMOUNT OF INVOICES			3,078.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5837 3,078.00	

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003642
Date: 06/18/20
Acct#: 9600058619

Pay THREE Thousand SEVENTY EIGHT Dollars and ZERO Cents

\$*****3,078.00

To The
Order
of
CALIFORNIA DEPARTMENT OF EDUCATION
ACCOUNTING OFFICE
P O BOX 515006
SACRAMENTO, CA 95851-5006

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

California Department of Education

Accounting Office
P.O. Box 515006
Sacramento, CA 95851-5006

Invoice

No.: C- 063622
Date: 3/23/2020

**PAYMENT DUE WITHIN
30 DAYS OF INVOICE DATE**

**REMIT PAYMENT WITH
COPY OF INVOICE TO
ADDRESS ABOVE**

Vendor No: Q553000 00 Type: C

IRVINE CHILD CARE PROJECT
ONE CIVIC CENTER PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

ATTENTION: Executive Director, Child Development

Contract # CCTR8158

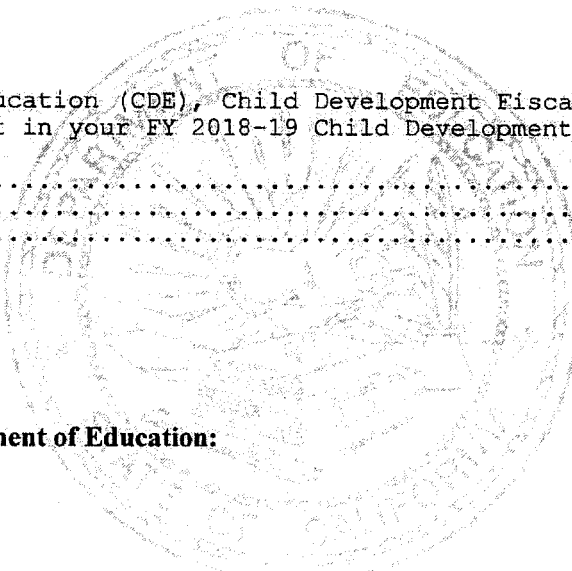
California Department of Education (CDE), Child Development Fiscal Services is billing to recover unearned interest in your FY 2018-19 Child Development apportionments.

Total Apportionment	\$608,440.00
Plus Special Fund Earnings	\$ 0.00
Less Reimbursable Costs.....	\$605,362.00

INTEREST

2019 00	\$3,078.00
---------	------------

Amount Due to California Department of Education:	\$3,078.00
--	-------------------



For Internal Use:	<input type="checkbox"/> A/R Other	<input type="checkbox"/> Revenue	<input type="checkbox"/> OperIncome
Prgm CD FASD	<input type="checkbox"/> Ref to Rev	<input type="checkbox"/> RevInterest	
Requestor Ellyssa Rodriguez	<input checked="" type="checkbox"/> Abatement	<input type="checkbox"/> Reimburse	

LEDGER: 41 DATE ISSUED: 08/05/20 VENDOR NAME: IRVINE PIPE & SUP VENDOR:V4100055 CHECK: 41003652

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
07/14/20	941975	P41R0002	2,710.12
TOTAL AMOUNT OF INVOICES			2,710.12
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 4306	2,710.12

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

Sub Fund
0101

No. 41003652
Date: 08/05/20
Acct#: 9600058619

Pay TWO Thousand SEVEN Hundred TEN Dollars and TWELVE Cents

\$*****2,710.12

To The
Order
of
IRVINE PIPE & SUPPLY
2501 SOUTH MAIN STREET
SANTA ANA, CA 92707

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

(F)

E

SOLD TO:

IRVINE UNIFIED SCHOOL DISTRICT
100 NIGHTMIST
IRVINE, CA 92618-1710 OC

Handwritten signature

SHIP TO:

IRVINE UNIFIED SCHOOL DISTRICT
100 NIGHTMIST
IRVINE, CA 92618-1710
OC

IRVINE UNIFIED SCHOOL DISTRICT

MAINTENANCE & OPERATIONS

1/M

ITEM	ORDER	SHIP	QTY	UNIT	DESCRIPTION	EXTENSION
2	3	3	3	EA	3/8" COMP. x 1/2" IP x 20" FLEX CONNECTOR	7.65
3	3	3	3	EA	3/8" COMP x 1/2" IP x 16" FLEX CONNECTOR	7.11
4	2	2	1	EA	1/2" COMP x 3/8" x 3/8" 3 WAY ANGLE STOP	37.70
5	1	1	1	EA	CHICAGO #50 BODY ONLY -LESS SPOUT	167.48
6	1	1	1	EA	CHICAGO GOOSENECK SPOUT #GN-8A (#E3 AERATOR SOLD SEPARATELY)	63.85
7	1	1	1	EA	CHICAGO AERATOR, FEMALE THR. #E3 (NEOPERL #11-2920-5)	4.71
8	1	1	1	EA	CHICAGO #349 BCDY ONLY -LESS SPOUT	120.06
9	1	1	1	EA	CHICAGO GOOSENECK SPOUT #GN-8A (#E3 AERATOR SOLD SEPARATELY)	63.85
10	1	1	1	EA	CHICAGO AERATOR, FEMALE THR. #E3 (NEOPERL #11-2920-5)	4.71
12	1	1	1	EA	BOSCH 4 GAL. WATER HEATER W/ T&P (3.85 GAL)	218.43
13	2	2	2	EA	3-1/2" TWIST-N-LOK STYLE BASKET STRAINER #DB-711-BN	33.64
14	2	2	2	EA	1-1/2" TUBULAR C. P. P-TRAP	12.61
15	2	2	2	EA	1-1/2" x 16" C. P. DBL FLNGD TAIL PIECE	7.97
16	2	2	2	EA	1-1/2" DURHAM 45	10.00
17	2	2	2	EA	1-1/2" x 3" NIPPLE BRASS	10.26
18	2	2	2	EA	CHICAGO DRINK. FOUNTAIN BUBBLER #748-655-CP	238.69

*** CONTINUED ON NEXT PAGE ***

PLEASE PAY FROM THIS INVOICE. NO STATEMENT WILL BE RENDERED UNLESS SPECIFICALLY REQUESTED.

We Appreciate Your Business!

ICCP

2521 South Main Street
Santa Ana, California 92707

(714) 241-7050
FAX (714) 241-8703

Wholesale Distributors of
Industrial and Commercial
Plumbing Supplies

www.IrvinePipe.com



E-mail: ai@IrvinePipe.com

ACCT. NO. TERMS: FROM RECEIPT OF ORDER

1111 NET 30 DAYS

SALESPERSON TYPE OF ORDER

17 ALEX F PK W

IRVINE PIPE TRUCK SHIP VIA

INVOICE NUMBER	PAGE #
941975	1
INVOICE DATE	
07-14-20	

PURCHASE ORDER NO.
N4190013 P4190002
JOB NAME/PHONE #
949-343-6069
ORDERED BY
ALEX CRUZ

ITEM	ORDER	SHIP	QTY	UNIT	DESCRIPTION	NET EACH	EXTENSION	
2	3	3	3	EA	3/8" COMP. x 1/2" IP x 20" FLEX CONNECTOR	2.55	7.65	
3	3	3	3	EA	3/8" COMP x 1/2" IP x 16" FLEX CONNECTOR	2.37	7.11	
4	2	2	1	EA	1/2" COMP x 3/8" x 3/8" 3 WAY ANGLE STOP	18.85	37.70	
5	1	1	1	EA	CHICAGO #50 BODY ONLY -LESS SPOUT	167.48	167.48	
6	1	1	1	EA	CHICAGO GOOSENECK SPOUT #GN-8A (#E3 AERATOR SOLD SEPARATELY)	63.85	63.85	
7	1	1	1	EA	CHICAGO AERATOR, FEMALE THR. #E3 (NEOPERL #11-2920-5)	4.71	4.71	
8	1	1	1	EA	CHICAGO #349 BCDY ONLY -LESS SPOUT	120.06	120.06	
9	1	1	1	EA	CHICAGO GOOSENECK SPOUT #GN-8A (#E3 AERATOR SOLD SEPARATELY)	63.85	63.85	
10	1	1	1	EA	CHICAGO AERATOR, FEMALE THR. #E3 (NEOPERL #11-2920-5)	4.71	4.71	
12	1	1	1	EA	BOSCH 4 GAL. WATER HEATER W/ T&P (3.85 GAL)	218.43	218.43	
13	2	2	2	EA	3-1/2" TWIST-N-LOK STYLE BASKET STRAINER #DB-711-BN	33.64	67.28	
14	2	2	2	EA	1-1/2" TUBULAR C. P. P-TRAP	12.61	25.22	
15	2	2	2	EA	1-1/2" x 16" C. P. DBL FLNGD TAIL PIECE	7.97	15.94	
16	2	2	2	EA	1-1/2" DURHAM 45	10.00	20.00	
17	2	2	2	EA	1-1/2" x 3" NIPPLE BRASS	10.26	20.52	
18	2	2	2	EA	CHICAGO DRINK. FOUNTAIN BUBBLER #748-655-CP	238.69	477.38	
							SUBTOTAL	
							TAX	
							SHIPPING CHARGES	
							TOTAL	

This Invoice is due and payable per the Terms as stated above. All past due amounts are subject to a service charge of 1- % per month. Upon payment default by Buyer, Buyer shall reimburse Seller for any fees and costs (including, but not limited to, attorneys' fees) incurred by Seller. Complete Terms and Conditions are contained on Buyer's original Sales Order (see reverse side of Packing Slip). Additional copies of Terms and Conditions are available upon request.

Important: Please see "Warning" contained on the Terms and Conditions page.

CUSTOMER



SOLD TO:
 IRVINE UNIFIED SCHOOL DISTRICT
 100 NIGHTMIST
 IRVINE, CA 92618-1710 OC

2501 South Main Street
 Santa Ana, California 92707
 (714) 241-7050
 FAX (714) 241-8703

Wholesale Distributors of
 Industrial and Commercial
 Plumbing Supplies

E-mail: ai@irvinepipe.com www.IrvinePipe.com

AGCT. NO.	TERMS: FROM RECEIPT OF ORDER	
I111	NET 30 DAYS	
SALESPERSON	TYPE OF ORDER	
17 ALEX F	PK <input type="checkbox"/> W <input type="checkbox"/>	
SHIP VIA		
IRVINE PIPE TRUCK		

SHIP TO:
 IRVINE UNIFIED SCHOOL DISTRICT
 100 NIGHTMIST
 IRVINE, CA 92618-1710
 OC

INVOICE NUMBER	PAGE #
941975	2
INVOICE DATE	
07-14-20	

PURCHASE ORDER NO.
WTR0013
JOB NAME/PHONE #
949-343-6069
ORDERED BY
ALEX CRUZ

ITEM	ORDER	SHIP	B/O	PART NUMBER	U/M	DESCRIPTION	CC1	NET EACH	EXTENSION
21	2	2		K3183NA	EA	KOHLER 29-1/2" x 15-3/4" x 7-5/8" 18 GAUGE S/S UNDER MOUNT SINK		496.65	993.30
<p>***WARNING*** Cancer & Reproductive Harm - www.P65Warnings.ca.gov Mfg details available upon request.</p> <p style="text-align: center;"><i>[Signature]</i></p> <p style="text-align: center;">JUL 30 2020</p> <p style="text-align: center;">IRVINE UNIFIED SCHOOL DISTRICT MAINTENANCE & OPERATIONS</p>									
<p>SPECIAL ORDER - INCOMING FREIGHT ALL SPECIAL ORDER RETURNS SUBJECT TO MFG. RESTOCKING FEE.</p> <p style="text-align: right;">200.00</p>									
<p>THANK YOU FOR YOUR ORDER ALEX CRUZ</p>									

This Invoice is due and payable per the Terms as stated above. All past due amounts are subject to a service charge of 1- 1/2 % per month. Upon payment default by Buyer, Buyer shall reimburse Seller for any fees and costs (including, but not limited to, attorneys' fees) incurred by Seller. Complete Terms and Conditions are contained on Buyer's original Sales Order (see reverse side of Packing Slip). Additional copies of Terms and Conditions are available upon request.		SUBTOTAL 2515.19
Important: Please see "Warning" contained on the Terms and Conditions page. CUSTOMER		TAX 194.93
		SHIPPING CHARGES 0.00
		TOTAL 2710.12

IRVINE UNIFIED SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER
 (THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)
 P4-R0002

ISSUED/PRINTED 07/14/20
 BUYER 07/28/20 P4100002

CONTACT PHONE NUMBER

VENDOR # V4100055
 P: (714) 241-4050
 F: (714) 241-8703

VENDOR ACCT #/TERMS

REQUEST/REND USE
 LMCKINNEY

SHIP VIA/FOB

FROM/BILL TO:

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698

TO: IRVINE PIPE & SUPPLY
 2501 SOUTH MAIN STREET
 SANTA ANA, CA 92707

SHIP TO: MAINTENANCE & OPERATIONS - IUSD
 100 NIGHTMIST
 IRVINE, CA 92618

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	PLUMBING MATERIALS FOR ICCP PORTABLES				
	PER QUOTE# Q62720				
	STONEGATE ICCP				
		1	EA	2,515.19	2,515.19

Page 1 of 1

[Handwritten Signature]

JUL 30 2020

**IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS**

ACCOUNTS AND AMOUNTS

0100571059 4306 2,710.12

Subtotal: 2,515.19
 Tax: 194.93
 Discount:
 Freight: 0.00
 PO Total: 2,710.12

Negotiation of either quantity or trade discounts with suppliers for all purchases shall be by the Assistant Superintendent of Business or designee only. District prohibits the use of gifts, incentives, inducements, favors, monetary returns, either promised or given, and/or rebates of any kind (hereinafter referred to as "incentives") that do not accrue directly to the District. Any supplier attempting to or providing such incentives shall result in the immediate termination of any existing and future order to that supplier and District will take any and all appropriate actions deemed necessary by the District including but not limited to referral to local law enforcement authorities. Debarment and Suspension: In accordance with Executive Orders 12549 & 12389 (Debarment and Suspension), Supplier certified by entering into this transaction that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

VENDOR

Authorized Signature

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$15,286.81 from ICF for scholarships awarded in March, May and June. No scholarship funds were expended in April 2020.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 15,286.81 01-005-712-00-8689
- \$ 0.00 01-005-712-00-8699

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

August 17, 2020

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5030 from the Irvine Children's Fund (ICF) in the amount of \$11,286.81 for the month of March 2020.

Please deposit into the following account as follows:

\$ 11,286.81	ICF – deposit to account # 01-005-712-00-8689
\$ 0	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator



Irvine Children's Fund
Children Helping Children

Irvine Children's Fund

Celebrating 33 Years

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors
Past President
Marcy Brown
HOAG
Vice President
Dan Borland
Wells Fargo
Secretary
Susan Whittaker
Whittaker Planning Services
Treasurer
Wendy Bokota
Irvine Prevention Coalition

Lauren Brooks
IUSD Board of Trustees

Anthony Kuo
Irvine City Council

Ryan Martz
Ryan Martz Events

Mary D. Miller
Past ICF President
Citizens Business Bank

Rob Poetsch
Taco Bell

Kelly Reynolds
HOAG Irvine

Sheri Reynolds
SPLATT Design

Honorary
Beckie Desmet
Community Leader
Stan Machesky
Irvine Unified School District

Michael Means
KLAA-AM 830, Retired

Ex Officio
Mayor Christina Shea
City of Irvine
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

Alan Battenfield
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Alan:

Enclosed please find Check #5013 in the amount of \$11,286.81 for the before and after school child care scholarships provided by the Irvine Children's Fund in March 2020. This provided 368 child care days and scholarships for 38 children at 12 child care sites. Of this amount, \$11,286.81.50 is from ICF 2019 – 2020 Before and After School Child Care Scholarship Funds.

We are thankful that the child care sites have continued to make child care available in Irvine for essential workers. In this very trying time, the Irvine Child Care Project and the child care providers are an important asset to our Irvine community. No other city and school district have such a unique and important child care partnership.

THANK YOU to the ICCP board, programs and staff for this exemplary partnership.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2019 – 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 – 2019 Funds - \$50,000					
Month 2019 – 2020	ICF Funds 2019-2020	CDBG 2019 – 2020	Total	Child Care Days	Check #
July 2019	\$330.00	\$6,099.00	\$6,429.00	261	#4955
August 2019	\$447.75	\$8,675.50	\$9,123.25	364	#4957
September 2019	\$390.82	\$9,415.11	\$9,805.93	583	#4956
October 2019	\$1,152.50	\$9,339.00	\$10,491.50	681	#4964
November 2019	\$1,993.50	\$8,784.00	\$10,777.50	563	#4975
December 2019	\$3,160.11	\$7,687.39	\$10,847.50	530	#4976
January 2020	\$11,315.74	\$0.00	\$11,315.74	677	#5009
February 2020	\$11,455.50	\$0.00	\$11,455.50	624	#5011
March 2020	\$11,286.81	\$0.00	\$11,286.81	368	#5013
April 2020					
May 2020					
June 2020					
Total	\$41,532.73	\$50,000.00	\$91,532.73	4,651	
51 children have received scholarships at 15 child care sites through March 2020					

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

July 28, 2020

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed a check from the Irvine Children's Fund (ICF) in the amount of \$1,750.00 for the month of May 2020.

Please deposit into the following account as follows:

\$ 1,750.00	ICF – deposit to account # 01-005-712-00-8689
\$ 0	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Celebrating 33 Years

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
HOAG

Vice President

Dan Borland
Wells Fargo

Secretary

Susan Whittaker
Whittaker Planning Services

Treasurer

Wendy Bokota
Irvine Prevention Coalition

Lauren Brooks

IUSD Board of Trustees

Anthony Kuo

Irvine City Council

Ryan Martz

Ryan Martz Events

Mary D. Miller

Past ICF President
Citizens Business Bank

Rob Poetsch

Taco Bell

Kelly Reynolds

HOAG Irvine

Sheri Reynolds

SPLATT Design

Honorary

Beckie Desmet

Community Leader

Stan Machesky

Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Mayor Christina Shea

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Alan Battenfield

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear Alan:

Enclosed please find Check #5029 in the amount of \$1,750 for the before and after school child care scholarships provided by the Irvine Children's Fund in May 2020. This provided 52 child care days. Of this amount, \$1,750 is from ICF 2019 – 2020 Before and After School Child Care Scholarship Funds.

Thank you to ICCP and the child care programs for providing the needed child care for working families during this very difficult pandemic.

Sincerely,

Greg Goodrich

President

Irvine Children's Fund

Sharon Wellikson

President

Irvine Children's Fund

2019 – 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 – 2019 Funds - \$50,000					
Month 2019 – 2020	ICF Funds 2019-2020	CDBG 2019 – 2020	Total	Child Care Days	Check #
July 2019	\$330.00	\$6,099.00	\$6,429.00	261	#4955
August 2019	\$447.75	\$8,675.50	\$9,123.25	364	#4957
September 2019	\$390.82	\$9,415.11	\$9,805.93	583	#4956
October 2019	\$1,152.50	\$9,339.00	\$10,491.50	681	#4964
November 2019	\$1,993.50	\$8,784.00	\$10,777.50	563	#4975
December 2019	\$3,160.11	\$7,687.39	\$10,847.50	530	#4976
January 2020	\$11,315.74	\$0.00	\$11,315.74	677	#5009
February 2020	\$11,455.50	\$0.00	\$11,455.50	624	#5011
March 2020					#5013 Void
March 2020	\$11,286.81	\$0.00	\$11,286.81	368	#5030
April 2020	\$0.00	\$0.00	\$0.00	0	
May 2020	\$1,750.00	\$0.00	\$1,750.00	52	#5029
June 2020					
Total	\$43,282.73	\$50,000.00	\$93,282.73	4,703	
51 children have received scholarships at 15 child care sites through May 2020					

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

August 24, 2020

TO: Becky Meyers

**FROM: TRACI STUBBLER
ICCP ADMINISTRATOR**

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5033 from the Irvine Children's Fund (ICF) in the amount of \$2,250.00 for the month of June 2020. This completes the ICF Before and After School Child Care Scholarship Program for July 1, 2019 through June 30, 2020.

Please deposit into the following account as follows:

\$ 2,250.00	ICF – deposit to account # 01-005-712-00-8689
\$ 0.00	ICF/CDBG - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



Irvine Children's Fund
Children Helping Children

Irvine Children's Fund

Celebrating 33 Years

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Past President

Marcy Brown
HOAG

Vice President

Dan Borland
Wells Fargo

Secretary

Susan Whittaker
Whittaker Planning Services

Treasurer

Wendy Bokota
Irvine Prevention Coalition

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Ryan Martz Events

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Irvine Unified School District

Michael Means

KLAA-AM 830, Retired

Ex Officio

Mayor Christina Shea

City of Irvine

Terry Walker

Superintendent
Irvine Unified School District

Sharon Wellikson

Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins

Director
Irvine Junior Games
Irvine Children's Fund

Alan Battenfield
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Alan:

Enclosed please find Check #5033 in the amount of \$2,250 for the before and after school child care scholarships provided by the Irvine Children's Fund in June 2020. This provided 84 child care days. Of this amount, \$2,250 is from ICF 2019 - 2020 Before and After School Child Care Scholarship Funds.

This completes the ICF Before and After School Child Care Scholarship Program for July 1, 2019 through June 30, 2020. ICF provided \$95,532.73 in scholarship funds and provided 4,787 child care days. This scholarship funding included \$50,000 from CDBG 2019-2020 funds and \$45,532.73 from ICF Before and After School Scholarship Funds.

Thank you to ICCP and the child care programs for their extraordinary efforts during this pandemic to provide before and after school child care for working families in Irvine.

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

2019 – 2020 Before and After School Child Care Scholarship Funds \$130,000 ICF Funds - \$80,000 and CDBG 2018 – 2019 Funds - \$50,000					
Month 2019 – 2020	ICF Funds 2019-2020	CDBG 2019 – 2020	Total	Child Care Days	Check #
July 2019	\$330.00	\$6,099.00	\$6,429.00	261	#4955
August 2019	\$447.75	\$8,675.50	\$9,123.25	364	#4957
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October 2019	\$1,152.50	\$9,339.00	\$10,491.50	681	#4964
November 2019	\$1,993.50	\$8,784.00	\$10,777.50	563	#4975
December 2019	\$3,160.11	\$7,687.39	\$10,847.50	530	#4976
January 2020	\$11,315.74	\$0.00	\$11,315.74	677	#5009
February 2020	\$11,455.50	\$0.00	\$11,455.50	624	#5011
March 2020					#5013 Void
March 2020	\$11,286.81	\$0.00	\$11,286.81	368	#5030
April 2020	\$0.00	\$0.00	\$0.00	0	
May 2020	\$1,750.00	\$0.00	\$1,750.00	52	#5029
June 2020	\$2,250.00	\$0.00	\$2,250.00	84	#5033
Total	\$45,532.73	\$50,000.00	\$95,532.73	4,787	
51 children have received scholarships at 15 child care sites through June 2020					

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received two checks in the total amount \$229,216.00 from the State Department of Education, Child Development Division.

- \$ 57,647.00 represents the 10th and final apportionment received for the FY 2019-20 State Grant
- \$171,569.00 represents the 1st apportionment received for the FY 2020-21 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 54,435.00	01-005-50100-8290
\$ 25,023.00	01-005-50100-8290
\$ 149,758.00	01-005-50100-8590



BOARD
ALAN BATTENFIELD, President
ADAM BUCHANAN, Vice President
IRA GLASKY, Clerk
STEPHANIE BYNON, Member
ANTHONY KUO, Member

June 5, 2020

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-9159

I have enclosed a check from the State of California to deposit as the 10th State Grant Apportionment, for FY 2019-20, in the amount \$57,647.00.

Please deposit into the following accounts:

10th Apportionment:

\$ 13,690.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 6,293.00	Grant CDD-deposit to account # 01-005-50100-8290
\$ 37,664.00	Grant CDD-deposit to account # 01-005-50100-8590

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



STATE OF CALIFORNIA 64-323466

WARRANT NUMBER

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087

FUND NAME FISCAL CONSOLIDATED PMT

MO. | DAY | YR.

05 | 22 | 2020

90-1342/1211

64323466

TO: 323466

--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

DOLLARS	CENTS
\$***57647	.00

Betty T. Yee
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

⑆121113423⑆ 643234662⑈

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

64-323466

ISSUE DATE: 05/22/2020

DEPARTMENT OF EDUCATION

CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
SACRAMENTO CA 95814

FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME

VENDOR ID

IRVINE CHILD CARE PROJECT

0000052269

VOUCHER ID

INVOICE ID

PO ID

00171200

CD-20191101-Q5530

0000015233

AMOUNT PAID

\$57647.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

ITEM 11

IRVINE CHILD CARE PROJECT

TOPIC: **SUBCONTRACT AGREEMENT WITH CONTINUING DEVELOPMENT, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR-0163)**

DESCRIPTION: The California Department of Education (CDE) has approved a grant in the amount of \$686,278 to the Irvine Child Care Project (ICCP) for FY 2020-21.

Child care services are subcontracted by ICCP to Continuing Development, Inc. (CDI). A copy of the subcontract agreement is attached for the Board's information. Only nominal changes to language were made to reflect changes in California Department of Education regulations and procedures related to reporting responsibilities in times of emergency.

RECOMMENDATION: Receive and file Subcontract Agreement with Continuing Development, Inc. for California Department of Education General Child Care and Development Program Grant Funding

**AGREEMENT FOR PARTICIPATION
IRVINE CHILD CARE PROJECT
SCHOOL-AGE CHILD CARE**

This agreement for participation in the Irvine Child Care Project's School Age Child Care ("Agreement") is entered into this first day of July, 2020 by and between the Irvine Child Care Project (the "Project"), and Continuing Development Inc., a California nonprofit corporation, (hereinafter referred to as the "Child Care Provider").

RECITALS

1.1 The Project is a local agency contracting with the state under agreements as described in General Child Care Funding Terms and Conditions.

1.2 Child Care Provider is a private agency, staffed, prepared, and capable of providing child care services as defined in Section 3 of this agreement.

1.3 The Project wishes to delegate operating responsibility to Child Care Provider for child care services authorized by contracts with the California Department of Education (the "CDE"), as the most cost-efficient means of providing these services at any of the following locations:

Canyon View Child Development Center
12025 Yale Court
Irvine, CA 92620

Deerfield Child Development Center
2 Deerfield Avenue
Irvine, CA 92604

Oak Creek Child Development Center
1 Dove Creek
Irvine, CA 92618

Springbrook Child Development Center
655 Springbrook
Irvine, CA 92614

Stonegate Child Development Center
100 Honors
Irvine, CA 92620

University Park Child Development Center
4572 Sandburg Way
Irvine, CA 92612

Plaza Vista Child Development Center
670 Paseo Westpark
Irvine, CA 92606

Turtle Rock Child Development Center
5151 Amalfi Drive
Irvine, CA 92603

Child Care Provider is authorized to operate child care services at these two additional locations during the contract year, dependent on enrollment demand and CCTR funds available (with prior Project approval):

Woodbury Child Development Center
125 Great Lawn
Irvine, CA 92620

Vista Verde Child Development Center
6 Federation Way
Irvine, CA 9260

TERM

2.1 This Agreement shall commence not earlier than July 1, 2020, and shall terminate, unless terminated earlier pursuant to the terms of this agreement, no later than June 30, 2021.

SERVICES TO BE PROVIDED BY CHILD CARE PROVIDER

3.1 Child Care Provider agrees to provide child care services as defined and outlined in the approved application, budget, and contracts between the Project and CDE. Services to be provided by Child Care Provider include, but are not limited to, academic support activities, creative arts activities, recreational activities, and daily interaction with parents as set forth in the Project's application.

3.2 Child Care Provider further agrees to provide adequate child days of certified enrollment (supported by at least 95% attendance) to earn a portion of the Maximum Reimbursable Amount (less the Project's indirect charges) of the contract as described in Attachment A. Maximum Reimbursable Amount is subject to change based on contract amendments from the Early Learning and Care Division of the CDE.

3.3 Child Care Provider further agrees to earn subsidized parent fees or interest income by serving an appropriate number of additional subsidized children and incurring additional reimbursable costs equivalent to the amount of subsidized parent fees collected and/or interest income.

3.4 Child Care Provider shall maintain participation in the Child Care Food Program throughout the term of this Agreement.

3.5 Child Care Provider shall be responsible for hiring qualified staff and for maintaining required ratios in accordance with licensing and CDE requirements.

3.6 Child Care Provider shall be responsible for seeing that all sites used pursuant to this Agreement shall meet all necessary licensing requirements.

ADMINISTRATION

4.1 Child Care Provider shall administer the program in accordance with the rules, regulations, and policies of the Project and CDE, including those stated in the "general assurances" form submitted with Project's contracts with CDE and attached hereto.

4.2 All activities authorized by this agreement to be performed by Child Care Provider shall be performed within the approved program policies, the approved budget, the contract funding, the terms and conditions, and appropriate Early Learning and Care Division of the CDE, in accordance with the applications and contracts between the Project and CDE attached hereto.

4.3 Child Care Provider shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments.

4.4 Child Care Provider shall require that all its personnel who are authorized to sign checks be bonded in an amount which will cover the total amount under the control of the Child Care Provider at any one time. Child Care Provider shall provide to the Project a certificate of insurance verifying the Child Care Provider fidelity bond coverage. Said certificate of insurance shall not be canceled without thirty days prior written notice to the Project

REPORTS AND RECORDS

5.1 Child Care Provider shall maintain and provide to the Project records for program review, evaluations, audit, and/or other purposes. Records maintained & provided pursuant to this section shall be made available to the agents of CDE upon request of the Project or CDE. Such records shall be maintained for a minimum of five (5) years.

5.2 Child Care Provider agrees to submit to the Project such reports as required by CDE directives or by the Project.

5.3 Child Care Provider shall report all expenditures in accordance with California School Accounting Manual Procedures.

5.4 Child Care provider shall provide an annual line-item budget by expenditure category for approval by CDE and the Project. All revenues and expenses shall be identified in separate accounts.

5.5 Child Care Provider will close its accounting and attendance records on the last day of each month for preparation of the required monthly statement. Monthly reports of enrollment, attendance, and expenditures shall be submitted to the Project no later than the 16th day of each month.

5.6 Child Care Provider records shall be subject to the same audit and/or audit review requirements as imposed on the Project through its contracts with CDE. In any event, Child Care Provider shall provide to the Project an annual audit in accordance with CDE audit guidelines.

5.7 Child Care Provider shall be liable for any audit exception caused by or as a result of Child Care Provider's lack of performance as required by this Agreement.

5.8 Child Care Provider, in its discretion, may purchase necessary equipment or supplies to the extent such purchase may be reimbursed from CDE funds. Pursuant to this agreement if the per-unit cost equals or exceeds \$5,000 (including tax), or the sum of all items related to the purchase exceeds \$10,000 (including tax); and/or having a useful life expectancy of two years or more, shall have prior written authorization from the Project and CDE. Title to any equipment or supplies so purchased shall vest in Child Care Provider for the term of this Agreement. Insurance on all property purchased pursuant hereto shall be provided by Child Care Provider. Upon termination of this Agreement, title to all equipment and remaining supplies purchased pursuant hereto shall revert to the Project.

PROJECT RESPONSIBILITIES

6.1 The Project shall monitor, evaluate, and provide technical assistance to Child Care Provider regarding the conduct of activities delegated or required under this Agreement.

6.2 The Project shall compensate Child Care Provider monthly, based upon units of enrollment and attendance. Such compensation by the Project to the Child Care Provider shall be made only upon receipt of records certifying units of enrollment and attendance.

6.3 The Project agrees to reimburse Child Care Provider for authorized expenditures subject to receipt of funds from the CDE. This includes the use of reserve funds for net reimbursable expenses that exceed service earnings at the end of the fiscal year (if available).

6.4 The Project agrees to submit the required documentation to the State and seek reimbursement for Child Care Provider days closed as outlined in the *Reduced Days of Operation or Attendance Due to Emergency Conditions* State Management Bulletin 10-09 (until rescinded or replaced).

6.5 The Project shall compensate Child Care Provider for travel and per diem expenses necessitated by this Agreement. Such expenses will be reimbursed only at rates not exceeding those amount paid to the majority of the CDE's represented employees computed in accordance with Department of Personnel Administration Regulations, Title 2 California Code of Regulations, Subchapter 1.

6.6 The Project agrees that it is solely responsible to the CDE for fulfillment of its contracts with the CDE and for compliance with all terms and conditions contained within, or attached to, the contracts for the current fiscal year.

INDEMNIFICATION

7.1 Child Care Provider shall indemnify, defend, and save harmless the State of California, the CDE, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, or any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the

performance of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the Child Care provider in the performance of this Agreement.

7.2 Child Care Provider shall agree to indemnify, defend, and save harmless the Project, the City of Irvine, the Irvine Unified School District, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of the subcontract, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by Child Care Provider in the performance of this Agreement.

7.3 Child Care provider will hold the Project harmless for any contract obligations entered into that cannot be met due to the non-receipt of funds.

INSURANCE

8.1 Child Care Provider shall provide and maintain fidelity bond coverage as evidenced by a certificate of insurance as described under section 4.4 of this Agreement.

8.2 Child Care Provider shall provide and shall maintain in force during the term of this contract, comprehensive bodily injury and property damage liability insurance with a combined single limit of \$1,000,000. Child Care Provider's policy or policies of liability insurance obtained pursuant to this Agreement shall name the Project, the City of Irvine, the Irvine Unified School District, the State of California and the CDE as additional insureds under the terms of such policy or policies. No such policy may be canceled without 30 days prior written notice to the Project.

8.3 Child Care Provider shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all of its employees, as required by law.

8.4 Certificates for all types of insurance required under this Agreement shall be furnished to the Project within two weeks of the commencement date of this Agreement. All certificates provided pursuant to this section shall indicate the name of the carrier, the policy number, and the expiration date.

TERMINATION

9.1 The Project may terminate this Agreement and be relieved of the payment of any consideration to the Child Care Provider upon failure by Child Care Provider to perform any of the terms of this Agreement including, but not limited to:

a. Failure, for any reason, of Child Care Provider to fulfill in a timely and proper manner its obligations under this contract, including compliance with the approved program and attached conditions, and such statutes, executive orders, and State directives as may become generally applicable at any time;

b. Submission by Child Care Provider to the Project of reports, accountings, records, or audits which are incorrect or incomplete in any material respect;

c. Ineffective or improper use of funds provided under this Agreement or other contract relating to the performance of services required under this Agreement.

9.2 In the event that this Agreement is terminated in whole or in part by the Project for any reason pursuant to section 9.1, 30 days written notice shall be provided to Child Care Provider.

9.3 Notwithstanding any other provision of this Agreement, the Project shall be authorized to terminate this Agreement without prior notice, written or oral, should the CDE terminate its contract with the Project or should the Project, in its discretion, determine that an emergency condition exists.

9.4 Child Care Provider may terminate this Agreement by giving 90 days advance written notice to the Project, signifying the effective date thereof.

9.5 In the event that the Project is required to assign or transfer this contract pursuant to any section of this Agreement, the Project may require Child Care provider to insure that adequate arrangements have been made for the transfer of the delegated activities to another contractor or to the Project.

9.6 In the event of any termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by Child Care Provider under this contract shall be disposed of according to the Project's and CDE's directives.

9.7 In the event of termination pursuant to the terms of this Agreement, Child Care Provider shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in satisfactory performance of this Agreement. 9.8 Notwithstanding section 9.7 above, Child Care Provider shall not be relieved of liability to the Project for damages sustained by the Project by virtue of any breach of the contract by Child Care Provider, and the Project may withhold any such reimbursement to Child Care Provider for the purpose of offset until such time as the exact amount of damages due to the Project from Child Care Provider is agreed upon or otherwise determined.

9.8 Upon termination of this Agreement for any reason, consideration paid to Child Care Provider, as provided in this Agreement, shall be full compensation for all of Child Care Provider's expenses incurred in the performance of this agreement.

NONDISCRIMINATION

10.1 During the performance of this Agreement, the Project, Child Care Provider, and its subcontractors shall not deny the Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age, or sex.

10.2 Child Care Provider and the Project shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated there under (California Code of Regulations, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulations or standards adopted by the awarding State of California agency to implement such article.

10.3 Child Care Provider or the Project shall permit access by representatives of the Department of Fair Employment and Housing and the awarding State of California agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause.

10.4 The Project, Child Care Provider, and their subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

10.5 Child Care Provider shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

GENERAL CONDITIONS

11.1 Child Care Provider, and its agents and employees, in the performance of this Agreement, are acting in an independent capacity and not as officers, employees, or agents of the State of California or the CDE.

11.2 Child Care Provider, its agents and employees, in the performance of this Agreement, are acting in an independent capacity and not as agents or employees of the City of Irvine, the Irvine Unified School District or the Project.

11.3 Child Care Provider, by signing this Agreement, swears under penalty of perjury that no more than one final unappealable finding of contempt of court has been issued by a federal court against Child Care Provider within the last two years because of failure to comply with all order of the National Labor Relations Board.

11.4 Pursuant to sections 11.1 and 11.2, the status of the Child Care Provider under this Agreement shall be, at all times during the term of this Agreement, that of an independent contractor and at no time shall Child Care Provider or its agents and/or employees represent itself to be, officers, employees, or agents of the Project, the City of Irvine, the Irvine Unified School District, the State of California, or the CDE.

11.5 No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by Child Care Provider and the Project excepting a change in reimbursement rate due to a COLA. No oral understanding or agreement not incorporated into this Agreement shall be binding on either party. Amendments to this Agreement may be subject to the approval of the CDE.

11.6 In the event that a dispute arises over the terms, language, or interpretation of this Agreement, and such dispute is submitted to a court of competent jurisdiction, the prevailing party shall be entitled to recover reasonable attorneys' fees in addition to any other relief awarded by the court.

11.7 The rights and remedies granted in this Agreement in the event of default are cumulative and the exercise of those rights and remedies shall be without prejudice to the enforcement of any other violation or breach of this Agreement, and forbearance to enforce one or more of the provisions of this agreement should not be construed to be a waiver of that default or breach.

11.8 If any part of this Agreement is declared invalid for any reason, such declaration shall not affect the validity of the remainder of this Agreement. All other parts of the Agreement shall remain in effect as if the Agreement had been executed without the invalid part. Both parties hereby declare that they intend and desire that the remaining parts of the Agreement continue to be effective without any part or parts that have been declared invalid.

11.9 The captions of the sections of this Agreement are for reference only and are not to be construed in any way as a part of this Agreement.

11.10 This Agreement is not assignable by Child Care Provider, either in whole or in part, without prior written consent of the Project and the CDE in their sole and absolute discretion.

11.11 This Agreement is the complete and exclusive statement of the mutual understanding of the parties and that the subcontract supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.

11.12 Time is of the essence of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

PROJECT:

Continuing Development Inc.:

Signature: Traci R Stubbler

Signature: Susan Dumars

Name: Traci R Stubbler

Name: Susan Dumars

Title: CS Supervisor and ICCP
Administrator

Title: President

IRVINE CHILD CARE PROJECT - CHILD CARE AGREEMENT

Name of Program	Term	*ELCD Contract and Project Number	**MRA	Days of Operation	Max Rate per ***CDE	***CDE Minimum Goal	Notes
General Child Care	7/1/2020 to 6/30/2021	CCTR-0163 30-Q553-00-0	\$686,278	250	\$49.54	13,853	ICR: 2.00% Indirect: \$13,456.43 Net: \$672,821.57

Any and all contracts or grants that are ancillary to the above contract for services (e.g., Instructional Materials, Program Resources, etc.), will be considered part of this Agreement and subject to its terms and conditions. Any and all amendments from CDE to the contract referenced above are considered part of this agreement.

* ELCD - California Department of Education, Early Learning and Care Division

** MRA - Maximum Reimbursable Amount

*** CDE - Child Days of Enrollment (Adjusted for Full Time Equivalent)

BUSINESS

ITEM 12

IRVINE CHILD CARE PROJECT

TOPIC: **SIGNATURE AUTHORIZATION FOR CALIFORNIA DEPARTMENT OF EDUCATION STATE CCTR GRANT DOCUMENTS**

DESCRIPTION: ICCP holds a Child Development Services Center Based (CCTR) contract with the California Department of Education to provide subsidized childcare services for income-eligible families at selected ICCP sites, through a subcontract agreement with Continuing Development, Inc. In March 2007 the ICCP Board passed a Resolution authorizing all Board Members to sign documents related to the CCTR grant such as the Application for Continued Funding, Local Agreement for Child Development Services, Quarterly Attendance and Fiscal Reports and Contract Monitoring Review documents, on behalf of the Board.

In an August 14, 2020 Webinar for all Early Learning and Care Division contractors the California Department of Education (CDE) indicated that Quarterly Attendance and Fiscal Reporting will now be submitted online via their secure CPARIS financial System, which requires an Administrator Account for an individual to access. Both the Designated Program Director on the contract with CDE and contract liaison staff members with Continuing Development Inc. hold Administrator Accounts in CPARIS.

Due to the need for creation of an Administrator Account through CDE for any individual to access the CPARIS system and the nature of state grant contract deadlines which sometimes require a turn around time of less than 24 hours once they are received by ICCP staff it is requested that the Board authorize the Designated Program Director to approve the Quarterly Attendance and Fiscal Report data entered into the CPARIS system by the subcontractor and additional CCTR documents as outlined above, as needed.

RECOMMENDATION: Authorize the Designated Program Director on the CDE Contract to approve the Quarterly Attendance and Fiscal Report data entered into the CPARIS system by the subcontractor and additional CCTR documents as outlined above, as needed.

ITEM 13

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILDREN'S FUND
SCHOLARSHIP FUNDING ALLOCATION
TO THE IRVINE CHILD CARE PROJECT FOR FY
2020-21**

DESCRIPTION: The Irvine Children's Fund (ICF) has allocated \$80,000 for child care scholarships to the Irvine Child Care Project for FY 2020-21.

RECOMMENDATION: Accept the allocation of \$80,000 from ICF for child care scholarships for FY 2020-21.



Irvine Children's Fund

Irvine Children's Fund

Board of Directors

ICF President

Greg S. Goodrich
Wells Fargo Advisors

Immediate Past President

Marcy Brown
HOAG

Vice President

Lauren Brooks
IUSD Board of Trustees

Secretary

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Michael Means

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Mayor Christina Shea

City of Irvine

Terry Walker

Superintendent

Irvine Unified School District

Sharon Wellikson

Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins

Director
Irvine Junior Games
Irvine Children's Fund

Adam Buchanan
President
Irvine Child Care Project
14341 Yale Ave.
Irvine, CA 92604

Dear Adam:

The Irvine Children's Fund has committed \$80,000 for before and after school child care scholarships from July 1, 2020 – June 30, 2021. This will include \$28,200 from ICF funds and \$51,800 from CDBG 2020 - 2021 funds.

At this time, due to the cancellation of the May 2020 Irvine Junior Games fundraising event, the ICF funds for scholarships and for grants to the child care sites are limited. We will continue in our fundraising efforts to support the ICCP scholarship and grant programs.

At this time, ICF cannot commit to funding grants to the child care sites for 2020 - 2021. We know that the grants enrich the child care programs for over 2,900 children at the 28 child care programs and will continue to look for funding in the future.

The ICF Board would like to commend the child care sites for their exemplary programs for children in transitional kindergarten through 6th grade.

The Irvine Children's Fund is looking forward to working with the Irvine Child Care Project board and staff. ICF is very appreciative of the ICCP staff who work diligently to oversee the child care scholarships and the grants. In this pandemic time, everyone's efforts to provide child care and child care scholarships are even more important to working families in Irvine.

Sincerely,

Greg S. Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Executive Director
Irvine Children's Fund

C: Traci Stubbler & Shane Dineen
John Fogarty

ITEM 14

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

DESCRIPTION: The Coronavirus (COVID-19) Pandemic has had a devastating economic impact on Irvine Child Care Providers (ICCP). In response to the pandemic most ICCP programs closed beginning mid-March. Below is the schedule of ICCP reopening dates:

Agency	Number of Sites	Reopen Date
CDI	10	March 18
Rainbow Rising	14	May 4
Creekers' Club	1	June 8
Dolphin Club	1	June 8
Kids Stuff	2	August 20

Due to the guidance issued by the State of California Community Care Licensing Division, child care sites that remained open or reopened were only able to provide emergency child care to essential workers March through May, which left programs that remained open, serving less than one percent of their typical licensed capacity through May.

Beginning in June, programs were expected to begin to transition from providing “emergency child care” to “enhanced regular operation”. Requirements have been put in place for child care programs that include new health and safety procedures, sanitization requirements, reduced group sizes, and overall capacity. This has required providers to put procedures in place that are time, staff, and supply intensive.

IUSD has provided access to additional space on campus so that more children can be cared for, beyond the current maximum of 28-42 children per site. The State of California Community Care Licensing approved each licensee to utilize these new spaces through a waiver issued in June 2020. At this time each site has space available to enroll additional children.

At the ICCP Special Meeting held April 6, 2020, the Board approved the waiver of rental payments from ICCP providers for April, May, and June. At the ICCP Regular Meeting held

June 8, 2020, the Board approved the waiver of rental payments from ICCP providers for July. At the ICCP Special meeting held July 20, 2020, the Board approved a waiver of 50 percent of rental payments from ICCP providers for August and extended this waiver of 50 percent of rental payments from providers through September 2020.

Based on data gathered for the first full week of the 2020-21 school year, average enrollment across all 28 ICCP sites is at approximately 25 percent of enrollment compared to the same time frame last year. Yet enrollment at individual sites varies, based on the child care needs of that community. Therefore each ICCP provider is impacted differently. Below is a breakdown of the average enrollment across sites for each agency as a percentage of total enrollment during the first full week of the school year:

Agency	Week One of the 2020-21 school year enrollment as compared to the same time frame 2019
CDI	20%
Creekers' Club	35%
Dolphin Club	17%
Kids Stuff (reopening August 20, 2020)	.06%
Rainbow Rising	30%

Due to the increased cost of providing service, particularly due to increased staffing requirements, all agencies anticipate the need to increase monthly tuition for the 2020-21 school year.

With the closing of the financials for the 2019-20 fiscal year, ICCP's budgeted 2020-21 ending fund balance is currently projected to be \$1,481,578. This balance reflects all rental waivers that have been approved by the ICCP Board to date.

In order to continue to provide some financial relief, to support child care providers' continued recovery from the economic impact of the COVID-19 pandemic and to help ensure the availability of continued on-campus child care after this emergency, the following options are provided for the Board's consideration:

Option A: Waiver of 50 percent of rental payments for the month of October 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond September 2020.

Option C: Additional rent relief options as proposed by the Board.

RECOMMENDATION: Approve one of the following options:

Option A: Waiver of 50 percent of rental payments for the month of October 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond September 2020.

Option C: Additional rent relief options as proposed by the Board.

ITEM 15

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of June 30, 2020

Fiscal Year 2019-20 Budget

Percentage of Year Completed: 100%

OPERATING FUND Program Description	2019-20 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,879,922	\$1,879,922	\$0	\$1,392,957	\$486,965	74%
8650 Portable Fees Waived - Covid 19	\$0	(\$473,220)	\$0	\$0	(\$473,220)	0%
8660 Interest Income Cnty	\$48,312	\$48,312	\$0	\$39,328	\$8,984	81%
Total Revenue:	\$1,928,234	\$1,455,014	\$0	\$1,432,286	\$22,728	98%
OPERATING EXPENDITURES						
4305 Program Supplies	\$1,800	\$1,800	\$0	\$1,800	\$0	100%
4305 Security Radio	\$4,595	\$4,595	\$0	\$609	\$3,986	13%
4306 M & O Repairs done by IUSD	\$50,000	\$50,000	\$0	\$15,415	\$34,585	31%
5450 Insurance	\$84,158	\$84,158	\$0	\$87,451	(\$3,293)	104%
5500 Utilities <i>(\$7,262.79X12)</i>	\$87,153	\$87,153	\$0	\$87,153	\$0	100%
5601 Non-Cap Site/Bldg Improve./Rehab	\$50,000	\$50,000	\$0	\$20,237	\$29,763	40%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$500	\$29,500	2%
5837 Interest Expense	\$2,200	\$2,200	\$0	(\$68)	\$2,268	-3%
5838 Audit	\$9,100	\$9,100	\$0	\$9,100	\$0	100%
5861 Facilities & Financial Support / IUSD	\$80,000	\$80,000	\$0	\$80,000	(\$0)	100%
5862 Custodial Services	\$603,435	\$603,435	\$0	\$533,435	\$70,000	88%
5864 Program Coordination / City	\$344,000	\$344,000	\$0	\$242,771	\$101,229	71%
Total Operating Expenditures:	\$1,373,441	\$1,373,441	\$0	\$1,078,403	\$295,038	79%
Total Excess (Deficiency):	\$554,793	\$81,573	\$0	\$353,883		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$225,000	\$225,000		\$36,749	\$188,251	16%
6230 Portables <i>(Replacement/New)</i>	\$0	\$0	\$0	(\$15,851)	\$15,851	0%
5862 Custodial Vehicles	\$70,000	\$70,000	\$0	\$54,970	\$15,030	79%
7439 Debt Service	\$135,173	\$135,173	\$0	\$135,173	\$0	100%
Total Capital Expenditures:	\$430,173	\$430,173	\$0	\$211,041	\$219,132	49%
Net Increase (Decrease):	\$124,621	(\$348,600)		\$142,842		
Beginning Balance, July 1	\$1,414,367	\$1,414,367		\$1,414,367		
Ending Balance, June 30	\$1,538,988	\$1,065,767		\$1,557,209		
Components of Ending Balance:						
Capital Facilities <i>(Modular Replacement) Reserve</i>	\$1,484,880	\$1,011,659		\$1,518,526		
3% Operation Reserve	\$54,108	\$54,108		\$38,683		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of June 30, 2020

Fiscal Year 2019-20 Budget

GRANT PROGRAM FUNDS Program Description	2019-20 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$237,902	\$237,902	\$0	\$237,902	\$0	100%
8590 Other State Revenue	\$426,694	\$448,376	\$0	\$448,376	\$0	100%
8660 Interest	\$2,600	\$0	\$0	\$0	\$0	0%
Total Revenue:	\$667,196	\$686,278	\$0	\$686,278	\$0	100%
EXPENDITURES						
5810 Serv./Contracts	\$667,196	\$686,278	\$0	\$686,278	\$0	100%
Total Expenditures:	\$667,196	\$686,278	\$0	\$686,278	\$0	100%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$80,000	\$80,000	\$0	\$45,533	\$34,467	57%
8699 Other Local Revenue/CDBG	\$50,000	\$50,000	\$0	\$50,000	\$0	100%
Total Revenue:	\$130,000	\$130,000	\$0	\$95,533	\$34,467	73%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$95,533	\$34,467	73%
Total Expenditures:	\$130,000	\$130,000	\$0	\$95,533	\$34,467	73%
Fund Balance (U):	\$0	\$0	\$0	\$0		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$797,196	\$816,278	\$0	\$781,811	\$34,467	96%
EXPENDITURES	\$797,196	\$816,278	\$0	\$781,811	\$34,467	96%
Total Excess (Deficiency):	\$0	\$0	\$0	\$0		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$0		
TOTAL ICCP FUND BALANCE:	\$1,538,987	\$1,065,767	\$0	\$1,557,252		
(Operating Fund + Grant Program Funds)						

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of August 31, 2020

Fiscal Year 2020-21 Budget

Percentage of Year Completed: 17%

OPERATING FUND Program Description	2020-21 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$78,870	\$1,814,017	4%
8650 Portable Fees Waived - Covid 19	\$0	(\$315,482)	\$0	\$0	(\$315,482)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$1,646	\$46,999	3%
Total Revenue:	\$1,941,532	\$1,626,050	\$0	\$80,516	\$1,545,534	5%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$2,450	\$2,450	\$0	\$0	\$2,450	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$2,710	\$37,290	7%
5450 Insurance	\$89,351	\$89,351	\$0	\$0	\$89,351	0%
5500 Utilities	\$91,511	\$91,511	\$0	\$0	\$91,511	0%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$0	\$9,100	0%
5861 Facilities & Financial Support / IUSD	\$82,300	\$82,300	\$0	\$0	\$82,300	0%
5862 Custodial Services	\$560,096	\$560,096	\$0	\$0	\$560,096	0%
5864 Program Coordination / City	\$432,500	\$432,500	\$0	\$0	\$432,500	0%
Total Operating Expenditures:	\$1,406,508	\$1,406,508	\$0	\$2,710	\$1,403,798	0%
Total Excess (Deficiency):	\$535,024	\$219,542	\$0	\$77,806		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$37,060	\$0	\$87,940	30%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$0	\$35,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$0	\$135,173	0%
Total Capital Expenditures:	\$295,173	\$295,173	\$37,060	\$0	\$258,113	13%
Net Increase (Decrease):	\$239,852	(\$75,631)		\$77,806		
Beginning Balance, July 1	\$1,557,209	\$1,557,209		\$1,557,209		
Ending Balance, June 30	\$1,797,061	\$1,481,578		\$1,635,015		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,746,010	\$1,430,527		\$1,634,933		
3% Operation Reserve	\$51,050	\$51,050		\$81		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of August 31, 2020

Fiscal Year 2020-21 Budget

GRANT PROGRAM FUNDS Program Description	2020-21 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$237,902	\$237,902	\$0	\$59,475	\$178,427	25%
8590 Other State Revenue	\$448,376	\$448,376	\$0	\$112,094	\$336,282	25%
Total Revenue:	\$686,278	\$686,278	\$0	\$171,569	\$514,709	25%
EXPENDITURES						
5810 Serv./Contracts	\$686,278	\$686,278	\$0	(\$16)	\$686,294	0%
Total Expenditures:	\$686,278	\$686,278	\$0	(\$16)	\$686,294	0%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$171,585		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$80,000	\$80,000	\$0	(\$13,537)	\$93,537	-17%
8699 Other Local Revenue/CDBG	\$50,000	\$50,000	\$0	\$0	\$50,000	0%
Total Revenue:	\$130,000	\$130,000	\$0	(\$13,537)	\$143,537	-10%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$0	\$130,000	0%
Total Expenditures:	\$130,000	\$130,000	\$0	\$0	\$130,000	0%
Fund Balance (U):	\$0	\$0	\$0	(\$13,537)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$816,278	\$816,278	\$0	\$158,032	\$658,246	19%
EXPENDITURES	\$816,278	\$816,278	\$0	(\$16)	\$816,294	0%
Total Excess (Deficiency):	\$0	\$0	\$0	\$158,049		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$158,049		
TOTAL ICCP FUND BALANCE:	\$1,797,060	\$1,481,578	\$0	\$1,793,107		
(Operating Fund + Grant Program Funds)						

ITEM 16

**Irvine Child Care Project Administrator's
Report**

Irvine Child Care Project (ICCP) Administrator's Report
September 14, 2020

Scholarships/Financial Assistance:

- ICCP will be transitioning the Scholarship Application from a fillable PDF form posted on the ICCP website to an online application system through SeamlessDocs. This will streamline the application submittal, review and tracking process during this period of continued City facility closures.
- ICCP continues to accept scholarship applications for the 2020-21 Fiscal Year. The pandemic has drastically impacted family financial situations which is demonstrated in the change in the number of children receiving ICCP scholarship which was 21 in July 2019 and seven in July 2020.
 - All programs must charge full day care tuition during any period of time they are providing full day child care, which, this year, will include at least the first few weeks of the 2020-21 school year. The ICCP Scholarship covers 50 percent of tuition for eligible families. Several families have discontinued the program as they are unable to afford the other 50 percent of tuition. In addition, the 50 percent covered by the ICCP Scholarship will expend funds awarded to ICCP by ICF more quickly as long as full day care must be provided (due to IUSD not authorized to provide in-person instruction).

Program Quality:

- The State of California Community Care Licensing Division and California Department of Public Health have continued to issue new Guidance for child care programs including: COVID-19 Case and Contact Management within Child Care Facilities. Highlights include:
 - Decisions on public health actions beyond the exclusion of an ill child, provider, or staff member from the facility should be made on a case by case basis with guidance from the local health department.
 - Closure of a facility should be considered in consultation with the local health department if cases have been identified in more than one cohort/class/group, or for family child care homes, when exclusion of the individual from the home is not possible.
 - If a facility is closed it may reopen:
 - After complying with cleaning and disinfection procedures; AND
 - After consultation with the local health department
- ICCP will continue to notify the ICCP Board, IUSD, and City leadership in the event that an ICCP site must partially or fully close a site.
 - In the event that an exposure occurs at an ICCP site and the Orange County Health Care Agency determines that a small number of individuals be directed to self-quarantine but not close part or all of the facility, ICCP will not notify the ICCP Board, IUSD, nor City leadership in order to comply with HIPAA and privacy requirements.

Facilities:

- ICCP is working with IUSD for the child care programs to continue to access additional space on campus during traditional after school hours once IUSD returns to in-person instruction so that additional children can continue to be cared for, beyond the current maximum of 28-42 children per site.
- Springbrook CDC has moved back to their permanent campus. Their change of location application has been processed by the State of California Community Care Licensing Division (CCLD) in order for the license to be issued so that children can be served on-site.
 - Other than Springbrook, all ICCP facilities are now open and most preschools and family child care programs in Irvine have re-opened. Staff recommend discontinuing weekly child care updates to the ICCP Board as minimal changes are anticipated to occur regarding availability of child care.