



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 11, 2021
8:30 AM

Adam Buchanan
President

Cyril Yu
Vice President

Alan Battenfield
Clerk

Board Member:
Stephanie Bynon

Irvine Child Resource Center
14341 Yale Avenue
Irvine, California

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE CHILD CARE PROJECT MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE CHILD CARE PROJECT MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE CHILD CARE PROJECT," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606 OR BY EMAIL TO SDINEEN@CITYOFIRVINE.ORG. EMAILS RECEIVED FOR AGENDA ITEMS WILL BE READ INTO THE RECORD AT THE TIME DETERMINED BY THE CHAIRPERSON.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. IT WOULD BE APPRECIATED IF COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING AT LEAST 24 HOURS BEFORE THE MEETING, SPECIFIC DETAILS ABOUT HOW TO OBSERVE AND PARTICIPATE, WHICH MAY INCLUDE EITHER TELE-CONFERENCING, VIDEO-CONFERENCING, OR ANOTHER EQUIVALENT OPTION, WILL BE INCLUDED ON THE CITY'S WEBSITE.

Speaker's Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker's Forms are located on the table at the entrance to the Conference Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

Scan this QR code for an electronic copy of the Agenda and staff reports.



CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ANNOUNCEMENTS

PRESENTATIONS

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approve the minutes of a regular meeting of the Irvine Child Care Project held on November 9, 2020.

2. WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$22,307.36 to Catalyst Family Inc. for child care development services for November 1-30, 2020.

3. WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$94,325.05 to Catalyst Family Inc. for child care development services provided in the period July 1, 2020 through September 30, 2020.

4. **WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN’S FUND SCHOLARSHIPS**

RECOMMENDED ACTION:

Approve payments totaling the amount of \$3,113.75 to ICCP providers for child care services for November 1-30, 2020 funded by ICF Scholarships.

- \$ 2,131.25 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 532.50 to Catalyst Family Inc.
- \$ 450.00 to Dolphin Club
- \$ 00.00 to Creekers Club

5. **WARRANT REQUEST – ICCP SCHOLARSHIPS**

RECOMMENDED ACTION:

Approve payments totaling the amount of \$100.00 to ICCP providers for child care services for November 1-30, 2020 funded by ICF Scholarships.

- \$ 100.00 to Rainbow Rising
- \$ 0.00 to Kids Stuff
- \$ 0.00 to Catalyst Family Inc.
- \$ 0.00 to Dolphin Club
- \$ 0.00 to Creekers Club

6. **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

RECOMMENDED ACTION:

Approve payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of November 2020.

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

7. **WARRANT REQUEST – CITY OF IRVINE**

RECOMMENDED ACTION:

Approve payment of \$15,781.05 to the City of Irvine for Program and Grant Administration for the month of November 2020.

- \$ 14,660.05 for Program Administration
- \$ 1,121.00 for Grant Administration

8. ICCP PAYMENTS FOR DECEMBER 2020**RECOMMENDED ACTION:**

Receive and file approved December 2020 Accounting Sheet and packet for services rendered October 2020.

9. ICCP EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT**RECOMMENDED ACTION:**

Review and accept attached invoices in the total amount of \$152,468.56 paid by IUSD on behalf of ICCP.

10. DEPOSIT OF STATE GRANT APPORTIONMENT**RECOMMENDED ACTION:**

Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 34,434.00 01-005-50100-8290
- \$ 15,829.00 01-005-50100-8290
- \$116,397.00 01-005-50100-8590

11. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 7,526.63 01-005-712-00-8689
- \$ 0.00 01-005-701-00-8699

BOARD BUSINESS**12. ICCP LETTER IN SUPPORT OF ICF COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS BOARD REPRESENTATIVE SIGNATURE AUTHORIZATION****RECOMMENDED ACTION:**

Authorize the ICCP Board President, or alternate Board Member, to sign the letter in support of ICF's two 2021-22 Fiscal Year CDBG applications.

13. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS**RECOMMENDED ACTION:**

Approve one of the options provided:

Option A: Waiver of 50 percent of the rental payments for the months of February and March 2021, which would be a loss in revenue to ICCP of \$157,740.00.

Option B: No additional waiver for rental payments, or any portion thereof, beyond January 2021.

Option C: Additional rent relief options, as proposed by the Board.

REPORTS

14. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

15. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

ADJOURNMENT

The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, March 8, 2021.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 noon and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City’s website at cityofirvine.org beginning the Friday prior to the scheduled Irvine Child Care Project Board meeting on Monday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of each month at 8:30 a.m. unless otherwise noted. The Irvine Child Care Project Agenda is posted in the Police Department. Meeting agendas and approved minutes are kept current on the City web site at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on January 7, 2021 by 5:30 p.m. as well as on the City's web page.

Rebecca Farmer
Board Liaison

ITEM 1
MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

November 9, 2020
8:30 AM

Adam Buchanan
President

Ira Glasky
Vice President

Alan Battenfield
Clerk

Board Members:
Melissa Fox
Stephanie Bynon

**Irvine Child Resource Center
14341 Yale Avenue
Irvine, California**

CALL TO ORDER

A regular meeting of the Irvine Child Care Project (ICCP) was called to order on Monday, November 9, 2020 at 9:05 a.m. by President Buchanan.

ROLL CALL

Present:	BOARD MEMBER:	Stephanie Bynon
	CLERK:	Alan Battenfield
	VICE PRESIDENT:	Ira Glasky
	PRESIDENT:	Adam Buchanan

Absent:	BOARD MEMBER:	Melissa Fox
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PLEDGE OF ALLEGIANCE

Supervisor Stubbler led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

Ellen England, Director at Stone Creek Creekers' Club expressed concern over the continual decline in enrollment and revenue at Creekers' Club due to the ongoing Covid-19 pandemic. Creekers Club may not remain solvent in the long term as a result. Creekers' Club is a single site provider and unable to shift costs by offsetting loses at one site with revenue from another, nor can they move staff between low and higher enrolled programs.

CONSENT CALENDAR

Moved by Vice President Glasky, seconded by Board Member Bynon, and unanimously carried to approve Consent Calendar items 1 through 9.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Glasky
Absent: Fox

1. APPROVAL OF IRVINE CHILD CARE PROJECT (ICCP) MINUTES

ACTION:

Approved the minutes of a regular meeting of the Irvine Child Care Project held on October 19, 2020.

2. WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$45,174.60 to Catalyst Family Inc. for child care development services for September 1-30, 2020.

3. WARRANT REQUEST – ICCP PROVIDERS IRVINE CHILDREN'S FUND SCHOLARSHIPS

ACTION:

Approved payments totaling the amount of \$4,641.63 to ICCP providers for child care services for September 1-30, 2020 funded by ICF Scholarships.

- \$ 4,615.00 to Rainbow Rising
- \$ 00.00 to Kids Stuff
- \$ 26.63 to Catalyst Family Inc.
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Creekers Club

4. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**ACTION:**

Approved payment of \$72,423.34 for Facilities and Financial Support Services, Utilities, Custodial Services, Custodial Equipment Amortization and payment for sale of IUSD-owned portables to ICCP for the month of September 2020.

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

5. WARRANT REQUEST – CITY OF IRVINE**ACTION:**

Approved payment of \$14,290.98 to the City of Irvine for Program and Grant Administration for the month of September 2020.

- \$ 13,169.98 for Program Administration
- \$ 1,121.00 for Grant Administration

6. CALIFORNIA DEPARTMENT OF EDUCATION GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FY 2019-20 AMENDMENT 02**ACTION:**

Submitted for the Board's information.

7. WARRANT REQUEST – CATALYST FAMILY INC.**ACTION:**

Approved payment of \$108,200.00 to Catalyst Family Inc. for child care development services provided in the period July, 2019 through June 30, 2020.

8. DEPOSIT OF STATE GRANT APPORTIONMENT**ACTION:**

Authorized the deposit of grant funds from the State Department of Education into the appropriate account as follows:

- \$ 13,527.00 01-005-50100-8290
- \$ 6,218.00 01-005-50100-8290
- \$ 37,215.00 01-005-50100-8590

9. DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**ACTION:**

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 7,241.00 01-005-712-00-8689
- \$ 0.00 01-005-701-00-8699

BOARD BUSINESS**10. ICCP CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS**

Public Comment on item 10: Michael Hagemann, parent of a child who attends Creekers' Club, expressed continued concern for the financial state of the ICCP sites. He asks the board to direct staff to reach out to programs about enrollment numbers, to choose "Option A" as indicated on the staff report, and to begin exploring options with the City and School Board to temporarily reduce pass through expenses for the ICCP programs.

Moved by Vice President Glasky, seconded by Board Member Bynon unanimously carried by the Board Members present to approve Option A: Waiver of 50 percent of the rental payments for the months of December 2020 and January 2021, which would be a loss in revenue to ICCP of \$157,740.00.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Glasky
Absent: Fox

Discussion Included: Exploring longer term changes to ICCP structure to reflect the new reality of what enrollment looks like due to Covid-19; status of any pending facility needs on the long term fiscal health of the ICCP; the next school slated for construction will have the child care building paid for by the land developer; the possibility of closing or consolidating sites on a temporary basis; possibility for ICCP providers to serve students enrolled in the hybrid model for full day care on distance learning days, depending on demand and ability to do so while maintaining consistent small group COVID-19 safety requirements.

11. ICCP 2021 MEETING SCHEDULE

ACTION: Approve the ICCP 2021 meeting schedule.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Glasky
Absent: Fox

REPORTS

12. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

Report included in packet was reviewed.

13. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

Report included in packet was reviewed.

ADJOURNMENT

Moved by Vice President Glasky, seconded by Clerk Battenfield, and unanimously carried to adjourn the meeting at 9:36 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, January, 11 2021.**

ADAM BUCHANAN, PRESIDENT
IRVINE CHILD CARE PROJECT

SHANE DINEEN
RECORDING SECRETARY

Date Approved: _____

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$22,307.36 for child care development services for the month of November. This provider served a total of 51 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$22,307.36 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$22,307.36 to Catalyst Family Inc. for child care development services for November 1-30, 2020.

IRVINE CHILD CARE PROJECT

DATE: January 11, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$22,307.36
	TOTAL	\$22,307.36

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$22,307.36	
	TOTAL	\$22,307.36

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**November 2020
(22 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	1 children served 16 child days of enrollment
Oak Creek	3 children served 54 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	17 children served 239 child days of enrollment
Canyon View	2 children served 31 child days of enrollment
Turtle Rock	10 children served 120 child days of enrollment
Springbrook	8 children served 75 child days of enrollment
Deerfield	4 children served 44 child days of enrollment
University Park	6 children served 86 child days of enrollment
<u>TOTALS:</u>	51 children served 665 child days of enrollment
<u>YEAR-TO-DATE:</u>	320 children served 4,749 child days of enrollment

Catalyst Family Inc.

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

INVOICE NUMBER
5040-NOV20

DATE: **December 7, 2020**

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period November 1, 2020 through November 30, 2020		
Fiscal Year 2020-2021 Contract Type: CCTR-0163		
Service fees of 502.15 days @ \$49.54	\$24,876.51	
Less Certified Parent fees	- \$2,123.00	
Contract earnings to District	\$22,753.51	
Adjustment for District Indirect Cost $\$22,753.51 \div 1.02 =$	\$446.15	
Balance due to Catalyst Family Inc.		\$22,307.36
Billing Summary:		
Cumulative Prior Period Amount Billed	\$286,712.10	
Current Period Billing	<u>\$22,307.36</u>	
Cumulative Fiscal Year Amount Billed	\$309,019.46	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	\$363,802.11	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$94,325.05 for child care development services provided in the period July 1, 2020 through September 30, 2020.

The California Department of Education informed all direct service contractors in its November 3rd Official Letter that FY2020-21 contractors will be reimbursed for net reimbursable program costs up to the maximum reimbursable amount (MRA) rather than the total as calculated based the Standard Reimbursement Rate, as in previous years.

This change, due to the passage of Senate Bill (SB) 820, is in recognition of the increased costs to child care providers due to COVID-19.

Catalyst Family Inc. will be submitting invoices to ICCP quarterly throughout the 2020-21 Fiscal Year for the difference between the Standard Reimbursement Rate, as paid through monthly attendance reports and invoices, and the net reimbursable program costs.

The attached invoice and warrant request in the amount of \$94,325.05 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$94,325.05 to Catalyst Family Inc. for child care development services provided in the period July 1, 2020 through September 30, 2020.

ICCP/Stubbler
Board Agenda
January 11, 2021

IRVINE CHILD CARE PROJECT

DATE: January 11, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$94,325.05
	TOTAL	\$94,325.05

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$94,325.05	
	TOTAL	\$94,325.05

Catalyst

Family Inc.

350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040 FY20-21 Q1 Adj

DATE: November 30, 2020

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubler

DESCRIPTION			
General child development services provided in period July 1, 2020 through September 30, 2020			
Fiscal Year 2020-2021 Contract Type: CCTR-0163			
	Original Invoiced (July + August + September)	Contract Earnings (Net Reimbursable Expenses) CDE Calculation	CDE Calculation vs. Original Invoiced (Variances)
Gross Amount Based on Services (Enrollments)	\$168,119.44	n/a	
Net Reimbursable Expenses for Q1	n/a	\$264,331.00	\$96,211.56
Less Family (Parent) Fees Collected:	(\$1,837.00)	(\$1,837.00)	\$0.00
Less School District Indirect Cost	(\$3,260.43)	(\$5,146.94)	(\$1,886.51)
Net Total Invoiced In Q1 (Jul+Aug+Sep) =	\$163,022.01	\$257,347.06	\$94,325.05
 Net Billing Adjustment Balance Due to Catalyst Family Inc.			\$94,325.05

ITEM 4

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$3,113.75 (**CDBG**) are submitted for the Board’s review and approval for ICF Scholarships during the month of November 2020. The warrants to be issued are as follows:

The amounts of:

\$ 2,131.25 to Rainbow Rising (**CDBG**)

\$ 00.00 to Kids Stuff

\$ 532.50 to Catalyst Family Inc. (**CDBG**)

\$ 450.00 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$3,113.75 (**CDBG**) for child care services for November 1-30, 2020 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: January 11, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 2,131.25
Kids Stuff	00571259-5817	\$ 00.00
Catalyst Family Inc.	00571259-5817	\$ 532.50
Dolphin Club	00571259-5817	\$ 450.00
Creekers Club	00571259-5817	\$ 00.00
	TOTAL	\$ 3,113.75

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
November 2020

<i>Alderwood</i>	0 children served		<i>Northwood</i>	2 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	1 child served
<i>College Park</i>	1 child served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	4 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	1 child served			

Number of Children Served This Month: 10
 Number of Child Days of Enrollment This Month: 141
 Number of Sites Served This Month: 6
 Funds Awarded This Month: \$3,113.75
 Number of Children Served Year-to-Date: 12
 Number of Child Days of Enrollment This Year: 714
 Number of Sites Served Year-to-Date: 6
 Funds Awarded Year-to-Date: \$17,881.38
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **November 2020**, reimbursement in the amount of **\$1,041.25. (CDBG)**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **College Park** School, Irvine, for **November 2020**, reimbursement in the amount of **\$127.50. (CDBG)**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **November 2020**, reimbursement in the amount of **\$367.50. (CDBG)**

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **November 2020**, reimbursement in the amount of **\$595.00 (CDBG)**

Total amount due to Rainbow Rising is \$2,131.25 (CDBG).

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Springbrook** School, Irvine, for **November 2020**, reimbursement in the amount of **\$532.50. (CDBG)**

Total amount due to Catalyst Family Inc. is \$532.50 (CDBG).

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

November 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **November 2020**, reimbursement in the amount of **\$450.00. (CDBG)**

Total amount due to Dolphin Club is \$450.00 (CDBG).

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$100.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of November 2020. The warrants to be issued are as follows:

The amounts of:

\$ 100.00 to Rainbow Rising
\$ 0.00 to Kids Stuff
\$ 0.00 to Child Development Centers, Inc.
\$ 0.00 to Creekers Club
\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$100.00 to ICCP providers for child care services November 1-30, 2020.

IRVINE CHILD CARE PROJECT

IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM

DATE: January 11, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 100.00
Kids Stuff	00571259-5817	\$ 0.00
Catalyst Family, Inc.	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 100.00

ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM
November 2020

<i>Alderwood</i>	0 children served		<i>Northwood</i>	0 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	1 child served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	0 children served			

Number of Children Served This Month: 1
 Number of Child Days of Enrollment This Month: 9
 Number of Sites Served This Month: 1
 Funds Awarded This Month: \$100.00
 Number of Children Served Year-to-Date: 1
 Number of Child Days of Enrollment This Year: 20
 Number of Sites Served Year-to-Date: 1
 Funds Awarded Year-to-Date: \$200.00
 Number of Children Added to Program This Month: 0
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

November 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **November 2020**, reimbursement in the amount of **\$100.00**.

Total amount due to Rainbow Rising is \$100.00.

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2020.

The specific breakdown is as follows:

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

RECOMMENDATION: Approve payment of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2020.

IRVINE CHILD CARE PROJECT

DATE: *January 11, 2021*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,625.92
IUSD	00571059-5861	\$ 6,858.33
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-5862	\$46,674.67
	TOTAL	\$72,423.34

EXPENDITURE CLASSIFICATION SUMMARY

00571059-7439	\$10,589.42	
00571081-5500	\$ 7,625.92	
00571059-5861	\$ 6,858.33	
00571081-7439	\$ 675.00	
00571059-5862	\$46,674.67	
	TOTAL	\$72,423.34



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID: V7501158
INVOICE NUMBER: 75PI0037
DIVISION: 75GN
TERM: 2021
INVOICE DATE: 11/01/20
DUE DATE: 11/30/20
AMOUNT DUE: **\$72,423.34**

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount	
1	1	10589.42		0100000000 8953	NOVEMBER 2020 - SALES OF IUSD OWNED PORTABLES	10,589.42	
2	1	7,625.92		0100000000 8650	NOVEMBER 2020 - UTILITIES	7,625.92	
3	1	6,858.33		0100000000 8699	NOVEMBER 2020 - FACILITIES & FINANCIAL SUPPORT SERVICES	6,858.33	
4	1	675.00		0100000000 8699	NOVEMBER 2020 - CUSTODIAL EQUIPMENT	675.00	
5	1	46674.67		0100000000 8699	NOVEMBER 2020 - CUSTODIAL SERVICES	46,674.67	
						Tax	0.00
						INVOICE TOTAL	\$72,423.34

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC
Invoice Number 75PI0037
DIV: 75GN
TERM: 2021
Due Date 11/30/20
Amount Due \$72,423.34
Amount Paid \$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$15,781.05 for Program and Grant Administration for the month of November 2020.

The specific breakdown is as follows:

- \$ 14,660.05 for Program Administration
- \$ 1,121.00 for Grant Administration

RECOMMENDATION: Approve payment of \$15,781.05 to the City of Irvine for Program and Grant Administration for the month of November 2020.

IRVINE CHILD CARE PROJECT

DATE: *January 11, 2021*

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 14,660.05
CITY OF IRVINE	005501-59-5810	\$ 1,121.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$15,781.05

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 14,660.05	
005501-59-5810	\$ 1,121.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$15,781.05



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 206400
INVOICE DATE 12/10/2020

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$15,781.05

NOVEMBER 2020 STAFFING:

ADMINISTRATION = \$14,340.05
 STAFFING: GRANT ADMINISTRATION = \$1,121.00
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$120 .00
 LOCAL TRAVEL = \$0

TOTAL \$15,781.05

Total Due: \$15,781.05

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:

Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 206400
INVOICE DATE: 12/10/2020
TOTAL AMOUNT DUE: \$15,781.05

TOTAL PAYMENT:

\$ _____

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS FOR DECEMBER 2020**

DESCRIPTION: The ICCP Board was not scheduled to meet in December 2020, therefore, the following invoices were approved for payment by ICCP President Adam Buchanan and Vice President Ira Glasky to ensure timely reimbursements for services rendered in October 2020.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file approved December 2020 Accounting Sheet and packet for services rendered October 2020.

IRVINE CHILD CARE PROJECT

Service Month: 20-Oct	Board Approval Date: 12/7/2020	Date Delivered to Accounting: 10/7/2020	
ICCP Contact Person: Traci Stubbler 949-724-6635, tstubbl@cityofirvine.org	IUSD Contact Person: Sharon Marcacci, 949-936-5018, SharonMarcacci@iUSD.org		

VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
V4100123	State CCTR Grant	01-005-501-59-5810	5040-OCT20	\$ 29,365.04	\$ 29,365.04
VENDOR #					
V4100007	Scholarships -ICF	01-005-712-59-5817	Oct-20	\$ 2,205.00	
V4100005	Scholarships - ICF	01-005-712-59-5817	Oct-20	\$ 567.50	
V4100123	Scholarships - ICF	01-005-712-59-5817	Oct-20	\$ 112.50	
V4100003	Scholarships - ICF	01-005-712-59-5817	Oct-20	\$	
V4100002	Scholarships - ICF	01-005-712-59-5817	Oct-20	\$	2,885.00
VENDOR #					
V4100007	Scholarships-ICCP	01-005-710-59-5817	Oct-20	\$ 100.00	
V4100005	Scholarships-ICCP	01-005-710-59-5817	Oct-20	\$	
V4100003	Scholarships-ICCP	01-005-710-59-5817	Oct-20	\$	100.00
VENDOR #					
V4100011	Custodial Service	01-005-710-59-5862	V7501158	\$ 46,674.67	
V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00	
V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42	
V4100011	Utilities	01-005-710-81-5500		\$ 7,625.92	
V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 6,858.33	
V4100011	Work Order Charges	01-005-710-81-4306		\$	
V4100011	Site improvement	01-005-710-85-6110		\$	
V4100011	Rehab & Repair	01-005-710-85-5601		\$	
V4100011	Portable Replacement	01-005-710-85-6230		\$	72,423.34
VENDOR #					
V4100010	Program Administration	01-005-710-59-5864	205984	\$ 22,977.15	
V4100010	State CCTR Grant Administration	01-005-501-59-5810		\$	22,977.15
Total				\$	127,750.53

This is to certify that the above items were approved for payment on 12/7/2020 via email

Adam Buchanan
 (Authorized Board Member)
 Ira Glasky
 (Authorized Board Member)

Traci Stubbler

From: Adam Buchanan
ent: Monday, December 7, 2020 3:00 PM
To: Traci Stubbler
Subject: RE: Approval needed - ICCP December Acctng. Sheet

Approved "as-is."

Thanks,

ADAM BUCHANAN | COMMUNITY SERVICES ADMINISTRATOR | CITY OF IRVINE
949-724-6644 | 1 Civic Center Plaza, Irvine, CA 92606 | abuchanan@cityofirvine.org

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Monday, December 7, 2020 2:56 PM
To: Adam Buchanan <abuchanan@cityofirvine.org>
Subject: Approval needed - ICCP December Acctng. Sheet
Importance: High

Adam,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. This will ensure timely reimbursements are provided to the child care providers for services rendered in October. I've attached the December Accounting Sheet for services rendered in October and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

*Traci Stubbler
Community Services Supervisor and
Irvine Child Care Project Administrator
City of Irvine Child Resource Center
Heritage Park
14341 Yale Ave
949-724-6635
tstubbler@cityofirvine.org*

Traci Stubbler

From: Ira Glasky <IraGlasky@iusd.org>
Sent: Monday, December 7, 2020 3:15 PM
To: Traci Stubbler
Subject: Re: Approval needed - ICCP December Acctng. Sheet

Traci-

I reviewed the attachment and approve the accounting sheet and warrant requests.

Thanks.

-Ira

Ira Glasky
Member, Board of Education
Irvine Unified School District
iraglasky@iusd.org

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Monday, December 7, 2020 2:56 PM
To: Ira Glasky <IraGlasky@iusd.org>
Subject: Approval needed - ICCP December Acctng. Sheet

Ira,

In order to comply with social distancing requirements put in place by the City of Irvine for its employees I am requesting your approval electronically for this month's ICCP accounting sheet and supporting warrant requests. This will ensure timely reimbursements are provided to the child care providers for services rendered in October. I've attached the December Accounting Sheet for services rendered in October and the backup documentation packet for your review. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you,

*Traci Stubbler
Community Services Supervisor and
Irvine Child Care Project Administrator
City of Irvine Child Resource Center
Heritage Park
14341 Yale Ave
949-724-6635
tstubbler@cityofirvine.org*

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$29,365.04 for child care development services for the month of October. This provider served a total of 57 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$29,365.04 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of \$29,365.04 to Catalyst Family Inc. for child care development services for October 1-31, 2020.

IRVINE CHILD CARE PROJECT

DATE: December 7, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$29,365.04
	TOTAL	\$29,365.04

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$29,365.04
	TOTAL \$29,365.04

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**October 2020
(22 days of service)**

CONTINUING DEVELOPMENT INC.:

Stonegate	1 children served 18 child days of enrollment
Oak Creek	3 children served 60 child days of enrollment
Vista Verde	0 children served 0 child days of enrollment
Plaza Vista	17 children served 291 child days of enrollment
Canyon View	2 children served 35 child days of enrollment
Turtle Rock	15 children served 133 child days of enrollment
Springbrook	8 children served 81 child days of enrollment
Deerfield	4 children served 45 child days of enrollment
University Park	7 children served 111 child days of enrollment
<u>TOTALS:</u>	57 children served 752 child days of enrollment
<u>YEAR-TO-DATE:</u>	269 children served 4,084 child days of enrollment

Catalyst Family Inc.

350 Woodview Ave, Suite 100
Morgan Hill, CA. 95037
(408)556-7300

INVOICE NUMBER
5040-OCT20

DATE: November 9, 2020

SOLD TO: Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>October 1, 2020</u> through <u>October 31, 2020</u>		
Fiscal Year 2020-2021 Contract Type: CCTR-0163		
Service fees of <u>651.42</u> days @ \$49.54	\$32,271.35	
Less Certified Parent fees	- \$2,319.00	
Contract earnings to District	\$29,952.35	
Adjustment for District Indirect Cost $\$29,952.35 + 1.02 =$	\$587.31	
Balance due to Catalyst Family Inc.		\$29,365.04
Billing Summary:		
Cumulative Prior Period Amount Billed	\$163,022.01	
Current Period Billing	<u>\$29,365.04</u>	
Cumulative Fiscal Year Amount Billed	\$192,387.05	
Contract Maximum Billable	\$672,821.57	
Available remaining balance	\$480,434.52	

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$2,885.00 **(CDBG)** are submitted for the Board's review and approval for ICF Scholarships during the month of October 2020. The warrants to be issued are as follows:

The amounts of:

\$ 2,205.00 to Rainbow Rising **(CDBG)**

\$ 00.00 to Kids Stuff

\$ 567.50 to Catalyst Family Inc. **(CDBG)**

\$ 112.50 to Dolphin Club

\$ 00.00 to Creekers Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$2,885.00 **(CDBG)** for ICF Scholarships during the month of October 2020.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM

DATE: January 11, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 2,205.00
Kids Stuff	00571259-5817	\$ 00.00
Catalyst Family Inc.	00571259-5817	\$ 567.50
Dolphin Club	00571259-5817	\$ 112.50
Creekers Club	00571259-5817	\$ 00.00
	TOTAL	\$ 2,885.00

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
October 2020

<i>Alderwood</i>	0 children served		<i>Northwood</i>	2 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	0 children served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	1 child served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	4 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	1 child served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	1 child served			

Number of Children Served This Month: 9
 Number of Child Days of Enrollment This Month: 158
 Number of Sites Served This Month: 5
 Funds Awarded This Month: \$2,885.00
 Number of Children Served Year-to-Date: 11
 Number of Child Days of Enrollment This Year: 573
 Number of Sites Served Year-to-Date: 6
 Funds Awarded Year-to-Date: \$14,767.63
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 2
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Culverdale** School, Irvine, for **October 2020**, reimbursement in the amount of **\$1,172.50**.
(CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Meadow Park** School, Irvine, for **October 2020**, reimbursement in the amount of **\$367.50**.
(CDBG)

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Northwood** School, Irvine, for **October 2020**, reimbursement in the amount of **\$665.00**.
(CDBG)

Total amount due to Rainbow Rising is \$2,205.00 (CDBG).

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Catalyst Family Inc.** program operating at **Springbrook** School, Irvine, for **October 2020**, reimbursement in the amount of **\$567.50. (CDBG)**

Total amount due to Catalyst Family Inc. is \$567.50 (CDBG).

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

October 2020

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Dolphin Club** program operating at **Eastshore** School, Irvine, for **October 2020**, reimbursement in the amount of **\$112.50**.
(CDBG)

Total amount due to Catalyst Family Inc. is \$112.50 (CDBG).

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of \$100.00 are submitted for the Board's review and approval for ICCP Scholarships during the month of October 2020. The warrants to be issued are as follows:

The amounts of:

\$ 100.00 to Rainbow Rising

\$ 0.00 to Kids Stuff

\$ 0.00 to Child Development Centers, Inc.

\$ 0.00 to Creekers Club

\$ 0.00 to Dolphin Club

A site-by-site breakdown follows.

RECOMMENDATIONS: Approve payments for warrants totaling the amount of \$100.00 for ICCP Scholarships during the month of October 2020.

IRVINE CHILD CARE PROJECT

IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM

DATE: No Meeting

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
Rainbow Rising	00571259-5817	\$ 100.00
Kids Stuff	00571259-5817	\$ 0.00
Catalyst Family, Inc.	00571259-5817	\$ 0.00
Creekers Club	00571259-5817	\$ 0.00
Dolphin Club	00571259-5817	\$ 0.00
	TOTAL	\$ 100.00

**ATTENDANCE SUMMARY
IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM**

<i>Alderwood</i>	0 children served		<i>Northwood</i>	0 children served
<i>Beacon Park</i>	0 children served		<i>Oak Creek</i>	0 children served
<i>Bonita Canyon</i>	0 children served		<i>Plaza Vista</i>	0 children served
<i>Brywood</i>	0 children served		<i>Portola Springs</i>	1 child served
<i>Cadence Park</i>	0 children served		<i>Santiago Hills</i>	0 children served
<i>Canyon View</i>	0 children served		<i>Springbrook</i>	0 children served
<i>College Park</i>	0 children served		<i>Stone Creek</i>	0 children served
<i>Culverdale</i>	0 children served		<i>Stonegate</i>	0 children served
<i>Cypress Village</i>	0 children served		<i>Turtle Rock</i>	0 children served
<i>Deerfield</i>	0 children served		<i>University Park</i>	0 children served
<i>Eastshore</i>	0 children served		<i>Vista Verde</i>	0 children served
<i>Eastwood</i>	0 children served		<i>Westpark</i>	0 children served
<i>Greentree</i>	0 children served		<i>Woodbury</i>	0 children served
<i>Meadow Park</i>	0 children served			

Number of Children Served This Month: 1
 Number of Child Days of Enrollment This Month: 11
 Number of Sites Served This Month: 1
 Funds Awarded This Month: \$100.00
 Number of Children Served Year-to-Date: 1
 Number of Child Days of Enrollment This Year: 11
 Number of Sites Served Year-to-Date: 1
 Funds Awarded Year-to-Date: \$100.00
 Number of Children Added to Program This Month: 1
 Number of Children Removed From Program This Month: 0
 Number of Children On Waiting List: 0

**IRVINE CHILD CARE PROJECT / IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

February 2019

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to students in the **Rainbow Rising** program operating at **Portola Springs** School, Irvine, for **October 2020**, reimbursement in the amount of **\$100.00**.

Total amount due to Rainbow Rising is \$100.00.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST– IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of October 2020.

The specific breakdown is as follows:

- \$10,589.42 for Payment of Portable Purchase
- \$ 7,625.92 for Utilities
- \$ 6,858.33 for Facilities & Financial Support
- \$ 675.00 for Custodial Equip Amortization
- \$46,674.67 for Custodial Services

RECOMMENDATION: Approve payment of \$72,423.34 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of October 2020.

IRVINE CHILD CARE PROJECT

DATE: December 7, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-7439	\$10,589.42
IUSD	00571081-5500	\$ 7,625.92
IUSD	00571059-5861	\$ 6,858.33
IUSD	00571081-7439	\$ 675.00
IUSD	00571059-5862	\$46,674.67
	TOTAL	\$72,423.34

EXPENDITURE CLASSIFICATION SUMMARY

00571059-7439	\$10,589.42	
00571081-5500	\$ 7,625.92	
00571059-5861	\$ 6,858.33	
00571081-7439	\$ 675.00	
00571059-5862	\$46,674.67	
	TOTAL	\$72,423.34

INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID: V7501158
INVOICE NUMBER: 75PI0027
DIVISION: 75GN
TERM: 2021
INVOICE DATE: 10/01/20
DUE DATE: 10/31/20
AMOUNT DUE: \$72,423.34

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	OCTOBER 2020 - SALE OF IUSD OWNED PORTABLES	10,589.42
2	1	7,625.92		0100000000 8650	OCTOBER 2020 - UTILITIES	7,625.92
3	1	6,858.33		0100000000 8699	OCTOBER 2020 - FACILITIES & FINANCIAL SUPPORT SERVICES	6,858.33
4	1	675.00		0100000000 8699	OCTOBER 2020 - CUSTODIAL EQUIPMENT	675.00
5	1	46674.67		0100000000 8699	OCTOBER 2020 - CUSTODIAL SERVICES	46,674.67
						Tax
INVOICE TOTAL						\$72,423.34

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID: V7501158
Account Name: IRVINE CHILD CARE PROJECT
Invoice Number: 75PI0027
DIV: 75GN
TERM: 2021
Due Date: 10/31/20
Amount Due: \$72,423.34

Amount Paid: \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CITY OF IRVINE**

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of \$22,977.15 for Program and Grant Administration for the month of October 2020.

The specific breakdown is as follows:

- \$ 21,856.15 for Program Administration
- \$ 1,121.00 for Grant Administration

RECOMMENDATION: Approve payment of \$22,977.15 to the City of Irvine for Program and Grant Administration for the month of October 2020.

IRVINE CHILD CARE PROJECT

DATE: December 7, 2020

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CITY OF IRVINE	005710-59-5864	\$ 21,856.15
CITY OF IRVINE	005501-59-5810	\$ 1,121.00
CITY OF IRVINE	005710-59-5811	\$
CITY OF IRVINE	005710-59-4305	\$
	TOTAL	\$22,977.15

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$ 21,856.15	
005501-59-5810	\$ 1,121.00	
005710-59-5811	\$	
005710-59-4305	\$	
	TOTAL	\$22,977.15



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 205984
INVOICE DATE 11/10/2020

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$22,977.15

OCTOBER 2020 STAFFING:

ADMINISTRATION = \$21,656.15
 STAFFING: GRANT ADMINISTRATION = \$1,121.00
 SUPPLIES = \$0
 DUPLICATING = \$200.00
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

TOTAL \$22,977.15

Total Due: \$22,977.15

PAYMENT OPTIONS:



ELECTRONIC: (preferred method)
 Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



SEND CHECKS TO:
 Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check



CREDIT/DEBIT CARDS:
 Please call (949) 724-6011

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 205984
INVOICE DATE: 11/10/2020
TOTAL AMOUNT DUE: \$22,977.15

TOTAL PAYMENT:

\$ _____

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$152,468.56, have been paid by IUSD on behalf of ICCP:

- \$1,216.00 to Philadelphia Insurance Companies for Fixed Umbrella Liability Insurance Coverage.
- \$89,100.00 to Philadelphia Insurance Companies for Fixed Annual Umbrella Liability Insurance Coverage.
- \$20,330.00 to David M. Bertino Manufacturing Inc. for cabinets and countertops at Woodbury ICCP Child Care Facility.
- \$545.53 paid to Bear Communications Inc. for a replacement emergency radio for Deerfield child care site.
- \$27,792.82 paid to IUSD for Work Orders 12/1/2019 through 6/30/2020
- \$13,484.21 paid to IUSD for Work Orders 7/1/2020 – 9/30-2020

RECOMMENDATION: Review and accept attached invoices in the total amount of \$152,468.56 paid by IUSD on behalf of ICCP.

ICCP/Fogarty/Stubler
Board Agenda
January 11, 2021

LEDGER: 41 DATE ISSUED: 10/19/20 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003661

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/01/20	2002487217		1,216.00
TOTAL AMOUNT OF INVOICES			1,216.00

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5450 1,216.00

▽ DETACH CHECK ALONG PERFORATION ▼

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A MICROPRINTED BORDER AND INCLUDES A HIDDEN WORD. DO NOT CASH IF THE WORD VOID IS VISIBLE.

56-382
412

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

No. 41003661
 Date: 10/19/20
 Acct#: 9600058619

Pay ONE Thousand TWO Hundred SIXTEEN Dollars and ZERO Cents

\$*****1,216.00

To The Order of
 PHILADELPHIA INSURANCE COMPANIES
 P O BOX 70251
 PHILADELPHIA, PA 19176-0251


 John Fogarty


 Examined and Approved
 Al Mijares, Ph.D., Co. Supt of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.

⑈ 4 100366 1 ⑈ ⑆ 0 4 1 2038 24 ⑆ 9600058619 ⑈



PHILADELPHIA
INSURANCE COMPANIES

Ledger 41

Page 1 of 4

01-005-710-59-5450

When order received please sign this sheet
and return to District Business Office.

Received By [Signature]
Date 10/14/2020

service@phly.com 877-438-7459
Lines open Monday to Friday, 8:00am - 5:00pm EST

October Invoice

Irvine Child Care Project
Account number 102152

Invoice number: 2002487217 Date: 10/01/2020

\$1,216.00

Due 10/22/2020

Amount reflects both Past Due
and Current Balance

Please pay \$1,216.00

Visit **PHLY.com/myphly** to pay your
invoice online by Electronic Funds
Transfer (EFT).

Or detach the coupon on the last page
and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia, PA 19176-0251

Or call 877-438-7459 to make
a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or
claims please contact your agent at:

HUB International Insurance Services, Inc
(310) 568-5900

To pay your invoice online or update your
details access your account at
PHLY.com/myphly

Your payment history

Payment date	Payment number
January 22, 2020	41003591

Your full payment history is available online
through your MyPHLY account.



202061200

Account number 102152

Page 2 of 4

PHILADELPHIA INSURANCE COMPANIES

Your account summary

Your balance breakdown

Product: 102152 Irvine Child Care Project

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Previous balance (\$)	Installment amount (\$)	Taxes / surcharge (\$)	Fees (\$)	Payment / credits	Balance due (\$)
Flex Plus Five	PHSD1571472	10/12/20 - 21 Fixed Annual	1,216.00	0.00	0.00	1,215.00 1.011	0.00	0.00	0.00	1,216.00
			1,216.00	0.00	0.00	1,215.00	0.00	0.00	0.00	1,216.00
<small>Payments will be processed towards these amounts.</small>										
Total Balance: 1,216.00										

Applications, policy forms, risk management services and claims management services are available at www.phly.com
 *Denotes change in term premium **Denotes the 25% down and 1st installment billed together †May include installment fee

LEDGER: 41 DATE ISSUED: 12/21/20 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41003682

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
12/08/20	2002784155		3,450.00
12/09/20	2002784816		85,650.00
TOTAL AMOUNT OF INVOICES			89,100.00
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450	89,100.00

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

56-382
412

No. 41003682
Date: 12/21/20
Acct#: 9600058619

Pay **EIGHTY NINE Thousand ONE Hundred Dollars and ZERO Cents**

\$*****89,100.00

To The
Order
of
PHILADELPHIA INSURANCE COMPANIES
P O BOX 70251
PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN HERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



PHILADELPHIA
INSURANCE COMPANIES

service@phly.com 877-438-7459
Lines open Monday - Friday, 8:30am - 5pm EST

01-005-710-59-5450
Ledger 41

December Invoice

Irvine Child Care Project
Account number 102152

Invoice number: 2002784816 Date: 12/09/2020

\$85,650.00

Due 12/30/2020

Amount reflects both Past Due and Current Balance

Please pay \$85,650.00

Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

Or detach the coupon on the last page and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia, PA 19176-0251

Or call 877-438-7459 to make a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

HUB International Insurance Services Inc.
(310) 568-5900

To pay your invoice online or update your details access your account at **PHLY.com/myphly**

Your payment history

Payment date Payment number

Your full payment history is available online through your MyPHLY account.

These charges will be shown on your next monthly invoice if they remain unpaid by current month end.



PHILADELPHIA
INSURANCE COMPANIES

service@phly.com 877-438-7459
LPHS 50001 Monthly EFT Policy 50001PH - \$ 01/01/2020

01-005-710-59-5450
Ledger 41

December Invoice

Irvine Child Care Project
Account number 102152

Invoice number: 2002784155 Date: 12/08/2020

\$3,450.00

Due 12/29/2020

Amount reflects both Past Due and Current Balance

Please pay \$3,450.00

Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

Or detach the coupon on the last page and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia, PA 19176-0251

Or call 877-438-7459 to make a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

HUB International Insurance Services Inc.
(310) 568-5900

To pay your invoice online or update your details access your account at **PHLY.com/myphly**

Your payment history

Payment date	Payment number
October 30, 2020	41003661

Your full payment history is available online through your MyPHLY account.

These charges will be shown on your next monthly invoice if they remain unpaid by current month end.

LEDGER: 41 DATE ISSUED: 11/02/20 VENDOR NAME: DAVID M BERTINO M VENDOR: V4100121 CHECK: 41003666

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
10/16/20	J#3888-1958	P41R0001	20,330.00
TOTAL AMOUNT OF INVOICES			20,330.00

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571085 6210 20,330.00

▼ DETACH CHECK ALONG PERFORATION ▼

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ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

56-382
 412

Sub Fund
 0101

No. 41003666
 Date: 11/02/20
 Acct#: 9600058619

Pay TWENTY Thousand THREE Hundred THIRTY Dollars and ZERO Cents

\$*****20,330.00

To The Order of DAVID M BERTINO MANUFACTURING
 PO BOX 1820
 COLTON, CA 92324


 John Fogarty


 Examined and Approved
 Al Mijares, Ph D, Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 MOBILE FUND NAME, M.A.

⑈ 4 1003666 ⑈ ⑈ 04 1203824 ⑈ 9600058619 ⑈

David M. Bertino Manufacturing, Inc.
 P.O. BOX 1820
 Colton, CA 92324

Invoice

Date	Invoice #
10/16/2020	J#3888-1958

P. Felix

OCT 27 2020

(F)

Bill To
Irvine USD Maintenance & Operations 14600 Sand Canyon Ave. Irvine, CA 92618

**IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS**

P.O. No.	Terms	Due Date
P41R0001	Net 30	11/15/2020

Item	Description	Amount
Casework	Irvine USD - Woodbury E.S. - Cabinets & Countertops for CC1 & CC3 per plans & specs/delivered & installed	0.00
Casework	Original Purchase Order Amount \$20,330.00	0.00
Casework	This billing: 100% complete	20,330.00

RECEIVED
 OCT 19 2020
[Signature]

We appreciate your prompt payment.	Subtotal	\$20,330.00
------------------------------------	-----------------	-------------

Customer agrees to make full payment as defined in the payment terms. If full payment is not made pursuant to the payment terms, customer shall pay 1.5% per month on the unpaid balance. If collection efforts are commenced the prevailing party shall be entitled to recover all costs and reasonable attorney's fees incurred.	Sales Tax (0.0%)	\$0.00
	Total	\$20,330.00
	Payments/Credits	\$0.00
	Balance Due	\$20,330.00

Phone #	Fax #
(909) 888-9122	(909) 381-5577

IRVINE UNIFIED SCHOOL DISTRICT PURCHASE ORDER

PURCHASE ORDER NUMBER P41R0001
 (THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

ISSUED/PRINTED 07/01/20 07/01/20 P4100001 BUYER
 VENDOR # V4100121 VENDOR ACCT #TERMS LMCKINNEY SHIP VIA/FOB
 P: F: JOE G. - ICCP WOODBUR

CONTACT PHONE NUMBER DELIVERY HOURS
 TO: DAVID M BERTINO MANUFACTURING UNIT 21 AND 22 1696 WEST MILL STREET COLTON, CA 92324
 FROM/BILL TO: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698
 SHIP TO: MAINTENANCE & OPERATIONS - IUSD 100 NIGHTMIST IRVINE, CA 92618

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	MATERIALS AND LABOR TO PROVIDE NEW CASEWORK AND COUNTERTOPS FOR CCL AND CC3 PER QUOTE #1 ICCP - WOODBURY ELEMENTARY	1	EA	20,330.00	20,330.00

Page 1 of 1

P. Kell

OCT 27 2020

IRVINE UNIFIED SCHOOL DISTRICT
 MAINTENANCE & OPERATIONS

ACCOUNTS AND AMOUNTS
 0100571085 6210 20,330.00
 Subtotal: 20,330.00
 Tax: 0.00
 Discount:
 Freight: 0.00
 PO Total: 20,330.00

[Signature]
 Authorized Signature

RECEIVING

LEDGER 41 DATE ISSUED: 12/10/20 VENDOR NAME: BEAR COMMUNICATIO VENDOR:V4100111 CHECK 41003674

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
12/03/20	5120083	P41R0006	545.53
TOTAL AMOUNT OF INVOICES			545.53

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 4401 545.53

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

No. 41003674
 Date: 12/10/20
 Acct#: 9600058619

56-382
 412

Pay FIVE Hundred FORTY FIVE Dollars and FIFTY THREE Cents

\$*****545.53

To The
 Order
 of
 BEAR COMMUNICATIONS INC
 PO BOX 670354
 DALLAS, TX 75267-0354

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN HERT, OH. 45091

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



Control Code E
Branch
20400
Sales ID 7870

INVOICE NUMBER 5120083	SALES ORDER NO. 5901705 SO	PURCHASE ORDER NO. P41R0006	PAGE 1
INVOICE DATE 12/3/20	ORDER DATE 12/1/20	SHIPPED VIA FEDEX GROUND	PAYMENT TERMS NET 30
BILL TO ACCOUNT NO. 827403	SHIP TO ACCOUNT NO. 874264	ORDER PLACED BY DON GRUDEM	
www.BearCom.com		SHIP TO: IRVINE UNIFIED SCHOOL DISTRICT 4861 MICHELSON DR DON GRUDEM IRVINE CA 92612-2826	

Representative: Rick Sall COSTA MESA Branch Office: 800-513-2660

QUANTITY SHIPPED	ITEM NUMBER	DESCRIPTION/SERIAL NUMBER	UNIT PRICE	AMOUNT
1	AAH02JDH9VA1ES	MOT XPR3500E VHF 5W 128C S/N 867VHP906 code plug email 12/1/20	479.99	479.99
NET 30				479.99
Due Date: 1/2/21				Sub-Total
Tax Rate 7.75 %				Shipping and Handling
REMIT TO				Sales Tax
Please provide all invoice numbers and payment amounts on remittance in order to ensure correct account updates. PO BOX 670354 Dallas, TX, 75267-0354 214-340-8876				INVOICE TOTAL
Thank you for your Business! The equipment and/or services included are subject to our terms and conditions: https://bearcom.com/terms-of-sale Equipment returns over 30 days require an approved return authorization. Please call support services 1-800-458-9887				USD \$ 545.53

PG# P41 R0006

When order received please sign this sheet and return to District Business Office.

Received By [Signature]
Date 12/7/2020

IRVINE UNIFIED SCHOOL DISTRICT PURCHASE ORDER

PURCHASE ORDER NUMBER P41R0006
 (THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

ISSUED/PRINTED: 12/01/20
 BID/REQUISITION #: P4100006
 BUYER: P4100006
 CONTACT PHONE NUMBER: V4100111
 VENDOR #: V4100111
 VENDOR ACCT #/TERMS: J Payton
 DELIVERY DUE DATE: SHIP VIA/FOB

FROM/BILL TO:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698

TO: BEAR COMMUNICATIONS INC
 3505 CADILLAC AVE
 UNIT L1
 COSTA MESA, CA 92626

SHIP TO: RANCHO SAN JOAQUIN MS
 ATTN: CAMPUS SECURITY
 4861 MICHELSON DRIVE
 IRVINE, CA 92612

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	AAH02JDH9VALES MOT XPR3500E VHF 5W 128C W Charger Quote No. 444723	1	EA	479.99	479.99
0002	SHIPPING	1	EA	25.00	25.00

ACCOUNTS AND AMOUNTS
 0100571059 4401 544.13
 Subtotal: 504.99
 Tax: 39.14
 Discount: 0.00
 Freight: 0.00
 PO Total: 544.13

Authorized Signature _____
 ACCOUNTS PAYABLE

LEDGER: 41 DATE ISSUED: 11/16/20 VENDOR NAME: IRVINE UNIFIED SC VENDOR: V4100011 CHECK: 41003671

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
11/06/20	75PI0038		27,792.82
TOTAL AMOUNT OF INVOICES			27,792.82
PAID BY IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 4306 27,792.82	

▼ DETACH CHECK ALONG PERFORATION ▼

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER WITH A MICROPRINTED BORDER AND INCLUDES A HIDDEN VOID. DO NOT CASH IF THE WORD VOID IS VISIBLE

56-382
412

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003671
Date: 11/16/20
Acct#: 9600058619

Sub Fund
0101

Pay TWENTY SEVEN Thousand SEVEN Hundred NINETY TWO Dollars
and EIGHTY TWO Cents

\$*****27,792.82

To The Order of IRVINE UNIFIED SCHOOL DISTRICT
5050 BARRANCA PARKWAY
IRVINE, CA 92604


John Fogarty


Examined and Approved
Al Mijares, Ph.D, Co. Supt. of Schools

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.

Security Features Details on back

⑈41003671⑈ ⑈041203824⑈ 9600058619⑈



Ledger 41

INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

0100571059-4306

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID: V7501158
INVOICE NUMBER: 75PI0038
DIVISION: 75GN
TERM: 2021
INVOICE DATE: 11/06/20
DUE DATE: 11/30/20
AMOUNT DUE: \$27,792.82

Item	Qty	Unit Amt	Ref #	Account	Description	Amount
1	1	27792.82		0100505300 8699	ICCP WORKORDERS 12/01/2019 THROUGH 06/30/2020	27,792.82
					Tax	0.00
INVOICE TOTAL						\$27,792.82

OK to pay
(BWC)

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID: V7501158
Account Name: IRVINE CHILD CARE PROJECT (ICC)
Invoice Number: 75PI0038
DIV: 75GN
TERM: 2021
Due Date: 11/30/20
Amount Due: \$27,792.82

Amount Paid: \$ _____

LEDGER 41 DATE ISSUED: 11/20/20 VENDOR NAME: IRVINE UNIFIED SC VENDOR:V4100011 CHECK: 41003673

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
11/17/20	75PI0046		13,484.21
TOTAL AMOUNT OF INVOICES			13,484.21
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 4306	13,484.21

Sub Fund
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
IRVINE CHILD CARE PROJECT

No. 41003673
Date: 11/20/20
Acct#: 9600058619

Pay THIRTEEN Thousand FOUR Hundred EIGHTY FOUR Dollars and TWENTY ONE Cents

\$*****13,484.21

To The Order of IRVINE UNIFIED SCHOOL DISTRICT
5050 BARRANCA PARKWAY
IRVINE, CA 92604

VOID UNLESS PRESENTED WITHIN 6 MONTHS
WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN HENT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



Ledger 41
INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID: V7501158
INVOICE NUMBER: 75PI0046
DIVISION: 75GN
TERM: 2021
INVOICE DATE: 11/17/20
DUE DATE: 11/30/20
AMOUNT DUE: \$13,484.21

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	13484.21		0100505300 8699	ICCP WORKORDERS 07/01/2020 THROUGH 09/30/2020	13,484.21
						Tax 0.00
INVOICE TOTAL						\$13,484.21

OK to pay
BW

0100571059-4306

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID: V7501158
Account Name: IRVINE CHILD CARE PROJECT (ICC
Invoice Number: 75PI0046
DIV: 75GN
TERM: 2021
Due Date: 11/30/20
Amount Due: \$13,484.21
Amount Paid: \$ _____

ITEM 10

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received checks in the total amount \$166,660.00 from the California Department of Education, Child Development Division.

- \$109,012.00 represents the 4th apportionment received for the FY 2020-21 State Grant
- \$57,648.00 represents the 5th apportionment received for the FY 2020-21 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education into the appropriate account as follows:

\$ 34,434.00	01-005-50100-8290
\$ 15,829.00	01-005-50100-8290
\$ 116,397.00	01-005-50100-8590

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

November 10, 2020

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-0163

I have enclosed a check from the State of California to deposit as the 4th State Grant Apportionment, for FY 2020-21, in the amount \$109,012.

Please deposit into the following accounts:

4th Apportionment:

\$ 20,743.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 9,535.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 78,734.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you for your help,

Traci Stubbler
ICCP Administrator



STATE OF CALIFORNIA 65-494652

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. DAY YR. 10 30 2020

90-1342/1211

65494652

DOLLARS	CENTS
**109012	00

TO: 494652

IRVINE CHILD CARE PROJECT
 ONE CIVIC CNTR PLAZA
 PO BOX 19575
 IRVINE CA 92623-9575

Betty T. Yee
BETTY T. YEE
 CALIFORNIA STATE CONTROLLER



FORM CD-85 (1/89) CONTROLLER'S WARRANT

⑆121113423⑆ 654946524⑈

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

65-494652

ISSUE DATE: 10/30/2020

DEPARTMENT OF EDUCATION
 CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
 SACRAMENTO CA 95814
 FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00200776	CD-20200402-Q5530	0000015233

AMOUNT PAID
 \$109012.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

Payments » Invoice CD-20200402-Q5530

Warrant Amount: \$109,012

Status: Paid

Payment Date: 10/30/2020

Agreement Number	PCA	Amount
<u>CCTR9159</u>	13609	\$20,743
<u>CCTR9159</u>	15136	\$9,535
<u>CCTR9159</u>	23254	\$78,734

Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

Questions: CPARIS Support | cparissupport@cde.ca.gov | 916-322-8332

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

December 7, 2020

To: Becky Myers
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of State Grant Apportionment for CCTR-0163

I have enclosed a check from the State of California to deposit as the 5th State Grant Apportionment, for FY 2020-21, in the amount \$57,648.

Please deposit into the following accounts:

5th Apportionment:

\$ 13,691.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 6,294.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 37,663.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you for your help,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

Payments » Invoice CD-20200501-Q5530

Warrant Amount: \$57,648

Status: Paid

Payment Date: 11/19/2020

Agreement Number

CCIR0163

CCIR0163

CCIR0163

Amount

\$13,691

\$6,294

\$37,663

PCA

13609

15136

23254

Fiscal Analyst: Elyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

Questions: CPARIS Support | cparisupport@cde.ca.gov | 916-322-8332



STATE OF CALIFORNIA 65-613383

H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO. 0000052269

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT
MO. DAY YR. 11 19 2020 90-1342/1211 65613383

DOLLARS CENTS
\$***57648.00

TO: 613383
--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM CD-85 (1/89) CONTROLLER'S WARRANT

⑆121113423⑆ 656133831⑈

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

65-613383

ISSUE DATE: 11/19/2020
DEPARTMENT OF EDUCATION
CALIFORNIA DEPARTMENT OF EDUCATION ACCOUNTING OFFICE 1430 N ST
SACRAMENTO CA 95814
FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/3235577

VENDOR NAME VENDOR ID

IRVINE CHILD CARE PROJECT 0000052269

VOUCHER ID INVOICE ID PO ID

00203263 CD-20200501-Q5530 0000019840

AMOUNT PAID

\$57648.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

ITEM 11

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF SCHOLARSHIP FUNDS FROM
IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of \$7,526.63 from ICF for child care services provided during the months of September and October 2020.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 7,526.63 01-005-712-00-8689
- \$ 0.00 01-005-712-00-8699

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

November 20, 2020

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECK

I have enclosed check #5044 in the amount of \$4,641.63 from the Irvine Children's Fund (ICF) for the service month of September 2020.

Please deposit into the following account as follows:

\$ 4,641.63	ICF – deposit to account # 01-005-712-00-8689
\$ 0.00	CDBG/ICF - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund

Irvine Junior Games
14301 Yale Avenue
Irvine, CA 92604
(949) 786-6454

WELLS FARGO BANK, NA
Irvine, CA 92604
16-24/1220

5044

10/9/2020

PAY TO THE ORDER OF Irvine Child Care Project

\$ **4,641.63

Four Thousand Six Hundred Forty-One and 63/100*****

DOLLARS

Wendy Bohart
Wendy Bohart

September 2020

⑈005044⑈ ⑆122000247⑆ 3096683101⑈

Irvine Children's Fund

5044

Irvine Child Care Project
ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 September 2020

10/9/2020

4,641.63

CDBG 2020-2021

Wells Fargo Checking September 2020

4,641.63

Details on Back
Intuit® CheckLock™ Secure Check

Irvine



Project

BOARD
ADAM BUCHANAN, President
IRA GLASKY, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
MELISSA FOX, Member

December 16, 2020

TO: Becky Meyers
FROM: TRACI STUBBLER
ICCP ADMINISTRATOR
SUBJECT: DEPOSIT OF ICF CHECK

I have enclosed check #5049 in the amount of \$2,885.00 from the Irvine Children's Fund (ICF) for the service month of October 2020.

Please deposit into the following account as follows:

\$ 2,885.00	ICF – deposit to account # 01-005-712-00-8689
\$ 0.00	CDBG/ICF - deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

Traci Stubbler
ICCP Administrator



Irvine Children's Fund

Irvine Children's Fund
Children Helping Children

Board of Directors

ICF President
Greg S. Goodrich
Wells Fargo Advisors

Past President
Marcy Brown
HOAG

Vice President
Lauren Brooks

IUSD Board of Trustees

Secretary
Susan Whittaker
Whittaker Planning Services

Treasurer
Wendy Bokota
Irvine Prevention Coalition

Adam Buchanan
President
Irvine Child Care Project
14341 Yale Avenue
Irvine, CA 92604

Dear Adam:

Enclosed please find:

Check #5049 in the amount of \$2,885.00 for the before and after school child care scholarships provided in October 2020. This provided scholarships for 9 children at 5 child care sites. Of this amount, \$2,885.00 is from CDBG 2020-2021 Before and After School Child Care Scholarship Funds and \$0.00 is from ICF 2020 – 2021 Before and After School Child Care Scholarship Funds.

Thank you for your continuing commitment to meeting the child care needs of IUSD families during this difficult time while following all of the CDC guidelines to keep the staff and students safe.

Anthony Kuo
Irvine City Council

Ryan Martz
Ryan Martz Events

Mary D. Miller
Past ICF President
Citizens Business Bank

Rob Poetsch
Taco Bell

Kelly Reynolds
HOAG Irvine

Sheri Reynolds
SPLATT Design

Sincerely,

Greg Goodrich
President
Irvine Children's Fund

Sharon Wellikson
Irvine Children's Fund

Honorary
Dan Borland
Pacific Premier Bank

Stan Machesky
Irvine Unified School District

Michael Means
KLAAM-AM 830, Retired

Ex Officio
Terry Walker
Superintendent
Irvine Unified School District

Sharon Wellikson
Executive Director
Irvine Junior Games
Irvine Children's Fund

Theresa Collins
Director
Irvine Junior Games
Irvine Children's Fund

2020 – 2021 Before and After School Child Care Scholarship Funds \$80,000 ICF Funds - \$28,200 and CDBG 2020 – 2021 Funds - \$51,800					
Month 2020 - 2021	ICF Funds 2020-2021	CDBG Funds 2020 – 2021	Total	Child Care Days	Check #
July 2020	\$0.00	\$2,750.00	\$2,750.00	97	#5040
August 2020	\$0.00	\$4,491.00	\$4,491.00	150	#5041
September 2020	\$0.00	\$4,641.63	\$4,641.63	168	#5044
October 2020	\$0.00	\$2,885.00	\$2,885.00	158	#5049
November 2020					
December 2020					
January 2021					
February 2021					
March 2021					
April 2021					
May 2021					
June 2021					
Total	\$0.00	\$14,767.63	\$14,767.63	573	

C: Traci Stubbler & Shane Dineen, ICCP
John Fogarty, ICCP Treasurer

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



Irvine Children's Fund

Irvine Junior Games
14301 Yale Avenue
Irvine, CA 92604
(949) 786-6454

WELLS FARGO BANK, NA
Irvine, CA 92604
16-24/1220

5049

Irvine Children's Fund

11/30/2020

PAY TO THE ORDER OF

Irvine Child Care Project

\$ **2,885.00

Two Thousand Eight Hundred Eighty-Five Only*****

DOLLARS

October 2020

Wendy B. King
Sharon Wilkinson

⑈005049⑈ ⑆122000247⑆ 3096683101⑈

Irvine Children's Fund

Irvine Child Care Project

ICF:PROGRAMS:SCHOLARSHIPS:CDBG 20 October 2020

11/30/2020

5049

2,885.00

Wells Fargo Checking

October 2020

2,885.00

Details on Back
Intuit® CheckLock™ Secure Check

ITEM 12

IRVINE CHILD CARE PROJECT

TOPIC:

ICCP LETTER IN SUPPORT OF ICF COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS BOARD REPRESENTATIVE SIGNATURE AUTHORIZATION

DESCRIPTION:

For over 30 years the Irvine Children's Fund has provided the funding to support the ICCP Scholarship Program. This program provides scholarships to income eligible working families which can be utilized at any of the 28 ICCP sites. The ICF raises these funds through a variety of fundraising events, including the Irvine Junior Games, and grant applications, including submitting annually to the City of Irvine for allocation of CDBG Public Service funds. In previous years, ICF has committed \$130,000 annually to fund this scholarship program. In 2020-21, ICF committed a total of \$80,000, including \$51,800 received through the CDBG Public Services grant. The decrease was due to a loss of funding due to the required cancellation of the 2020 Irvine Junior Games event due to the COVID-19 pandemic.

Since 1993, the ICF has granted more than \$2,298,000.00 in child care scholarships to Irvine families, and approximately \$540,000 for child care facility improvements and supplies.

ICF has submitted an application to the City of Irvine for CDBG Public Services funding for the 2021-22 Fiscal Year. In addition, ICF has submitted an application for the new CDBG-Coronavirus grant, which is a one-time, multi-year opportunity aimed at mitigating the negative impacts of the Coronavirus Pandemic.

Historically, the ICCP Board has submitted a letter to the Community Service Commission and Irvine City Council in support of ICF's CDBG application, on behalf of the many children and families who have, and future children and families who would, benefit from the scholarship program. A draft letter of support is attached.

RECOMMENDATION:

Authorize the ICCP Board President, or alternate Board Member, to sign the letter in support of ICF's two 2021-22 Fiscal Year CDBG applications.

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member

January 11, 2021

Irvine Community Services Commission
Irvine City Council
One Civic Center Plaza
Irvine, CA 92606-5208

On behalf of the Irvine Child Care Project (ICCP) Board, I am writing this letter in support of the Irvine Children's Fund (ICF) applications for Community Development Block Grant (CDBG) Public Service and Community Development Block Grant-Coronavirus funds.

As the Community Services Commission considers applications for CDBG funding, the ICCP Board would like to bring attention to the applications submitted by the ICF, a local nonprofit fundraising organization dedicated to assisting Irvine's income eligible working families.

The CDBG Public Service funding will help ICF continue to fund this scholarship program that has been in place to serve Irvine working families for over 30 years. This program provides scholarships to families to access school age child care located on the campus of each of Irvine Unified School District's 28 elementary schools. The City of Irvine has been an important partner in this program by providing CDBG funds. The ICF conducts a variety of fundraising events, including the Irvine Junior Games, to raise additional funds for the Scholarship Program. In previous years, ICF has committed \$130,000 annually to fund this program. In 2020-21 ICF committed a total of \$80,000, including the \$51,800 CDBG grant. The decrease was due to a loss of funding due to the required cancellation of the 2020 Irvine Junior Games event due to the COVID-19 pandemic.

Since 1993, the ICF has granted more than \$2,298,000.00 in child care scholarships to Irvine families, and approximately \$540,000 for child care facility improvements and supplies.

As you know, the CDBG-Coronavirus grant is a one-time allotment, which will allow ICF to fund a separate scholarship program providing tuition assistance to families who have been negatively economically impacted by the pandemic. Income eligible families where the adults in the household are seeking employment, participating in job retraining or working part time after losing a job or hours due to the pandemic would be eligible for this scholarship, where they would not be eligible for the on-going ICCP scholarship funded, in part, with CDBG Public Service funds.

One-hundred percent of all CDBG funds awarded to the ICF go directly toward child care tuition for income eligible families in Irvine (CDBG and/or CDBG-CV funds).

Access to quality child care for elementary students is imperative for income eligible families to be able to continue to work and/or re-enter the work force after the impacts of the pandemic. In addition, access to high quality child care can combat the negative impacts on the mental health and physical well-being of the children of Irvine, whether they're attending before and after school or for full day care when school is not in session or able to offer education through a distance learning only model.

On behalf of the ICCP Board, thank you for your continued service to the Irvine community and care for the families in need of quality and affordable child care.

Sincerely,

Adam Buchanan, President
Irvine Child Care Project

ITEM 13

IRVINE CHILD CARE PROJECT

TOPIC: IRVINE CHILD CARE PROJECT RENT RELIEF FOR PROVIDERS

DESCRIPTION: The Coronavirus (COVID-19) Pandemic has had a devastating economic impact on Irvine Child Care Project Providers (ICCP). Periods of closure of different lengths for different agencies, changing regulations and guidelines, new health and safety procedures, sanitization requirements, reduced group sizes, and overall capacity have all impacted the financial viability of child care, however the greatest impact on child care providers in Irvine has been the consistently low enrollment as many families keep their children at home for a variety of reasons.

Enrollment has remained low throughout this school year, with minor variances from month to month. Based on data collected December 7, 2020 average enrollment across all 28 ICCP sites is at approximately 32 percent of 2019 school year enrollment. Yet enrollment at individual sites varies, based on the child care needs of that community. Therefore each ICCP provider is impacted differently. Below is a breakdown of average enrollment across sites for each agency as a percentage of total enrollment in the fall of 2019:

Agency	Number of Sites	December 7, 2020 enrollment as compared to fall 2019
Catalyst Family Inc.	10	31%
Creekers' Club	1	40%
Dolphin Club	1	16%
Kids Stuff	2	18%
Rainbow Rising	14	31%

To date the ICCP Board has approved the waiver of rental payments from ICCP providers for April through July 2020, and waiver of 50 percent of rental payments from ICCP providers for August 2020 through January 2021.

As requested by the ICCP Board, each agency has provided updated financial information which includes all revenue and expenditures from April 1 through November 30, 2020.

Each balance sheet includes all grants, loans or gifts received due to the COVID-19 pandemic.

The completed ICCP Agency Budget Forms are attached as follows:

- Catalyst Family Inc. - ATTACHMENT 1
- Creekers' Club - ATTACHMENT 2
- Dolphin Club - ATTACHMENT 3
- Kids Stuff - ATTACHMENT 4
- Rainbow Rising - ATTACHMENT 5

Each of the five agencies has received a loan from the Small Business Administration (SBA) through the Paycheck Protection Program (PPP). While it is anticipated that at least a portion of the funds received through the PPP will be forgiven, for most agencies it is unknown at this time what percentage of funds will need to be repaid. In addition, each of the five agencies received funds through the County of Orange Covid-19 Child Care Relief Program (awarded November 2020).

Based on the data included in the attached completed ICCP Agency Budget Forms, four of the five agencies are still operating at a deficit while one appears to be operating at a net increase. As of November 30th three of the four agencies were operating at a deficit ranging from approximately \$8,000 to \$12,000 per site, as opposed to \$17,000 to \$33,000 per site at the end of September.

At the last ICCP Board meeting, November 9, 2020 staff was directed to reach out to ICCP agencies to assess status and discuss longer term solutions, particularly focusing on the remainder of the 2020-21 Fiscal Year. The following insights were gleaned from this outreach:

- There is little to no interest in full day care from families having children enrolled in the hybrid model or families moving between models
- It is feasible for sites within the same agency with extremely low enrollment to consolidate for periods of full-day programming such as seasonal breaks (Winter, Spring, Summer) which may decrease some monthly expenditures

- It is not feasible for sites within the same agency to consolidate care at selected sites during the school year without losing enrollment and/or families whose children need care at low enrollment sites to loose care, due to the need to transport children from school of attendance to alternate after school care site during the work day
- Single site independent programs are unable to consolidate sites to decrease costs

When asked, all five ICCP agencies indicated that if enrollment remains consistent with early December (or increases) and the ICCP Board continues to provide 50 percent rental waivers throughout the remainder of the 2020-21 FY they would be able to keep all sites open for after school hours for the remainder of the school year. Agencies anticipate that most sites would also be able to remain open for before school care for 1st – 6th graders and before/after school care for children enrolled in both a.m. and p.m. TK and Kindergarten classes, however four sites have reduced hours in these program areas due to extremely low enrollment.

ICCP's budgeted 2020-21 ending fund balance is currently projected to be \$1,166,098. This balance reflects all rental waivers that have been approved by the ICCP Board to date.

In order to continue to provide some financial relief, to support child care providers' continued recovery from the economic impact of the COVID-19 pandemic, and to help ensure the availability of continued on-campus child care after this emergency, the following options are provided for the Board's consideration:

- Option A: Waiver of 50 percent of rental payments for the months of February and March 2021, which would be a loss in revenue to ICCP of \$157,740
- Option B: No additional waiver for rental payments, or any portion thereof, beyond January 2021.
- Option C: Additional rent relief options as proposed by the Board.

RECOMMENDATION: Approve one of the following options:

- Option A: Waiver of 50 percent of rental payments for the months of February and March 2021, which would be a loss in revenue to ICCP of \$157,740.
- Option B: No additional waiver for rental payments, or any portion thereof, beyond January 2021.
- Option C: Additional rent relief options as proposed by the Board.

ATTACHMENTS:

1. ICCP Agency Budget Form: April 1 through November 30, 2020 - Catalyst Family Inc.
2. ICCP Agency Budget Form: April 1 through November 30, 2020 - Creekers' Club
3. ICCP Agency Budget Form: April 1 through November 30, 2020 - Dolphin Club
4. ICCP Agency Budget Form: April 1 through November 30, 2020 - Kids Stuff
5. ICCP Agency Budget Form: April 1 through November 30, 2020 - Rainbow Rising

ICCP Agency Budget Form: April 1 through November 30 2020

Agency Name:	Catalyst Family Inc.	Number of ICCP Sites :	10	TOTAL AMOUNT
REVENUE				
Parent Program Fees		\$		987,599.55
*Other (Indicate source of funds below)		\$		996,292.61
TOTAL REVENUE:		\$		1,983,892.16
EXPENDITURES				TOTAL AMOUNT
Staffing		\$		1,481,451.49
Health Insurance		\$		252,464.53
Payroll Tax		\$		104,811.07
Worker's Comp		\$		27,380.64
**Other Employee Benefits (Provide detail below)		\$		(72,986.83)
Office Supplies		\$		8,982.26
Program Supplies		\$		27,251.07
Furniture/Equipment		\$		19,081.29
Food and Related Expenses		\$		43,862.87
Staff Training		\$		1,523.77
Management/Licensing Fees		\$		9,392.92
Rent		\$		123,406.48
Insurance		\$		8,486.88
Telephone		\$		15,156.79
Internet and Tech Support		\$		364.92
Licenses/Related Fees		\$		348.93
**Other (Provide detail below)		\$		22,049.71
TOTAL EXPENDITURES:		\$		2,073,028.79
NET INCREASE/(DECREASE):		\$		(89,136.63)

<p>*Sources of "other income", be sure to include any loans, grants or gifts related to COVID-19:</p>	<p>Total Other Income came from: Reimbursed from Food Program (CCFP); payments from ICCP for childcare services under CCTR contract; In-Kind Gifts; funds received from Children's Home Society for Childcare Supplies & Cleaning Program (CSCP); grant received thru OC COVID-19 Child Care Relief Program. Please note the total Other Income amount of \$996,292.61 is including an anticipated reimbursement from CCTR contract through ICCP for childcare services incurred in November (\$22,307.36) and additional reimbursement (\$94,325.05) from ICCP for Q1 billing adjustment. The total is also including an estimated amount of \$300,000 from PPP fund to partially cover expenses that pertains to certified children under the CCTR contract. We are planning to apply for forgiveness of the PPP loan.</p>
<p>**Description of "other employee benefits":</p>	<p>Vacation accruals & employee discounts for childcare service</p>
<p>***Description of "other operating expenses":</p>	<p>Utilities, janitorial services, bank charges.</p>

ICCP Agency Budget Form: April 1 through November 30 2020

Agency Name: Creekers' Club	Number of ICCP Sites : 1
REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 131,670.62
*Other (Indicate source of funds below)	\$ 81,584.97
TOTAL REVENUE:	\$ 213,255.59
EXPENDITURES	
Staffing	\$ 168,123.30
Health Insurance	\$ 8,528.88
Payroll Tax	\$ 23,142.86
Worker's Comp	\$ 8,990.00
**Other Employee Benefits (Provide detail below)	\$ -
Office Supplies	\$ 950.00
Program Supplies	\$ 2,500.00
Furniture/Equipment	\$ 150.00
Food and Related Expenses	\$ 4,000.00
Staff Training	\$ 360.00
Management/Licensing Fees	\$ 1,530.00
Rent	\$ 8,762.56
Insurance	\$ 9,092.00
Telephone	\$ 2,400.00
Internet and Tech Support	\$ 1,200.00
Licenses/Related Fees	\$ 1,375.00
**Other (Provide detail below)	\$ 2,687.65
TOTAL EXPENDITURES:	\$ 243,792.25
NET INCREASE/(DECREASE):	\$ (30,536.66)

<p>*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:</p>	<p>CHS Grant for Cleaning Supplies - \$4809.97 PPP Loan: \$63,317.00. We anticipate that some but not all the Loan may be forgiven. The exact amount that will be forgiven is unknown at this time. County of Orange Grant: \$12,775.</p>
<p>**Description of "other employee benefits":</p>	
<p>***Description of "other operating expenses":</p>	<p>Onsite activities during the summer program; Game Truck, Laser Tag, Lizard Wizard, Pizza Parties.</p>

9/21/2020

ICCP Agency Budget Form: April 1 through November 30 2020

Agency Name:	The Dolphin Club	Number of ICCP Sites:	1
REVENUE		TOTAL AMOUNT	
Parent Program Fees	\$	96,289.87	
*Other (Indicate source of funds below)	\$	104,117.15	
TOTAL REVENUE:	\$	200,407.02	
EXPENDITURES		TOTAL AMOUNT	
Staffing	\$	120,051.60	
Health Insurance	\$	7,548.19	
Payroll Tax	\$	40,930.73	
Worker's Comp	\$	564.91	
**Other Employee Benefits (Provide detail below)	\$	5,607.78	
Office Supplies	\$	1,390.18	
Program Supplies	\$	2,103.85	
Furniture/Equipment	\$	-	
Food and Related Expenses	\$	2,509.89	
Staff Training	\$	-	
Management/Licensing Fees	\$	-	
Rent	\$	12,964.96	
Insurance	\$	6,518.95	
Telephone	\$	1,099.68	
Internet and Tech Support	\$	240.00	
Licenses/Related Fees	\$	2,622.16	
**Other (Provide detail below)	\$	8,201.40	
TOTAL EXPENDITURES:	\$	212,354.28	
NET INCREASE/(DECREASE):	\$	(11,947.26)	

<p>*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:</p>	<p>CHS Grant - \$8,895.15 Aldi Grant - \$1,000.00 PPP - \$70,597.00 Resilience Fund - \$23,625.00</p>
<p>**Description of "other employee benefits":</p>	<p>Retirement</p>
<p>***Description of "other operating expenses":</p>	<p>Professional Services, Credit Card Processing Fees, Tuition Refund, Payroll Fees</p>

9/21/2020

ICCP Agency Budget Form: April 1 through November 30 2020

Agency Name:	Kids Staff Center	Number of ICCP Sites :	2
REVENUE		TOTAL AMOUNT	
Parent Program Fees	\$	45,049.95	
*Other (Indicate source of funds below)	\$	326,563.00	
TOTAL REVENUE:	\$	371,612.95	
EXPENDITURES		TOTAL AMOUNT	
Staffing	\$	74,477.47	
Health Insurance	\$	7,800.00	
Payroll Tax	\$	16,968.39	
Worker's Comp	\$	9,369.00	
**Other Employee Benefits (Provide detail below)	\$	-	
Office Supplies	\$	250.00	
Program Supplies	\$	550.00	
Furniture/Equipment	\$	150.00	
Food and Related Expenses	\$	1,950.00	
Staff Training	\$	600.00	
Management/Licensing Fees	\$	1,694.00	
Rent	\$	17,286.64	
Insurance	\$	9,959.80	
Telephone	\$	776.00	
Internet and Tech Support	\$	240.00	
Licenses/Related Fees	\$	685.20	
***Other (Provide detail below)	\$	245,538.25	
TOTAL EXPENDITURES:	\$	388,294.75	
NET INCREASE/(DECREASE):	\$	(16,681.80)	

<p>*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:</p>	<p>PPP Loan: \$143,000 CHS/Dept. of Ed: \$1,363 Child Care Relief Grant: \$32,200 EIDL Loan: \$150,000 (Goal is to NOT use this source of funding)</p>
<p>**Description of "other employee benefits":</p>	<p>N/A</p>
<p>***Description of "other operating expenses":</p>	<p>\$75,000: Portion of PPP loan that will be need to repaid. \$19,045.25: Refunded tuition deposits from families that have dropped out of our program. \$1493: Property Taxes (County), \$150,000: EIDL Loan, if we use this funding (included in revenue) it'll need to be repaid</p>

12/10/2020

ICCP Agency Budget Form: April 1 through November 30 2020

Agency Name: **Rainbow Rising**

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REVENUE	TOTAL AMOUNT
Parent Program Fees	\$ 1,624,045.00
*Other (Indicate source of funds below)	\$ 1,492,700.66
TOTAL REVENUE:	\$ 3,116,745.66
EXPENDITURES	TOTAL AMOUNT
Staffing	\$ 1,879,086.00
Health Insurance	\$ 132,303.00
Payroll Tax	\$ 147,313.00
Worker's Comp	\$ 46,949.00
**Other Employee Benefits (Provide detail below)	\$ 28,594.01
Office Supplies	
Program Supplies	\$ 50,029.00
Furniture/Equipment	\$ -
Food and Related Expenses	\$ 34,183.00
Staff Training	\$ 1,156.16
Management/Licensing Fees	\$ 149,267.00
Rent	\$ 140,448.00
Insurance	\$ 4,815.00
Telephone	\$ 5,767.69
Internet and Tech Support	
Licenses/Related Fees	\$ 24,515.00
***Other (Provide detail below)	\$ 93,115.28
TOTAL EXPENDITURES:	\$ 2,737,541.14
NET INCREASE/(DECREASE):	\$ 379,204.52
*Sources of "other income", be sure to include list any loans, grants or gifts related to COVID-19 and their specific dollar amount:	\$790,500 PPP Loan, 58,710.66 OAEYS, CHS cleaning supplies grant \$387,330.00 Scholarship reimbursements, \$256,200 Orange County Cares Charities
**Description of "other employee benefits":	\$26,542 for 401K plan, \$2,052.01 Employee appreciation
***Description of "other operating expenses":	\$50,050.13 includes accounting, payroll and payment processing, HR services and legal fees, \$42,610.15 in tuition refunds to parents

ITEM 14
Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2020

Fiscal Year 2020-21 Budget

Percentage of Year Completed: 33%

Program Description	2020-21		Encumbered	Actual		% Used/ Rec'd
	Adopted Budget	Current (Adjusted) Budget		Funds (PO's)	Recvd/Spent To Date	
OPERATING FUND						
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$394,351	\$1,498,536	21%
8650 Portable Fees Waived - Covid 19	\$0	(\$630,962)	\$0	\$0	(\$630,962)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$7,565	\$41,080	16%
Total Revenue:	\$1,941,532	\$1,310,570	\$0	\$401,917	\$908,653	31%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$2,450	\$2,450	\$0	\$0	\$2,450	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$44,533	(\$4,533)	111%
5450 Insurance	\$89,351	\$89,351	\$0	\$90,316	(\$965)	101%
5500 Utilities	\$91,511	\$91,511	\$0	\$30,504	\$61,007	33%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$14,535	\$0	\$25,465	36%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$100	\$29,900	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$0	\$2,200	0%
5838 Audit	\$9,100	\$9,100	\$0	\$0	\$9,100	0%
5861 Facilities & Financial Support / IUSD	\$82,300	\$82,300	\$0	\$27,433	\$54,867	33%
5862 Custodial Services	\$560,096	\$560,096	\$0	\$186,699	\$373,397	33%
5864 Program Coordination / City	\$432,500	\$432,500	\$0	\$64,093	\$368,407	15%
Total Operating Expenditures:	\$1,406,508	\$1,406,508	\$14,535	\$443,678	\$948,295	33%
Total Excess (Deficiency):	\$535,024	(\$95,938)	(\$14,535)	(\$41,761)		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$31,924	\$38,858	\$54,218	57%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$35,000	\$35,000	\$0	\$0	\$35,000	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$45,058	\$90,115	33%
Total Capital Expenditures:	\$295,173	\$295,173	\$31,924	\$83,916	\$179,334	39%
Net Increase (Decrease):	\$239,852	(\$391,111)		(\$125,677)		
Beginning Balance, July 1	\$1,557,209	\$1,557,209		\$1,557,209		
Ending Balance, June 30	\$1,797,061	\$1,166,098		\$1,431,532		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,746,010	\$1,115,047		\$1,415,704		
3% Operation Reserve	\$51,050	\$51,050		\$15,828		

Irvine Child Care Project
(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2020

Fiscal Year 2020-21 Budget

Program Description	2020-21		Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Rcvd/Spent To Date	Balance	% Used/ Rec'd
	Adopted Budget						
GRANT PROGRAM FUNDS							
STATE GRANT/CDD							
COST CENTER 005501							
REVENUE							
8290 Child Development Apportionments	\$237,902	\$237,902	\$0	\$0	\$149,230	\$88,672	63%
8590 Other State Revenue	\$448,376	\$448,376	\$0	\$0	\$302,921	\$145,455	68%
Total Revenue:	\$686,278	\$686,278	\$0	\$0	\$452,151	\$234,127	66%
EXPENDITURES							
5810 Serv./Contracts	\$686,278	\$686,278	\$0	\$0	\$303,934	\$382,344	44%
Total Expenditures:	\$686,278	\$686,278	\$0	\$0	\$303,934	\$382,344	44%
Deferred Revenue (Carry-over):							
	\$0	\$0	\$0	\$0	\$148,217		
LOCAL GRANT / Irvine Childrens Fund (ICF)							
COST CENTER 005712							
REVENUE							
8689 All Other Fees & Contracts	\$28,200	\$28,200	\$0	\$0	\$11,883	\$16,317	42%
8699 Other Local Revenue/CDBG	\$51,800	\$51,800	\$0	\$0	\$0	\$51,800	0%
Total Revenue:	\$80,000	\$80,000	\$0	\$0	\$11,883	\$68,117	15%
EXPENDITURES							
5817 Scholarships	\$80,000	\$80,000	\$0	\$0	\$14,768	\$65,232	18%
Total Expenditures:	\$80,000	\$80,000	\$0	\$0	\$14,768	\$65,232	18%
Fund Balance (U):							
	\$0	\$0	\$0	\$0	(\$2,885)		
GRANT PROGRAM FUND SUMMARY							
REVENUE	\$766,278	\$766,278	\$0	\$0	\$464,034	\$302,244	61%
EXPENDITURES	\$766,278	\$766,278	\$0	\$0	\$318,701	\$447,577	42%
Total Excess (Deficiency):	\$0	\$0	\$0	\$0	\$145,332		
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$145,332		
TOTAL ICCP FUND BALANCE:	\$1,797,060	\$1,166,098	\$0	\$0	\$1,576,908		
(Operating Fund + Grant Program Funds)							

Notes:

1. ICCP Board approved rental fees waived to providers due to COVID. July waived 100%, August waived 50%, September waived 50%, October waived 50%.

ITEM 15
ICCP Administrator's Report

Irvine Child Care Project (ICCP) Administrator's Report
January 11, 2021

Scholarships/Financial Assistance:

- ICCP Scholarship funded by the Irvine Children's Fund:
 - ICF Board and CDBG Grant Manager have approved the following changes to the scholarship program:
 - Funding will be awarded on a sliding scale based on family's demonstrated financial need; and
 - Families having income up to 80 percent of the area median as defined by HUD and meeting all other eligibility criteria will be eligible for funding.
 - A new webpage has been created, as well as a flier, to market the scholarship program. The flier will be disseminated through City of Irvine distribution lists and will be shared with the Irvine Unified School District requesting distribution to the families of elementary age children.
- ICCP Scholarship funded through the California Department of Education (CDE) Early Learning and Care Division:
 - ICCP submitted the required Non-COVID 19 Emergency Closure Requests to CDE for both the Santiago Canyon and Bond Fires that caused temporary closure of contracted Catalyst Kids sites (and other ICCP sites) and received approval of the following credits: two days for the Santiago Canyon Fire, 54 children impacted and one day for the Bond Fire, 50 children impacted.
 - Due to the change for FY2020-21 that will allow contractors to be reimbursed for the net reimbursable program costs up to the maximum reimbursable amount on their contract, which recognizes the increased cost of providing care with COVID-19 requirements in place, ultimately fewer children can be funded through the existing 2020-21 CCTR contract than in years past. In addition, it is anticipated at this time, the contract may be over earned by \$150,000 to \$300,000. ICCP will again apply for funds through the annual Voluntary Temporary Transfer of Funds opportunity when it opens in the Spring.
 - On November 25, 2020, the California Department of Education Early Learning and Care Division notified existing contractors that Orange County, CA currently has General Child Care and Development program (CCTR) contract funding in the amount of \$383,098 available for reassignment due to the relinquishment of a contract within the State. ICCP worked with Catalyst Family Inc. to submit a completed Letter of Intent and application for the additional funds prior to the December 28, 2020 deadline.

Program Quality:

- City staff continue to provide support and information on resources to help ICCP providers continue to provide high quality programs to the families they serve.
 - Information provided over the past two months has focused on:
 - Financial/grant opportunities including the County of Orange Child Care Resilience Grant;
 - Testing access/resources for child care staff; and
 - Licensing information and updates.

Facilities:

- Staff continue to work with State of California Community Care Licensing Division (CCLD), the Orange County Fire Authority, and IUSD for the child care programs to continue to access additional space on campus during traditional after school hours, and full day during breaks so additional children can continue to be cared for, beyond the current maximum of 28-42 children per site. Temporary waivers are issued in 90 day increments only, so applications and documentation is required every 90 days for the State to continue to allow access.