



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

October 19, 2020
8:30 AM

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

**Irvine Child Resource Center
14341 Yale Avenue
Irvine, California**

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE CHILD CARE PROJECT MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE CHILD CARE PROJECT MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606 OR BY EMAIL TO SDINEEN@CITYOFIRVINE.ORG. EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING AT LEAST 24 HOURS BEFORE THE MEETING, SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELE-CONFERENCING, VIDEO-CONFERENCING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

Scan this QR code for an electronic copy of the Agenda and staff reports.



CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board’s subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approve the minutes of a regular meeting of the Irvine Child Care Project held on September 14, 2020.

2. WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$56,385.27 to Catalyst Family Inc. for child care development services for August 1-31, 2020.

3. WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN’S FUND SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$4,491.00 for ICF Scholarships during the month of August 2020.

- \$ 4,491.00 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 00.00 to Continuing Development Inc.
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$14,902.00 to the City of Irvine for Program and Grant Administration for the month of August 2020.

- \$ 13,781.00 for Program Administration
- \$ 1,121.00 for Grant Administration

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of August 2020.

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

6. ICCP EXPENSES PAID BY IUSD

RECOMMENDED ACTION:

Review and accept attached invoices in the total amount of \$18,528.12 paid by IUSD on behalf of ICCP.

7. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 13,528.00 01-005-50100-8290
- \$ 6,219.00 01-005-50100-8290
- \$ 37,215.00 01-005-50100-8590

8. NOTICE OF SUBCONTRACTOR CHANGE OF NAME FROM CONTINUING DEVELOPMENT INCORPORATED TO CATALYST FAMILY INCORPORATED

RECOMMENDED ACTION:

Receive and file the Notice of Subcontractor change of name from Continuing Development Incorporated to Catalyst Family Incorporated effective August 6, 2020.

BOARD BUSINESS

9. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

RECOMMENDED ACTION: Approve one of the options provided:

Option A: Waiver of 50 percent of the rental payments for the month of November 2020 which would be a loss in revenue to ICCP of \$78,870.00.

Option B: No additional waiver for rental payments, or any portion thereof, beyond October 2020.

Option C: Additional rent relief options, as proposed by the Board.

REPORTS

10. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

11. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, November 9, 2020.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City’s website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on October 15, 2020 by 5:30 p.m. as well as on the City's web page.



Board Liaison

CONSENT

ITEM 1
MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 14, 2020
8:30 AM

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, September 14, 2020 at 8:34 a.m. by President Buchanan.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	BOARD MEMBER:	Melissa Fox
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Ira Glasky
	PRESIDENT:	Adam Buchanan

PLEDGE OF ALLEGIANCE

Supervisor Stubler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

Supervisor Stubler shared that Continuing Development Inc. has changed their name to Catalyst Family Inc.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Ellen England, Director at Stone Creek Creekers' Club, expressed her gratitude to the ICCP Board for the ongoing reduction in rent due to the Covid-19 pandemic. She also thanked Community Services Supervisor Traci Stubbler for her ongoing support with respect to licensing, classroom use, and CDC guidelines, which has freed up time for Ellen and her staff to focus on programming and working with their students. She also thanked IUSD Principal Christina Pierson who has been providing support on the Stone Creek campus.

Terese Lishka, Board Member of Creekers' Club and parent of a child attending the program, expressed her support and gratitude to the Creekers' Club for the care her child receives from Ellen and the entire staff. Creekers' Club has helped her family remain employed during the pandemic by providing care to her child. She has trust in the program and hopes that by keeping their tuition increases minimal, coupled with ongoing financial support from the ICCP Board, Creekers' Club will remain open and financially viable.

CONSENT CALENDAR

Moved by Board Member Fox, seconded by Board Member Bynon, and unanimously carried to approve Consent Calendar items 1 through 11.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Fox, Glasky

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approved the minutes of a regular meeting of the Irvine Child Care Project held on June 8, 2020.

ACTION:

Approved the minutes of a special meeting of the Irvine Child Care Project held on July 20, 2020.

ACTION:

Approved the minutes of a special meeting of the Irvine Child Care Project held on August 10, 2020.

2. WARRANT REQUEST – CONTINUING DEVELOPMENT, INC.

ACTION:

Approved payment of \$61,462.14 to Continuing Development, Inc. for child care development services for July 1-31, 2020.

3. WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN’S FUND SCHOLARSHIPS

ACTION:

Approved payment of \$2,750.00 to the City of Irvine for Program and Grant Administration for the month of July 2020.

- \$ 2,750.00 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 00.00 to Continuing Development Inc.
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Creekers Club

4. WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$15,286.09 to the City of Irvine for Program and Grant Administration for the month of July 2020.

- \$ 14,165.09 for Program Administration
- \$ 1,121.00 for Grant Administration

5. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of April 2020.

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

6. ICCP PAYMENTS ISSUED JULY 2020

ACTION:

Received and filed attached record of payments issued July 2020 for service month May 2020.

7. ICCP PAYMENTS ISSUED AUGUST 2020**ACTION:**

Received and filed attached record of payments issued August 2020 for service month June 2020.

8. ICCP EXPENSES PAID BY IUSD**ACTION:**

Reviewed and accepted attached invoices in the total amount of \$6,401.27 paid by IUSD on behalf of ICCP.

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF**ACTION:**

Authorized the deposit of funds from the ICF into the appropriate account as follows:

- \$ 15,286.81 01-005-712-00-8699
- \$ 0.00 01-005-712-00-8689

10. DEPOSIT OF STATE GRANT APPORTIONMENT**ACTION:**

Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 54,435.00 01-005-50100-8290
- \$ 25,023.00 01-005-50100-8290
- \$ 149,758.00 01-005-50100-8590

11. SUBCONTRACT AGREEMENT WITH CONTINUING DEVELOPMENT, INC. FOR CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR - 0163)**ACTION:**

Received and file Subcontract Agreement with Continuing Development, Inc. for California Department of Education General Child Care and Development Program Grant Funding

BOARD BUSINESS**12. SIGNATURE AUTHORIZATION FOR CALIFORNIA DEPARTMENT OF EDUCATION STATE CCTR GRANT DOCUMENTS****ACTION:**

Moved by Board Member Fox, seconded by Vice President Glasky, and unanimously carried by members to authorize the Designated Program Director on the CDE Contract to approve the Quarterly Attendance and Fiscal

Report data entered into the CPARIS system by the subcontractor and additional CCTR documents as outlined above, as needed:

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Fox, Glasky

Discussion included: Supervisor Stubbler shared that she will always seek a hard copy signature when possible.

13. ICF SCHOLARSHIP FUNDING ALLOCATION TO ICCP FOR FY 2020-21 SCHOLARSHIP PROGRAM

ACTION:

Moved by Clerk Battenfield, seconded by Board Member Fox, and unanimously carried to accept ICF allocation of \$80,000 for child care scholarships for FY 2020-21.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Fox, Glasky

Discussion included: Clerk Battenfield expressed the Board's gratitude to the Irvine Children's Fund for the allocation.

Following discussion of Item No. 13, President Buchanan reordered the agenda to consider Item 15 Facilities and Budget Report prior to Item No. 14.

14. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

Public Comment on item 14: Michael Hagemann, parent of a child who attends Creekers' Club, shared that enrollment is down and he is not optimistic about a swift or extensive increase in enrollment moving forward. He asks the board to direct Supervisor Stubbler to reach out to providers about enrollment before the next ICCP Board meeting. He also asked the board to select Option A from the choices below. He further asked the board to begin exploring options in partnership with the City of Irvine and Irvine Unified School District for more drastic action, specifically the possibility of reducing expenses passed on to the ICCP programs.

ACTION:

Moved by Board Member Fox, seconded by Vice President Glasky, and unanimously carried to approve Option A: Waiver of 50 percent of the rental payments for the month of October 2020 which would be a loss in revenue to ICCP of \$78,870.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Fox, Glasky

Discussion Included: Board Member Fox expressed uncertainty for the future due to revenue being down and expenses being up for ICCP Providers due to the Covid-19 pandemic, she supported option A. Board Member Bynon requested financial information from the ICCP sites, specifically what other financial assistance if any, have they received. She supports option A, and wants to take any future waivers on a month to month basis. Vice President Glasky requested that ICCP Providers be asked if they received any Paycheck Protection Program assistance. He shared that about 60% of IUSD families have selected either the traditional or hybrid model of education and that moving forward this may impact ICCP enrollment as guidelines are updated. He supports option A and requests that additional financial information is provided by the ICCP sites in order to better inform future financial considerations by the ICCP Board.

REPORTS

15. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

This item was considered following Council Business Item 13.

IUSD Chief Financial Officer John Fogarty shared with the board that due to several factors relating to insurance, construction, and the Covid-19 pandemic, ICCP has a higher than expected fund balance to take into consideration related to Item 14 and any future reduction of rent for ICCP providers.

16. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Supervisor Stubbler shared that ICCP Providers are prioritizing “Traditional Model” students due to health and safety requirements regarding stable grouping guidance and the impact of space limitations and that the City of Irvine is doing the same with respect to its programming.

ADJOURNMENT

Moved by Board Member Fox, seconded by Vice President Glasky, and unanimously carried to adjourn the meeting at 9:25 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, October 19, 2020.**

ADAM BUCHANAN, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$56,385.27 for child care development services for the month of August. This provider served a total of 73 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$56,385.27 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$56,385.27 to Catalyst Family Inc. for child care development services for August 1-31, 2020.

IRVINE CHILD CARE PROJECT

DATE: October 19, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$56,385.27
	TOTAL	\$56,385.27

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$56,385.27	
	TOTAL	\$56,385.27

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**August 2020
(21 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	4 children served 47 child days of enrollment
Oak Creek	9 children served 165 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	26 children served 440 child days of enrollment
Canyon View	2 children served 42 child days of enrollment
Turtle Rock	15 children served 281 child days of enrollment
Springbrook	0 children served 0 child days of enrollment
Deerfield	8 children served 131 child days of enrollment
University Park	9 children served 168 child days of enrollment

TOTALS: **73 children served**
1,274 child days of enrollment

YEAR-TO-DATE:
147 children served
2,630 child days of enrollment

Catalyst Family Inc.

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

INVOICE NUMBER
5040-AUG20

DATE: **September 10, 2020**

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period August 1, 2020 through August 31, 2020		
Fiscal Year 2020-2021 Contract Type: CCTR-0163		
Service fees of 1,160.94 days @ \$49.54	\$57,512.97	
Less Certified Parent fees	\$0.00	
Contract earnings to District	\$57,512.97	
Adjustment for District Indirect Cost $57,512.97 \div 1.02 =$	\$1,127.70	
Balance due to Catalyst Family Inc.		\$56,385.27
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$61,462.14	
Current Period Billing	\$56,385.27	
Cumulative Fiscal Year Amount Billed	\$117,847.41	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	\$554,974.16	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$4,491.00 (**\$4,491.00 CDBG**) are submitted for the Board’s review and approval for ICF Scholarships during the month of August 2020. The warrants to be issued are as follows:

The amounts of:

\$ 4,491.00 to Rainbow Rising (**\$ 4,491.00 CDBG**)

\$ 00.00 to Kids Stuff

\$ 00.00 to Continuing Development Inc.

\$ 00.00 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$4,491.00 (**\$4,491.00 CDBG**) for ICF Scholarships during the month of August 2020.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

August 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **August 2020**, reimbursement in the amount of **\$1,871.00**.
(\$1,871.00 CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **August 2020**, reimbursement in the amount of **\$549.00**.
(\$549.00 CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **August 2020**, reimbursement in the amount of **\$1,098.00**.
(\$1,098.00 CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **August 2020**, reimbursement in the amount of **\$973.00**.
(\$973.00 CDBG)

Total amount due to Rainbow Rising is \$4,491.00 (\$4,491.00 CDBG).

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$4,491.00 (**\$4,491.00 CDBG**) are submitted for the Board’s review and approval for ICF Scholarships during the month of August 2020. The warrants to be issued are as follows:

The amounts of:

\$ 4,491.00 to Rainbow Rising (**\$ 4,491.00 CDBG**)

\$ 00.00 to Kids Stuff

\$ 00.00 to Continuing Development Inc.

\$ 00.00 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$4,491.00 (**\$4,491.00 CDBG**) for ICF Scholarships during the month of August 2020.

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

August 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **August 2020**, reimbursement in the amount of **\$1,871.00**.
(\$1,871.00 CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Greentree** School, Irvine, for **August 2020**, reimbursement in the amount of **\$549.00**.
(\$549.00 CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **August 2020**, reimbursement in the amount of **\$1,098.00**.
(\$1,098.00 CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **August 2020**, reimbursement in the amount of **\$973.00**.
(\$973.00 CDBG)

Total amount due to Rainbow Rising is \$4,491.00 (\$4,491.00 CDBG).

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$14,902.00 for Program and Grant Administration for the month of August 2020.

The specific breakdown is as follows:

- \$ 13,781.00 for Program Administration
- \$ 1,121.00 for Grant Administration

RECOMMENDATION: Approve payment of \$14,902.00 to the City of Irvine for Program and Grant Administration for the month of August 2020.

IRVINE CHILD CARE PROJECT

DATE: *October 19, 2020*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 13,781.00
CITY OF IRVINE	005501-59-5810	\$ 1,121.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$14,902.00

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 13,781.00	
005501-59-5810	\$ 1,121.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$14,902.00



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 205337
INVOICE DATE 09/15/2020

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$14,902.00

AUGUST 2020:

STAFFING: ADMINISTRATION = \$13,781.00
 STAFFING: GRANT ADMINISTRATION = \$1,121.00
 SUPPLIES = \$0
 DUPLICATING = \$0
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0
 TOTAL \$14,902.00

Total Due: \$14,902.00

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)
 Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number in payment details section



SEND CHECKS TO:
 Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:
 Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 205337
INVOICE DATE: 09/15/2020
TOTAL AMOUNT DUE: \$14,902.00

TOTAL PAYMENT:

\$ _____

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2020.

The specific breakdown is as follows:

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

RECOMMENDATION: Approve payment of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2020.

IRVINE CHILD CARE PROJECT

DATE: October 19, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,625.92
IUSD	00571059-5861	\$ 6,858.33
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-5862	\$46,674.67
	TOTAL	\$72,423.34

EXPENDITURE CLASSIFICATION SUMMARY

00571059-7439	\$10,589.42	
00571081-5500	\$ 7,625.92	
00571059-5861	\$ 6,858.33	
00571081-7439	\$ 675.00	
00571059-5862	\$46,674.67	
	TOTAL	\$72,423.34



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75PI0009
DIVISION:	75GN
TERM:	2021
INVOICE DATE:	08/01/20
DUE DATE:	08/31/20
AMOUNT DUE	\$72,423.34

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	AUGUST 2020 - SALE OF IUSD - OWNED PORTABLES	10,589.42
2	1	7,625.92		0100000000 8650	AUGUST 2020 - UTILITIES	7,625.92
3	1	6,858.33		0100000000 8699	AUGUST 2020 - FACILITIES & FINANCIAL SUPPORT SERVICES	6,858.33
4	1	675.00		0100000000 8699	AUGUST 2020 - CUSTODIAL EQUIPMENT	675.00
5	1	46674.67		0100000000 8699	AUGUST 2020 - CUSTODIAL SVCS	46,674.67
						Tax
INVOICE TOTAL						\$72,423.34

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75PI0009
DIV: 75GN
TERM: 2021
Due Date 08/31/20
Amount Due \$72,423.34

Amount Paid \$ _____

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$18,528.12 has been paid by IUSD on behalf of ICCP:

- \$ 16,730.00 to David M. Bertino Manufacturing Inc. for new cabinets and countertops for kitchenette for Stonegate
- \$ 1,798.12 to Todd Pipe and Supply for new sinks for kitchenette at Woodbury

RECOMMENDATION: Receive and file attached invoices in the total amount of \$18,528.12 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 09/16/20 VENDOR NAME: DAVID M BERTINO M VENDOR: V4100121 CHECK: 41003657

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
08/14/20	J#3871-1917	N41R0012	16,730.00
TOTAL AMOUNT OF INVOICES			16,730.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571081 6410 16,730.00	

▼ DETACH CHECK ALONG PERFORATION ▼

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A MICROPRINTED BORDER AND INCLUDES A HIDDEN WORD - DO NOT CASH IF THE WORD VOID IS VISIBLE

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

Sub Fund
0101

No. 41003657
Date: 09/16/20
Acct#: 9600058619

Pay SIXTEEN Thousand SEVEN Hundred THIRTY Dollars and ZERO Cents

\$*****16,730.00

To The Order of DAVID M BERTINO MANUFACTURING
PO BOX 1820
COLTON, CA 92324


John Fogarty


Examined and Approved
Al Mijares, Ph.D, Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.

⑈4 1003657⑈ ⑆04 1203824⑆ 9600058619⑈

David M. Bertino Manufacturing, Inc.

P.O. BOX 1820
Colton, CA 92324

Invoice

Date	Invoice #
8/14/2020	J#3871-1917

Bill To
Irvine USD Maintenance & Operations 14600 Sand Canyon Ave. Irvine, CA 92618

F

P.O. No.	Terms	Due Date
N41R0012	Net 30	9/13/2020

Item	Description	Amount
Casework	Stonegate ES - Cabinets & Countertops per plans & specs/delivered & installed	0.00
Casework	Original Contract Amount \$16,730.00	0.00
Casework	This billing: 100% complete	16,730.00

SEP - 9 2020

**IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS**

We appreciate your prompt payment.

Subtotal	\$16,730.00
Sales Tax (0.0%)	\$0.00
Total	\$16,730.00
Payments/Credits	\$0.00
Balance Due	\$16,730.00

Customer agrees to make full payment as defined in the payment terms. If full payment is not made pursuant to the payment terms, customer shall pay 1.5% per month on the unpaid balance. If collection efforts are commenced the prevailing party shall be entitled to recover all costs and reasonable attorney's fees incurred.

Phone #	Fax #
(909) 888-9122	(909) 381-5577

David M. Bertino, Mfg. Inc.

Quotation

Contractor License #520857 - Woodwork Institute #406
DIR #1000006947
1696 W. Mill St., units 21-22
Colton, CA. 92324
Phone (909) 888-9122 Fax (909) 381-5577

DATE January 6, 2020
Quotation # 1
Customer ID

Attn: Joe Garcia
Irvine Unified School District
5050 Baranca Parkway
Irvine, CA 92604
(PH) (949) 936-5000 (Fax) (949) 936-5259

Quotation valid until: March 6, 2020
Prepared by: Gavin Cowie

Comments or special instructions: Irvine U.S.D.

Description	AMOUNT
Cabinets and countertops Furnished and Installed per Tim's job walk with Joe Garcia	
Anything besides what is described here in, is Excluded.	
Springbrook - Plastic laminate cabinets with solid surface countertops in Portable 29.	\$13,940.00
Woodbury -Plastic laminate cabinets with solid surface countertops in Rooms CC1 & CC3	\$20,330.00
Stonegate -Plastic laminate cabinets and solid surface countertops in Rooms CC2 & CC3.	\$16,730.00
 INCLUSIONS: Material core is particle board, laminate color is D-354 Designer White, Blum hinges, delivered and installed.	
 EXCLUSIONS: blocking, backing, furring; standing, running trim, electrical, sinks and plumbing fixtures.	
TOTAL	

THANK YOU FOR YOUR BUSINESS

IRVINE UNIFIED
SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER N41R0012
(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

ISSUED/PRINTED 04/24/20 05/12/20	BID/REQUISITION # N4100020	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100121 P: F:	VENDOR ACCT #/TERMS	REQUESTOR/END USE LMCKINNEY ICCP STN GTE - JOE	SHIP VIA/FOB
--	-------------------------------	-------	----------------------	-------------------------------	---------------------	--	--------------

FROM/BILL TO: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698	TO: DAVID M BERTINO MANUFACTURING UNIT 21 AND 22 1696 WEST MILL STREET COLTON, CA 92324	SHIP TO: MAINTENANCE & OPERATIONS - IUSD 100 NIGHTMIST IRVINE, CA 92618
---	---	--

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	MATERIALS AND LABOR TO INSTALL LAMINATE CABINETS AND SOLID SURFACE COUNTERTOPS IN ROOMS CC2 & CC3 STONEGATE ELEMENTARY - ICCP PER QUOTE #1 DATED 1/6/20	1	EA	16,730.00	16,730.00

P. Felix
SEP - 9 2020

**IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS**

ACCOUNTS AND AMOUNTS		Subtotal:	16,730.00
0100571081 6410	16,730.00	Tax:	0.00
		Discount:	
		Freight:	0.00
		PO Total:	16,730.00

RECEIVING

[Signature]
Authorized Signature

NON-NEGOTIABLE

LEDGER: 41 DATE ISSUED: 09/25/20 VENDOR NAME: TODD PIPE AND SUP VENDOR: V4100122 CHECK: 41003660

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
09/03/20	S003557824.001	P41R0003	1,798.12
TOTAL AMOUNT OF INVOICES			1,798.12
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571085 6210 1,798.12	

NON-NEGOTIABLE

▼ DETACH CHECK ALONG PERFORATION ▼

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A MICROPRINTED BORDER AND INCLUDES A HIDDEN WORD - DO NOT CASH IF THE WORD VOID IS VISIBLE

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

No. 41003660
 Date: 09/25/20
 Acct#: 9600058619

Pay ONE Thousand SEVEN Hundred NINETY EIGHT Dollars and TWELVE Cents

To The Order of
 TODD PIPE AND SUPPLY LLC
 PO BOX 3250
 ANAHEIM, CA 92803

\$*****1,798.12

John Fogarty

Examined and Approved
 Al Mijares, Ph.D. Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.

56-382
 412

Security features: Details on back

⑈41003660⑈ ⑆041203824⑆ 9600058619⑈

INVOICE



Todd Pipe & Supply, LLC - Anaheim
 1005 Edward Court
 Anaheim CA 92806-2601
 714-688-2595



F

INVOICE DATE	INVOICE NUMBER
09/03/20	S003557824.001
PAGE NUMBER	
Page 1 of 1	
REMIT TO:	
Todd Pipe & Supply LLC PO BOX 3250 Anaheim, CA 92803	

BILL TO:
 4855 1 AB 0.419 E0035X I0056 06581182289 S2 P7670685 0001:0002

SHIP TO:



IRVINE UNIFIED SCHOOL DIST
 100 NIGHTMIST
 IRVINE CA 92618-1710

IRVINE UNIFIED SCHOOL DIST
 100 NIGHTMIST
 IRVINE CA 92618-1710

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON			
22931		P41R0003		ICCP-WOODBURY		DAVID CISNEROS			
WRITER		SHIP VIA		TERMS		SHIP DATE		ORDER DATE	
ALBERTO GARCIA		OUR TRUCK AM		2% 10TH NET 16TH		09/03/20		08/20/20	
ORDER QTY	SHIP QTY	DESCRIPTION				UNIT PRICE	EXTENDED PRICE		
2	2	ELKAY ELUH211510 UNDERMOUNT SINK *** Special Order Item ***				354.024	708.05		
2	2	ELKAY LKUCLIP8 MOUNTING BRACKET *** Special Order Item *** ** SUB DB711BN				20.571	41.14		
2	2	SPIN N GRIN BASKET STRAINER W/BN (17BN) **				14.512	29.02		
4	4	1-1/2 CP P-TRAP 17GA W/BN (704GBN-1)				13.629	54.52		
4	4	1-1/2X16 CP DBL FLANGED TAILPIECE (803ED-20-1)				7.570	30.28		
1	1	CHF 50-E35ABCP 1.5GPM BRS FCT (OLD# 50-ABCP)				202.862	202.86		
2	2	CHF GN8AJKABCP 8 G/N SPOUT CP (OLD# GN8AJKCP)				62.050	124.10		
1	1	CHF 349-E35ABCP LF 1.5GPM BRS FCT *** Special Order Item ***				158.775	158.78		
1	1	RHEEM 81VP6S 6G 120V 2000W WTR-H (PROE6 1 RH POU)				276.639	276.64		
1	1	18" SIDE OUTLET SMITTY PAN (87030)				13.628	13.63		
2	2	BRAS PLS1-20AF 3/8x1/2 COMPxFIP 20 S/S LAV CONNECTOR (S1-20AF)				3.549	7.10		
2	2	LEAD FREE 3/4" X 1/2" BRASS RED ELBOW				6.822	13.64		
4	4	BRAS 68-6-8X 3/8 OD X 1/2 MIP COMP RED ADAPTER (68-68-LF)				2.251	9.00		

RECEIVED
 SEP 15 2020
 By _____

P. Felix

SEP 21 2020

**IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS**

Past Due invoices may be subject to 1.50% late charge.
 RETURNED ORDERS ARE SUBJECT TO A RESTOCKING FEE

09-03-20 20 07:27:26 AM
 S003557824.001

TO VIEW ONLINE GO TO: www.toddpipe.com/billtrust
 USE THIS ENROLLMENT CODE: PXG TMD WSB

Ron.

SUBTOTAL	1668.76
S&H CHARGES	0.00
SALES TAX	129.36
PAYMENTS	0.00
AMOUNT DUE	1798.12

IRVINE UNIFIED
SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER	P41R0003
<small>(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)</small>	
DELIVERY DUE DATE	

ISSUED/PRINTED 08/27/20 08/27/20	BID/REQUISITION # P4100003	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100122 P: F:	VENDOR ACCT #/TERMS	REQUESTOR/END USE RFELIX WOODBURY ICCP	SHIP VIA/FOB
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FROM/BILL TO: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698	TO: TODD PIPE AND SUPPLY LLC PO BOX 3250 ANAHEIM, CA 92803	SHIP TO: WAREHOUSE - IUSD 100 NIGHTMIST IRVINE, CA 92618
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ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	TO REPLACE SINKS IN ICCP PORTABLE IN CONJUNCTION WITH REPLACEMENT OF CABINENTS AND COUNTER TOPS ELKAY ELUH211510 SINK	2	EA	354.024	708.05
0002	ELKAY LKUCLIP8 MOUNTING BRACKET	2	EA	20.571	41.14
0003	SPIN N GRIN BASKET STRAINER	2	EA	14.512	29.02
0004	1-1/2 CP P-TRAP	4	EA	13.629	54.52
0005	1-1/2x16 CP DBL FLANGED TAILPIECE	4	EA	7.57	30.28
0006	CHF 50-E35ABCP 1.5GPM BRS FCT	1	EA	202.862	202.86
0007	CHF GN8AJKABCP 8 G/N SPOUT CP	2	EA	62.05	124.10
0008	CHF 349-E35ABCP LF 1.5GPM BRS FCT	1	EA	158.775	158.78
0009	RHEEM 81 VP6S 6G 120V 200W WTR-H	1	EA	276.639	276.64
0010	18" SIDE OUTLET SMITTY PAN	1	EA	13.628	13.63

R. Felix
SEP 21 2020
**IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS**

** CONTINUED **

ACCOUNTS AND AMOUNTS	Subtotal: Tax: Discount: Freight: PO Total:
RECEIVING	

IRVINE UNIFIED
SCHOOL DISTRICT

PURCHASE ORDER

PURCHASE ORDER NUMBER	P41R0003
<small>(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)</small>	

ISSUED/PRINTED 08/27/20 08/27/20	BID/REQUISITION # P4100003	BUYER	CONTACT PHONE NUMBER	VENDOR # V4100122 P: F:	VENDOR ACCT #/TERMS	REQUESTOR/END USE RFELIX WOODBURY ICCP	SHIP VIA/FOB
DELIVERY HOURS					DELIVERY DUE DATE		

FROM/BILL TO: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698	TO: TODD PIPE AND SUPPLY LLC PO BOX 3250 ANAHEIM, CA 92803	SHIP TO: WAREHOUSE - IUSD 100 NIGHTMIST IRVINE, CA 92618
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ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0011	BRAS PLS1-20AF 3/8x1/2 COMPxFIP 20	2	EA	3.549	7.10
0012	LEAD FREE 3/4"x1/2" BRASS RED ELBOW	2	EA	6.822	13.64
0013	BRAS 686-8x3/8ODx1/2 MIP COMP RED ADAPTER PER QUOTE S003557824	4	EA	2.251	9.00

P. Felix
SEP 21 2020
IRVINE UNIFIED SCHOOL DISTRICT
MAINTENANCE & OPERATIONS

ACCOUNTS AND AMOUNTS			Subtotal:	1,668.76
0100571085 6210	1,798.11		Tax:	129.35
			Discount:	
			Freight:	0.00
			PO Total:	1,798.11

RECEIVING


Authorized Signature

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received a check in the amount \$56,962.00 from the California Department of Education, Child Development Division.

- \$56,962.00 represents the 2nd apportionment received for the FY 2020-21 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 13,528.00	01-005-50100-8290
\$ 6,219.00	01-005-50100-8290
\$ 37,215.00	01-005-50100-8590

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

October 5, 2020

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-0163

I have enclosed a check from the State of California to deposit as the 2nd State Grant Apportionment, for FY 2020-21, in the amount \$56,962.00.

Please deposit into the following accounts:

1st Apportionment:

\$ 13,528.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 6,219.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 37,215.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

Payments » Invoice CD-20200302-Q5530

Warrant Amount: \$56,962

Status: Paid

Payment Date: 09/24/2020

Agreement Number	PCA	Amount
<u>CCTR0163</u>	13609	\$13,528
<u>CCTR0163</u>	15136	\$6,219
<u>CCTR0163</u>	23254	\$37,215

Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

Questions: CPARIS Support | cparissupport@cde.ca.gov | 916-322-8332



STATE OF CALIFORNIA 65-205947

WARRANT NUMBER

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO. 0000052269

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT
MO. DAY YR. 09 24 2020 90-1342/1211
65205947

DOLLARS CENTS
\$***56962.00

TO: 205947
--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM CD-85(199) CONTROLLERS WARRANT

⑆121113423⑆ 65205947⑈

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

65-205947

ISSUE DATE: 09/24/2020
DEPARTMENT OF EDUCATION
CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME VENDOR ID

IRVINE CHILD CARE PROJECT 0000052269

VOUCHER ID INVOICE ID PO ID

00193509 CD-20200302-Q5530 0000019840

AMOUNT PAID

\$56962.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **NOTICE OF SUBCONTRACTOR CHANGE OF NAME FROM CONTINUING DEVELOPMENT INCORPORATED TO CATALYST FAMILY INCORPORATED**

DESCRIPTION: The California Department of Education CCTR-0163 grant in the amount of \$686,278 has been awarded to the Irvine Child Care Project (ICCP) for FY 2020-21. Child care services are subcontracted by ICCP to Continuing Development, Inc. (CDI).

ICCP was notified in July 2020 that effective August 6, 2020 Continuing Development Incorporated changed its corporate name to Catalyst Family Inc. All other terms and conditions of the Subcontract Agreement for California Department of Education (CDE) CCTR-0163 remain the same.

RECOMMENDATION: Receive and file the Notice of Subcontractor change of name from Continuing Development Incorporated to Catalyst Family Incorporated effective August 6, 2020.



August 12, 2020

Traci Stubbler
Irvine Child Care Project
Heritage Park
14341 Yale Ave

Re: Notice of Change of Name to CATALYST FAMILY INC.

Dear Traci,

I am writing in connection with the Agreement for Participation dated July 1, 2020 between Continuing Development Inc. ("Child Care Provider") and Irvine Child Care Project (the "Project"). On August 6, 2020, CDI changed its corporate name to **CATALYST FAMILY INC.**

Please note the new name in your records, and use the new name in any future correspondence or communication with Catalyst Family Inc. The contact information of the corporation remains the same.

Please do let me know if you have questions on this matter.

Regards,

A handwritten signature in black ink that reads "Susan Dumars". The signature is written in a cursive style with a large, looping "S" and "D".

Susan Dumars
President

BUSINESS

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

DESCRIPTION: The Coronavirus (COVID-19) Pandemic has had a devastating economic impact on Irvine Child Care Project Providers (ICCP). Periods of closure of different lengths for different agencies, changing regulations and guidelines, new health and safety procedures, sanitization requirements, reduced group sizes, and overall capacity have all impacted the financial viability of child care, however the greatest impact on child care providers in Irvine has been the consistently low enrollment as many families keep their children at home for a variety of reasons.

ICCP programs, collectively, experienced a minor increase in enrollment with the beginning of in-person instruction with a total net increase of 125 enrollees across 28 sites. This represents an 18.5 percent increase from the distance learning only period, but overall enrollment remains at approximately 30 percent of that from the same time frame last year.

To date the ICCP Board has approved the waiver of rental payments from ICCP providers for April, May, June, and July and waiver of 50 percent of rental payments from ICCP providers for August, September, and October 2020.

At the ICCP Regular Meeting held September 14, 2020, the Board directed staff to collect financial documentation from each ICCP agency, to include (but not limited to) any grants, loans or gifts received due to the COVID-19 pandemic in order to inform any future decisions about rental payments.

Staff created and distributed the ICCP Agency Budget Form and directed each of the five agencies to submit one completed income statement for all of their agency's ICCP sites. Agencies were directed to include any revenue received between April 1 and September 30, 2020 for ICCP site(s) to include, but not limited to:

- Paycheck Protection Program
- Economic Injury Disaster Loan
- Cleaning and Supplies for Child Care Providers (CSCP) stipends issued by Children's Home Society

- Funding/reimbursement received from ICCP for child care services rendered (through the Irvine Children's Fund or CCTR contract)
- Any other funds/income received

In addition, agencies were directed to include any funds that must be paid back (loan that will not be forgiven) and all expenses related to business at their ICCP site(s).

The completed ICCP Agency Budget Forms are attached as follows:

- Catalyst Family Inc. - ATTACHMENT 1
- Creekers' Club - ATTACHMENT 2
- Dolphin Club - ATTACHMENT 3
- Kids Stuff - ATTACHMENT 4
- Rainbow Rising - ATTACHMENT 5

Each of the five agencies has received a loan from the Small Business Administration (SBA) through the Paycheck Protection Program (PPP). While it is anticipated that at least a portion of the funds received through the PPP will be forgiven, for most agencies it is unknown at this time what percentage of funds will need to be repaid. Rainbow Rising indicated that the agency agreement indicates that the SBA has until July 2021 to determine if any or all the funds will be granted or considered a loan.

Based on the data included in the attached completed ICCP Agency Budget Forms, four of the five agencies are operating at a deficit while one appears to be operating at a net increase. For all agencies, except Kids Stuff, the funds obtained through PPP were included solely as revenue though it is unknown if a portion of the funds will need to be repaid to the lender.

ICCP's budgeted 2020-21 ending fund balance is currently projected to be \$1,402,708. This balance reflects all rental waivers that have been approved by the ICCP Board to date.

In order to continue to provide some financial relief, to support child care providers' continued recovery from the economic impact of the COVID-19 pandemic and to help ensure the availability of continued on-campus child care after this emergency, the following options are provided for the Board's consideration:

Option A: Waiver of 50 percent of rental payments for the month of November 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond October 2020.

Option C: Additional rent relief options as proposed by the Board.

RECOMMENDATION: Approve one of the following options:

Option A: Waiver of 50 percent of rental payments for the month of November 2020 which would be a loss in revenue to ICCP of \$78,870.

Option B: No additional waiver for rental payments, or any portion thereof, beyond October 2020.

Option C: Additional rent relief options as proposed by the Board.

ICCP Agency Budget Form: April 1 through September 30 2020

Agency Name: **Catalyst Family Inc.** Number of ICCP Sites : 10

REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 663,786.93
*Other (Indicate source of funds below)	\$ 673,931.85
TOTAL REVENUE:	\$ 1,337,718.78
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 1,171,223.96
Health Insurance	\$ 156,406.88
Payroll Tax	\$ 82,900.19
Worker's Comp	\$ 22,178.69
**Other Employee Benefits (Provide detail below)	\$ 40,552.72
Office Supplies	\$ 7,503.40
Program Supplies	\$ 18,668.09
Furniture/Equipment	\$ 15,855.19
Food and Related Expenses	\$ 28,932.65
Staff Training	\$ 964.00
Management/Licensing Fees	\$ 9,379.22
Rent	\$ 61,943.24
Insurance	\$ 9,286.86
Telephone	\$ 9,526.91
Internet and Tech Support	\$ 308.12
Licenses/Related Fees	\$ 113.35
***Other (Provide detail below)	\$ 13,638.50
TOTAL EXPENDITURES:	\$ 1,649,381.97
NET INCREASE/(DECREASE):	\$ (311,663.19)

ATTACHMENT 1

<p>*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:</p>	<p>Total Other Income came from: Reimbursed from Food Program (CCFP); payments from ICCP for childcare services under CCTR contract; In-Kind Gifts; funds received from Children's Home Society for Childcare Supplies & Cleaning Program (CSCP). Please note the total Other Income amount of \$673,931.85 is <u>including</u> an anticipated reimbursement from CCTR contract through ICCP for childcare services incurred in September (\$45,890 -<i>estimate</i>) and additional reimbursement (\$108,200) from ICCP through VTTF amendment to FY2019-20 CCTR contract. The total is also including an estimated amount of \$250,000 from PPP fund to partially cover expenses that pertains to certified children under the CCTR contract. We are planning to apply for forgiveness of the PPP loan.</p>
<p>**Description of "other employee benefits":</p>	<p>Vacation accruals & employee discounts for childcare service</p>
<p>***Description of "other operating expenses":</p>	<p>Utilities, janitorial services, bank charges.</p>

9/21/2020

ICCP Agency Budget Form: April 1 through September 30 2020

Agency Name: CREEKERS' CLUB

Number of ICCP Sites :

1

REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 81,462.00
*Other (Indicate source of funds below)	\$ 68,809.97
TOTAL REVENUE:	\$ 150,271.97
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 134,709.62
Health Insurance	\$ 7,613.88
Payroll Tax	\$ 10,703.74
Worker's Comp	\$ 6,732.00
**Other Employee Benefits (Provide detail below)	\$ -
Office Supplies	\$ 600.00
Program Supplies	\$ 2,000.00
Furniture/Equipment	\$ 150.00
Food and Related Expenses	\$ 3,000.00
Staff Training	\$ 360.00
Management/Licensing Fees	\$ 925.00
Rent	\$ 4,321.66
Insurance	\$ 6,819.00
Telephone	\$ 1,800.00
Internet and Tech Support	\$ 900.00
Licenses/Related Fees	\$ 770.00
***Other (Provide detail below)	\$ 2,687.65
TOTAL EXPENDITURES:	\$ 184,092.55
NET INCREASE/(DECREASE):	\$ (33,820.58)

ATTACHMENT 2

<p>*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:</p>	<p>CHS Grant for Cleaning Supplies - \$4809.97 PPP Loan: \$63,317.00. We anticipate that some but not all the Loan may be forgiven. The exact amount that will be forgiven is unknown at this time.</p>
<p>**Description of "other employee benefits":</p>	
<p>***Description of "other operating expenses":</p>	<p>Onsite activities during the summer program; Game Truck, Laser Tag, Lizard Wizard, Pizza Parties.</p>

9/21/2020

ICCP Agency Budget Form: April 1 through September 30 2020

Agency Name: **Dolphin Club**

Number of ICCP Sites :

1

REVENUE	TOTAL AMOUNT	
Parent Program Fees	\$	53,134.52
*Other (Indicate source of funds below)	\$	80,492.15
TOTAL REVENUE:	\$	133,626.67
EXPENDITURES	TOTAL AMOUNT	
Staffing	\$	92,452.11
Health Insurance	\$	6,144.97
Payroll Tax	\$	31,585.54
Worker's Comp	\$	564.91
**Other Employee Benefits (Provide detail below)	\$	4,267.45
Office Supplies	\$	1,059.19
Program Supplies	\$	1,522.79
Furniture/Equipment	\$	-
Food and Related Expenses	\$	1,664.20
Staff Training	\$	-
Management/Licensing Fees	\$	-
Rent	\$	6,482.48
Insurance	\$	6,484.09
Telephone	\$	777.95
Internet and Tech Support	\$	120.00
Licenses/Related Fees	\$	1,815.00
***Other (Provide detail below)	\$	6,316.83
TOTAL EXPENDITURES:	\$	161,257.51
NET INCREASE/(DECREASE):	\$	(27,630.84)

ATTACHMENT 3

*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:	CHS Grant - \$8,895.15 Aldi Grant - \$1,000.00 PPP - \$70,597.00
**Description of "other employee benefits":	Retirement
***Description of "other operating expenses":	Professional Services, Credit Card Processing Fees, Tuition Refund, & Payroll Fees

9/21/2020

ICCP Agency Budget Form: April 1 through September 30 2020

Agency Name: Kids Stuff Center

Number of ICCP Sites :

2

REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 10,660.00
*Other (Indicate source of funds below)	\$ 143,000.00
TOTAL REVENUE:	\$ 153,660.00
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 47,459.97
Health Insurance	\$ 4,800.00
Payroll Tax	\$ 14,268.39
Worker's Comp	\$ 5,631.00
**Other Employee Benefits (Provide detail below)	\$ -
Office Supplies	\$ 200.00
Program Supplies	\$ 400.00
Furniture/Equipment	\$ 100.00
Food and Related Expenses	\$ 750.00
Staff Training	\$ 500.00
Management/Licensing Fees	\$ 1,694.00
Rent	\$ 8,643.32
Insurance	\$ 9,122.00
Telephone	\$ 588.00
Internet and Tech Support	\$ 120.00
Licenses/Related Fees	\$ 685.20
***Other (Provide detail below)	\$ 94,045.25
TOTAL EXPENDITURES:	\$ 189,007.13
NET INCREASE/(DECREASE):	\$ (35,347.13)

ATTACHMENT 4

<p>*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:</p>	<p>PPP Loan</p>
<p>**Description of "other employee benefits":</p>	<p>N/A</p>
<p>***Description of "other operating expenses":</p>	<p>\$75,000: Portion of PPP loan that will be returned as staffing is currently at less than 1/3 of what it was pre-pandemic. \$19045.25: Refunded tuition deposits from families that have dropped out of our program</p>

9/21/2020

<p>*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:</p>	<p>\$790,500 PPP Loan \$58,710.66 OAEYS, CHS cleaning supplies grant \$263,773.65 Scholarship reimbursements</p>
<p>**Description of "other employee benefits":</p>	<p>\$26,542 for 401K plan \$2,052.01 Employee appreciation</p>
<p>***Description of "other operating expenses":</p>	<p>\$50,050.13 includes accounting, payroll and payment processing, HR services and legal fees \$34,039.60 in tuition refunds to parents</p>

9/21/2020

ITEM 10

Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2020

Fiscal Year 2020-21 Budget

Percentage of Year Completed: 25%

OPERATING FUND Program Description	2020-21	Current	Encumbered	Actual		%
	Adopted Budget	(Adjusted) Budget	Funds (PO's)	Recvd/Spent To Date	Balance	Used/ Rec'vd
ICCP - Regular Programs						
<i>COST CENTER 005710</i>						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$157,741	\$1,735,146	8%
8650 Portable Fees Waived - Covid 19	(1) \$0	(\$394,351)	\$0	\$0	(\$394,351)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$3,229	\$45,416	7%
Total Revenue:	\$1,941,532	\$1,547,181	\$0	\$160,970	\$1,386,211	10%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$2,450	\$2,450	\$0	\$0	\$2,450	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$2,710	\$37,290	7%
5450 Insurance	\$89,351	\$89,351	\$0	\$0	\$89,351	0%
5500 Utilities	\$91,511	\$91,511	\$0	\$7,626	\$83,885	8%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$0	\$9,100	0%
5861 Facilities & Financial Support / IUSD	\$82,300	\$82,300	\$0	\$6,858	\$75,442	8%
5862 Custodial Services	\$560,096	\$560,096	\$0	\$46,675	\$513,421	8%
5864 Program Coordination / City	\$432,500	\$432,500	\$0	\$14,165	\$418,335	3%
Total Operating Expenditures:	\$1,406,508	\$1,406,508	\$0	\$78,034	\$1,328,474	6%
Total Excess (Deficiency):	\$535,024	\$140,673	\$0	\$82,935		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$20,330	\$18,528	\$86,142	31%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$0	\$35,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$11,264	\$123,909	8%
Total Capital Expenditures:	\$295,173	\$295,173	\$20,330	\$29,793	\$245,050	17%
Net Increase (Decrease):	\$239,852	(\$154,500)		\$53,143		
Beginning Balance, July 1	\$1,557,209	\$1,557,209		\$1,557,209		
Ending Balance, June 30	\$1,797,061	\$1,402,708		\$1,610,352		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,746,010	\$1,351,658		\$1,607,117		
3% Operation Reserve	\$51,050	\$51,050		\$3,235		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2020

Fiscal Year 2020-21 Budget

GRANT PROGRAM FUNDS	2020-21 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$237,902	\$237,902	\$0	\$59,475	\$178,427	25%
8590 Other State Revenue	\$448,376	\$448,376	\$0	\$112,094	\$336,282	25%
Total Revenue:	\$686,278	\$686,278	\$0	\$171,569	\$514,709	25%
EXPENDITURES						
5810 Serv./Contracts	\$686,278	\$686,278	\$0	\$62,567	\$623,711	9%
Total Expenditures:	\$686,278	\$686,278	\$0	\$62,567	\$623,711	9%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$109,002		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$80,000	\$80,000	\$0	\$0	\$80,000	0%
8699 Other Local Revenue/CDBG	\$50,000	\$50,000	\$0	\$0	\$50,000	0%
Total Revenue:	\$130,000	\$130,000	\$0	\$0	\$130,000	0%
EXPENDITURES						
5817 Scholarships	\$130,000	\$130,000	\$0	\$2,750	\$127,250	2%
Total Expenditures:	\$130,000	\$130,000	\$0	\$2,750	\$127,250	2%
Fund Balance (U):	\$0	\$0	\$0	(\$2,750)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$816,278	\$816,278	\$0	\$171,569	\$644,709	21%
EXPENDITURES	\$816,278	\$816,278	\$0	\$65,317	\$750,961	8%
Total Excess (Deficiency):	\$0	\$0	\$0	\$106,252		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$106,252		
TOTAL ICCP FUND BALANCE:	\$1,797,060	\$1,402,708	\$0	\$1,716,648		
(Operating Fund + Grant Program Funds)						

Notes:

1. ICCP Board approved rental fees waived to providers due to COVID. July waived 100%, August waived 50%, September waived 50% and October waived 50%.

ITEM 11

ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
October 14, 2020

Scholarships/Financial Assistance:

- On September 18, 2020 ICCP received notification from the California Department of Education (CDE) that another agency in Orange County released 2019-2020 grant funds through the annual Voluntary Temporary Transfer of Funds program. ICCP had submitted an application in April 2020 for \$125,000 in VTTF as it was anticipated that the CCTR contract would be over earned by approximately this amount by July 30, 2020. An amendment for CCTR-9159 was received, signed and returned to CDE on September 24, 2020. I anticipate receiving the executed amendment increasing the 2019-2020 CCTR contract by \$125,302 for a total award of \$811,580 by the end of October. Once received, Catalyst Family Inc. will bill ICCP for \$108,200 in reimbursement for child care services rendered in June 2020 which exceeded the total contract amount that has been awarded for 2019-2020.
- With the passage of the Early Childhood Development Act of 2020 and the Budget Act of Fiscal Year 2020-21 the majority of child care and development programs will transfer from the California Department of Education to the California Department of Social Services (CDSS), this includes the CCTR contract awarded to ICCP. Both City and Sub-contractor staff members are participating in quarterly transition meetings to ensure that ICCP and Catalyst Family Inc. Continue to meet all CCTR procedures and requirements throughout this change.

Program Quality:

- Informed by the State of California Community Care Licensing Division (CCLD) and California Department of Education procedures to support quality in child care over the past 7 months and looking forward to the remainder of this fiscal year, ICCP will continue to focus on technical support to ICCP providers regarding State guidelines for child care, best practices, sanitation and health and safety procedures, and supporting children and staff impacted by trauma, working closely with CCLD, IUSD and OCFA regarding facility usage and coordination of communication and procedures.

Facilities:

- ICCP is working with State of California Community Care Licensing Division (CCLD), the Orange County Fire Authority and IUSD for the child care programs to continue to access additional space on campus during traditional after school hours and full day during breaks so that additional children can continue to be cared for, beyond the current maximum of 28-42 children per site. Temporary waivers are issued in 90 day increments only so applications and documentation is required every 90 days for the State to continue to allow access.
- Springbrook Catalyst Kids opened for service on their permanent campus after their new license was issued on September 30.