



Donna Theriault
President

Patricia Fierro
Vice President

Mike Cribbin
Chief Financial Officer

Michael Dominguez
Secretary

Board Members:
Pamela Baird
Patty Vidovich
Vacant

AGENDA

IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING

**April 22, 2021
4:00 PM**

ZOOM MEETING

IMPORTANT PUBLIC HEALTH AND SAFETY MESSAGE REGARDING PARTICIPATION IN IRVINE COMMUNITY ALLIANCE FUND MEETING

AS A RESULT OF THE COVID-19 VIRUS, AND RESULTING ORDERS AND DIRECTION FROM THE PRESIDENT OF THE UNITED STATES, AND THE GOVERNOR OF THE STATE OF CALIFORNIA, AND THE ORANGE COUNTY HEALTH CARE AGENCY, AS WELL AS THE CITY OF IRVINE EMERGENCY DECLARATION, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE IRVINE COMMUNITY ALLIANCE FUND MEETING TO WHICH THIS AGENDA APPLIES.

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE COMMUNITY ALLIANCE FUND," ONE CIVIC CENTER PLAZA, IRVINE, CA 92606; BY EMAIL TO MDOMINGUEZ@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [IRVINE COMMUNITY ALLIANCE FUND](http://IRVINECOMMUNITYALLIANCEFUND.COM).

PLEASE NOTE: THE IRVINE COMMUNITY ALLIANCE FUND IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT MDOMINGUEZ@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OR PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker's Card/Request to Speak: If you would like to address the Board on a scheduled agenda item, please complete the [Request to Speak Form](#). The card is at the table at the entrance to the conference room. Please identify on the card your name, address (optional), and the item on which you would like to speak and return to the Recording Secretary. The [Request to Speak Form](#) assists the President in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during public comments. However, no action may be taken on matters that are not part of the posted agenda. Public comments are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please complete a Speaker's Form and submit it to the Recording Secretary.

PRESENTATION

BOARD BUSINESS

1. MINUTES

RECOMMENDED ACTION:

Approve minutes of the Irvine Community Alliance Fund Special Meeting held December 16, 2020.

2. CONTINUATION OF AGENDA ITEM 4 FROM DECEMBER 16, 2020: DISCUSSION OF IRVINE COMMUNITY ALLIANCE FUND DISSOLUTION OR STREAMLINING OF BOARD OF DIRECTORS

RECOMMENDED ACTION:

Discussion and Direction.

3. IRVINE COMMUNITY ALLIANCE FUND REORGANIZATION

RECOMMENDED ACTION:

- 1) Selection of Irvine Community Alliance Fund Board of Directors President: Chair or designee declares nominations open for President and calls for Committee vote.
- 2) Selection of Vice President, Chief Financial Officer, and Secretary: Newly-elected or reappointed Irvine Community Alliance Fund President declares nominations open for Vice President, Chief Financial Officer, and Secretary, and calls for Committee vote.

ADJOURNMENT

Next Meeting: Irvine Community Alliance Fund Annual Regular Meeting October 7, 2021, at 3 p.m., in Community Services, Second Floor, Conference Room B-203, Irvine Civic Center, One Civic Center Plaza, Irvine, California.

NOTICE TO THE PUBLIC

At 11:00 p.m., the Irvine Community Alliance Fund will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 midnight and will continue all other items on which additional time is required until a future Commission meeting. All meetings are scheduled to terminate at 12:00 midnight.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Community Alliance fund liaison and are available for public inspection and copying once the agenda is publicly posted, at least 72 hours prior to a meeting. Staff reports can also be downloaded from the City's website beginning the Monday prior to the scheduled Irvine Community Alliance Fund meeting on Thursday.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Community Alliance Fund liaison at (949) 724-6687.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Community Alliance Fund regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Community Alliance Fund. Please provide seven copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Community Alliance Fund Board Members at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Community Alliance Fund Secretary at 949-724-6655 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Annual meetings of the Irvine Community Alliance Fund are held in accordance with dates selected by the Irvine Community Alliance Fund Board of Directors at 4:30 p.m. unless otherwise noted. Agendas are available at the following locations:

- Community Services Lobby
- Public Safety Lobby
- City's web page at www.ci.irvine.ca.us

I hereby certify that the agenda for the Irvine Community Alliance Fund meeting was posted in accordance with law in the posting book located in the Public Safety Lobby of the Civic Center, One Civic Center Plaza, Irvine, California on April 19, 2021 by 4:00 p.m.

//Rebecca Parmer

Irvine Community Alliance Fund Liaison

BUSINESS ITEM

ITEM 1

MINUTES



MINUTES

IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING

December 16, 2020
3:00 P.M.

WebEx Meeting

CALL TO ORDER

The special meeting of the Irvine Community Alliance Fund (ICAF) was called to order at 3:10 p.m. by Vice President Fierro.

ROLL CALL

PRESENT: 5	VICE PRESIDENT:	PATRICIA FIERRO
	BOARD MEMBER:	PATTY VIDOVICH
	BOARD MEMBER:	PAMELA BAIRD
	CHIEF FINANCIAL OFFICER:	MIKE CRIBBIN
	SECRETARY:	MICHAEL DOMINGUEZ
ABSENT: 1	PRESIDENT:	DONNA THERIAULT
VACANT: 1	BOARD MEMBER:	

ANNOUNCEMENTS

There were no announcements.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

Discussion was led by Vice President Fierro regarding the Committee Reorganization, and it was decided to change order of agenda by moving ICAF Reorganization after Item 4.

PRESENTATION

1. CITY OF IRVINE COMMUNITY SERVICES DONATION SUMMARY

Chief Financial Officer Cribbin presented on the total number of donations received by the City. Board Member Vidovich asked about COVID-19 impact on the Irvine Global Village Festival and City park playgrounds.

BOARD BUSINESS

2. APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND MINUTES

ACTION: Moved by Chief Financial Officer Cribbin and seconded by Board Member Vidovich to approve the minutes of the Irvine Community Alliance Fund meeting held on September 26, 2019.

The motion carried as follows:

AYES: 5 Board Members: Fierro, Vidovich, Baird, Cribbin, Dominguez

ABSENT: 1 President Theriault

3. CHIEF FINANCIAL OFFICER'S REPORT

Chief Financial Officer Cribbin provided an update on ICAF donations. A total of \$35,783.63 in donations was received for Fiscal Year 2019-2020.

Larger donations included:

- \$10,000 Irvine Improv Comedy Unleashed fundraising event
- \$ 5,000 Fidelity donation
- \$ 5,000 private donation

ACTION:

Received and filed report.

4. DISCUSSION OF ICAF DISSOLUTION OR STREAMLINING OF BOARD OF DIRECTORS

There was previous discussion about the ICAF dissolution or streamlining of the Board of Directors. Secretary Dominguez consulted with the City Attorney and the City Finance Department and reported the following:

- ICAF exists to receive donations from donors unable or preferring not to donate directly to the City of Irvine

- There is no alternative organization within the City to replace ICAF's function
- ICAF meets annually to fulfill this function
- ICAF could be streamlined for ease of operations (i.e. reduce Board Members from seven to five members)

Board Member Vidovich discussed the history of ICAF and suggested increasing marketing efforts to raise ICAF visibility to the public. Chief Financial Officer Cribbin provided examples of the various types of donations (estate gifts, individuals, corporations). Board Member Baird suggested exploring avenues for marketing.

ACTION: Moved by Vice President Fierro and seconded by Board Member Vidovich to continue this item and ICAF reorganization to a special meeting to occur between January and March 2021.

The motion carried as follows:

AYES: 5 Board Members: Fierro, Vidovich, Baird, Cribbin, Dominguez

ABSENT: 1 President Theriault

ADJOURNMENT

Moved by Board Member Baird, seconded by Board Member Vidovich, and unanimously carried to adjourn the meeting at 3:55 p.m.

DONNA THERIAULT, PRESIDENT

Date Approved: _____

MICHAEL DOMINGUEZ, SECRETARY

BUSINESS ITEM

ITEM 2

CONTINUATION OF AGENDA ITEM 4 FROM
DECEMBER 16, 2020: DISCUSSION OF IRVINE
COMMUNITY ALLIANCE FUND DISSOLUTION OR
STREAMLINING OF BOARD OF DIRECTORS



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND BOARD ACTION

MEETING DATE: APRIL 22, 2021

TITLE: IRVINE COMMUNITY ALLIANCE FUND DISSOLUTION OR STREAMLINING OF BOARD OF DIRECTORS

[Michael Dominguez \(Apr 19, 2021 13:03 PDT\)](#)

Michael Dominguez
Secretary of Irvine Community Alliance Fund

RECOMMENDED ACTION

Discussion and direction.

EXECUTIVE SUMMARY

At previous Irvine Community Alliance Fund (ICAF) annual meetings in 2019 and 2020, the topic of dissolution of ICAF or streamlining the ICAF Board (Board) membership from seven to five members was discussed. After a review of ICAF bylaws and operations, the City Attorney and the Finance Department, recommended ICAF should not be dissolved since there is no alternative entity within the City to accept donations from individuals or organizations restricted from, or preferring not to, donate directly to the City. The City Attorney also determined there is no ICAF bylaw restriction on reducing the Board from seven to five members, and such streamlining can be done to eliminate the challenge maintaining a seven member board.

ANALYSIS

At the September 26, 2019 ICAF annual meeting, there was brief discussion of potential impacts of a possible dissolution of ICAF or a reduction of the Board from seven to five total members. Discussion of ICAF dissolution centered on whether or not the City would lose potential donations. Board streamlining discussion focused on the challenge of finding members of the public to maintain a seven member Board. This discussion was placed on the agenda for the December 16, 2020 ICAF annual meeting.

At the December 16, 2020 ICAF annual meeting, it was reported that dissolution of ICAF was not recommended by the City Attorney or the City Finance Department as the City has no alternative entity for accepting donations from donors unable or unwilling (due to restrictions or preferences found within a donor's organizational bylaws or estate documents) to donate directly to the City. Without ICAF, it is likely that the City would periodically forfeit accepting donations that support City programs and services.

The City Attorney also advised that there was no restriction to streamlining the ICAF Board from seven members to five members. Such a change would be a matter for the Board to decide, and, if changed, would entail a rather simple updating of the ICAF bylaws. At the current time, there are six active Board members and one vacancy to be filled by a member of the public. The ICAF Board has been unsuccessful in locating a viable candidate for that vacancy.

FINANCIAL IMPACT

The dissolution of ICAF would likely reduce the total annual donations to the City by at least a partial amount of the annual donations received by ICAF. For FY 2018-19, ICAF received donations of \$14,007.88. In FY 2019-20, ICAF received donations of \$35,783.63. It is possible that some donors to ICAF could be encouraged to donate directly to the City; however, it is likely that some ICAF donors would be restricted from donating directly to the City due to their own organizational/bylaw restrictions or estate plan restrictions or preferences. There is no financial impact to streamlining the ICAF Board from seven to five members.

REPORT PREPARED BY

Michael Dominguez, ICAF Secretary

BUSINESS ITEM

ITEM 3

IRVINE COMMUNITY ALLIANCE FUND
REORGANIZATION
(THERE IS NO STAFF REPORT ASSOCIATED WITH
THIS ITEM)