



AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

Adam Buchanan
President

Cyril Yu
Vice President

Alan Battenfield
Clerk

Board Member:
Stephanie Bynon
Tammy Kim

October 18, 2021

8:30 AM

Irvine Child Resource Center
14341 Yale Avenue
Irvine, CA 92604

VIRTUAL PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETINGS

YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO “ATTN: IRVINE CHILD CARE PROJECT,” ONE CIVIC CENTER PLAZA, IRVINE, CA 92606; OR BY EMAIL TO SDINEEN@CITYOFIRVINE.ORG. WRITTEN COMMENTS FOR AGENDA ITEMS WILL BE DISTRIBUTED TO COMMITTEE MEMBERS AND STAFF PRIOR TO THE MEETING. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA “ZOOM.” IF YOU WISH TO SPEAK DURING PUBLIC COMMENTS DURING THE MEETING, PLEASE VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION FOR INSTRUCTIONS.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT SDINEEN@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

Speaker’s Form/Request to Speak - If you would like to address the Board on a scheduled agenda item, please complete the Request to Speak Form. Speaker’s Forms are located on the table at the entrance to the Meeting Room. Please identify on the card your name, address and the item on which you would like to speak and return to the Recording Secretary. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PRESENTATIONS

ANNOUNCEMENTS

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 15 minutes per meeting.

PUBLIC COMMENTS

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on the Agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. PUBLIC COMMENTS are scheduled for 30 minutes and are limited to 3 minutes per person. If you wish to speak, please **complete a Speaker's Form and submit it to the Recording Secretary.**

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate discussion. Any member of the public may address the Board on items on the Consent Calendar. Public comments on any item or items on the consent calendar are limited to three minutes per speaker. If you wish to speak to a particular item or items, please complete a Speakers Form and submit to Recording Secretary.

1. MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project meeting held on September 13, 2021.

2. WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$49,032.47 to Catalyst Family Inc. for child care development services for August 1-31, 2021.

3. WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$9,181.75 (CDBG) for child care services for August 1-31, 2021 funded by ICF scholarships.

- \$ 2,196.75 to Catalyst Family Inc. (CDBG)
- \$ 383.00 to Creekers Club (CDBG)
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 6,602.00 to Rainbow Rising (CDBG)

4. WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$10,778.57 (CDBG-CV) for child care services for August 1-31, 2021 funded by CV scholarships.

- \$ 2,937.98 to Catalyst Family Inc. (CDBG-CV)
- \$ 528.75 to Creekers Club (CDBG-CV)
- \$ 510.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 6,801.84 to Rainbow Rising (CDBG-CV)

5. WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICCP) SCHOLARSHIPS**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$422.00 (ICCP) for child care services for August 1-31, 2021 funded by ICCP scholarships.

- \$ 00.00 to Catalyst Family Inc.
- \$ 00.00 to Creekers Club
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 422.00 to Rainbow Rising (ICCP)

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**RECOMMENDED ACTION:**

Approve payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2021.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

7. WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$19,692.21 to the City of Irvine for Program and Grant Administration for the month of August 2021.

- \$ 18,711.56 for Program Administration
- \$ 980.65 for Grant Administration

8. DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM ICF

RECOMMENDED ACTION:

Authorize the deposit of funds from the ICF into the appropriate account as follows:

- \$ 250.00 01-005-712-00-8699

9. DEPOSIT OF STATE GRANT APPORTIONMENT

RECOMMENDED ACTION:

Authorize the deposit of grant funds from the State Department of Social Services into the appropriate account as follows:

- \$ 37,831.00 01-005-50100-8290
- \$ 17,391.00 01-005-50100-8290
- \$ 122,294.00 01-005-50100-8590

REPORTS

10. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

RECOMMENDED ACTION:

Receive and File.

11. ICCP ADMINISTRATOR’S REPORT – TRACI STUBBLER

RECOMMENDED ACTION:

Receive and File.

ADJOURNMENT

The next Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, November 8, 2021.**

NOTICE TO THE PUBLIC

At 11:00 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12:00 p.m. and will continue all other items on which additional time is required until a future Committee meeting. All meetings are scheduled to terminate at 12:00 p.m.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted, (at least 72 hours prior to a regular Irvine Child Care Project meeting). If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6503.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, One Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION
OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

AMERICANS WITH DISABILITIES ACT: It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Irvine Child Care Project liaison at 949-724-6647 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of January, March, May, June, September, October, and November, at 8:30 a.m. unless otherwise noted. Agendas are available at the following locations:

- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby, One Civic Center Plaza, Irvine, California on October 7, 2021 by 5:30 p.m. as well as on the City's web page.



Board Liaison

CONSENT

ITEM 1
MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

September 13, 2021
Irvine Child Resource Center
14341 Yale Avenue
Irvine, CA 92604

CALL TO ORDER

The regular meeting of the Irvine Child Care Project (ICCP) was called to order at 8:33 a.m. by President Buchanan.

ROLL CALL

Present:	4	BOARD MEMBER:	Stephanie Bynon
		CLERK:	Alan Battenfield
		VICE PRESIDENT:	Cyril Yu
		PRESIDENT:	Adam Buchanan

Absent:	1	BOARD MEMBER:	Tammy Kim
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PLEDGE OF ALLEGIANCE

President Buchanan led the Pledge of Allegiance.

INTRODUCTIONS

Kristin Auer, Community Services Manager, introduced herself as this was her first ICCP Board Meeting. Kristin joined the City in June and oversees the Parks and Recreation, Child Care, and Special Events Division.

PRESENTATIONS

There were no presentations.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENTS

Sharon Wellikson, Executive Director of Irvine Children’s Fund (ICF), expressed her thanks on behalf of ICF to the City of Irvine staff who administer the ICCP Scholarship program.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

CONSENT CALENDAR

Moved by Vice President Yu, seconded by Clerk Battenfield, to approve Consent Calendar items 1 through 11.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Yu
Absent Kim

1. MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project held on June 14, 2021.

2. WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$47,895.95 to Catalyst Family Inc. for child care development services for July 1-31, 2021.

3. WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$9,176.25 **(CDBG)** for child care services for July 1-31, 2021 funded by ICF scholarships.

- \$ 1,848.75 to Catalyst Family Inc. **(CDBG)**
- \$ 550.00 to Creekers Club **(CDBG)**
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 6,777.50 to Rainbow Rising **(CDBG)**

4. WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$7,541.50 **(CDBG-CV)** for child care services for July 1-31, 2021 funded by CV scholarships.

- \$ 726.75 to Catalyst Family Inc. **(CDBG-CV)**
- \$ 330.00 to Creekers Club **(CDBG-CV)**
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 6,484.75 to Rainbow Rising **(CDBG-CV)**

5. WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICCP) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$500.00 **(ICCP)** for child care services for July 1-31, 2021 funded by ICCP scholarships.

- \$ 00.00 to Catalyst Family Inc.
- \$ 00.00 to Creekers Club
- \$ 00.00 to Dolphin Club
- \$ 00.00 to Kids Stuff
- \$ 500.00 to Rainbow Rising **(ICCP)**

6. WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$73,956.67 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2021.

- \$47,685.08 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$ 8,007.17 for Utilities
- \$ 7,000.00 for Facilities & Financial Support

7. WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$20,771.59 to the City of Irvine for Program and Grant Administration for the month of July 2021.

- \$ 19,817.67 for Program Administration
- \$ 957.92 for Grant Administration

8. ICCP PAYMENTS ISSUED JULY 2021

ACTION:

Received and filed attached record of payments issued July 2021 for service month May 2021.

9. ICCP PAYMENTS ISSUED AUGUST 2021

ACTION:

Received and filed attached record of payments issued August 2021 for service month June 2021.

10. DEPOSIT OF SCHOLARSHIP FUNDS FROM ICF

ACTION:

Authorized the deposit of funds from the ICF into the appropriate account as follows:

- \$ 13,923.13 01-005-712-00-8689
- \$ 14,047.13 01-005-712-00-8699

11. DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the State Department of Education and the Department of Social Services into the appropriate account as follows:

- \$ 63,592.00 01-005-50100-8290
- \$ 29,975.00 01-005-50100-8290
- \$ 5,979.00 01-005-50100-8290
- \$282,651.00 01-005-50100-8590

BOARD BUSINESS

12. CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2021-22 (CCTR-1167)

ACTION:

Moved by Vice President Yu, seconded by Clerk Battenfield, to receive and file California Department of Social Services General Child Care and Development Program Grant Funding for FY 2021-22.

There were no public comments.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Yu
Absent Kim

13. SUBCONTRACT AGREEMENT WITH CONTINUING DEVELOPMENT, INC. FOR CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR-1167)

ACTION:

Moved by Board Member Bynon, seconded by Vice President Yu, to receive and file Subcontract Agreement with Continuing Development, Inc. for California Department of Social Services General Child Care and Development Program Grant Funding.

There were no public comments.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Yu
Absent Kim

14. RESOLUTION AND AGREEMENT TO TERMINATE THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS IRVINE CHILD CARE PROJECT

ACTION:

Moved by Clerk Battenfield, seconded by Board Member Bynon, to adopt the Resolution to Terminate the Contract and Approve the Agreement to Terminate the Contract between the Board of Administration, California Public Employees' Retirement System and the ICCP Board of Directors, and authorize President Buchanan to sign on behalf of the ICCP Board of Directors.

There were no public comments.

The motion carried as follows:

Ayes: Battenfield, Buchanan, Bynon, Yu
Absent Kim

15. APPOINTMENT PROCEDURE FOR PROVIDER SELECTION AT SOLIS PARK SCHOOL

ACTION:

Submitted for the Board's information.

REPORTS

16. FACILITIES AND BUDGET REPORT – JOHN FOGARTY

ACTION:

Received and Filed.

17. ICCP ADMINISTRATOR'S REPORT – TRACI STUBBLER

ACTION:

Received and Filed.

ADJOURNMENT

Moved by Vice President Yu, seconded by board Member Bynon, to adjourn the meeting at 8:52 a.m. The next Regular Irvine Child Care Project Board Meeting will convene at 8:30 a.m. on **Monday, October 18, 2021**.

ADAM BUCHANAN, PRESIDENT
IRVINE CHILD CARE PROJECT

SHANE DINEEN
RECORDING SECRETARY

Date Approved: _____

ITEM 2

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$49,032.47** for child care development services for the month of **August 2021**. This provider served a total of 79 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$49,032.47** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$49,032.47** to Catalyst Family Inc. for child care development services for August 1-31, 2021.

IRVINE CHILD CARE PROJECT

DATE: October 18, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	\$49,032.47
	TOTAL	\$49,032.47

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	\$49,032.47	
	TOTAL	\$49,032.47

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**August 2021
(22 days of service)**

CATALYST FAMILY INC.:

Stonegate	2	children served
	11	child days of enrollment
Oak Creek	7	children served
	95	child days of enrollment
Vista Verde	0	children served
	0	child days of enrollment
Plaza Vista	31	children served
	503	child days of enrollment
Canyon View	3	children served
	59	child days of enrollment
Turtle Rock	8	children served
	98	child days of enrollment
Springbrook	5	children served
	77	child days of enrollment
Deerfield	11	children served
	165	child days of enrollment
University Park	12	children served
	201	child days of enrollment
<u>TOTALS:</u>	79	children served
	1,209	child days of enrollment
<u>YEAR-TO-DATE:</u>	137	children served
	2,246	child days of enrollment



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-AUG21

DATE: **September 9, 2021**

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604
 Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>August 1, 2021</u> through <u>August 31, 2021</u>		
Fiscal Year 2021-2022 Contract Type: CCTR-1167		
Service fees of <u>1,009.55</u> days @ \$49.54	\$50,013.12	
Less Certified Parent fees	\$0.00	
Contract earnings to District	\$50,013.12	
Adjustment for District Indirect Cost $50,013.12 \div 1.02 =$	\$980.65	
Balance due to Catalyst Family Inc.		<u>\$49,032.47</u>
<u>Billing Summary:</u>		
Cumulative Prior Period Amount Billed	\$47,895.95	
Current Period Billing	<u>\$49,032.47</u>	
Cumulative Fiscal Year Amount Billed	\$96,928.42	
Contract Maximum Billable	\$1,048,407.84	
Available remaining balance	\$951,479.42	

ITEM 3

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$9,181.75 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **August 2021**. The warrants to be issued are as follows:

- \$2,196.75** to Catalyst Family Inc. **(CDBG)**
- \$383.00** to Creekers Club **(CDBG)**
- \$00.00 to Dolphin Club
- \$00.00 to Kids Stuff
- \$6,602.00** to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$9,181.75 (CDBG)** for child care services for August 1-31, 2021 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: October 18, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$2,196.75
CREEKERS CLUB	00571259-5817	\$383.00
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	\$6,602.00
	TOTAL	\$9,181.75

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
August 2021

<i>Alderwood</i>	0 children served
<i>Beacon Park</i>	1 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	0 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	6 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	0 children served
<i>Eastwood</i>	2 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	0 children served

<i>Meadow Park</i>	1 children served
<i>Northwood</i>	1 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	1 children served
<i>Portola Springs</i>	2 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	0 children served
<i>Vista Verde</i>	1 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	1 children served

August 2021:

Number of Children Served: 17
Number of Child Days of Enrollment: 271
Number of Sites Served: 10
Funds Awarded: \$9,181.75
Number of Children Added to Program This Month: 2
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 9

Year-to-Date:

Number of Children Served: 17
Number of Child Days of Enrollment: 476
Number of Sites Served: 10
Funds Awarded: \$18,358.00

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Beacon Park	\$243.00	(CDBG)
Culverdale	\$3,864.00	(CDBG)
Eastwood	\$822.00	(CDBG)
Meadow Park	\$663.00	(CDBG)
Northwood	\$287.00	(CDBG)
Portola Springs	\$723.00	(CDBG)
Total Amount due to Rainbow Rising:	\$6,602.00	(CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Plaza Vista	\$393.00 (CDBG)
Vista Verde	\$960.00 (CDBG)
Woodbury	\$843.75 (CDBG)
Total Amount due to Catalyst Family Inc.:	\$2,196.75 (CDBG)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Stone Creek	\$383.00 (CDBG)
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Total Amount due to Creeker's Club:	\$383.00 (CDBG)
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ITEM 4

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$10,778.57 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **August 2021**. The warrants to be issued are as follows:

\$2,937.98 to Catalyst Family Inc. **(CDBG-CV)**

\$528.75 to Creekers Club **(CDBG-CV)**

\$510.00 to Dolphin Club **(CDBG-CV)**

\$00.00 to Kids Stuff **(CDBG-CV)**

\$6,801.84 to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$10,778.57 (CDBG-CV)** for child care services for August 1-31, 2021 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

DATE: October 18, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$2,937.98
CREEKERS CLUB	00571259-5817	\$528.75
DOLPHIN CLUB	00571259-5817	\$510.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	\$6,801.84
	TOTAL	\$10,778.57

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
August 2021

<i>Alderwood</i>	1 children served
<i>Beacon Park</i>	0 children served
<i>Bonita Canyon</i>	0 children served
<i>Brywood</i>	0 children served
<i>Cadence Park</i>	2 children served
<i>Canyon View</i>	0 children served
<i>College Park</i>	0 children served
<i>Culverdale</i>	7 children served
<i>Cypress Village</i>	0 children served
<i>Deerfield</i>	0 children served
<i>Eastshore</i>	2 children served
<i>Eastwood</i>	0 children served
<i>Greentree</i>	0 children served
<i>Loma Ridge</i>	1 children served

<i>Meadow Park</i>	4 children served
<i>Northwood</i>	3 children served
<i>Oak Creek</i>	0 children served
<i>Plaza Vista</i>	2 children served
<i>Portola Springs</i>	0 children served
<i>Santiago Hills</i>	0 children served
<i>Springbrook</i>	0 children served
<i>Stone Creek</i>	1 children served
<i>Stonegate</i>	0 children served
<i>Turtle Rock</i>	0 children served
<i>University Park</i>	0 children served
<i>Vista Verde</i>	0 children served
<i>Westpark</i>	0 children served
<i>Woodbury</i>	2 children served

August 2021:

Number of Children Served: 25
Number of Child Days of Enrollment: 313
Number of Sites Served: 10
Funds Awarded: \$10,778.57
Number of Children Added to Program This Month: 11
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

Year-to-Date:

Number of Children Served: 25
Number of Child Days of Enrollment: 505
Number of Sites Served: 12
Funds Awarded: \$18,570.07

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Alderwood	\$104.50	(CDBG-CV)
Cadence Park	\$310.80	(CDBG-CV)
Culverdale	\$2,925.00	(CDBG-CV)
Loma Ridge	\$375.00	(CDBG-CV)
Meadow Park	\$1,564.04	(CDBG-CV)
Northwood	\$1,522.50	(CDBG-CV)
Total Amount due to Rainbow Rising:	\$6,801.84	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Plaza Vista	\$1,650.68	(CDBG-CV)
Woodbury	\$1,287.30	(CDBG-CV)
Total Amount due to Catalyst Family Inc.:	\$2,937.98	(CDBG-CV)

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club** program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Stone Creek \$528.75 (CDBG-CV)

**Total Amount due to
Creeker's Club: \$528.75 (CDBG-CV)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Eastshore	\$510.00 (CDBG-CV)
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Total Amount due to Dolphin Club:	\$510.00 (CDBG-CV)
--	---------------------------

ITEM 5

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILD CARE PROJECT (ICCP) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$422.00** are submitted for the Board's review and approval for ICCP Scholarships during the month of **August 2021**. The warrants to be issued are as follows:

\$00.00 to Catalyst Family Inc.

\$00.00 to Creekers Club

\$00.00 to Dolphin Club

\$00.00 to Kids Stuff

\$422.00 to Rainbow Rising (**ICCP**)

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$422.00** for child care services for August 1-31, 2021 funded by ICCP scholarships.

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM**

DATE: October 18, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	\$00.00
CREEKERS CLUB	00571259-5817	\$00.00
DOLPHIN CLUB	00571259-5817	\$00.00
KIDS STUFF	00571259-5817	\$00.00
RAINBOW RISING	00571259-5817	\$422.00
	TOTAL	\$422.00

**IRVINE CHILD CARE PROJECT
SCHOLARSHIP PROGRAM
INVOICE**

September 2021

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **August 2021**, reimbursement amounts of:

Westpark	\$422.00 (ICCP)
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Total Amount due to Rainbow Rising:	\$422.00 (ICCP)
--	------------------------

ITEM 6

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2021.

The specific breakdown is as follows:

- \$47,685.08 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,007.17 for Utilities
- \$7,000.00 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$73,956.67** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of August 2021.

IRVINE CHILD CARE PROJECT

DATE: October 18, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$47,685.08
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,007.17
IUSD	00571059-5861	\$7,000.00
	TOTAL	\$73,956.67

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$47,685.08
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,007.17
00571059-5861	\$7,000.00
TOTAL	\$73,956.67



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75RI0009
DIVISION:	75GN
TERM:	2122
INVOICE DATE:	08/01/21
DUE DATE:	08/31/21
AMOUNT DUE	\$73,956.67

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	August 2021: Sales of IUSD- Owned Portables	10,589.42
2	1	8,007.17		0100000000 8650	August 2021: Utilities	8,007.17
3	1	7,000.00		0100000000 8699	August 2021: Facilities & Financial Support Services	7,000.00
4	1	675.00		0100000000 8699	August 2021: Custodial Equipment	675.00
5	1	47685.08		0100505400 8699	August 2021: Custodial Svcs	47,685.08
Tax						
INVOICE TOTAL						\$73,956.67

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75RI0009
DIV: 75GN
TERM: 2122
Due Date 08/31/21
Amount Due \$73,956.67
Amount Paid \$ _____

ITEM 7

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of **\$19,692.21** for Program and Grant Administration for the month of August 2021.

The specific breakdown is as follows:

\$18,711.56 for Program Administration

\$980.65 for Grant Administration

RECOMMENDATION: Approve payment of **\$19,692.21** to the City of Irvine for Program and Grant Administration for the month of August 2021.

IRVINE CHILD CARE PROJECT

DATE: October 18, 2021

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$18,711.56
IUSD	005501-59-5810	\$980.65
IUSD	005710-59-5811	
IUSD	005710-59-4305	
	TOTAL	\$19,692.21

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$18,711.56
005501-59-5810	\$980.65
005710-59-5811	
005710-59-4305	
TOTAL	\$19,692.21



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 209447
INVOICE DATE 09/09/2021

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

AUGUST 2021

STAFFING: ADMINISTRATION = \$18,575.25
 STAFFING: GRANT ADMINISTRATION = \$980.65
 SUPPLIES = \$136.31
 DUPLICATING = \$0
 CONTRACT SERVICES PAID ON PCARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

TOTAL \$19,692.21

Original Amount \$19,692.21

Total Due: \$19,692.21

PAYMENT OPTIONS:



ELECTRONIC:

Bank of America
 275 S Valencia Ave, Brea CA 92823
 City of Irvine General Account
 ACH Routing: 121000358
 Bank Account: 14330-00006
 ** Include Invoice and Customer Number
 in payment details section



CREDIT/DEBIT CARDS:

Please pay online at:
<https://arpayments.cityofirvine.org>



SEND CHECKS TO:

Finance Department
 PO Box 19575, Irvine CA 92623-9575
 ** Include Payment Slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 209447
INVOICE DATE: 09/09/2021
TOTAL AMOUNT DUE: \$19,692.21

TOTAL PAYMENT:

\$ _____

ITEM 8

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

DESCRIPTION: The Irvine Child Care Project has received checks in the total amount of **\$250** from ICF for CDBG-CV scholarships awarded in **June 2021**.

RECOMMENDATION: Authorize the deposit of funds from ICF into the appropriate account as follows:

\$250 01-005-712-00-8699

Irvine



Project

BOARD
ADAM BUCHANAN, President
CYRIL YU, Vice President
ALAN BATTENFIELD, Clerk
STEPHANIE BYNON, Member
TAMMY KIM, Member

September 2, 2021

TO: Becky Meyers

FROM: TRACI STUBBLER
ICCP ADMINISTRATOR

SUBJECT: DEPOSIT OF ICF CHECKS

I have enclosed check #5084 in the amount of \$250.00 (CDBG-CV) from the Irvine Children's Fund (ICF) for the services month of June 2021.

Please deposit into the following account as follows:

\$ 250.00 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8699

Submitted for your action.

Thanks for your help,

A handwritten signature in cursive script that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



IRVINE CHILDREN'S FUND
IRVINE JUNIOR GAMES
14301 YALE AVE
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-4288/1210

5084

7/30/2021

Irvine Children's Fund

Irvine Child Care Project

PAY TO THE ORDER OF

Two Hundred Fifty Only*****

**250.00

\$

DOLLARS

Irvine Child Care Project
14341 Yale Ave
Irvine, CA 92604

MEMO



Mindy Roberts
Doreen Weirson
AUTHORIZED SIGNATURE

⑈0000005084⑈ ⑆ 121042882⑆ 8526717858⑈

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project

ICF:PROGRAMS:SCHOLARSHIPS:CDBG C June 2021

5084

7/30/2021

250.00

CDBG-CV
June 2021 Scholarship

Wells Fargo Checking 7

250.00

Details on Back

Security Features Included

ITEM 9

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STATE GRANT APPORTIONMENT**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received a check in the total amount \$177,516.00 from the State Department of Education and the Department of Social Services.

\$177,516.00 Represents the second
apportionment received for the
FY 2021-22 State Grant

RECOMMENDATION: Authorize the deposit of grant funds from the State Department of Education and the Department of Social Services. into the appropriate account as follows:

\$37,831.00 01-005-50100-8290

\$17,391.00 01-005-50100-8290

\$122,294.00 01-005-50100-8590

Irvine



Project

BOARD

ADAM BUCHANAN, President

CYRIL YU, Vice President

ALAN BATTENFIELD Clerk

STEPHANIE BYNON, Member

TAMMY KIM, Member

September 22, 2021

To: Becky Myers

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-1167

I have enclosed a check from the State of California to deposit as the 2nd State Grant Apportionment, for FY 2021-22, in the amount of \$177,516.00.

Please deposit into the following accounts:

2nd Apportionment:

\$ 37,831.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 17,391.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$ 122,294.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

A handwritten signature in cursive script that reads 'Traci Stubbler'.

Traci Stubbler
ICCP Administrator

Payments by Invoice » Invoice CD-20210209-Q5530

Warrant Amount: \$177,516

Status: Paid

Payment Date: 09/15/2021

Department: CDSS

Agreement Number	PCA	Amount
<u>CCTR1167</u>	13609	\$37,831
<u>CCTR1167</u>	15136	\$17,391
<u>CCTR1167</u>	23254	\$122,294

CDE Fiscal Analyst: Ellyssa Rodriguez | erodriguez@cde.ca.gov | 916-322-5090

Questions: CPARIS Technical Support | cparissupport@cde.ca.gov | 916-322-8332



STATE OF CALIFORNIA 69-659434

WARRANT NUMBER

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

FUND NO.

8087

FUND NAME

FISCAL CONSOLIDATED PMT

0000

MO. DAY YR.

09 15 2021

90-1342/1211

69659434

TO: 659434

--- IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE CA 92623-9575

DOLLARS	CENTS
\$**177516.00	

Betty T. Yee
BETTY T. YEE



CALIFORNIA STATE CONTROLLER

FORM CD-85(1/89) CONTROLLERS WARRANT

⑈121113423⑈ 69659434⑈

DETACH ON DOTTED LINE
KEEP THIS PORTION FOR YOUR RECORDS

69-659434

ISSUE DATE: 09/15/2021

DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES 744 P STREET, MS 9-6-
SACRAMENTO CA 95814

FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/657-1932

VENDOR NAME	VENDOR ID
IRVINE CHILD CARE PROJECT	0000052269

VOUCHER ID	INVOICE ID	PO ID
00135344	CD-20210209-Q5530	0000010253

AMOUNT PAID

\$177516.00

PAYMENT MESSAGE

CHILD DEVELOPMENT FISCAL ANALYST: E. RODRIGUEZ 916-322-5090

ADDITIONAL PAYMENT MESSAGE

REPORTS

ITEM 10
Facilities and Budget Report

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2021

Fiscal Year 2021-22 Budget

Percentage of Year Completed: 25%

OPERATING FUND Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
ICCP - Regular Programs						
COST CENTER 005710						
REVENUE						
8650 Portable Fees Cnty	\$1,892,887	\$1,892,887	\$0	\$394,351	\$1,498,536	21%
8650 Portable Fees Waived - Covid 19	\$0	(\$78,870)	\$0	\$0	(\$78,870)	0%
8660 Interest Income Cnty	\$48,645	\$48,645	\$0	\$1,446	\$47,199	3%
Total Revenue:	\$1,941,532	\$1,862,662	\$0	\$395,797	\$1,466,865	21%
OPERATING EXPENDITURES						
4305 Program Supplies	\$0	\$0	\$0	\$0	\$0	0%
4305 Security Radio	\$3,670	\$3,670	\$0	\$0	\$3,670	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$8,005	\$31,995	20%
5450 Insurance	\$92,762	\$92,762	\$0	\$0	\$92,762	0%
5500 Utilities	\$96,086	\$96,086	\$0	\$15,633	\$80,453	16%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5811 Consultants	\$27,000	\$27,000	\$0	\$0	\$27,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$8,292	\$21,709	28%
5837 Interest Expense	\$2,200	\$2,200	\$0	\$178	\$2,022	8%
5838 Audit	\$11,000	\$11,000	\$0	\$0	\$11,000	0%
5861 Facilities & Financial Support / IUSD	\$84,000	\$84,000	\$0	\$7,000	\$77,000	8%
5862 Custodial Services	\$572,221	\$572,221	\$0	\$47,685	\$524,536	8%
5864 Program Coordination / City	\$371,500	\$371,500	\$0	\$18,467	\$353,034	5%
Total Operating Expenditures:	\$1,370,439	\$1,370,439	\$0	\$105,258	\$1,265,181	8%
Total Excess (Deficiency):	\$571,093	\$492,223	\$0	\$290,539		
CAPITAL EXPENDITURES						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$0	\$125,000	0%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$0	\$0	\$0	\$0	\$0	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$11,264	\$123,909	8%
Total Capital Expenditures:	\$260,173	\$260,173	\$0	\$11,264	\$248,909	4%
Net Increase (Decrease):	\$310,921	\$232,050		\$279,274		
Beginning Balance, July 1	\$1,141,154	\$1,141,154		\$1,141,154		
Ending Balance, June 30	\$1,452,075	\$1,373,204		\$1,420,428		
Components of Ending Balance:						
Capital Facilities (Modular Replacement) Reserve	\$1,403,157	\$1,324,285		\$1,416,933		
3% Operation Reserve	\$48,918	\$48,918		\$3,496		

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of September 30, 2021

Fiscal Year 2021-22 Budget

GRANT PROGRAM FUNDS Program Description	2021-22 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
STATE GRANT/CDD						
COST CENTER 005501						
REVENUE						
8290 Child Development Apportionments	\$500,000	\$500,000	\$0	\$83,166	\$416,834	17%
8590 Other State Revenue	\$500,000	\$500,000	\$0	\$270,156	\$229,844	54%
Total Revenue:	\$1,000,000	\$1,000,000	\$0	\$353,322	\$646,678	35%
EXPENDITURES						
5810 Serv./Contracts	\$1,000,000	\$1,000,000	\$0	\$50,201	\$949,799	5%
Total Expenditures:	\$1,000,000	\$1,000,000	\$0	\$50,201	\$949,799	5%
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$303,121		
LOCAL GRANT / Irvine Childrens Fund (ICF)						
COST CENTER 005712						
REVENUE						
8689 All Other Fees & Contracts	\$19,611	\$19,611	\$0	\$13,673	\$5,938	70%
8699 Other Local Revenue/CDBG	\$1,040,210	\$1,040,210	\$0	(\$9,533)	\$1,049,743	-1%
Total Revenue:	\$1,059,821	\$1,059,821	\$0	\$4,140	\$1,055,681	0%
EXPENDITURES						
5817 Scholarships	\$1,059,821	\$1,059,821	\$0	\$13,316	\$1,046,505	1%
Total Expenditures:	\$1,059,821	\$1,059,821	\$0	\$13,316	\$1,046,505	1%
Fund Balance (U):	\$0	\$0	\$0	(\$9,176)		
GRANT PROGRAM FUND SUMMARY						
REVENUE	\$2,059,821	\$2,059,821	\$0	\$357,462	\$1,702,360	17%
EXPENDITURES	\$2,059,821	\$2,059,821	\$0	\$63,517	\$1,996,304	3%
Total Excess (Deficiency):	\$0	\$0	\$0	\$293,944		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$293,944		
TOTAL ICCP FUND BALANCE:	\$1,452,074	\$1,373,204	\$0	\$1,714,373		
(Operating Fund + Grant Program Funds)						

ITEM 11

**Irvine Child Care Project Administrator's
Report**

Irvine Child Care Project (ICCP) Administrator's Report
October 18, 2021

Scholarships/Financial Assistance:

- ICCP Scholarship funded by the Irvine Children's Fund:
 - Continuing to process applications in the order in which received.
 - Wait list for eligible applicants for the 2021-22 ICCP Scholarship funded by the Irvine Children's Fund (\$80,000 award – projected expended).
 - Irvine Children's Fund CDBG-CV funding remains available.

Program Quality:

- ICCP Child Care Provider Agency Health and Safety Procedures for 2021-22.
 - Each agency distributed their protocols to the parents of children enrolled in their program by October 1. Agency's also post the Protocols to their website.
- Traci Stubbler, Community Services Supervisor, and Diana Magallon, Program Coordinator, informally visited all 28 sites between September 13 and 20.
- September Directors' Forums were held virtually on September 28, 30, and October 5, with 32 participants. Topics included California Department of Public Health COVID-19 Guidance for Child Care Providers and Programs, COVID-19 health and safety protocols, best practices, and a review of COVID-19 Exposure Notification Procedures.
- Informal site visits will continue throughout the 2021-22 Fiscal Year to ensure compliance with State of California COVID Guidance for child care providers, and to provide technical support to help child care providers continue to provide high quality programs and meet the changing needs of the children in their care.