



APPLY NOW! This recruitment is continuous and will close when all vacancies are filled.

PARA-TRANSIT DRIVER

TRIPS Transportation Services

Extended Part-time: 30-32 hours per week

\$19.51 - \$26.93 per hour

Do you have the desire to make a meaningful impact in a vibrant and diverse community?
Join a collaborative workforce committed to serving the City of Irvine.

The City of Irvine seeks an experienced and skilled Para-Transit Driver to transport seniors and disabled persons to local destinations. A valid Class B driver's license with passenger endorsement is required. Weekday and intermittent weekend availability is required.

Your Impact

- Operate vehicle and safely transport seniors and persons with disabilities to destinations.
- Inspect vehicles prior to operation and perform basic safety and preventive maintenance functions.
- Provide safe door-to-door transportation service and assist seniors and passengers with disabilities on and off wheelchair accessible vehicles. Minimal physical assistance to passengers is required.
- Prepare, complete, and submit daily reports, driver manifests and accident/incident reports, when appropriate, and email correspondence.
- Responsible for cleaning and washing vehicle's interior and exterior; fuel vehicle daily after routes.
- Ability to successfully complete the following pre-employment examinations: Class B physical, DOT substance/alcohol exam, back x-ray, and driving examination.
- Please Note: If hired, random drug and/or alcohol testing is conducted as a part of employment.

Minimum Qualifications

- Completion of high school or equivalent and experience dealing with the public, preferably with seniors and/or persons with disabilities, or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Valid Class B driver's license with passenger endorsement required.
- Must provide a current DMV printout demonstrating a safe driving record with application.
- Ability to safely operate 17-passenger van, equipped for wheelchairs.
- Knowledge of appropriate and lawful driving standards, emergency procedures, vehicle maintenance, and Irvine and Orange County roadways.
- Ability to lift up to 50 lbs. on occasion. Ability to push, pull, lean, stoop, and bend in the performance of various job duties and responsibilities.
- Basic proficiency with Microsoft Office Suite (Word, Excel, Outlook, MS teams)



Are you interested in this job opportunity?
Apply Online: cityofirvine.org/jobs