



Cyril Yu  
President

Vacant  
Vice President

Stephanie Bynon  
Clerk

Board Members:  
Tammy Kim  
Ryan Painter  
Jenna Berumen

# AGENDA

## IRVINE CHILD CARE PROJECT REGULAR MEETING

September 11, 2023  
8:30 AM

Irvine City Hall, L102  
1 Civic Center Plaza  
Irvine, CA 92604

### **PARTICIPATION AT IRVINE CHILD CARE PROJECT BOARD MEETINGS**

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT [CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION](http://CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION). YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO [ICCP@CITYOFIRVINE.ORG](mailto:ICCP@CITYOFIRVINE.ORG). YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT [CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION](http://CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION).

**REQUEST TO SPEAK IN PERSON:** IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM, OR NON-AGENDA ITEM PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS ARE HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

**PLEASE TAKE NOTICE THAT** THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

**PLEASE NOTE:** THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE IRVINE CHILD CARE PROJECT AT 949-724-6632, OR VIA EMAIL AT [ICCP@CITYOFIRVINE.ORG](mailto:ICCP@CITYOFIRVINE.ORG). IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS**

---

Public comments on non-agendized items will be heard no sooner than 8:30 a.m. Any member of the public may address the Board on items within the Board’s subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

---

**1. REPORTS**

**1.1 FINANCIAL REPORT**

**1.2 ADMINISTRATOR’S REPORT**

**BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

---

Board Announcements and Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per member of the Irvine Child Care Project. In addition, the President shall receive any necessary additional time to deliver announcements of community events and opportunities.

---

**ADDITIONS AND DELETIONS TO THE AGENDA**

---

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

---

**2. CONSENT CALENDAR**

---

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

---

---

Any member of the public may address the Board on items on the Consent Calendar. Public Comments on Consent Calendar items will be heard at the time the Consent Calendar is considered, but no sooner than 8:30 a.m. If 10 or fewer requests to speak on agendized items are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

---

**2.1 MINUTES**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Child Care Project Board’s regular meeting held on May 8, 2023.

**2.2 WARRANT REQUEST – CATALYST FAMILY INC.**

**RECOMMENDED ACTION:**

Approve payment of \$64,967.57 to Catalyst Family Inc. for child care development services for July 1-31, 2023.

**2.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$6,236.25 (ICF) for child care services for July 1-31, 2023 funded by ICF scholarships.

- \$ 2,340.00 to Catalyst Family Inc. (ICF)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 247.50 to Kids Stuff (ICF)
- \$ 3,648.75 to Rainbow Rising (ICF)

**2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$37,186.10 for child care services for July 1-31, 2023 funded by ICF-CV scholarships.

- \$ 10,809.10 to Catalyst Family Inc.
- \$ 880.00 to Creekers Club
- \$ 4,810.00 to Dolphin Club
- \$ 0.00 to Kids Stuff
- \$ 20,687.00 to Rainbow Rising

**2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**RECOMMENDED ACTION:**

Approve payment of \$83,311.51 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2023.

- \$ 55,283.75 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,827.92 for Utilities
- \$ 7,935.42 for Facilities & Financial Support

**2.6 WARRANT REQUEST – CITY OF IRVINE**

**RECOMMENDED ACTION:**

Approve payment of \$24,533.58 to the City of Irvine for Program and Grant Administration for the month of July 2023.

- \$ 23,234.23 for Program Administration
- \$ 1,299.35 for Grant Administration
- \$ 0.00 for Contract Services

**2.7 WARRANT REQUEST – ICCP PAYMENTS ISSUED JUNE 2023**

**RECOMMENDED ACTION:**

Receive and file attached record of payments issued June 2023 totaling \$231,498.46 for service month April 2023.

**2.8 WARRANT REQUEST – ICCP PAYMENTS ISSUED JULY 2023**

**RECOMMENDED ACTION:**

Receive and file attached record of payments issued July 2023 totaling \$246,301.69 for service month May 2023.

**2.9 WARRANT REQUEST – ICCP PAYMENTS ISSUED AUGUST 2023**

**RECOMMENDED ACTION:**

Receive and file attached record of payments issued August 2023 totaling \$412,915.62 for service month June 2023.

**2.10 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$0.00 01-500-712-00-8290
- \$ 42,468.69 01-500-712-00-8689



**2.11 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

**RECOMMENDED ACTION:**

Authorize the deposit of funds from ICF into the appropriate account as follows:

- \$ 153,435.36            01-500-712-00-8290

**2.12 DEPOSIT OF STATE GRANT APPORTIONMENT**

**RECOMMENDED ACTION:**

Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$96,245.00            01-005-50100-8290
- \$271,079.00            01-005-50100-8590

**2.13 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**RECOMMENDED ACTION:**

Review and accept attached invoices in the total amount of \$31,523.62 paid by IUSD on behalf of ICCP.

**3. BOARD BUSINESS**

---

Public comments on Board items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

---

**3.1 IRVINE CHILD CARE PROJECT (ICCP) FY 2022-23 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM CONTRACT MONITORING REVIEW**

**RECOMMENDED ACTION:**

Receive and file.

**3.2 CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING FOR FY 2023-24 (CCTR-3191)**

**RECOMMENDED ACTION:**

Receive and accept California Department of Social Services General Child Care and Development Program Grant Funding for FY 2023-24 (CCTR-3191).

**3.3 SUBCONTRACT AGREEMENT WITH CATALYST FAMILY INC. FOR CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR-3191)**

**RECOMMENDED ACTION:**

Receive and file Subcontract Agreement with Catalyst Family, Inc. for California Department of Social Services General Child Care and Development Program Grant Funding.

**ADJOURNMENT**

**NOTICE TO THE PUBLIC**

**At 11 a.m.**, the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. noon and will continue all other items on which additional time is required until a future Irvine Child Care Project meeting. All meetings are scheduled to terminate at 12 p.m. noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at [cityofirvine.org](http://cityofirvine.org) at least 7 days prior to the scheduled Irvine Child Care Project meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Child Care Project liaison at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

**COMMUNICATION AND ELECTRONIC DEVICES**

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Project are held on the second Monday of select months at 8:30 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- City's web page at [cityofirvine.org](http://cityofirvine.org).

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on September 1, 2023 by 5:30 p.m. as well as on the City's web page.

*Athena Martinez*, Board Liaison

**1. REPORTS**

**ITEM 1.1**

**FINANCIAL REPORT**

# Irvine Child Care Project

(A California Joint Powers Authority)

Preliminary Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of Aug 31, 2023

## Fiscal Year 2023-24 Budget

Percentage of Year Completed: 17%

OPERATING FUND Program Description	2023-24	Current	Encumbered	Actual	Percentage of Year Completed: 17%	
	Adopted Budget	(Adjusted) Budget	Funds (PO's)	Recvd/Spent To Date	Balance	% Used/ Rec'vd
<b>ICCP - Regular Programs</b>						
<b>COST CENTER 005710</b>						
<b>REVENUE</b>						
8650 Portable Fees Cnty	\$1,970,668	\$1,970,668	\$0	\$328,445	\$1,642,223	17%
8660 Interest Income Cnty	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
8662 Net Changes in Investments	\$0	\$26,141	\$0	\$26,141	\$0	100%
8699 Other Local Revenue	\$0	\$0	\$0	\$0	\$0	0%
<b>Total Revenue:</b>	<b>\$2,000,668</b>	<b>\$2,026,809</b>	<b>\$0</b>	<b>\$354,586</b>	<b>\$1,672,223</b>	<b>17%</b>
<b>OPERATING EXPENDITURES</b>						
4305 Campus Safety	\$2,250	\$2,250	\$0	\$0	\$2,250	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
4401 Non-Capitalized Equipment	\$0	\$0	\$0	\$0	\$0	0%
5450 Insurance	\$118,935	\$118,935	\$0	\$0	\$118,935	0%
5500 Utilities	\$105,935	\$105,935	\$0	\$0	\$105,935	0%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$0	\$0	\$40,000	0%
5810 Services/Contracts (Water testing Req)	\$0	\$0	\$0	\$0	\$0	0%
5811 Consultants	\$65,000	\$65,000	\$0	\$0	\$65,000	0%
5817 Scholarships	\$30,000	\$30,000	\$0	\$0	\$30,000	0%
5837 Interest Expense	\$2,200	\$2,200	\$0	(\$10,309)	\$12,509	-469%
5838 Audit	\$13,500	\$13,500	\$0	\$0	\$13,500	0%
5861 Facilities & Financial Support / IUSD	\$95,225	\$95,225	\$0	\$0	\$95,225	0%
5862 Custodial Services	\$663,405	\$663,405	\$0	\$0	\$663,405	0%
5864 Program Coordination / City	\$370,500	\$370,500	\$0	\$0	\$370,500	0%
<b>Total Operating Expenditures:</b>	<b>\$1,546,950</b>	<b>\$1,546,950</b>	<b>\$0</b>	<b>(\$10,309)</b>	<b>\$1,557,259</b>	<b>-1%</b>
<b>Total Excess (Deficiency):</b>	<b>\$453,718</b>	<b>\$479,859</b>	<b>\$0</b>	<b>\$364,895</b>		
<b>CAPITAL EXPENDITURES</b>						
6210 Building Improvement / \$5K Threshold	\$125,000	\$125,000	\$0	\$0	\$125,000	0%
6230 Portables (Replacement/New)	\$0	\$0	\$0	\$0	\$0	0%
5862 Custodial Vehicles	\$0	\$0	\$0	\$0	\$0	0%
7439 Debt Service	\$135,173	\$135,173	\$0	\$0	\$135,173	0%
<b>Total Capital Expenditures:</b>	<b>\$260,173</b>	<b>\$260,173</b>	<b>\$0</b>	<b>\$0</b>	<b>\$260,173</b>	<b>0%</b>
<b>Net Increase (Decrease):</b>	<b>\$193,545</b>	<b>\$219,686</b>		<b>\$364,895</b>		
Beginning Balance, July 1	\$2,141,897	\$2,141,897		\$2,141,897		
Ending Balance, June 30	\$2,335,442	\$2,361,583		\$2,506,792		
<b>Components of Ending Balance:</b>						
Capital Facilities (Modular Replacement) Reserve	\$2,281,229	\$2,307,370		\$2,507,101		
3% Operation Reserve	\$54,214	\$54,214		(\$309)		

# Irvine Child Care Project

(A California Joint Powers Authority)

Preliminary Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of Aug 31, 2023

## Fiscal Year 2023-24 Budget

GRANT PROGRAM FUNDS	2023-24	Current	Encumbered	Actual		%
Program Description	Adopted	(Adjusted)	Funds	Recvd/Spent	Balance	Used/ Rec'vd
	Budget	Budget	(PO's)	To Date		
<b>STATE GRANT/CDD</b>						
COST CENTER 005501						
<b>REVENUE</b>						
8290 Child Development Apportionments	\$679,000	\$332,664	\$0	\$83,166	\$249,498	25%
8590 Other State Revenue	\$679,000	\$1,025,766	\$0	\$322,284	\$703,483	31%
<b>Total Revenue:</b>	<b>\$1,358,000</b>	<b>\$1,358,430</b>	<b>\$0</b>	<b>\$405,450</b>	<b>\$952,981</b>	<b>30%</b>
<b>EXPENDITURES</b>						
5810 Serv./Contracts	\$1,358,000	\$1,358,430	\$0	\$0	\$1,358,430	0%
<b>Total Expenditures:</b>	<b>\$1,358,000</b>	<b>\$1,358,430</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,358,430</b>	<b>0%</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$405,450		
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>						
COST CENTER 005712						
<b>REVENUE</b>						
8689 All Other Fees & Contracts/ICF	\$136,000	\$136,000	\$0	(\$15,736)	\$151,736	-12%
8290 Other Revenue/CDBG	\$64,000	\$64,000	\$0	\$0	\$64,000	0%
<b>Total Revenue:</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>(\$15,736)</b>	<b>\$215,736</b>	<b>-8%</b>
<b>EXPENDITURES</b>						
5817 Scholarships	\$200,000	\$200,000	\$0	\$0	\$200,000	0%
<b>Total Expenditures:</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>0%</b>
Fund Balance (U):	\$0	\$0	\$0	(\$15,736)		
<b>GRANT PROGRAM FUND SUMMARY</b>						
<b>REVENUE</b>	\$1,558,000	\$1,558,430	\$0	\$389,713	\$1,168,717	25%
<b>EXPENDITURES</b>	\$1,558,000	\$1,558,430	\$0	\$0	\$1,558,430	0%
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$389,713</b>		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$389,713		
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$2,335,441</b>	<b>\$2,361,583</b>	<b>\$0</b>	<b>\$2,896,505</b>		
(Operating Fund + Grant Program Funds)						

**ITEM 1.2**  
**ADMINISTRATOR'S REPORT**

**Irvine Child Care Project Administrator's Report**  
September 11, 2023

**Scholarships/Financial Assistance:**

- Irvine Child Care Project (ICCP) Scholarships funded by the Irvine Children's Fund:
  - ICCP Coronavirus Scholarship
    - Funding extended for existing participants until expended
- Contract Monitoring
  - Community Development Block Grant 2021-22 and 2022-23 Fiscal Years
  - Community Development Block Grant – Coronavirus Funding
    - No findings of noncompliance
- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at [cityofirvine.org/child-care-development](http://cityofirvine.org/child-care-development).

**Program Quality:**

- The Quarterly Directors' Forum will be held September 14 at Las Lomas Community Center: Violent Intruder Response Training presented by Irvine Police Department Officer Rick Gramer.
- The City continues to provide a list of upcoming professional development events on the online Training Calendar, and links to On-Demand Training and Resources on the City's Child Care & Development website.



## **2. CONSENT CALENDAR**

### **ITEM 2.1**

### **MINUTES**



# MINUTES

## IRVINE CHILD CARE PROJECT REGULAR MEETING

Cyril Yu  
President

**May 8, 2023  
8:30 AM**

Alan Battenfield  
Vice President

Stephanie Bynon  
Clerk

**Irvine City Hall, L102  
1 Civic Center Plaza  
Irvine, CA 92604**

Board Members:  
Tammy Kim  
Ryan Painter

### CALL TO ORDER

The regular meeting of the Irvine Child Care Project Board (Board) was called to order at 8:30 a.m. on May 8, 2023, in Conference Room L102, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California: President Yu presiding.

### ROLL CALL

Present:	5	BOARD MEMBER:	Tammy Kim
		BOARD MEMBER:	Ryan Painter
		CLERK:	Stephanie Bynon
		VICE PRESIDENT:	Alan Battenfield
		PRESIDENT:	Cyril Yu

### PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

### INTRODUCTIONS

There were no introductions.

### PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

## 1. REPORTS

### 1.1 **FINANCIAL REPORT**

John Fogarty, Irvine Unified School District (IUSD) Assistant Superintendent and Chief Financial Officer (CFO), reported on the Fiscal Year 2022-23 budget.

Discussion included: Assistant Superintendent and Chief Financial Officer John Fogarty answered board member questions providing clarification on scholarship funding, and state revenue numbers in the budget.

### 1.2 **ADMINISTRATOR'S REPORT**

Traci Stubbler, Irvine Child Care Project (ICCP) Administrator, reported on the ICCP scholarship program, ICCP scholarship program monitoring, and the May ICCP Directors' Forum.

## **BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

Vice President Battenfield announced that he will be stepping down from the Board after the conclusion of this school year.

President Yu thanked Vice President Battenfield for his years of service on behalf of the entire Board.

Vice President Battenfield thanked the Irvine Children's Fund for another successful Irvine Junior Games Event which was held on May 7, 2023 at Irvine High School.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

## 2. CONSENT CALENDAR

**ACTION: Moved by Board Member Kim, seconded by Vice President Battenfield, and unanimously carried by those members present to approve Consent Calendar items 2.1 through 2.15.**

### 2.1 **MINUTES**

**ACTION:**

Approved the minutes of the Irvine Child Care Project Board's regular meeting held on March 13, 2023.

### 2.2 **WARRANT REQUEST – CATALYST FAMILY INC.**

**ACTION:**

Approved payment of \$74,179.91 to Catalyst Family Inc. for child care development services for March 1-31, 2023.

**2.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$13,559.25 (ICF) for child care services for March 1-31, 2023 funded by ICF scholarships.

- \$ 2,613.75 to Catalyst Family Inc. (ICF)
- \$ 0.00 to Creekers Club
- \$ 0.00 to Dolphin Club
- \$ 575.00 to Kids Stuff (ICF)
- \$ 10,370.50 to Rainbow Rising (ICF)

**2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$46,844.01 for child care services for March 1-31, 2023 funded by ICF-CV scholarships.

- \$ 12,513.30 to Catalyst Family Inc.
- \$ 1,545.00 to Creekers Club
- \$ 3,000.00 to Dolphin Club
- \$ 609.75 to Kids Stuff
- \$ 29,175.96 to Rainbow Rising

**2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Approved payment of \$75,483.08 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of March 2023.

- \$ 48,669.83 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,407.50 for Utilities
- \$ 7,141.33 for Facilities & Financial Support

**2.6 WARRANT REQUEST – CITY OF IRVINE**

**ACTION:**

Approved payment of \$46,970.84 to the City of Irvine for Program and Grant Administration for the month of March 2023.

- \$ 37,487.22 for Program Administration
- \$ 1,483.62 for Grant Administration
- \$ 8,000.00 for Contract Services

**2.7 WARRANT REQUEST – ICCP PAYMENTS ISSUED APRIL 2023**

**ACTION:**

Received and filed attached record of payments issued April 2023 totaling \$354,689.66 for service month February 2023.

**2.8 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

**ACTION:**

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 40,615.00            01-500-712-00-8689

**2.9 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN’S FUND (ICF)**

**ACTION:**

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 120,869.51            01-500-712-00-8290

**2.10 DEPOSIT OF STATE GRANT APPORTIONMENT**

**ACTION:**

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$10,535.00            01-005-50100-8290
- \$11,790.00            01-005-50100-8590

**2.11 DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS ISSUED PURSUANT TO ASSEMBLY BILL (AB) 185**

**ACTION:**

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$137,976.00            01-005-50100-8590

**2.12 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Reviewed and accepted attached invoices in the total amount of \$1,747.74 paid by IUSD on behalf of ICCP.

**2.13 RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT USE OF PERMANENT CHILD CARE BUILDINGS AT BEACON PARK K-8 SCHOOL CAMPUS**

**ACTION:**

Authorized an ICCP Board Member to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Beacon Park K-8 school campus for the time period July 1, 2023 through June 30, 2024.

**2.14 RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT USE OF PERMANENT CHILD CARE BUILDINGS AT CADENCE PARK K-8 SCHOOL CAMPUS**

**ACTION:**

Authorized an ICCP Board Member to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Cadence Park K-8 school campus for the time period July 1, 2023 through June 30, 2024.

**2.15 RENEWAL OF MEMORANDUM OF UNDERSTANDING FOR IRVINE CHILD CARE PROJECT USE OF PERMANENT CHILD CARE BUILDINGS AT SOLIS PARK K-8 SCHOOL CAMPUS**

**ACTION:**

Authorized an ICCP Board Member to sign the attached Memorandum of Understanding for ICCP use of permanent child care buildings at the Solis Park K-8 school campus for the time period July 1, 2023 through June 30, 2024.

**3. BOARD BUSINESS**

**3.1 FUNDING A NEW FULL TIME POSITION TO SUPPORT IRVINE CHILD CARE PROJECT FOR FISCAL YEAR 2024-25 AND BEYOND**

ICCP Administrator Stubbler presented the staff report.

Discussion included: Timeline for beginning the recruitment process.

**ACTION:**

**Moved by Board Member Kim, seconded by Clerk Bynon, and unanimously carried by those members present to approve funding a full-time Program Coordinator to support ICCP program beginning FY 2024-25 and beyond.**

**3.2 IRVINE CHILD CARE PROJECT PROVIDER LEASE RENEWAL**

ICCP Administrator Stubbler presented the staff report.

**ACTION:**

**Moved by Vice President Battenfield, seconded by Board Member Kim, and unanimously carried by those members present to approve lease renewal for existing ICCP provider agencies at each site for Fiscal Year 2023-24.**

**3.3 IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FISCAL YEAR 2023-24 WITH MULTI-YEAR BUDGET PROJECTIONS**

IUSD CFO Fogarty presented the staff report.

Discussion included: The increase in interest earned by ICCP accounts due to raising national interest rates, the Program Coordinator position approved in item 3.1 will need to be added to the budget, no negative impact to the long term fiscal health of ICCP due to adding a program coordinator is expected.

**ACTION:**

**Moved by Clerk Bynon, seconded by Board Member Kim and unanimously carried by those members present to approve he Fiscal Year 2023-24 Budget.**

**ADJOURNMENT**

**Moved by Vice President Battenfield, seconded by Board Member Kim, and unanimously carried by those members present to adjourn the meeting at 8:50 a.m.**

\_\_\_\_\_  
CYRIL YU, PRESIDENT  
IRVINE CHILD CARE PROJECT

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
SHANE DINEEN  
RECORDING SECRETARY

**ITEM 2.2**  
**WARRANT REQUEST –**  
**CATALYST FAMILY INC.**



## IRVINE CHILD CARE PROJECT

**TOPIC:** **WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$64,967.57** for child care development services for the month of **July 2023**. This provider served a total of 79 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$64,967.57** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$64,967.57** to Catalyst Family Inc. for child care development services for July 1-31, 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: September 11, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$64,967.57</b>
	<b>TOTAL</b>	<b>\$64,967.57</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$64,967.57</b>
<b>TOTAL</b>	<b>\$64,967.57</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**July 2023  
(20 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2 28	Children served Child days of enrollment
Oak Creek	11 220	Children served Child days of enrollment
Vista Verde	0 0	Children served Child days of enrollment
Plaza Vista	27 278	Children served Child days of enrollment
Canyon View	3 54	Children served Child days of enrollment
Turtle Rock	10 185	Children served Child days of enrollment
Springbrook	0 0	Children served Child days of enrollment
Deerfield	10 164	Children served Child days of enrollment
University Park	16 272	Children served Child days of enrollment
<b><u>TOTALS:</u></b>	<b>79 1,210</b>	<b>Children served Child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>1,054 19,627</b>	<b>Children served Child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-JUL23**

DATE: **August 8, 2023**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>July 1, 2023</u> through <u>July 31, 2023</u>		
Fiscal Year 2023-2024 Contract Type: <b>CCTR-3191</b>		
Service fees of <u>1,081.73</u> days @ <b>\$61.26</b>	\$66,266.92	
Less Certified Parent fees	- <b>\$0.00</b>	
Contract earnings to District	\$66,266.92	
Adjustment for District Indirect Cost <b>1.02</b> =	\$1,299.35	
<b>Total Balance Due to Catalyst Family Inc.</b>		<b><u>\$64,967.57</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$0.00	
Current Period Billing	<u>\$64,967.57</u>	
Cumulative Fiscal Year Amount Billed	\$64,967.57	
Contract Maximum Billable	\$1,331,794.12	
Available remaining balance	\$1,266,826.55	

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2023.

The specific breakdown is as follows:

\$55,283.75 for Custodial Services  
\$675.00 for Custodial Equip Amortization  
\$10,589.42 for Payment of Portable Purchase  
\$8,827.92 for Utilities  
\$7,935.42 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: September 11, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$55,283.75
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,827.92
IUSD	00571059-5861	\$7,935.42
	<b>TOTAL</b>	<b>\$83,311.51</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$55,283.75
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,827.92
00571059-5861	\$7,935.42
<b>TOTAL</b>	<b>\$83,311.51</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75TI0002
DIVISION:	75GN
TERM:	2324
INVOICE DATE:	07/01/23
DUE DATE:	07/31/23
AMOUNT DUE	<b>\$83,311.51</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	July 2023: Sale of IUSD-Owned Portables	10,589.42
2	1	8,827.92		0100000000 8650	July 2023: Utilities	8,827.92
3	1	7,935.42		0100000000 8699	July 2023: Facilities & Financial Support Services	7,935.42
4	1	675.00		0100000000 8699	July 2023: Custodian Equip	675.00
5	1	55283.75		0100505400 8699	July 2023: Custodial Services	55,283.75
						Tax
<b>INVOICE TOTAL</b>						<b>\$83,311.51</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

<b>Account ID</b>	V7501158
<b>Account Name</b>	IRVINE CHILD CARE PROJECT (ICC
<b>Invoice Number</b>	75TI0002
<b>DIV:</b>	75GN
<b>TERM:</b>	2324
<b>Due Date</b>	07/31/23
<b>Amount Due</b>	\$83,311.51
<b>Amount Paid</b>	\$ _____

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$24,533.58** for Contract Services and Program and Grant Administration for the month of July 2023.

The specific breakdown is as follows:

\$23,234.23 for Program Administration

\$1,299.35 for Grant Administration

\$0.00 for Contract Services

**RECOMMENDATION:** Approve payment of **\$24,533.58** to the City of Irvine for Contract Services and Program and Grant Administration for the month of July 2023.



**IRVINE CHILD CARE PROJECT**

**DATE: September 11, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$23,234.23
IUSD	005501-59-5810	\$1,299.35
IUSD	005710-59-5811	\$0.00
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$24,533.58</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$23,234.23
005501-59-5810	\$1,299.35
005710-59-5811	\$0.00
005710-59-4305	
<b>TOTAL</b>	<b>\$24,533.58</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 217609  
**INVOICE DATE** 08/10/2023

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

	Original Amount	\$24,533.58
July 2023		
Staffing: Administration = \$23,234.23		
Staffing: Grant Administration = \$1,299.35		
Supplies = \$0		
Duplicating = \$0		
Contract Services Paid on Card = \$0		
Contract Services = \$0		
Local Travel = \$0		
 Total \$24,533.58		

**Total Due: \$24,533.58**

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 217609  
**INVOICE DATE:** 08/10/2023  
**TOTAL AMOUNT DUE:** \$24,533.58

**TOTAL PAYMENT:**  
 \$ \_\_\_\_\_

**ITEM 2.3**

**WARRANT REQUEST –  
IRVINE CHILDREN’S FUND (ICF)  
SCHOLARSHIPS**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$6,236.25 (ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **July**. The warrants to be issued are as follows:

**\$2,340.00** to Catalyst Family Inc. **(ICF)**

**\$0.00** to Creekers Club **(ICF)**

**\$0.00** to Dolphin Club **(ICF)**

**\$247.50** to Kids Stuff **(ICF)**

**\$3,648.75** to Rainbow Rising **(ICF)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$6,236.25 (ICF)** for child care services for July 1-31, 2023 funded by ICF scholarships.

**IRVINE CHILD CARE PROJECT**

**DATE: August 10, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$2,340.00</b>
CREEKERS CLUB	00571259-5817	<b>\$0.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$0.00</b>
KIDS STUFF	00571259-5817	<b>\$247.50</b>
RAINBOW RISING	00571259-5817	<b>\$3,648.75</b>
	<b>TOTAL</b>	<b>\$6,236.25</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**July**

<i>Alderwood</i>	0	Children served
<i>Beacon Park</i>	2	Children served
<i>Bonita Canyon</i>	0	Children served
<i>Brywood</i>	1	Children served
<i>Cadence Park</i>	0	Children served
<i>Canyon View</i>	2	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	1	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	0	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	0	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	1	Children served

<i>Northwood</i>	2	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	1	Children served
<i>Portola Springs</i>	0	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	0	Children served
<i>Vista Verde</i>	2	Children served
<i>Westpark</i>	0	Children served
<i>Woodbury</i>	1	Children served

**July:**

Number of Children Served: 14  
Number of Child Days of Enrollment: 114  
Number of Sites Served: 10  
Funds Awarded: \$6,236.25  
Number of Children Added to Program This Month: 14  
Number of Children Removed From Program This Month: 0  
Number of Children on Waiting List: 0

**Year-to-Date:**

Number of Children Served: 14  
Number of Child Days of Enrollment: 114  
Number of Sites Served: 10  
Funds Awarded: \$6,236.25

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of July 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **July**, reimbursement amounts of:

Canyon View	\$180.00 (ICF)
Plaza Vista	\$474.75 (ICF)
Vista Verde	\$816.75 (ICF)
Woodbury	\$868.50 (ICF)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$2,340.00 (ICF)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of July 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **July**, reimbursement amounts of:

Brywood	\$247.50 (ICF)
---------	----------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$247.50 (ICF)</b>
--	-----------------------



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of July 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **July**, reimbursement amounts of:

Beacon Park	\$624.00	(ICF)
Culverdale	\$594.50	(ICF)
Cypress Village	\$594.50	(ICF)
Meadow Park	\$891.75	(ICF)
Northwood	\$944.00	(ICF)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$3,648.75</b>	<b>(ICF)</b>

**ITEM 2.4**

**WARRANT REQUEST –  
IRVINE CHILDREN’S FUND (ICF)  
CORONAVIRUS (CV) SCHOLARSHIPS**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND  
CORONAVIRUS (CV) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$37,186.10 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **July 2023**. The warrants to be issued are as follows:

**\$10,809.10** to Catalyst Family Inc. **(CDBG-CV)**

**\$880.00** to Creekers Club **(CDBG-CV)**

**\$4,810.00** to Dolphin Club **(CDBG-CV)**

**\$0.00** to Kids Stuff **(CDBG-CV)**

**\$20,687.00** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$37,186.10 (CDBG-CV)** for child care services for July 1-31, 2023 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT  
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

**DATE: September 11, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$10,809.10</b>
CREEKERS CLUB	00571259-5817	<b>\$880.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$4,810.00</b>
KIDS STUFF	00571259-5817	<b>\$0.00</b>
RAINBOW RISING	00571259-5817	<b>\$20,687.00</b>
	<b>TOTAL</b>	<b>\$37,186.10</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**  
**July 2023**

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	3	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	5	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	4	Children served
<i>Eastwood</i>	1	Children served
<i>Greentree</i>	1	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	4	Children served

<i>Northwood</i>	4	Children served
<i>Oak Creek</i>	2	Children served
<i>Plaza Vista</i>	4	Children served
<i>Portola Springs</i>	3	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	1	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	0	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	5	Children served

**July 2023:**

Number of Children Served: 51  
Number of Child Days of Enrollment: 441  
Number of Sites Served: 20  
Funds Awarded: \$37,186.10  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 9  
Number of Children On Waiting List: 0

**To-Date:**

Number of Children Served: 85  
Number of Child Days of Enrollment: 16,426  
Number of Sites Served: 22  
Funds Awarded: \$711,447.19

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of July 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **July 2023**, reimbursement amounts of:

Deerfield	\$1,140.00	(CGBG-CV)
Plaza Vista	\$3,688.00	(CDBG-CV)
University Park	\$1,425.00	(CDBG-CV)
Woodbury	\$4,376.10	(CDBG-CV)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$10,809.10</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of July 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club**. program operating at the following schools in Irvine, for **July 2023**, reimbursement amounts of:

Stone Creek	\$880.00 (CDBG-CV)
-------------	--------------------

<b>Total Amount due to Creeker's Club:</b>	<b>\$880.00 (CDBG-CV)</b>
--	---------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **July 2023**, reimbursement amounts of:

Eastshore	\$4,810.00	(CDBG-CV)
-----------	------------	-----------

<b>Total Amount due to Dolphin Club:</b>	<b>\$4,810.00</b>	<b>(CDBG-CV)</b>
--	-------------------	------------------



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of July 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **July 2023**, reimbursement amounts of:

Santiago Hills	\$0.00 (CDBG-CV)
----------------	------------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$0.00 (CDBG-CV)</b>
--	-------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **July 2023**, reimbursement amounts of:

Alderwood	\$944.00	(CDBG-CV)
Beacon Park	\$295.00	(CDBG-CV)
Bonita Canyon	\$0.00	(CDBG-CV)
Cadence Park	\$1,888.00	(CDBG-CV)
Culverdale	\$3,853.00	(CDBG-CV)
Cypress Village	\$2,006.00	(CDBG-CV)
Eastwood	\$0.00	(CDBG-CV)
Greentree	\$0.00	(CDBG-CV)
Meadow Park	\$4,317.00	(CDBG-CV)
Northwood	\$3,567.00	(CDBG-CV)
Portola Springs	\$2,319.00	(CDBG-CV)
Westpark	\$1,498.00	(CDBG-CV)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$20,687.00</b>	<b>(CDBG-CV)</b>

**ITEM 2.5**

**WARRANT REQUEST –  
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2023.

The specific breakdown is as follows:

- \$55,283.75 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,827.92 for Utilities
- \$7,935.42 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of July 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: September 11, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$55,283.75
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,827.92
IUSD	00571059-5861	\$7,935.42
	<b>TOTAL</b>	<b>\$83,311.51</b>

EXPENDITURE CLASSIFICATION SUMMARY

	00571059-5862	\$55,283.75
	00571081-7439	\$675.00
	00571081-7439	\$10,589.42
	00571081-5500	\$8,827.92
	00571059-5861	\$7,935.42
	<b>TOTAL</b>	<b>\$83,311.51</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75TI0002
DIVISION:	75GN
TERM:	2324
INVOICE DATE:	07/01/23
DUE DATE:	07/31/23
AMOUNT DUE	<b>\$83,311.51</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	July 2023: Sale of IUSD-Owned Portables	10,589.42
2	1	8,827.92		0100000000 8650	July 2023: Utilities	8,827.92
3	1	7,935.42		0100000000 8699	July 2023: Facilities & Financial Support Services	7,935.42
4	1	675.00		0100000000 8699	July 2023: Custodian Equip	675.00
5	1	55283.75		0100505400 8699	July 2023: Custodial Services	55,283.75
Tax						
<b>INVOICE TOTAL</b>						<b>\$83,311.51</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75TI0002  
**DIV:** 75GN  
**TERM:** 2324  
**Due Date** 07/31/23  
**Amount Due** \$83,311.51  
**Amount Paid** \$ \_\_\_\_\_

**ITEM 2.6**  
**WARRANT REQUEST –**  
**CITY OF IRVINE**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$24,533.58** for Contract Services and Program and Grant Administration for the month of July 2023.

The specific breakdown is as follows:

\$23,234.23 for Program Administration

\$1,299.35 for Grant Administration

\$0.00 for Contract Services

**RECOMMENDATION:** Approve payment of **\$24,533.58** to the City of Irvine for Contract Services and Program and Grant Administration for the month of July 2023.



**IRVINE CHILD CARE PROJECT**

**DATE: September 11, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$23,234.23
IUSD	005501-59-5810	\$1,299.35
IUSD	005710-59-5811	\$0.00
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$24,533.58</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$23,234.23
005501-59-5810	\$1,299.35
005710-59-5811	\$0.00
005710-59-4305	
<b>TOTAL</b>	<b>\$24,533.58</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 217609  
**INVOICE DATE** 08/10/2023

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

July 2023

Staffing: Administration = \$23,234.23  
 Staffing: Grant Administration = \$1,299.35  
 Supplies = \$0  
 Duplicating = \$0  
 Contract Services Paid on Card = \$0  
 Contract Services = \$0  
 Local Travel = \$0

Total \$24,533.58

Original Amount \$24,533.58

Total Due: \$24,533.58

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 217609  
**INVOICE DATE:** 08/10/2023  
**TOTAL AMOUNT DUE:** \$24,533.58

**TOTAL PAYMENT:**

**\$** \_\_\_\_\_

**ITEM 2.7**

**WARRANT REQUEST –  
ICCP PAYMENTS ISSUED JUNE 2023**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED JUNE 2023**

**DESCRIPTION:** The ICCP Board did not convene a regular meeting in June 2023, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Vice President Alan Battenfield.

The accounting sheet is attached for review.

**RECOMMENDATION:** Receive and file attached record of payments issued June 2023 for service month April 2023.

## IRVINE CHILD CARE PROJECT

<b>Service Month:</b>	<b>Apr 2023</b>	<b>Board Approval Date:</b>	<b>5/17/2023</b>	<b>Date Delivered to Accounting:</b>	<b>5/19/2023</b>
<b>ICCP Contact Person: Denise Chang 949-724-6724, dchang@cityofirvine.org</b>			<b>IUSD Contact Person: Samaneh Kazem, SamanehKazem@iusd.org</b>		

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Catalyst Family Inc.	V4100123	State CCTR Grant	01-005-501-59-5810	5040-APR23	\$ 65,050.10	\$ 65,050.10
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Catalyst Family Inc.	V4100123	Scholarships - ICF	01-005-712-59-5817	Apr-23	\$ 2,613.75	
Creekers Club	V4100002	Scholarships - ICF	01-005-712-59-5817			
Dolphin Club	V4100003	Scholarships - ICF	01-005-712-59-5817			
Kids Stuff	V4100005	Scholarships - ICF	01-005-712-59-5817	Apr-23	\$ 535.00	
Rainbow Rising	V4100007	Scholarships - ICF	01-005-712-59-5817	Apr-23	\$ 10,370.50	\$ 13,519.25
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Catalyst Family Inc.	V4100123	Scholarships - ICF CV	01-005-712-59-5817	Apr-23	\$ 12,423.30	
Creekers Club	V4100002	Scholarships - ICF CV	01-005-712-59-5817	Apr-23	\$ 1,695.00	
Dolphin Club	V4100003	Scholarships - ICF CV	01-005-712-59-5817	Apr-23	\$ 3,301.00	
Kid's Stuff	V4100005	Scholarships - ICF CV	01-005-712-59-5817	Apr-23	\$ 1,175.00	
Rainbow Rising	V4100007	Scholarships - ICF CV	01-005-712-59-5817	Apr-23	\$ 30,156.00	\$ 48,750.30
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Catalyst Family Inc.	V4100123	Scholarships - ICCP	01-005-710-59-5817			
Creekers Club	V4100002	Scholarships - ICCP	01-005-710-59-5817			
Dolphin Club	V4100003	Scholarships - ICCP	01-005-710-59-5817			
Kid's Stuff	V4100005	Scholarships - ICCP	01-005-710-59-5817			
Rainbow Rising	V4100007	Scholarships - ICCP	01-005-710-59-5817			\$ -
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	75SI0102	\$ 48,669.83	
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00	
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42	
	V4100011	Utilities	01-005-710-81-5500		\$ 8,407.50	
	V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 7,141.33	
	V4100011	Work Order Charges	01-005-710-59-4306			
	V4100011	Site improvement	01-005-710-85-6210			
	V4100011	Rehab & Repair	01-005-710-59-5601			
	V4100011	Portable Replacement	01-005-710-85-6230			\$ 75,483.08
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
City Of Irvine	V4100010	Program Administration	01-005-710-59-5864	216524	\$ 27,394.71	
	V4100010	State CCTR Grant Administration	01-005-501-59-5810	216524	\$ 1,301.02	
	V4100010	Contract Services	01-005-710-59-5811			\$ 28,695.73
				<b>Total</b>	\$	231,498.46

*This is to certify that the above items were approved for payment on:*

Approved via e-mail by Board President Cyril Yu on 5/17/23

Approved via e-mail by Board Vice President Alan Battenfield on 5/17/23

**From:** [Cyril Yu](#)  
**To:** [Denise Chang](#)  
**Cc:** [Traci Stubbler](#)  
**Subject:** RE: [EXTERNAL] June 2023 ICCP Accounting Sheet Packet  
**Date:** Wednesday, May 17, 2023 1:48:48 PM  
**Attachments:** [image001.png](#)

---

**CAUTION: EXTERNAL EMAIL**

Denise,  
I have reviewed the documents you provided to me. The payments are approved as recorded.  
Please let me know if you need anything else from me.

Cyril

---

**From:** Denise Chang <DChang@cityofirvine.org>  
**Sent:** Wednesday, May 17, 2023 10:03 AM  
**To:** Cyril Yu <CyrilYu@iusd.org>  
**Cc:** Traci Stubbler <tstubbler@cityofirvine.org>  
**Subject:** [EXTERNAL] June 2023 ICCP Accounting Sheet Packet

**CAUTION: Verify the sender before clicking links or opening attachments.**

Hello Cyril,

Typically the approval of the ICCP Board President and Vice President is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

Please review the attached June Accounting Sheet and back up packet for services rendered in April 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



**Denise Chang | Program Assistant – she/her**

949-724-6724 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604

[dchang@cityofirvine.org](mailto:dchang@cityofirvine.org) | [cityofirvine.org](http://cityofirvine.org)

## Denise Chang

---

**From:** Alan Battenfield <AlanBattenfield@iusd.org>  
**Sent:** Wednesday, May 17, 2023 10:30 AM  
**To:** Denise Chang  
**Cc:** Traci Stubbler  
**Subject:** RE: [EXTERNAL] June 2023 ICCP Accounting Sheet Packet

**CAUTION: EXTERNAL EMAIL**

Good Morning Denise,

I have reviewed the June Accounting Sheets for services rendered in April of 2023. I approve all payments as recorded.

Sincerely,

Alan Battenfield

L.E.A.D. ON!

*Alan Battenfield*

Principal

Woodbury Elementary

(949) 936-5750



---

**From:** Denise Chang <DChang@cityofirvine.org>  
**Sent:** Wednesday, May 17, 2023 10:03 AM  
**To:** Alan Battenfield <AlanBattenfield@iusd.org>  
**Cc:** Traci Stubbler <tstubbler@cityofirvine.org>  
**Subject:** [EXTERNAL] June 2023 ICCP Accounting Sheet Packet

**CAUTION: Verify the sender before clicking links or opening attachments.**

Hello Alan,

Typically the approval of the ICCP Board President and Vice President is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

Please review the attached June Accounting Sheet and back up packet for services rendered in April 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

## IRVINE CHILD CARE PROJECT

**TOPIC:** **WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$65,050.10** for child care development services for the month of **April 2023**. This provider served a total of 80 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$65,050.10** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$65,050.10** to Catalyst Family Inc. for child care development services for April 1-30, 2023.



**IRVINE CHILD CARE PROJECT**

**DATE: May 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$65,050.10</b>
	<b>TOTAL</b>	<b>\$65,050.10</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$65,050.10</b>
<b>TOTAL</b>	<b>\$65,050.10</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**April 2023  
(20 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2 40	Children served Child days of enrollment
Oak Creek	9 165	Children served Child days of enrollment
Vista Verde	0 0	Children served Child days of enrollment
Plaza Vista	27 468	Children served Child days of enrollment
Canyon View	3 56	Children served Child days of enrollment
Turtle Rock	11 190	Children served Child days of enrollment
Springbrook	6 104	Children served Child days of enrollment
Deerfield	9 167	Children served Child days of enrollment
University Park	13 229	Children served Child days of enrollment
<b><u>TOTALS:</u></b>	<b>80 1,419</b>	<b>Children served Child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>815 15,251</b>	<b>Children served Child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-APR23**

DATE: **May 5, 2023**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>April 1, 2023</u> through <u>April 30, 2023</u>		
Fiscal Year 2022-2023 Contract Type: <b>CCTR-2168</b>		
Service fees of <u>1,083.11</u> days @ <b>\$61.26</b>	\$66,351.12	
Less Certified Parent fees	- <b>\$0.00</b>	
Contract earnings to District	\$66,351.12	
Adjustment for District Indirect Cost $66,351.12 \div 1.02 =$	\$1,301.02	
<b>Total Balance Due to Catalyst Family Inc.</b>		<b><u>\$65,050.10</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$626,674.50	
Current Period Billing	<u>\$65,050.10</u>	
Cumulative Fiscal Year Amount Billed	\$691,724.60	
Contract Maximum Billable	\$1,380,303.92	
Available remaining balance	\$688,579.32	

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **13,519.25 (ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **April 2023**. The warrants to be issued are as follows:

**\$2,613.75** to Catalyst Family Inc. **(ICF)**

**\$0.00** to Creekers Club **(ICF)**

**\$0.00** to Dolphin Club **(ICF)**

**\$535.00** to Kids Stuff **(ICF)**

**\$10,370.50** to Rainbow Rising **(ICF)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **13,519.25 (ICF)** for child care services for April 1-30, 2023 funded by ICF scholarships.

**IRVINE CHILD CARE PROJECT**

**DATE: May 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$2,613.75</b>
CREEKERS CLUB	00571259-5817	<b>\$0.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$0.00</b>
KIDS STUFF	00571259-5817	<b>\$535.00</b>
RAINBOW RISING	00571259-5817	<b>\$10,370.50</b>
	<b>TOTAL</b>	<b>13,519.25</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**April 2023**

<i>Alderwood</i>	2	Children served
<i>Beacon Park</i>	2	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	2	Children served
<i>Cadence Park</i>	1	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	4	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	0	Children served
<i>Eastwood</i>	1	Children served
<i>Greentree</i>	0	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	2	Children served

<i>Northwood</i>	2	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	0	Children served
<i>Portola Springs</i>	1	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	1	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	1	Children served

**April 2023:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 375  
Number of Sites Served: 15  
Funds Awarded: \$13,519.25  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children On Waiting List: 0

**Year-to-Date:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 3,790  
Number of Sites Served: 15  
Funds Awarded: \$124,785.70

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

University Park	\$855.00 (ICF)
Vista Verde	\$990.00 (ICF)
Woodbury	\$768.75 (ICF)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$2,613.75 (ICF)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Brywood	\$535.00 (ICF)
---------	----------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$535.00 (ICF)</b>
--	-----------------------



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Alderwood	\$756.00	(ICF)
Beacon Park	\$1,150.50	(ICF)
Bonita Canyon	\$273.00	(ICF)
Cadence Park	\$683.00	(ICF)
Culverdale	\$2,883.50	(ICF)
Cypress Village	\$382.00	(ICF)
Eastwood	\$638.25	(ICF)
Meadow Park	\$827.25	(ICF)
Northwood	\$814.00	(ICF)
Portola Springs	\$512.25	(ICF)
Westpark	\$1,450.75	(ICF)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$10,370.50</b>	<b>(ICF)</b>

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND  
CORONAVIRUS (CV) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$48,750.30** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **April 2023**. The warrants to be issued are as follows:

**\$12,423.30** to Catalyst Family Inc.

**\$1,695.00** to Creekers Club

**\$3,301.00** to Dolphin Club

**\$1,175.00** to Kids Stuff

**\$30,156.00** to Rainbow Rising

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$48,750.30** for child care services for April 1-30, 2023 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT  
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

**DATE: May 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$12,423.30</b>
CREEKERS CLUB	00571259-5817	<b>\$1,695.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$3,301.00</b>
KIDS STUFF	00571259-5817	<b>\$1,175.00</b>
RAINBOW RISING	00571259-5817	<b>\$30,156.00</b>
	<b>TOTAL</b>	<b>\$48,750.30</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**  
**April 2023**

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	3	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	4	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	5	Children served
<i>Eastwood</i>	3	Children served
<i>Greentree</i>	3	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	6	Children served

<i>Northwood</i>	4	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	4	Children served
<i>Portola Springs</i>	4	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	2	Children served
<i>Stone Creek</i>	3	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	0	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	5	Children served

**April 2023:**

Number of Children Served: 60  
Number of Child Days of Enrollment: 896  
Number of Sites Served: 20  
Funds Awarded: \$48,750.30  
Number of Children Added to Program This Month: 1  
Number of Children Removed From Program This Month: 0  
Number of Children On Waiting List: 0

**To-Date:**

Number of Children Served: 85  
Number of Child Days of Enrollment: 13,857  
Number of Sites Served: 22  
Funds Awarded: 569,576.03

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Deerfield	\$945.00	(CGBG-CV)
Plaza Vista	\$3,510.00	(CDBG-CV)
Springbrook	\$1,293.80	(CDBG-CV)
University Park	\$1,250.00	(CDBG-CV)
Woodbury	\$5,424.50	(CDBG-CV)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$12,423.30</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club.** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Stone Creek	\$1,695.00	(CDBG-CV)
-------------	------------	-----------

<b>Total Amount due to Creeker's Club:</b>	<b>\$1,695.00</b>	<b>(CDBG-CV)</b>
--	-------------------	------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Eastshore	\$3,301.00	(CDBG-CV)
-----------	------------	-----------

<b>Total Amount due to Dolphin Club:</b>	<b>\$3,301.00</b>	<b>(CDBG-CV)</b>
--	-------------------	------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Santiago Hills	\$1,175.00 (CDBG-CV)
----------------	----------------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$1,175.00 (CDBG-CV)</b>
--	-----------------------------



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of April 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **April 2023**, reimbursement amounts of:

Alderwood	\$1,166.00	(CDBG-CV)
Beacon Park	\$546.00	(CDBG-CV)
Bonita Canyon	\$546.00	(CDBG-CV)
Cadence Park	\$2,815.00	(CDBG-CV)
Culverdale	\$3,748.00	(CDBG-CV)
Cypress Village	\$3,319.00	(CDBG-CV)
Eastwood	\$2,870.00	(CDBG-CV)
Greentree	\$2,382.00	(CDBG-CV)
Meadow Park	\$4,349.00	(CDBG-CV)
Northwood	\$2,732.00	(CDBG-CV)
Portola Springs	\$2,962.00	(CDBG-CV)
Westpark	\$2,721.00	(CDBG-CV)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$30,156.00</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of April 2023.

The specific breakdown is as follows:

- \$48,669.83 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,407.50 for Utilities
- \$7,141.33 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of April 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: May 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$48,669.83
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,407.50
IUSD	00571059-5861	\$7,141.33
	<b>TOTAL</b>	<b>\$75,483.08</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$48,669.83
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,407.50
00571059-5861	\$7,141.33
<b>TOTAL</b>	<b>\$75,483.08</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0102
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	04/01/23
DUE DATE:	04/30/23
AMOUNT DUE	<b>\$75,483.08</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	APRIL 2023: Sale of IUSD - Owned Portables	10,589.42
2	1	8,407.50		0100000000 8650	APRIL 2023: Utilities	8,407.50
3	1	7,141.33		0100000000 8699	APRIL 2023: Facilities & Financial Support Services	7,141.33
4	1	675.00		0100000000 8699	APRIL 2023: Custodian Equipment	675.00
5	1	48669.83		0100505400 8699	APRIL 2023: Custodian Services	48,669.83
						Tax
<b>INVOICE TOTAL</b>						<b>\$75,483.08</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75SI0102  
**DIV:** 75GN  
**TERM:** 2223  
**Due Date** 04/30/23  
**Amount Due** \$75,483.08  
**Amount Paid** \$ \_\_\_\_\_



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604

**INVOICE NO.** 216524

**INVOICE DATE** 05/08/2023

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

Original Amount \$28,695.73

April 2023

Staffing: Administration = \$23,253.66  
 Staffing: Grant Administration = \$1,301.02  
 Supplies = \$4,141.05  
 Duplicating = \$0  
 Contract Services Paid on Card = \$0  
 Contract Services = \$0  
 Local Travel = \$0

Total \$28,695.73

Total Due: \$28,695.73

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 216524  
**INVOICE DATE:** 05/08/2023  
**TOTAL AMOUNT DUE:** \$28,695.73

**TOTAL PAYMENT:**

**\$** \_\_\_\_\_

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$28,695.73** for Contract Services and Program and Grant Administration for the month of April 2023.

The specific breakdown is as follows:

\$27,394.71 for Program Administration

\$1,301.02 for Grant Administration

\$0.00 for Contract Services

**RECOMMENDATION:** Approve payment of **\$28,695.73** to the City of Irvine for Contract Services and Program and Grant Administration for the month of April 2023.

IRVINE CHILD CARE PROJECT

**DATE: May 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$27,394.71
IUSD	005501-59-5810	\$1,301.02
IUSD	005710-59-5811	\$0.00
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$28,695.73</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$27,394.71
005501-59-5810	\$1,301.02
005710-59-5811	\$0.00
005710-59-4305	
<b>TOTAL</b>	<b>\$28,695.73</b>

**ITEM 2.8**

**WARRANT REQUEST –  
ICCP PAYMENTS ISSUED JULY 2023**



## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED JULY 2023**

**DESCRIPTION:** The ICCP Board did not convene a regular meeting in July 2023, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Clerk Stephanie Bynon.

The accounting sheet is attached for review.

**RECOMMENDATION:** Receive and file attached record of payments issued July 2023 for service month May 2023.

## IRVINE CHILD CARE PROJECT

<b>Service Month:</b>	<b>May 2023</b>	<b>Board Approval Date:</b>	<b>7/11/2023</b>	<b>Date Delivered to Accounting:</b>	<b>7/11/2023</b>
<b>ICCP Contact Person: Denise Chang 949-724-6724, dchang@cityofirvine.org</b>			<b>IUSD Contact Person: Samaneh Kazem, SamanehKazem@iusd.org</b>		

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Catalyst Family Inc.	V4100123	State CCTR Grant	01-005-501-59-5810	5040-MAY23	\$ 64,706.88	\$ 64,706.88
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Catalyst Family Inc.	V4100123	Scholarships - ICF	01-005-712-59-5817	May-23	\$ 2,433.75	
Creekers Club	V4100002	Scholarships - ICF	01-005-712-59-5817			
Dolphin Club	V4100003	Scholarships - ICF	01-005-712-59-5817			
Kids Stuff	V4100005	Scholarships - ICF	01-005-712-59-5817	May-23	\$ 535.00	
Rainbow Rising	V4100007	Scholarships - ICF	01-005-712-59-5817	May-23	\$ 10,244.50	\$ 13,213.25
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Catalyst Family Inc.	V4100123	Scholarships - ICF CV	01-005-712-59-5817	May-23	\$ 11,590.30	
Creekers Club	V4100002	Scholarships - ICF CV	01-005-712-59-5817	May-23	\$ 1,545.00	
Dolphin Club	V4100003	Scholarships - ICF CV	01-005-712-59-5817	May-23	\$ 2,680.00	
Kid's Stuff	V4100005	Scholarships - ICF CV	01-005-712-59-5817	May-23	\$ 935.00	
Rainbow Rising	V4100007	Scholarships - ICF CV	01-005-712-59-5817	May-23	\$ 30,248.00	\$ 46,998.30
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Catalyst Family Inc.	V4100123	Scholarships - ICCP	01-005-710-59-5817			
Creekers Club	V4100002	Scholarships - ICCP	01-005-710-59-5817			
Dolphin Club	V4100003	Scholarships - ICCP	01-005-710-59-5817			
Kid's Stuff	V4100005	Scholarships - ICCP	01-005-710-59-5817			
Rainbow Rising	V4100007	Scholarships - ICCP	01-005-710-59-5817			\$ -
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	75SI0133	\$ 48,669.83	
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00	
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42	
	V4100011	Utilities	01-005-710-81-5500		\$ 8,407.50	
	V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 7,141.33	
	V4100011	Work Order Charges	01-005-710-59-4306	75SI0171	\$ 10,452.67	
	V4100011	Site improvement	01-005-710-85-6210			
	V4100011	Rehab & Repair	01-005-710-59-5601			
	V4100011	Portable Replacement	01-005-710-85-6230			\$ 85,935.75
	<b>VENDOR #</b>	<b>DESC.</b>	<b>EXP./Classification</b>	<b>Invoice #</b>	<b>AMT. DUE</b>	
City Of Irvine	V4100010	Program Administration	01-005-710-59-5864	217091	\$ 23,153.35	
	V4100010	State CCTR Grant Administration	01-005-501-59-5810	217091	\$ 1,294.16	
	V4100010	Contract Services	01-005-710-59-5811	217091	\$ 11,000.00	\$ 35,447.51
				<b>Total</b>	<b>\$</b>	<b>246,301.69</b>

*This is to certify that the above items were approved for payment on:*

Approved via e-mail by Board President Cyril Yu on 7/11/23

Approved via e-mail by Board Clerk Stephanie Bynon on 7/11/23

**Subject:** RE: July 2023 ICCP Accounting Sheet Packet  
**Date:** Tuesday, July 11, 2023 at 9:30:02 AM Pacific Daylight Time  
**From:** Stephanie Bynon  
**To:** Denise Chang  
**CC:** Traci Stubbler  
**Attachments:** image001.png

**CAUTION: EXTERNAL EMAIL**

Denise,

I don't have any questions. Payments are approved as recorded.

Best,

**Stephanie**

**STEPHANIE BYNON | ACE Program Manager**

---

**From:** Denise Chang <DChang@cityofirvine.org>  
**Sent:** Tuesday, July 11, 2023 8:54 AM  
**To:** Stephanie Bynon <sbynon@ipsf.net>  
**Cc:** Traci Stubbler <tstubbler@cityofirvine.org>  
**Subject:** July 2023 ICCP Accounting Sheet Packet

Hello Stephanie,

Typically the approval of the ICCP Board President and Vice President is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered. Since the Vice President position is currently vacant, the Clerk can approve the warrant requests.

Please review the attached June Accounting Sheet and back up packet for services rendered in May 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



**Denise Chang | Program Assistant – she/her**  
949-724-6724 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604  
[dchang@cityofirvine.org](mailto:dchang@cityofirvine.org) | [cityofirvine.org](http://cityofirvine.org)

**Subject:** RE: [EXTERNAL] July 2023 ICCP Accounting Sheet Packet  
**Date:** Tuesday, July 11, 2023 at 12:47:39 PM Pacific Daylight Time  
**From:** Cyril Yu  
**To:** Denise Chang  
**CC:** Traci Stubbler  
**Attachments:** image001.png

**CAUTION: EXTERNAL EMAIL**

Denise,  
I have reviewed the packet that you emailed me. The payments are approved as recorded. Please let me know if you need anything else.

Cyril

---

**From:** Denise Chang <DChang@cityofirvine.org>  
**Sent:** Tuesday, July 11, 2023 8:52 AM  
**To:** Cyril Yu <CyrilYu@iusd.org>  
**Cc:** Traci Stubbler <tstubbler@cityofirvine.org>  
**Subject:** [EXTERNAL] July 2023 ICCP Accounting Sheet Packet

**CAUTION: Verify the sender before clicking links or opening attachments.**

Hello Cyril,

Typically the approval of the ICCP Board President and Vice President is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

Please review the attached June Accounting Sheet and back up packet for services rendered in May 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



**Denise Chang | Program Assistant – she/her**  
949-724-6724 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604  
[dchang@cityofirvine.org](mailto:dchang@cityofirvine.org) | [cityofirvine.org](http://cityofirvine.org)

## IRVINE CHILD CARE PROJECT

**TOPIC:** **WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$64,706.88** for child care development services for the month of **May 2023**. This provider served a total of 75 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$64,706.88** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$64,706.88** to Catalyst Family Inc. for child care development services for May 1-31, 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$64,706.88</b>
	<b>TOTAL</b>	<b>\$64,706.88</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$64,706.88</b>
<b>TOTAL</b>	<b>\$64,706.88</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**May 2023  
(22 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2 44	Children served Child days of enrollment
Oak Creek	8 176	Children served Child days of enrollment
Vista Verde	0 0	Children served Child days of enrollment
Plaza Vista	24 504	Children served Child days of enrollment
Canyon View	3 62	Children served Child days of enrollment
Turtle Rock	9 198	Children served Child days of enrollment
Springbrook	6 114	Children served Child days of enrollment
Deerfield	9 189	Children served Child days of enrollment
University Park	14 270	Children served Child days of enrollment
<b><u>TOTALS:</u></b>	<b>75 1,557</b>	<b>Children served Child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>890 16,808</b>	<b>Children served Child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-MAY23**

DATE: **June 6, 2023**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>May 1, 2023</u> through <u>May 31, 2023</u>		
Fiscal Year 2022-2023 Contract Type: <b>CCTR-2168</b>		
Service fees of <u>1,077.39</u> days @ <b>\$61.26</b>	\$66,001.04	
Less Certified Parent fees	- <b>\$0.00</b>	
Contract earnings to District	\$66,001.04	
Adjustment for District Indirect Cost $\$66,001.04 \div 1.02 =$	\$1,294.16	
<b>Total Balance Due to Catalyst Family Inc.</b>		<b><u>\$64,706.88</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$691,724.60	
Current Period Billing	<u>\$64,706.88</u>	
Cumulative Fiscal Year Amount Billed	\$756,431.48	
Contract Maximum Billable	\$1,380,303.92	
Available remaining balance	\$623,872.44	



**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$13,213.25 (ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **May 2023**. The warrants to be issued are as follows:

- \$2,433.75** to Catalyst Family Inc. **(ICF)**
- \$0.00** to Creekers Club **(ICF)**
- \$0.00** to Dolphin Club **(ICF)**
- \$535.00** to Kids Stuff **(ICF)**
- \$10,244.50** to Rainbow Rising **(ICF)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$13,213.25 (ICF)** for child care services for May 1-30, 2023 funded by ICF scholarships.

**IRVINE CHILD CARE PROJECT**

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$2,433.75</b>
CREEKERS CLUB	00571259-5817	<b>\$0.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$0.00</b>
KIDS STUFF	00571259-5817	<b>\$535.00</b>
RAINBOW RISING	00571259-5817	<b>\$10,244.50</b>
	<b>TOTAL</b>	<b>\$13,213.25</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**May 2023**

<i>Alderwood</i>	2	Children served
<i>Beacon Park</i>	2	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	2	Children served
<i>Cadence Park</i>	1	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	0	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	0	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	2	Children served

<i>Northwood</i>	2	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	0	Children served
<i>Portola Springs</i>	1	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	1	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	1	Children served

**May 2023:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 473  
Number of Sites Served: 14  
Funds Awarded: \$13,213.25  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children on Waiting List: 0

**Year-to-Date:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 4,263  
Number of Sites Served: 15  
Funds Awarded: \$137,998.95

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

University Park	\$855.00 (ICF)
Vista Verde	\$990.00 (ICF)
Woodbury	\$588.75 (ICF)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$2,433.75 (ICF)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Brywood	\$535.00 (ICF)
---------	----------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$535.00 (ICF)</b>
--	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Alderwood	\$756.00	(ICF)
Beacon Park	\$1,150.50	(ICF)
Bonita Canyon	\$273.00	(ICF)
Cadence Park	\$683.00	(ICF)
Culverdale	\$3,395.75	(ICF)
Cypress Village	\$382.00	(ICF)
Meadow Park	\$827.25	(ICF)
Northwood	\$814.00	(ICF)
Portola Springs	\$512.25	(ICF)
Westpark	\$1,450.75	(ICF)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$10,244.50</b>	<b>(ICF)</b>

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND  
CORONAVIRUS (CV) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$46,998.30 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **May 2023**. The warrants to be issued are as follows:

**\$11,590.30** to Catalyst Family Inc. **(CDBG-CV)**

**\$1,545.00** to Creekers Club **(CDBG-CV)**

**\$2,680.00** to Dolphin Club **(CDBG-CV)**

**\$935.00** to Kids Stuff **(CDBG-CV)**

**\$30,248.00** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$46,998.30 (CDBG-CV)** for child care services for May 1-31, 2023 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT  
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$11,590.30</b>
CREEKERS CLUB	00571259-5817	<b>\$1,545.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$2,680.00</b>
KIDS STUFF	00571259-5817	<b>\$935.00</b>
RAINBOW RISING	00571259-5817	<b>\$30,248.00</b>
	<b>TOTAL</b>	<b>\$46,998.30</b>



**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**  
**May 2023**

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	3	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	4	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	5	Children served
<i>Eastwood</i>	3	Children served
<i>Greentree</i>	3	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	6	Children served

<i>Northwood</i>	4	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	4	Children served
<i>Portola Springs</i>	4	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	2	Children served
<i>Stone Creek</i>	3	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	0	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	5	Children served

**May 2023:**

Number of Children Served: 60  
Number of Child Days of Enrollment: 1,094  
Number of Sites Served: 20  
Funds Awarded: \$46,998.30  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children on Waiting List: 0

**To-Date:**

Number of Children Served: 85  
Number of Child Days of Enrollment: 14,951  
Number of Sites Served: 22  
Funds Awarded: \$616,574.33

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Deerfield	\$945.00	(CDBG-CV)
Plaza Vista	\$3,600.00	(CDBG-CV)
Springbrook	\$1,293.80	(CDBG-CV)
University Park	\$1,250.00	(CDBG-CV)
Woodbury	\$4,501.50	(CDBG-CV)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$11,590.30</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club.** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Stone Creek	\$1,545.00	(CDBG-CV)
-------------	------------	-----------

<b>Total Amount due to Creeker's Club:</b>	<b>\$1,545.00</b>	<b>(CDBG-CV)</b>
--	-------------------	------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Eastshore	\$2,680.00	(CDBG-CV)
-----------	------------	-----------

<b>Total Amount due to Dolphin Club:</b>	<b>\$2,680.00</b>	<b>(CDBG-CV)</b>
--	-------------------	------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Santiago Hills	\$935.00 (CDBG-CV)
----------------	--------------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$935.00 (CDBG-CV)</b>
--	---------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of May 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **May 2023**, reimbursement amounts of:

Alderwood	\$956.00	(CDBG-CV)
Beacon Park	\$546.00	(CDBG-CV)
Bonita Canyon	\$546.00	(CDBG-CV)
Cadence Park	\$2,815.00	(CDBG-CV)
Culverdale	\$3,706.00	(CDBG-CV)
Cypress Village	\$3,277.00	(CDBG-CV)
Eastwood	\$2,710.00	(CDBG-CV)
Greentree	\$2,382.00	(CDBG-CV)
Meadow Park	\$4,349.00	(CDBG-CV)
Northwood	\$2,732.00	(CDBG-CV)
Portola Springs	\$3,718.00	(CDBG-CV)
Westpark	\$2,511.00	(CDBG-CV)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$30,248.00</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of May 2023.

The specific breakdown is as follows:

- \$48,669.83 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,407.50 for Utilities
- \$7,141.33 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of May 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$48,669.83
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,407.50
IUSD	00571059-5861	\$7,141.33
	<b>TOTAL</b>	<b>\$75,483.08</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$48,669.83
00571081-7439	\$675.00
00571081-7439	\$10,589.42
00571081-5500	\$8,407.50
00571059-5861	\$7,141.33
<b>TOTAL</b>	<b>\$75,483.08</b>





# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0133
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	05/01/23
DUE DATE:	05/31/23
AMOUNT DUE	<b>\$75,483.08</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	MAY 2023: Sale of IUSD - Owned Portables	10,589.42
2	1	8,407.50		0100000000 8650	MAY 2023: Utilities	8,407.50
3	1	7,141.33		0100000000 8699	MAY 2023: Facilities & Financial Support Services	7,141.33
4	1	675.00		0100000000 8699	MAY 2023: Custodian Equipment	675.00
5	1	48669.83		0100505400 8699	MAY 2023: Custodian Services	48,669.83
Tax						
<b>INVOICE TOTAL</b>						<b>\$75,483.08</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75SI0133  
**DIV:** 75GN  
**TERM:** 2223  
**Due Date** 05/31/23  
**Amount Due** \$75,483.08  
**Amount Paid** \$ \_\_\_\_\_

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGEBACKS, FISCAL YEAR 2022-2023, QUARTER 3**

**DESCRIPTION:** IUSD has submitted an invoice for the Board's review and approval in the amount of \$10,452.67 for Irvine Child Care Project (ICCP) Work Order Chargebacks for Fiscal Year 2022-2023, Quarter 3.

The specific breakdown is as follows:

- \$10,452.67 for Work Order Chargebacks

**RECOMMENDATION:** Approve payment of \$10,452.67 for ICCP Work Order Chargebacks for Fiscal Year 2022-2023, Quarter 3.

**IRVINE CHILD CARE PROJECT**

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571081-4306	\$10,452.67
IUSD	00571085-5601	
IUSD	00571085-6210	
IUSD	00571085-6230	
IUSD	00571085-6410	
	<b>TOTAL</b>	<b>\$10,452.67</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571081-4306	\$10,452.67	
00571085-5601		
00571085-6210		
00571085-6230		
00571085-6410		
	<b>TOTAL</b>	<b>\$10,452.67</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0171
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	05/23/23
DUE DATE:	05/31/23
AMOUNT DUE	<b>\$10,452.67</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10452.67		0100505300 8699	WORK ORDER CHARGEBACKS 2022-2023 SCHOOL YEAR 3RD QUARTER INVOICE	10,452.67
					Tax	
<b>INVOICE TOTAL</b>						<b>\$10,452.67</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75SI0171  
**DIV:** 75GN  
**TERM:** 2223  
**Due Date** 05/31/23  
**Amount Due** \$10,452.67  
**Amount Paid** \$ \_\_\_\_\_

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$35,447.51** for Contract Services and Program and Grant Administration for the month of May 2023.

The specific breakdown is as follows:

\$23,153.35 for Program Administration

\$1,294.16 for Grant Administration

\$11,000.00 for Contract Services

**RECOMMENDATION:** Approve payment of **\$35,447.51** to the City of Irvine for Contract Services and Program and Grant Administration for the month of May 2023.

IRVINE CHILD CARE PROJECT

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$23,153.35
IUSD	005501-59-5810	\$1,294.16
IUSD	005710-59-5811	\$11,000.00
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$35,447.51</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$23,153.35
005501-59-5810	\$1,294.16
005710-59-5811	\$11,000.00
005710-59-4305	
<b>TOTAL</b>	<b>\$35,447.51</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 217091  
**INVOICE DATE** 06/20/2023

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

May 2023

Staffing: Administration = \$22,854.67  
 Staffing: Grant Administration = \$1,294.16  
 Supplies = \$98.68  
 Duplicating = \$200.00  
 Contract Services Paid on Card = \$0  
 Contract Services = \$11,000.00  
 Local Travel = \$0

Total \$35,447.51

Original Amount \$35,447.51

Total Due: \$35,447.51

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 217091  
**INVOICE DATE:** 06/20/2023  
**TOTAL AMOUNT DUE:** \$35,447.51

**TOTAL PAYMENT:**

**\$** \_\_\_\_\_

**ITEM 2.9**

**WARRANT REQUEST –  
ICCP PAYMENTS ISSUED AUGUST 2023**



## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED AUGUST 2023**

**DESCRIPTION:** The ICCP Board did not convene a regular meeting in August 2023, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Clerk Stephanie Bynon.

The accounting sheet is attached for review.

**RECOMMENDATION:** Receive and file attached record of payments issued August 2023 for service month June 2023.

# IRVINE CHILD CARE PROJECT

<b>Service Month:</b>	<b>Jun 2023</b>	<b>Board Approval Date:</b>	<b>8/1/2023</b>	<b>Date Delivered to Accounting:</b>	<b>8/8/2023</b>
<b>ICCP Contact Person: Denise Chang 949-724-6724, dchang@cityofirvine.org</b>			<b>IUSD Contact Person: Samaneh Kazem, SamanehKazem@iUSD.org</b>		

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Catalyst Family Inc.	V4100123	State CCTR Grant	01-005-501-59-5810	5040-JUN23	\$ 85,775.18	
Catalyst Family Inc.	V4100123	State CCTR Grant AB179 Stipends	01-005-501-59-5810	1196-ICCP23	\$ 131,222.00	\$ 216,997.18

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Catalyst Family Inc.	V4100123	Scholarships - ICF	01-005-712-59-5817	Jun-23	\$ 3,620.00	
Creekers Club	V4100002	Scholarships - ICF	01-005-712-59-5817			
Dolphin Club	V4100003	Scholarships - ICF	01-005-712-59-5817			
Kids Stuff	V4100005	Scholarships - ICF	01-005-712-59-5817	Jun-23	\$ 202.50	
Rainbow Rising	V4100007	Scholarships - ICF	01-005-712-59-5817	Jun-23	\$ 11,913.69	\$ 15,736.19

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Catalyst Family Inc.	V4100123	Scholarships - ICF CV	01-005-712-59-5817	Jun-23	\$ 12,360.40	
Creekers Club	V4100002	Scholarships - ICF CV	01-005-712-59-5817	Jun-23	\$ 960.00	
Dolphin Club	V4100003	Scholarships - ICF CV	01-005-712-59-5817	Jun-23	\$ 5,440.00	
Kid's Stuff	V4100005	Scholarships - ICF CV	01-005-712-59-5817	Jun-23	\$ 1,623.50	
Rainbow Rising	V4100007	Scholarships - ICF CV	01-005-712-59-5817	Jun-23	\$ 37,302.86	\$ 57,686.76

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Catalyst Family Inc.	V4100123	Scholarships - ICCP	01-005-710-59-5817			
Creekers Club	V4100002	Scholarships - ICCP	01-005-710-59-5817			
Dolphin Club	V4100003	Scholarships - ICCP	01-005-710-59-5817			
Kid's Stuff	V4100005	Scholarships - ICCP	01-005-710-59-5817			
Rainbow Rising	V4100007	Scholarships - ICCP	01-005-710-59-5817			\$ -

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
Irvine Unified School District	V4100011	Custodial Service	01-005-710-59-5862	75SI0134	\$ 48,669.83	
	V4100011	Custodial Equip-5 yr amortization	01-005-710-91-7439		\$ 675.00	
	V4100011	Debt Service on Portable Purchase	01-005-710-91-7439		\$ 10,589.42	
	V4100011	Utilities	01-005-710-81-5500		\$ 8,407.50	
	V4100011	Facilities & Financial Support	01-005-710-59-5861		\$ 7,141.33	
	V4100011	Work Order Charges	01-005-710-59-4306	75TI0017	\$ 8,968.14	
	V4100011	Site improvement	01-005-710-85-6210			
	V4100011	Rehab & Repair	01-005-710-59-5601			
	V4100011	Portable Replacement	01-005-710-85-6230			\$ 84,451.22

	VENDOR #	DESC.	EXP./Classification	Invoice #	AMT. DUE	
City Of Irvine	V4100010	Program Administration	01-005-710-59-5864	217200	\$ 22,328.76	
	V4100010	State CCTR Grant Administration	01-005-501-59-5810	217200	\$ 1,715.51	
	V4100010	Contract Services	01-005-710-59-5811	217200	\$ 14,000.00	\$ 38,044.27

**Total**      \$      412,915.62

*This is to certify that the above items were approved for payment on:*

Approved via e-mail by Board President Cyril Yu on 8/1/23  
 Approved via e-mail by Board Clerk Stephanie Bynon on 8/1/23

**Subject:** RE: [EXTERNAL] August 2023 ICCP Accounting Sheet Packet  
**Date:** Tuesday, August 1, 2023 at 6:25:21 PM Pacific Daylight Time  
**From:** Cyril Yu  
**To:** Denise Chang  
**CC:** Traci Stubbler  
**Attachments:** image001.png

**CAUTION: EXTERNAL EMAIL**

Denise,  
I have reviewed the August Accounting Sheet and the back up packet for services that you sent me. The payments are approved as recorded. Please let me know if you need anything else from me.

Thanks.

Cyril

---

**From:** Denise Chang <DChang@cityofirvine.org>  
**Sent:** Tuesday, August 1, 2023 10:41 AM  
**To:** Cyril Yu <CyrilYu@iusd.org>  
**Cc:** Traci Stubbler <tstubbler@cityofirvine.org>  
**Subject:** [EXTERNAL] August 2023 ICCP Accounting Sheet Packet

**CAUTION: Verify the sender before clicking links or opening attachments.**

Hello Cyril,

Typically the approval of the ICCP Board President and Vice President is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

Please review the attached August Accounting Sheet and back up packet for services rendered in June 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



**Denise Chang | Program Assistant – she/her**  
949-724-6724 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604  
[dchang@cityofirvine.org](mailto:dchang@cityofirvine.org) | [cityofirvine.org](http://cityofirvine.org)

**Subject:** RE: August 2023 ICCP Accounting Sheet Packet  
**Date:** Tuesday, August 1, 2023 at 11:54:22 AM Pacific Daylight Time  
**From:** Stephanie Bynon  
**To:** Denise Chang  
**CC:** Traci Stubbler  
**Attachments:** image001.png

**CAUTION: EXTERNAL EMAIL**

Denise,

Payments are approved as recorded.

Best,

**Stephanie**

**STEPHANIE BYNON | ACE Program Manager**

---

**From:** Denise Chang <DChang@cityofirvine.org>  
**Sent:** Tuesday, August 1, 2023 10:42 AM  
**To:** Stephanie Bynon <sbynon@ipsf.net>  
**Cc:** Traci Stubbler <tstubbler@cityofirvine.org>  
**Subject:** August 2023 ICCP Accounting Sheet Packet

Hello Stephanie,

Typically the approval of the ICCP Board President and Vice President is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered. Since the Vice President position is currently vacant, the Clerk can approve the warrant requests.

Please review the attached August Accounting Sheet and back up packet for services rendered in June 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



**Denise Chang | Program Assistant – she/her**  
949-724-6724 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604  
[dchang@cityofirvine.org](mailto:dchang@cityofirvine.org) | [cityofirvine.org](http://cityofirvine.org)

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$85,775.18** for child care development services for the month of **June 2023**. This provider served a total of 85 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$85,775.18** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$85,775.18** to Catalyst Family Inc. for child care development services for June 1-30, 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: July 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$85,775.18</b>
	<b>TOTAL</b>	<b>\$85,775.18</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$85,775.18</b>
<b>TOTAL</b>	<b>\$85,775.18</b>

**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**June 2023  
(22 days of service)**

**CATALYST FAMILY INC.:**

Stonegate	2 44	Children served Child days of enrollment
Oak Creek	11 236	Children served Child days of enrollment
Vista Verde	0 0	Children served Child days of enrollment
Plaza Vista	26 538	Children served Child days of enrollment
Canyon View	3 61	Children served Child days of enrollment
Turtle Rock	11 238	Children served Child days of enrollment
Springbrook	6 12	Children served Child days of enrollment
Deerfield	12 209	Children served Child days of enrollment
University Park	14 280	Children served Child days of enrollment
<b><u>TOTALS:</u></b>	<b>85 1,618</b>	<b>Children served Child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>975 18,426</b>	<b>Children served Child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-JUN23**

DATE: **July 10, 2023**

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <b>June 1, 2023</b> through <b>June 30, 2023</b>		
Fiscal Year 2022-2023 Contract Type: <b>CCTR-2168</b>		
Service fees of <b>1,428.19</b> days @ <b>\$61.26</b>	\$87,490.69	
Less Certified Parent fees	- <b>\$0.00</b>	
Contract earnings to District	\$87,490.69	
Adjustment for District Indirect Cost $\$87,490.69 \div 1.02 =$	\$1,715.51	
<b>Total Balance Due to Catalyst Family Inc.</b>		<b><u>\$85,775.18</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$756,431.48	
Current Period Billing	<u>\$85,775.18</u>	
Cumulative Fiscal Year Amount Billed	\$842,206.66	
Contract Maximum Billable	\$1,380,303.92	
Available remaining balance	\$538,097.26	



## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of \$131,222.00 to receive child care provider stipends as issued by California Department of Social Services pursuant to Assembly Bill (AB) 179.

Catalyst Family Inc. is eligible for \$1,442 per each of the 91 certified children enrolled in April 2022 which totals \$131,222.00.

**RECOMMENDATION:** Approve payment of \$131,222.00 to Catalyst Family Inc. for AB 179 Stipends.

**IRVINE CHILD CARE PROJECT**

**DATE: July 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	005501-59-5810	\$ 131,222.00
	<b>TOTAL</b>	<b>\$ 131,222.00</b>

EXPENDITURE CLASSIFICATION SUMMARY

005501-59-5810	\$ 131,222.00
<b>TOTAL</b>	<b>\$ 131,222.00</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**Invoice**

DATE	INVOICE #
7/11/2023	1196-ICCP23

BILL TO
<b>Irvine Child Care Project</b> 14341 Yale Avenue Irvine, CA. 92604 Attention: Traci Stubbler

DESCRIPTION	AMOUNT																														
Request for the distribution of Assembly Bill (AB) 179 one-time Stipend Allocation amount of \$1,442 per child enrolled as of April 2022 under ICCP CCTR contract at Catalyst Kids sites.																															
<table> <thead> <tr> <th><u>Catalyst Kids site(s):</u></th> <th><u># of enrolled children per record</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>50551 STONEGATE - Catalyst Kids</td> <td>2</td> <td>\$2,884</td> </tr> <tr> <td>50576 OAK CREEK - Catalyst Kids</td> <td>11</td> <td>\$15,862</td> </tr> <tr> <td>50585 PLAZA VISTA - Catalyst Kids</td> <td>35</td> <td>\$50,470</td> </tr> <tr> <td>50586 CANYON VIEW - Catalyst Kids</td> <td>8</td> <td>\$11,536</td> </tr> <tr> <td>50588 TURTLE ROCK - Catalyst Kids</td> <td>5</td> <td>\$7,210</td> </tr> <tr> <td>50589 SPRINGBROOK - Catalyst Kids</td> <td>4</td> <td>\$5,768</td> </tr> <tr> <td>50590 DEERFIELD - Catalyst Kids</td> <td>14</td> <td>\$20,188</td> </tr> <tr> <td>50591 UNIVERSITY PARK - Catalyst Kids</td> <td>12</td> <td>\$17,304</td> </tr> <tr> <td><b>Total enrolled children</b></td> <td><b><u>91</u></b></td> <td></td> </tr> </tbody> </table>	<u>Catalyst Kids site(s):</u>	<u># of enrolled children per record</u>		50551 STONEGATE - Catalyst Kids	2	\$2,884	50576 OAK CREEK - Catalyst Kids	11	\$15,862	50585 PLAZA VISTA - Catalyst Kids	35	\$50,470	50586 CANYON VIEW - Catalyst Kids	8	\$11,536	50588 TURTLE ROCK - Catalyst Kids	5	\$7,210	50589 SPRINGBROOK - Catalyst Kids	4	\$5,768	50590 DEERFIELD - Catalyst Kids	14	\$20,188	50591 UNIVERSITY PARK - Catalyst Kids	12	\$17,304	<b>Total enrolled children</b>	<b><u>91</u></b>		
<u>Catalyst Kids site(s):</u>	<u># of enrolled children per record</u>																														
50551 STONEGATE - Catalyst Kids	2	\$2,884																													
50576 OAK CREEK - Catalyst Kids	11	\$15,862																													
50585 PLAZA VISTA - Catalyst Kids	35	\$50,470																													
50586 CANYON VIEW - Catalyst Kids	8	\$11,536																													
50588 TURTLE ROCK - Catalyst Kids	5	\$7,210																													
50589 SPRINGBROOK - Catalyst Kids	4	\$5,768																													
50590 DEERFIELD - Catalyst Kids	14	\$20,188																													
50591 UNIVERSITY PARK - Catalyst Kids	12	\$17,304																													
<b>Total enrolled children</b>	<b><u>91</u></b>																														
Please make payable to Catalyst Family Inc. For question, please contact Tracy Pham-Trang via email ttrang@catalystfamily.org or (408)556-7392	<b>Total \$131,222</b>																														

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$15,736.19 (ICF)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **June 2023**. The warrants to be issued are as follows:

**\$3,620.00** to Catalyst Family Inc. **(ICF)**

**\$0.00** to Creekers Club **(ICF)**

**\$0.00** to Dolphin Club **(ICF)**

**\$202.50** to Kids Stuff **(ICF)**

**\$11,913.69** to Rainbow Rising **(ICF)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$15,736.19 (ICF)** for child care services for June 1-30, 2023 funded by ICF scholarships.

**IRVINE CHILD CARE PROJECT**

**DATE: July 6, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$3,620.00</b>
CREEKERS CLUB	00571259-5817	<b>\$0.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$0.00</b>
KIDS STUFF	00571259-5817	<b>\$202.50</b>
RAINBOW RISING	00571259-5817	<b>\$11,913.69</b>
	<b>TOTAL</b>	<b>\$15,736.19</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**June 2023**

<i>Alderwood</i>	2	Children served
<i>Beacon Park</i>	2	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	1	Children served
<i>Cadence Park</i>	1	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	0	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	0	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	2	Children served

<i>Northwood</i>	2	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	0	Children served
<i>Portola Springs</i>	1	Children served
<i>Santiago Hills</i>	0	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	1	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	1	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	1	Children served

\*Table shows 26 children, one child switched ICCP sites during service month.

**June 2023:**

Number of Children Served: 25\*  
Number of Child Days of Enrollment: 307  
Number of Sites Served: 16  
Funds Awarded: \$15,736.19  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children on Waiting List: 0

**Year-to-Date:**

Number of Children Served: 25  
Number of Child Days of Enrollment: 4,570  
Number of Sites Served: 16  
Funds Awarded: \$153,735.14

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Deerfield	\$142.50	(ICF)
Turtle Rock	\$537.50	(ICF)
University Park	\$1,140.00	(ICF)
Vista Verde	\$1,140.00	(ICF)
Woodbury	\$660.00	(ICF)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$3,620.00</b>	<b>(ICF)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Brywood	\$202.50 (ICF)
---------	----------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$202.50 (ICF)</b>
--	-----------------------



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Alderwood	\$68.00	(ICF)
Beacon Park	\$1,798.50	(ICF)
Bonita Canyon	\$24.57	(ICF)
Cadence Park	\$1,191.00	(ICF)
Culverdale	\$4,539.99	(ICF)
Cypress Village	\$599.38	(ICF)
Meadow Park	\$995.50	(ICF)
Northwood	\$1,009.50	(ICF)
Portola Springs	\$672.00	(ICF)
Westpark	\$1,015.25	(ICF)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$11,913.69</b>	<b>(ICF)</b>

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND  
CORONAVIRUS (CV) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$57,686.76 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **June 2023**. The warrants to be issued are as follows:

**\$12,360.40** to Catalyst Family Inc. **(CDBG-CV)**

**\$960.00** to Creekers Club **(CDBG-CV)**

**\$5,440.00** to Dolphin Club **(CDBG-CV)**

**\$1,623.50** to Kids Stuff **(CDBG-CV)**

**\$37,302.86** to Rainbow Rising **(CDBG-CV)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$57,686.76 (CDBG-CV)** for child care services for June 1-30, 2023 funded by ICF-CV scholarships.

**IRVINE CHILD CARE PROJECT  
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**

**DATE: June 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$12,360.40</b>
CREEKERS CLUB	00571259-5817	<b>\$960.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$5,440.00</b>
KIDS STUFF	00571259-5817	<b>\$1,623.50</b>
RAINBOW RISING	00571259-5817	<b>\$37,302.86</b>
	<b>TOTAL</b>	<b>\$57,686.76</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM**  
**June 2023**

<i>Alderwood</i>	1	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	1	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	3	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	0	Children served
<i>Culverdale</i>	5	Children served
<i>Cypress Village</i>	4	Children served
<i>Deerfield</i>	1	Children served
<i>Eastshore</i>	5	Children served
<i>Eastwood</i>	3	Children served
<i>Greentree</i>	3	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	6	Children served

<i>Northwood</i>	4	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	4	Children served
<i>Portola Springs</i>	4	Children served
<i>Santiago Hills</i>	1	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	2	Children served
<i>Stone Creek</i>	3	Children served
<i>Stonegate</i>	0	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	0	Children served
<i>Westpark</i>	3	Children served
<i>Woodbury</i>	5	Children served

**June 2023:**

Number of Children Served: 60  
Number of Child Days of Enrollment: 1,034  
Number of Sites Served: 20  
Funds Awarded: \$57,686.76  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children On Waiting List: 0

**To-Date:**

Number of Children Served: 85  
Number of Child Days of Enrollment: 15,985  
Number of Sites Served: 22  
Funds Awarded: \$674,261.09

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Deerfield	\$1,308.00	(CGBG-CV)
Plaza Vista	\$4,446.00	(CDBG-CV)
Springbrook	\$230.40	(CDBG-CV)
University Park	\$1,240.00	(CDBG-CV)
Woodbury	\$5,136.00	(CDBG-CV)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$12,360.40</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club**. program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Stone Creek	\$960.00 (CDBG-CV)
-------------	--------------------

<b>Total Amount due to Creeker's Club:</b>	<b>\$960.00 (CDBG-CV)</b>
--	---------------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Eastshore	\$5,440.00	(CDBG-CV)
-----------	------------	-----------

<b>Total Amount due to Dolphin Club:</b>	<b>\$5,440.00</b>	<b>(CDBG-CV)</b>
--	-------------------	------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Santiago Hills	\$1,623.50 (CDBG-CV)
----------------	----------------------

<b>Total Amount due to Kids Stuff:</b>	<b>\$1,623.50 (CDBG-CV)</b>
--	-----------------------------



**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of June 2023**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **June 2023**, reimbursement amounts of:

Alderwood	\$1,216.00	(CDBG-CV)
Beacon Park	\$934.00	(CDBG-CV)
Bonita Canyon	\$49.00	(CDBG-CV)
Cadence Park	\$2,514.00	(CDBG-CV)
Culverdale	\$5,411.00	(CDBG-CV)
Cypress Village	\$4,815.00	(CDBG-CV)
Eastwood	\$1,188.86	(CDBG-CV)
Greentree	\$3,605.00	(CDBG-CV)
Meadow Park	\$5,465.00	(CDBG-CV)
Northwood	\$4,764.00	(CDBG-CV)
Portola Springs	\$3,726.00	(CDBG-CV)
Westpark	\$3,615.00	(CDBG-CV)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$37,302.86</b>	<b>(CDBG-CV)</b>

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of June 2023.

The specific breakdown is as follows:

- \$48,669.83 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,407.50 for Utilities
- \$7,141.33 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$75,483.08** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of June 2023.

**IRVINE CHILD CARE PROJECT**

**DATE: July 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$48,669.83
IUSD	00571081-7439	\$675.00
IUSD	00571081-7439	\$10,589.42
IUSD	00571081-5500	\$8,407.50
IUSD	00571059-5861	\$7,141.33
	<b>TOTAL</b>	<b>\$75,483.08</b>

EXPENDITURE CLASSIFICATION SUMMARY

	00571059-5862	\$48,669.83
	00571081-7439	\$675.00
	00571081-7439	\$10,589.42
	00571081-5500	\$8,407.50
	00571059-5861	\$7,141.33
	<b>TOTAL</b>	<b>\$75,483.08</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0134
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	06/01/23
DUE DATE:	06/30/23
AMOUNT DUE	<b>\$75,483.08</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10589.42		0100000000 8953	JUNE 2023: Sale of IUSD - Owned Portables	10,589.42
2	1	8,407.50		0100000000 8650	JUNE 2023: Utilities	8,407.50
3	1	7,141.33		0100000000 8699	JUNE 2023: Facilities & Financial Support Services	7,141.33
4	1	675.00		0100000000 8699	JUNE 2023: Custodian Equipment	675.00
5	1	48669.83		0100505400 8699	JUNE 2023: Custodian Services	48,669.83
Tax						
<b>INVOICE TOTAL</b>						<b>\$75,483.08</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75SI0134  
**DIV:** 75GN  
**TERM:** 2223  
**Due Date** 06/30/23  
**Amount Due** \$75,483.08  
**Amount Paid** \$ \_\_\_\_\_

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGE BACKS, FISCAL YEAR 2021-22, QUARTER 4**

**DESCRIPTION:** IUSD has submitted an invoice for the Board's review and approval in the amount of \$8,968.14 for Irvine Child Care Project (ICCP) Work Order charge backs for Fiscal Year 2022-2023, Quarter 4.

The specific breakdown is as follows:

- \$8,968.14 for Work Order charge backs

**RECOMMENDATION:** Approve payment of \$8,968.14 for ICCP Work Order charge backs for Fiscal Year 2022-2023, Quarter 4.

**IRVINE CHILD CARE PROJECT**

**DATE: July 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571081-4306	\$8,968.14
IUSD	00571085-5601	
IUSD	00571085-6210	
IUSD	00571085-6230	
IUSD	00571085-6410	
	<b>TOTAL</b>	<b>\$8,968.14</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571081-4306	\$8,968.14
00571085-5601	
00571085-6210	
00571085-6230	
00571085-6410	
<b>TOTAL</b>	<b>\$8,968.14</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75TI0017
DIVISION:	75GN
TERM:	2324
INVOICE DATE:	07/26/23
DUE DATE:	07/31/23
AMOUNT DUE	\$8,968.14

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	8,968.14		0100505300 8699	WORK ORDER CHARGEBACKS 2022-2023 SCHOOL YEAR 4th QUARTER INVOICE	8,968.14
					Tax	
<b>INVOICE TOTAL</b>						<b>\$8,968.14</b>

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District  
5050 Barranca Parkway  
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC)
Invoice Number	75TI0017
DIV:	75GN
TERM:	2324
Due Date	07/31/23
Amount Due	\$8,968.14
Amount Paid	\$ _____

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$38,044.27** for Contract Services and Program and Grant Administration for the month of June 2023.

The specific breakdown is as follows:

\$22,328.76 for Program Administration

\$1,715.51 for Grant Administration

\$14,000.00 for Contract Services

**RECOMMENDATION:** Approve payment of **\$38,044.27** to the City of Irvine for Contract Services and Program and Grant Administration for the month of June 2023.



IRVINE CHILD CARE PROJECT

**DATE: July 1, 2023**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$22,328.76
IUSD	005501-59-5810	\$1,715.51
IUSD	005710-59-5811	\$14,000.00
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$38,044.27</b>

EXPENDITURE CLASSIFICATION SUMMARY

005710-59-5864	\$22,328.76
005501-59-5810	\$1,715.51
005710-59-5811	\$14,000.00
005710-59-4305	
<b>TOTAL</b>	<b>\$38,044.27</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6049

**CUSTOMER NO.** C4604  
**INVOICE NO.** 217200  
**INVOICE DATE** 07/17/2023

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

June 2023

Staffing: Administration = \$22,254.64  
 Staffing: Grant Administration = \$1,715.51  
 Supplies = \$0  
 Duplicating = \$0  
 Contract Services Paid on Card = \$0  
 Contract Services = \$14,000.00  
 Local Travel = \$74.12

Total \$38,044.27

Original Amount \$38,044.27

Total Due: \$38,044.27

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 217200  
**INVOICE DATE:** 07/17/2023  
**TOTAL AMOUNT DUE:** \$38,044.27

**TOTAL PAYMENT:**

\$ \_\_\_\_\_

**ITEM 2.10**

**DEPOSIT OF SCHOLARSHIP FUNDS FROM  
IRVINE CHILDREN'S FUND (ICF)**

## IRVINE CHILD CARE PROJECT

**TOPIC:** **DEPOSIT OF SCHOLARSHIP FUNDS FROM  
IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received checks in the total amount of \$42,468.69 from ICF for scholarships awarded in April and May.

\$13,519.25 April 2023

\$13,213.25 May 2023

\$15,736.19 June 2023

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

\$ 0.00 01-005-712-00-8290

\$42,468.69 01-005-712-00-8689



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member

---

May 17, 2023

**TO: IUSD**

**FROM: TRACI STUBBLER  
ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5294 for \$13,519.25 (ICF) from the Irvine Children's Fund (ICF) for services in the month of April 2023.

Please deposit into the following account as follows:

\$0.00	<b>CDBG/ICF</b>	deposit to account #	01-005-712-00-8290
\$13,519.25	<b>ICF</b>	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator



# Children's Fund

## Irvine Children's Fund

### Board of Directors

**ICF President**  
**Lauren S. Brooks**  
 IUSD Board of Trustees

**ICF Immediate Past President**  
**Greg S. Goodrich**  
 Bank of America Private Bank

**ICF Vice President**  
**Kelly Reynolds**  
 HOAG Irvine

**ICF Secretary**  
**Susan Whittaker**  
 Whittaker Planning Services

**ICF Treasurer**  
**Wendy Bokota**  
 Irvine Prevention Coalition

**Marcy Brown**  
 ICF Past President  
 HOAG

**Anthony Kuo**  
 Irvine Community Leader

**Rob Poetsch**  
 Taco Bell

**Sheri Reynolds**  
 SPLATT Design

**Honorary**  
**Dan Borland**  
 Pacific Premier Bank

**Stan Machesky**  
 Irvine Unified School District

**Michael Means**  
 KLAA-AM 830, Retired

**Ex Officio**  
**Farrah Khan**  
 Mayor  
 City of Irvine

**Terry Walker**  
 Superintendent  
 Irvine Unified School District

Cyril Yu  
 President  
 Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:  
 Check #5294 in the amount of \$13,519.25 for the before and after school child care scholarships provided in April 2023.

This scholarship funding of \$13,519.25 is from ARPA funds.

The \$13,519.25 provided scholarships for 25 children at 15 child care sites for 375 child care days. Year to date, the ICF Scholarship Fund, including CDBG Public Service funds and ARPA funds, has provided scholarships totaling \$125,785.70 for 25 children at 15 child care sites and provided 3,790 child care days.

Sincerely,

Lauren S. Brooks  
 President  
 Irvine Children's Fund

Sharon Wellikson  
 Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
 John Fogarty, ICCP Treasurer

**Sharon Wellikson**  
 Executive Director  
 Irvine Junior Games  
 Irvine Children's Fund

**Theresa Collins**  
 Director  
 Irvine Junior Games  
 Irvine Children's Fund

# Irvine

2022 – 2023 Before and After School Child Care Scholarship Funds					
Month 2022 – 2023	ICF Funds 2022-2023	CDBG Funds PS 2022 – 2023	Total	Child Care Days	Check #
<b>July 2022</b>	\$0.00	\$8,622.25	\$8,622.25	191	#5203
August 2022	\$0.00	\$10,839.70	\$10,839.70	332	#5205
September 2022	\$0.00	\$12,170.25	\$12,170.25	426	#5207
<b>October 2022</b>	\$0.00	\$12,406.00	\$12,406.00	415	#5210
November 2022	\$0.00	\$13,339.25	\$13,339.25	390	#5215
December 2022	\$6,651.45	\$6,622.55	\$13,274.00	321	#5216
<b>January 2023</b>	\$13,533.00	\$0.00	\$13,533.00	439	#5220
February 2023	\$13,522.75	\$0.00	\$13,522.75	413	#5223
March 2023	\$13,559.25	\$0.00	\$13,559.25	488	#5228
<b>April 2023</b>	\$13,519.25	\$0.00	\$13,519.25	375	#5294
May 2023					
June 2023					
<b>Total</b>	<b>\$60,785.70</b>	<b>\$64,000.00</b>	<b>\$125,785.70</b>	<b>3,790</b>	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5294

5/10/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

Thirteen Thousand Five Hundred Nineteen and 25/100\*\*\*\*\*

\$ \*\*13,519.25

DOLLARS

Traci Stubbler

14341 Yale Ave  
Irvine, CA 92604

MEMO



*Traci Stubbler*  
*D. Shannon Wilkinson*  
AUTHORIZED SIGNATURE MP



Details on Back.  
Security Features Included

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:ARPA April 2023

5/10/2023

5294

13,519.25

Wells Fargo Checking 7

13,519.25



**BOARD**  
CYRIL YU, President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member  
JENNA BERUMEN, Member

---

July 11, 2023

**TO: IUSD**

**FROM: TRACI STUBBLER  
ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5314 for \$13,213.25 (ICF) from the Irvine Children's Fund (ICF) for services in the month of May 2023.

Please deposit into the following account as follows:

\$0.00	<b>CDBG/ICF</b>	deposit to account #	01-005-712-00-8290
\$13,213.25	<b>ICF</b>	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator





# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

**ICF President**  
**Lauren S. Brooks**  
 IUSD Board of Trustees

**ICF Immediate Past President**  
**Greg S. Goodrich**  
 Bank of America Private Bank

**ICF Vice President**  
**Kelly Reynolds**  
 HOAG Irvine

**ICF Secretary**  
**Susan Whittaker**  
 Whittaker Planning Services

**ICF Treasurer**  
**Wendy Bokota**  
 Irvine Prevention Coalition

**Marcy Brown**  
 ICF Past President  
 HOAG

**Anthony Kuo**  
 Irvine Community Leader

**Rob Poetsch**  
 Taco Bell

**Sheri Reynolds**  
 SPLATT Design

**Honorary**  
**Dan Borland**  
 Pacific Premier Bank

**Stan Machesky**  
 Irvine Unified School District

**Michael Means**  
 KLAA-AM 830, Retired

**Ex Officio**  
**Farrah Khan**  
 Mayor  
 City of Irvine

**Terry Walker**  
 Superintendent  
 Irvine Unified School District

**Sharon Wellikson**  
 Executive Director  
 Irvine Junior Games  
 Irvine Children's Fund

**Theresa Collins**  
 Director  
 Irvine Junior Games  
 Irvine Children's Fund

Cyril Yu  
 President  
 Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5314 in the amount of \$13,213.25 for the before and after school child care scholarships provided in May 2023.

This scholarship funding of \$13,213.25 includes \$2,575.41 from the HOAG Community Benefit Grant and \$10,637.82 from ARPA funds. This completes the ARPA fund total of \$102,000.

The \$13,213.25 provided scholarships for 25 children at 14 child care sites for 473 child care days. Year to date, the ICF Scholarship Fund, including CDBG Public Service funds and ARPA funds and HOAG Community Benefit Grant funds, has provided scholarships totaling \$137,998.95 for 25 children at 15 child care sites and provided 4,263 child care days.

Sincerely,

Lauren S. Brooks  
 President  
 Irvine Children's Fund

Sharon Wellikson  
 Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
 John Fogarty, ICCP Treasurer

2022 – 2023 Before and After School Child Care Scholarship Funds					
Month 2022 – 2023	ICF Funds 2022-2023	CDBG Funds PS 2022 – 2023	Total	Child Care Days	Check #
July 2022	\$0.00	\$8,622.25	\$8,622.25	191	#5203
August 2022	\$0.00	\$10,839.70	\$10,839.70	332	#5205
September 2022	\$0.00	\$12,170.25	\$12,170.25	426	#5207
October 2022	\$0.00	\$12,406.00	\$12,406.00	415	#5210
November 2022	\$0.00	\$13,339.25	\$13,339.25	390	#5215
December 2022	ARPA \$6,651.45	\$6,622.55	\$13,274.00	321	#5216
January 2023	ARPA \$13,533.00	\$0.00	\$13,533.00	439	#5220
February 2023	ARPA \$13,522.75	\$0.00	\$13,522.75	413	#5223
March 2023	ARPA \$13,559.25	\$0.00	\$13,559.25	488	#5228
April 2023	ARPA \$13,519.25	\$0.00	\$13,519.25	375	#5294
May 2023	ARPA \$10,637.82 HOAG Community Benefit Grant \$2,575.41	\$0.00	\$13,213.25	473	#5314
June 2023					
<b>Total</b>	<b>\$73,998.95</b>	<b>\$64,000.00</b>	<b>\$137,998.95</b>	<b>4,263</b>	

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5314

6/15/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*13,213.25

Thirteen Thousand Two Hundred Thirteen and 25/100\*\*\*\*\*

DOLLARS

Traci Stubler  
ICCP  
14341 Yale Ave  
Irvine, CA 92604

MEMO May 2023



*Wendy Baggett Johnson*  
Wendy Baggett Johnson  
MP

AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project

6/15/2023

5314

ICF:PROGRAMS:SCHOLARSHIPS:ARPA May 2023  
ICF:PROGRAMS:SCHOLARSHIPS:HOAG

10,637.82  
2,575.43

Wells Fargo Checking 7 May 2023

13,213.25



**BOARD**  
CYRIL YU, President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member  
JENNA BERUMEN, Member

---

August 15, 2023

**TO: IUSD**

**FROM: TRACI STUBBLER  
ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5315 for \$15,736.19 (ICF) from the Irvine Children's Fund (ICF) for services in the month of June 2023.

Please deposit into the following account as follows:

\$0.00	<b>CDBG/ICF</b>	deposit to account #	01-005-712-00-8290
\$15,736.19	<b>ICF</b>	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

**Lauren S. Brooks**

IUSD Board of Trustees

#### ICF Immediate Past President

**Greg S. Goodrich**

Bank of America Private Bank

#### ICF Vice President

**Kelly Reynolds**

HOAG Irvine

#### ICF Secretary

**Susan Whittaker**

Whittaker Planning Services

#### ICF Treasurer

**Wendy Bokota**

Irvine Prevention Coalition

#### Marcy Brown

ICF Past President

HOAG

#### Anthony Kuo

Irvine Community Leader

#### Rob Poetsch

Taco Bell

#### Sheri Reynolds

SPLATT Design

#### Honorary

##### Dan Borland

Pacific Premier Bank

##### Stan Machesky

Irvine Unified School District

##### Michael Means

KLAA-AM 830, Retired

#### Ex Officio

##### Farah Khan

Mayor

City of Irvine

##### Terry Walker

Superintendent

Irvine Unified School District

##### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

##### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5315 in the amount of \$15,736.19 for the before and after school child care scholarships provided in June 2023.

This scholarship funding of \$15,736.19 is from the HOAG Community Benefit Grant.

The \$15,736.19 provided scholarships for 25 children at 16 child care sites for 307 child care days. Year to date, the ICF Scholarship Fund, including CDBG Public Service funds and ARPA funds and HOAG Community Benefit Grant funds, has provided scholarships totaling \$153,725.14 for 25 children at 16 child care sites and provided 4,570 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP

John Fogarty, ICCP Treasurer

2022 – 2023 Before and After School Child Care Scholarship Funds					
Month 2022 – 2023	ICF Funds 2022-2023	CDBG Funds PS 2022 – 2023	Total	Child Care Days	Check #
July 2022	\$0.00	\$8,622.25	\$8,622.25	191	#5203
August 2022	\$0.00	\$10,839.70	\$10,839.70	332	#5205
September 2022	\$0.00	\$12,170.25	\$12,170.25	426	#5207
October 2022	\$0.00	\$12,406.00	\$12,406.00	415	#5210
November 2022	\$0.00	\$13,339.25	\$13,339.25	390	#5215
December 2022	ARPA \$6,651.45	\$6,622.55	\$13,274.00	321	#5216
January 2023	ARPA \$13,533.00	\$0.00	\$13,533.00	439	#5220
February 2023	ARPA \$13,522.75	\$0.00	\$13,522.75	413	#5223
March 2023	ARPA \$13,559.25	\$0.00	\$13,559.25	488	#5228
April 2023	ARPA \$13,519.25	\$0.00	\$13,519.25	375	#5294
May 2023	ARPA \$10,637.82 HOAG Community Benefit Grant \$2,575.41	\$0.00	\$13,213.25	473	#5314
June 2023	HOAG Community Benefit Grant \$15,736.19	\$0.00	\$15,736.19	307	#5315
<b>Total</b>	<b>\$89,735.14</b>	<b>\$64,000.00</b>	<b>\$153,725.14</b>	<b>4,570</b>	



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5315

6/30/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*15,736.19

Fifteen Thousand Seven-Hundred Thirty-Six and 19/100\*\*\*\*\*

DOLLARS

Irvine Child Care Project  
14341 Yale Ave  
Irvine, CA 92604

MEMO



*Wendy Roberts*  
*Deborah Carlson*  
AUTHORIZED SIGNATURE MP



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES

Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:ICF 2022

6/30/2023

5315

15,736.19

*June 2023*  
*ICF Scholarships 2022-2023*  
*Hoag Community Benefit Grant*

Wells Fargo Checking 7

15,736.19

**ITEM 2.11**

**DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS  
FROM IRVINE CHILDREN'S FUND (ICF)**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received three checks totaling the amount of \$153,435.36 for CDBG-CV scholarships awarded in April, May, and June 2023.

\$48,750.30 April 2023

\$46,998.30 May 2023

\$57,686.76 June 2023

**RECOMMENDATION:** Authorize the deposit of funds from ICF into the appropriate account as follows:

\$153,435.36 01-005-712-00-8290



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member

---

May 17, 2023

**TO: IUSD**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5293 in the amount of \$48,750.30 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of April 2023.

Please deposit into the following account as follows:

\$ 48,750.30 **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator





# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

**Lauren S. Brooks**

IUSD Board of Education

#### ICF Past President

**Greg S. Goodrich**

Bank of America Private  
Bank

#### ICF Vice President

**Kelly Reynolds**

HOAG Irvine

#### ICF Secretary

**Susan Whittaker**

Whittaker Planning Services

#### ICF Treasurer

**Wendy Bokota**

Irvine Prevention Coalition

**Marcy Brown**

HOAG

**Anthony Kuo**

Irvine Community Leader

**Rob Poetsch**

Taco Bell

**Sheri Reynolds**

SPLATT Design

#### Honorary

**Dan Borland**

Pacific Premier Bank

**Stan Machesky**

Irvine Unified School District

**Michael Means**

KLAA-AM 830, Retired

#### Ex Officio

**Farrah Khan**

Mayor

City of Irvine

**Terry Walker**

Superintendent

Irvine Unified School District

**Sharon Wellikson**

Executive Director

Irvine Junior Games

Irvine Children's Fund

**Theresa Collins**

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5293 in the amount of \$48,750.30 for the before and after school child care scholarships provided in April 2023.

The scholarship funding of \$48,750.30 is from the CDBG CV Grant and provided scholarships for 60 children at 20 child care sites for 896 child care days.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Executive Director

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

**CDBG CV Child Care Scholarship Funds \$979,821**

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
<b>Total June 30, 2022</b>	<b>\$245,017.77</b>	<b>49 children at 22 child care sites</b>	<b>6,979</b>	<b>\$734,803.23</b>	

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022	\$33,163.04	44 children at 16 sites	491		#5216
January 2023	\$36,476.50	46 children at 15 sites	709		#5219
February 2023	\$37,549.00	49 children at 17 sites	710		#5225
March 2023	\$46,844.01	60 children at 20 sites	1,091		#5227
April 2023	\$48,750.30	60 children at 20 sites	896		#5293
May 2023					
June 2023					
<b>TOTAL July 2022 to date</b>	<b>\$324,558.26</b>		<b>6,878</b>		
<b>TOTAL July 2021 to date</b>	<b>\$569,576.03</b>	<b>85 children at 23 child care sites</b>	<b>13,858</b>	<b>\$458,995.27</b>	
Grant reduced by \$165,041.58 to new grant total of \$814,779.42				<b>\$245,203.39</b>	4/30/2023

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.



Irvine Children's Fund

IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5293

5/10/2023

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*48,750.30

Forty-Eight Thousand Seven Hundred Fifty and 30/100\*\*\*\*\*

DOLLARS

MEMO



*Debraon W. Beckson*  
AUTHORIZED SIGNATURE

Details on Back  
Security Features Included

IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C April 2023

5/10/2023

5293

48,750.30

Wells Fargo Checking 7

48,750.30



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member

---

June 13, 2023

**TO: IUSD**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5309 in the amount of \$46,998.30 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of May 2023.

Please deposit into the following account as follows:

\$ 46,998.30     **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

Lauren S. Brooks  
IUSD Board of Trustees

#### ICF Past President

Greg S. Goodrich  
Bank of America Private  
Bank

#### ICF Vice President

Kelly Reynolds  
HOAG Irvine

#### ICF Secretary

Susan Whittaker  
Whittaker Planning Services

#### ICF Treasurer

Wendy Bokota  
Irvine Prevention Coalition

Marcy Brown  
HOAG

#### Anthony Kuo

Irvine Community Leader

#### Rob Poetsch

Taco Bell

#### Sheri Reynolds

SPLATT Design

#### Honorary

Dan Borland

Pacific Premier Bank

#### Stan Machesky

Irvine Unified School District

#### Michael Means

KLAA-AM 830, Retired

#### Ex Officio

Farrah Khan

Mayor

City of Irvine

#### Terry Walker

Superintendent

Irvine Unified School District

#### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

#### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5309 in the amount of \$46,998.30 for the before and after school child care scholarships provided in May 2023.

The scholarship funding of \$46,998.30 is from the CDBG CV Grant and provided scholarships for 60 children at 20 child care sites for 1,094 child care days.

Sincerely,

Lauren S. Brooks  
President  
Irvine Children's Fund

Sharon Wellikson  
Executive Director  
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

**CDBG CV Child Care Scholarship Funds \$979,821**

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
<b>Total June 30, 2022</b>	<b>\$245,017.77</b>	<b>49 children at 22 child care sites</b>	<b>6,979</b>	<b>\$734,803.23</b>	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022	\$33,163.04	44 children at 16 sites	491		#5216
January 2023	\$36,476.50	46 children at 15 sites	709		#5219
February 2023	\$37,549.00	49 children at 17 sites	710		#5225
March 2023	\$46,844.01	60 children at 20 sites	1,091		#5227
April 2023	\$48,750.30	60 children at 20 sites	896		#5293
May 2023	\$46,998.30	60 children at 20 sites	1094		#5309
June 2023					
<b>TOTAL July 2022 to date</b>	<b>\$371,556.56</b>		<b>7,972</b>		
<b>TOTAL July 2021 to date</b>	<b>\$569,576.03</b>	<b>85 children at 22 child care sites</b>	<b>14,952</b>	<b>\$411,996.97</b>	
Grant reduced by \$165,041.58 to new grant total of \$814,779.42				<b>\$198,205.09</b>	5/31/2023





IRVINE CHILDREN'S FUND  
IRVINE JUNIOR GAMES  
14301 YALE AVE  
IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
www.wellsfargo.com  
11-4288/1210

5309

6/6/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*46,998.30

Forty-Six Thousand Nine Hundred Ninety-Eight and 30/100\*\*\*\*\*

DOLLARS

Traci Stubler

MEMO 14341 Yale Ave  
Irvine, CA 92604  
CDBG CV May 2023



*Signature*  
AUTHORIZED SIGNATURE



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
Irvine Child Care Project  
ICF:PROGRAMS:SCHOLARSHIPS:CDBG C May 2023

6/6/2023

5309

46,998.30

*CDBG CV  
May 2023*

Wells Fargo Checking 7 CDBG CV May 2023

46,998.30



**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member

---

June 13, 2023

**TO: IUSD**  
**FROM: TRACI STUBBLER**  
**ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECKS**

I have enclosed check #5308 in the amount of \$57,686.76 (CDBG-CV) from the Irvine Children's Fund (ICF) for the service month of June 2023.

Please deposit into the following account as follows:

\$ 57,686.76     **CDBG-CV/ICF** – deposit to account # 01-005-712-00-8290

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator





# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

Lauren S. Brooks  
IUSD Board of Trustees

#### ICF Past President

Greg S. Goodrich  
Bank of America Private  
Bank

#### ICF Vice President

##### Kelly Reynolds

HOAG Irvine

##### ICF Secretary

Susan Whittaker  
Whittaker Planning Services

##### ICF Treasurer

Wendy Bokota  
Irvine Prevention Coalition

##### Marcy Brown

HOAG

##### Anthony Kuo

Irvine Community Leader

##### Rob Poetsch

Taco Bell

##### Sheri Reynolds

SPLATT Design

##### Honorary

##### Dan Borland

Pacific Premier Bank

##### Stan Machesky

Irvine Unified School District

##### Michael Means

KLAA-AM 830, Retired

##### Ex Officio

##### Farrah Khan

Mayor

City of Irvine

##### Terry Walker

Superintendent

Irvine Unified School District

##### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

##### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear ICCP President Yu:

Enclosed please find:

Check #5308 in the amount of \$57,686.76 for the before and after school child care scholarships provided in June 2023.

The scholarship funding of \$57,686.76 is from the CDBG CV Grant and provided scholarships for 60 children at 20 child care sites for 1,034 child care days.

Sincerely,

Lauren S. Brooks  
President  
Irvine Children's Fund

Sharon Wellikson  
Executive Director  
Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

**CDBG CV Child Care Scholarship Funds \$979,821**

Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
June 2021	\$250.00	1 child at 1 child care site	3		#5084
July 2021	\$ 7,541.50	14 children at 8 child care sites	189		#5097
August 2021	\$10,778.57	25 children at 10 child care sites	313		#5091
September 2021	\$16,788.02	35 children at 15 child care sites	552		#5094
October 2021	\$21,263.74	38 children at 16 child care sites	646		#5100
November 2021	\$23,232.86	42 children at 18 child care sites	641		#5105
December 2021	\$23,336.59	44 children at 19 child care sites	609		#5107
January 2022	\$24,425.29	44 children at 19 child care sites	645		#5109
February 2022	\$23,355.11	43 children at 19 child care sites	656		#5118
March 2022	\$23,277.61	42 children at 19 child care sites	827		#5119
April 2022	\$23,646.07	43 children at 19 child care sites	644		#5188
May 2022	\$24,348.39	44 children at 19 child care sites	750		#5194
June 2022	\$22,774.02	45 children at 19 child care sites	504		#5199
<b>Total June 30, 2022</b>	<b>\$245,017.77</b>	<b>49 children at 22 child care sites</b>	<b>6,979</b>	<b>\$734,803.23</b>	
Scholarship Month	CDBG CV Funds	Children served	Child Care Days	Balance	Check #
July 2022	\$20,459.03	42 children at 17 sites	414		#5204
August 2022	\$21,693.63	40 children at 15 sites	592		#5206
September 2022	\$23,620.02	38 children at 15 sites	675		#5208
October 2022	\$24,226.87	39 children at 15 sites	665		#5211
November 2022	\$31,775.86	43 children at 16 sites	635		#5214
December 2022	\$33,163.04	44 children at 16 sites	491		#5216
January 2023	\$36,476.50	46 children at 15 sites	709		#5219
February 2023	\$37,549.00	49 children at 17 sites	710		#5225
March 2023	\$46,844.01	60 children at 20 sites	1,091		#5227
April 2023	\$48,750.30	60 children at 20 sites	896		#5293
May 2023	\$46,998.30	60 children at 20 sites	1094		#5309
June 2023	\$57,686.76	60 children at 20 sites	1034		#5308
<b>TOTAL July 2022 to date</b>	<b>\$313,869.80</b>		<b>9,006</b>		
<b>TOTAL July 2021 to date</b>	<b>\$511,889.27</b>	<b>85 children at 22 child care sites</b>	<b>15,986</b>	<b>\$354,310.21</b>	
<b>Grant reduced by \$165,041.58 to new grant total of \$814,779.42</b>				<b>\$140,518.33</b>	



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
 14301 YALE AVE  
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
 www.wellsfargo.com  
 11-4288/1210

5308

6/6/2023

Irvine Children's Fund

PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*57,686.76

Fifty-Seven Thousand Six Hundred Eighty-Six and 76/100\*\*\*\*\*

DOLLARS

Traci Stubler  
 ICCP  
 14341 Yale Ave  
 Irvine, CA 92604  
 CDBG CV June 2023



*Sharon Weir*  
 AUTHORIZED SIGNATURE

MEMO



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
 Irvine Child Care Project  
 ICF:PROGRAMS:SCHOLARSHIPS:CDBG C June 2023

6/6/2023

5308

57,686.76

*CDBG June 2023*

Wells Fargo Checking 7 CDBG CV June 2023

57,686.76

**ITEM 2.12**

**DEPOSIT OF STATE GRANT APPORTIONMENT**

**IRVINE CHILD CARE PROJECT**

**TOPIC: DEPOSIT OF STATE GRANT APPORTIONMENT**

**DESCRIPTION:** The Irvine Child Care Project (ICCP) has received checks in the total amount \$367,324.00 from the California Department of Social Services.

\$27,716.00 Represents the 5<sup>th</sup> apportionment received for the FY 2022-23 State Grant

\$339,608.00 Represents the 1<sup>st</sup> apportionment received for the FY 2023-24 State Grant

**RECOMMENDATION:** Authorize the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

\$96,245.00 01-005-50100-8290

\$271,079.00 01-005-50100-8590



**IRVINE  
CHILD CARE  
PROJECT**

**BOARD**  
CYRIL YU, President  
ALAN BATTENFIELD, Vice President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
SANDRA SALCEDO, Member

---

May 31, 2023

To: IUSD

From: Traci Stubbler  
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-2168

I have enclosed a check from the State of California to deposit as the 5th State Grant Apportionment, for FY 2022-23, in the amount of \$27,716.00.

Please deposit into the following accounts:

5th Apportionment:

\$4,276.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$4,612.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$1,965.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$2,226.00	Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$14,637.00	Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

Traci Stubbler  
ICCP Administrator

**Payments by Invoice » Invoice CD-20221005-Q5530****Warrant Amount:** \$27,716**Status:** Paid**Payment Date:** 05/17/2023**Department:** CDSS

<b>Agreement Number</b>	<b>PCA</b>	<b>Amount</b>
<u>CCTR2168</u>	13609	\$4,276
<u>CCTR2168</u>	14551	\$4,612
<u>CCTR2168</u>	15136	\$1,965
<u>CCTR2168</u>	23254	\$14,637
<u>CCTR2168</u>	15554	\$2,226

**CDE Fiscal Analyst: Ellyssa Rodriguez | [erodriguez@cde.ca.gov](mailto:erodriguez@cde.ca.gov) | 916-322-5090****CDSS Fiscal Analyst: Mary Oki | [mary.oki@dss.ca.gov](mailto:mary.oki@dss.ca.gov) | 916-322-8330****Questions: CPARIS Technical Support | [cparissupport@cde.ca.gov](mailto:cparissupport@cde.ca.gov) | 916-322-8332**



1102 Q Street, Suite 4800  
Sacramento, CA 95811

Check No. 7001265  
Check Date May 17, 2023  
Check Amount \$27,716.00  
Child Care Contractors Program

IRVINE CHILD CARE PROJECT  
ONE CIVIC CNTR PLAZA  
PO BOX 19575  
IRVINE, CA 92623-9575

Invoice ID	Memo	Payment Amount
CD-20221005-Q5530	Child Development Fiscal Analyst: M. Oki mary.oki@dss.ca.gov	\$27,716.00
	TOTAL	\$27,716.00

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America  
Sacramento, CA 95814-4578

11-35/1210 (CA)

05-17-2023

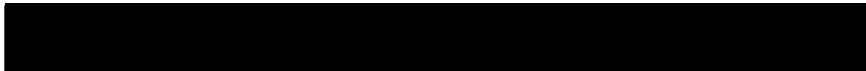
7001265

AMOUNT  
\*\*\*\*\$27,716.00

\*\*\*\*\*Twenty Seven Thousand Seven Hundred Sixteen and 00/100\*\*\*\*\*

Pay to the Order of: IRVINE CHILD CARE PROJECT

VOID AFTER 180 DAYS







**BOARD**  
CYRIL YU, President  
STEPHANIE BYNON, Clerk  
TAMMY KIM, Member  
RYAN PAINTER, Member  
JENNA BERUMEN, Member

---

August 8, 2023

To: IUSD

From: Traci Stubbler  
ICCP Administrator

Subject: Deposit of State Grant Apportionment for CCTR-3191

I have enclosed a check from the State of California to deposit as the 1st State Grant Apportionment, for FY 2023-24, in the amount of \$339,608.00.

Please deposit into the following accounts:

1st Apportionment:

\$56,975.00 Grant CDD-deposit to account # 01-005-50100-8290/Federal  
\$26,191.00 Grant CDD-deposit to account # 01-005-50100-8290/Federal  
\$256,442.00 Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator

# Payments by Invoice » Invoice CD-20230102-Q5530

**Warrant Amount:** \$339,608

**Status:**

**Payment Date:** 01/01/0001

**Department:** CDSS

<b>Agreement Number</b>	<b>PCA</b>	<b>Amount</b>
<u>CCTR3191</u>	13609	\$56,975
<u>CCTR3191</u>	23254	\$256,442
<u>CCTR3191</u>	15136	\$26,191

**CDE Fiscal Analyst:** Ellyssa Rodriguez | [erodriguez@cde.ca.gov](mailto:erodriguez@cde.ca.gov) | 916-322-5090

**CDSS Fiscal Analyst:** Brennah Solley | [brennah.solley@dss.ca.gov](mailto:brennah.solley@dss.ca.gov) | 916-322-8330

**Questions:** CPARIS Technical Support | [cparissupport@cde.ca.gov](mailto:cparissupport@cde.ca.gov) | 916-322-8332

---



1102 Q Street, Suite 4800  
Sacramento, CA 95811

Check No. 7001569  
Check Date Jul 31, 2023  
Check Amount \$339,608.00  
Child Care Contractors Program

IRVINE CHILD CARE PROJECT  
ONE CIVIC CNTR PLAZA  
PO BOX 19575  
IRVINE, CA 92623-9575

Invoice ID	Memo	Payment Amount
CD-20230102b-Q5530	Child Development Fiscal Analyst: M. Oki mary.oki@dss.ca.gov	\$339,608.00
	TOTAL	\$339,608.00

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America  
Sacramento, CA 95814-4578

11-35/1210 (CA)

07-31-2023

7001569

AMOUNT  
\*\*\*\$339,608.00

\*\*\*\*\*Three Hundred Thirty Nine Thousand Six Hundred Eight and 00/100\*\*\*\*\*

Pay to the Order of: IRVINE CHILD CARE PROJECT

VOID AFTER 180 DAYS





**ITEM 2.13**

**IRVINE CHILD CARE PROJECT EXPENSES PAID  
BY IRVINE UNIFIED SCHOOL DISTRICT**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** The following invoices, in the total amount of \$31,523.62 have been paid by IUSD on behalf of ICCP:

- \$10,110.00 to IUSD for AED Reimbursement
- \$15,893.13 to David M Bertino for Repairs
- \$5,520.49 to KYA Services for Carpet

**RECOMMENDATION:** Review and accept attached invoices in the total amount of \$31,523.62 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 05/12/23 VENDOR NAME: IRVINE UNIFIED SC VENDOR: V4100011 CHECK: 41003985

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
05/10/23	75SI0168		10,110.00
TOTAL AMOUNT OF INVOICES			10,110.00

PAID BY:  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698  
 949-651-0444

SUMMARY  
 0100571059 4305 10,110.00

Sub Fund  
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

56-382  
 412

No. 41003985  
 Date: 05/12/23

Pay TEN Thousand ONE Hundred TEN Dollars and 00/100

\$\*\*\*\*\*10,110.00

To The  
 Order  
 of  
 IRVINE UNIFIED SCHOOL DISTRICT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75SI0168
DIVISION:	75GN
TERM:	2223
INVOICE DATE:	05/10/23
DUE DATE:	05/31/23
AMOUNT DUE	\$10,110.00

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	10110.00		0102382533 4310	ICCP AED Equipment Reimbursement FY 2022-23  Irvine Child Care Project (ICCP) 5050 Barranca Parkway Irvine, CA 92604  Tax  <i>OK TO PAY</i> <i>8m</i> <i>Ledger 41 Direct Expense</i> <i>01-005-710-59-4305</i>	10,110.00
<b>INVOICE TOTAL</b>						<b>\$10,110.00</b>

Please remit a copy with payment-thank you

Remit to: Irvine Unified School District  
5050 Barranca Parkway  
Irvine, CA 92604-4698

Account ID	V7501158
Account Name	IRVINE CHILD CARE PROJECT (ICC
Invoice Number	75SI0168
DIV:	75GN
TERM:	2223
Due Date	05/31/23
Amount Due	\$10,110.00
Amount Paid	\$ _____

## ICCP AED Equipment Reimbursement

ICCP Site	Equipment	Quantity	Cost
Alderwood	Zoll AED Plus with Adult Pads and Batteries	1	\$1,595.00
	Pedi-Padz II	1	\$90.00
Cadence Park	Zoll AED Plus with Adult Pads and Batteries	1	\$1,595.00
	Pedi-Padz II	1	\$90.00
Canyon View	Zoll AED Plus with Adult Pads and Batteries	1	\$1,595.00
	Pedi-Padz II	1	\$90.00
Cypress Village	Zoll AED Plus with Adult Pads and Batteries	1	\$1,595.00
	Pedi-Padz II	1	\$90.00
Loma Ridge	Zoll AED Plus with Adult Pads and Batteries	1	\$1,595.00
	Pedi-Padz II	1	\$90.00
Solis Park	Zoll AED Plus with Adult Pads and Batteries	1	\$1,595.00
	Pedi-Padz II	1	\$90.00
<b>Total Cost to be reimbursed To Health Services budget account 0102382533-4310 From ICCP's Safety and Security Budget.</b>			<b>\$10,110</b>

ICCP LEDGER 41

01-005-710-59-4305



LEDGER: 41 DATE ISSUED: 06/08/23 VENDOR NAME: DAVID M BERTINO M VENDOR:V4100121 CHECK: 41003997

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
04/14/23	J 23029-107	S41R0003	15,893.13
TOTAL AMOUNT OF INVOICES			15,893.13

SUMMARY  
0100571085 6210 15,893.13

PAID BY:  
IRVINE CHILD CARE PROJECT  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604-4698  
949-651-0444

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

56-382  
412

No. 41003997  
Date: 06/08/23

Sub Fund  
0101

Pay FIFTEEN Thousand EIGHT Hundred NINETY THREE Dollars and  
13/100

\$\*\*\*\*\*15,893.13

To The Order of DAVID M BERTINO MANUFACTURING  
PO BOX 1820  
COLTON, CA 92324

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

# Invoice

David M. Bertino Manufacturing, Inc.  
 P.O. BOX 1820  
 Colton, CA 92324

*F*

Date	Invoice #
4/14/2023	J#23029-107

*P. Felix*

JUN - 5 2023

Bill To
Irvine USD Maintenance & Operations 14600 Sand Canyon Ave. Irvine, CA 92618

**IRVINE UNIFIED SCHOOL DISTRICT  
 MAINTENANCE & OPERATIONS**

P.O. No.	Terms	Due Date
S41R0003	Net 30	5/14/2023

Item	Description	Amount
Casework	Eastshore Elementary ICCP Portable 2 Kitchen Repair	0.00
Casework	Plastic Laminate cabinets with a Corian countertop	15,893.13

*[Large blue signature]*

We appreciate your prompt payment.

Customer agrees to make full payment as defined in the payment terms. If full payment is not made pursuant to the payment terms, customer shall pay 1.5% per month on the unpaid balance. If collection efforts are commenced the prevailing party shall be entitled to recover all costs and reasonable attorney's fees incurred.

<b>Subtotal</b>	\$15,893.13
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$15,893.13
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$15,893.13

Phone #	Fax #
(909) 888-9122	(909) 381-5577

IRVINE UNIFIED  
SCHOOL DISTRICT

# PURCHASE ORDER

CONFIRMING PO ONLY

<b>PURCHASE ORDER NUMBER</b>	S41R0003
<small>(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)</small>	

<b>ISSUED/PRINTED</b> 01/09/23 01/12/23	<b>BID/REQUISITION #</b> S4100003	<b>BUYER</b>	<b>CONTACT PHONE NUMBER</b>  <b>DELIVERY HOURS</b> .	<b>VENDOR #</b> V4100121 <b>P:</b> <b>F:</b>	<b>VENDOR ACCT #/TERMS</b>	<b>REQUESTOR/END USE</b> RFELIX JOE GARCIA-EASTSHOR	<b>SHIP VIA/FOB</b>
---	--------------------------------------	--------------	--	--	----------------------------	---	---------------------

<b>FROM/BILL TO:</b> IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698	<b>TO:</b> DAVID M BERTINO MANUFACTURING UNIT 21 AND 22 1696 WEST MILL STREET COLTON, CA 92324	<b>SHIP TO:</b> MAINTENANCE & OPERATIONS - IUSD 100 NIGHTMIST IRVINE, CA 92618
---	---	--

ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
0001	EASTSHORE ELEMENTARY ICCP PORTABLE 2 KITCHEN REPAIR  PLASTIC LAMINATE CABINETS WITH A CORIAN COUNTERTOP  PER QUOTE 1  WORKORDER 41441	1	EA	14,750.00	14,750.00

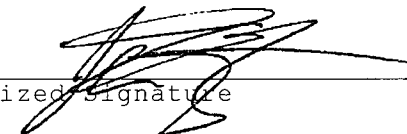
ACCOUNTS AND AMOUNTS

0100571085 6210 15,893.13

Subtotal: 14,750.00  
Tax: 1,143.13  
Discount:  
Freight: 0.00  
PO Total: 15,893.13

ACCOUNTS PAYABLE

Authorized Signature



POSTED

PSEUDO ACCOUNT	Invoice Number	Invoice Amt	Batch ID	Inv Date	Division Code and Description	Term	Stat
PSEUDO Description	Secondary Ref	Distribution Amt	Tax	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post
OBJECT Description	Encl PO# / Pmt	Discount Amt	Tax2	Dsc Date	Vendor Name	Rfnd	Sec
Description	Product ID	Retail Amt	Chrg	Pst Date	Vendor Address Line(s)	Sc/Tf	Prep
	Item Description	Units	Duty	Charge Amt	Duty Amt	Ck ID-No	Vendor City, State, Zip
							R1/2 Cktp
0100571085-6210 ✓	J 23029-107 ✓	15,893.13	A41S060623	04/14/2023	41 IRVINE CHILD CARE PROGRAM	.0000	DS
ICCP REGULAR PROGRAM/FAC		15,893.13		06/06/2023	V4100121 P AA		01
BUILDING IMPROVEMENT	S41R0003 ✓ F	0.00			DAVID M BERTINO MANUFA ✓		41
	BUILDING IMPROVEMENT	0.00			PO BOX 1820		NB SXKA
	Net Amount:	15,893.13 ✓		41	COLTON, CA 92324 ✓		1

Set ID: A41S060623 System Computed Total: 15,893.13 User Computed Total: 15,893.13 TOTALS MATCH  
 Distribution Total: 15,893.13  
 Net Total: 15,893.13

Sam  
 Ledger 41

LEDGER: 41 DATE ISSUED: 07/05/23 VENDOR NAME: KYA SERVICES LLC VENDOR:V4100099 CHECK: 41003998

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
06/20/23	1-1-16370	S41R0007	5,520.49
TOTAL AMOUNT OF INVOICES			5,520.49

PAID BY:  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698  
 949-651-0444

SUMMARY  
 0100571085 6210 5,520.49

Sub Fund  
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

No. 41003998  
 Date: 07/05/23

Pay FIVE Thousand FIVE Hundred TWENTY Dollars and 49/100

\$\*\*\*\*\*5,520.49

To The Order of  
 KYA SERVICES LLC  
 1800 E MCFADDEN AVE  
 SANTA ANA, CA 92705

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

KYA Services LLC  
 1800 E. McFadden Ave.  
 Santa Ana, CA 92705

Invoice

Date	Invoice #
06/20/2023	1-1-16370

Bill To
Irvine Unified School District 5050 Barranca Pkwy Irvine, CA 92604

Job Site
Eastshore Elementary (Irvine Unified) 155 Eastshore Irvine, CA 92604

(F)

P.O. Number	Terms	Project
S41R0007	Net 30	1-1-29206B

Description	Quantity	U/M	Rate	Amount
Eastshore ES - Child Care - Material Only 6FTCRPT6FT STRUCTURE BACK CARPET - Multiplay II - EliteFlex Cushion	135.00	SY	35.28	4,762.80T
HB2399 HEALTHBOND 2399	2.00	EA	120.50	241.00T
SEALER SEAM SEALER	2.00	EA	23.48	46.96T
AB2398 Carpet Recovery	135.00	EA	0.58	78.30
Priced per CMAS #4-20-78-0089C Sales Tax			7.75%	391.43

JUN 23 2023

**IRVINE UNIFIED SCHOOL DISTRICT  
 MAINTENANCE & OPERATIONS**

<b>Total</b>	\$ 5,520.49
<b>Payments/Credits</b>	\$ 0.00
<b>Balance Due</b>	\$ 5,520.49

Questions - Please call Kellie Baker at (714) 646-4380 or email  
 at [kellie.baker@theyagroup.com](mailto:kellie.baker@theyagroup.com)



# SCOPE OF WORK - PRICING

Eastshore ES - Child Care - Material Only	Quantity	U/M	Price	Value
<u>6FTCRPT6FT STRUCTURE BACK CARPET - Multiplay II - EliteFlex Cushion</u>	135.00	SY	<del>\$36.07</del> 35.28	<del>\$4,869.45</del>
<u>HB2399 HEALTHBOND 2399</u>	2.00	EA	\$120.50	\$241.00
<u>SEALER SEAM SEALER</u>	2.00	EA	\$23.48	\$46.96
<u>AB2398 Carpet Recovery</u>	135.00	EA	\$0.58	\$78.30
		Total Price		\$5,235.71

Initials \_\_\_\_\_

*This is a legal agreement - please read carefully.  
Complete and Initial all pages*

*Proposal Number 1-1-29206*



# CONDITIONS AND WARRANTY

---

1) Proposal:

The above proposal is valid for 30 days from the date first set forth above. After 30 days, we reserve the right to increase prices due to the rise in cost of raw materials, fuel or other cost increases. When applicable, KYA Services LLC reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to; fuel, and materials. Due to the duration of time between proposals, contracts and final furnishing, KYA Services LLC reserves the right to implement this surcharge when applicable.

Any job that is accepted prior to December 31st of the current year and scheduled to install after December 31st of the current year is subject to price increase

2) Purchase:

By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by KYA Services LLC. (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase the materials and the services to be provided by the "Company", as detailed in the Pricing and "General Scope of Work" sections in this agreement, above.

3) Standard Exclusions:

Unless specifically included, this agreement does not include, and Company will not provide services, labor or materials for any of the following work: (a) removal or disposal of any material containing asbestos or any hazardous materials as defined by the EPA; neither we nor our installers are responsible for the handling, removal or abatement of asbestos contained floor material or adhesive. Further, our policy is to request an Asbestos Hazard Emergency Response Act (AHERA) report prior to proceeding with any floor material or floor adhesive removal. We and our installers consider it the owners responsibility to produce this report prior to executing this contract. (b) moving Owner's property around the installation site. (c) repair or replacement of any Purchaser or Owner- supplied materials. (d) repair of concealed underground utilities not located on prints, supplied to Company by Owner during the bidding process, or physically staked out of by the Owner, and which are damaged during construction; or (e) repair of damage to existing surfaces that could occur when construction equipment and vehicles are being used in the normal course of construction.

4) Insurance Requirements:

Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

5) Payment:

Terms of payment are defined in the "Pricing" details section and are specific to this contract. For purposes of this agreement, "Completion" is defined as being the point at which the materials have been furnished. In any event where Completion cannot be effected due to delays or postponements caused by the Purchaser or Owner, final payment (less 10% retainage) is due within 30 days of the date when the Completion was scheduled, had the delay not occurred. All payments must be made to KYA Services LLC 1800 E McFadden Ave, Santa Ana, CA 92705. If the Purchaser or Owner fails or delays in making any scheduled milestone payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws, including but not limited to filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

6) Lien Releases:

Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner, Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.

7) Site Plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings and Surveying:

Site plan approval, permits, permit fees, plans, engineering drawings and surveying are specifically excluded from this agreement and the Services unless specified under the "General Scope of Work". The Company does not in any way warrant or represent that a permit or site plan approval for construction will be obtained. Sealed engineered drawings that are required but not included in the "General Scope of Work" will result in additional cost to Purchaser.

8) Manufacturing and Delivery:

Manufacturing lead-time and delivery varies depending on the product purchased.

Initials \_\_\_\_\_

*This is a legal agreement - please read carefully  
Complete and Initial all pages*

*Proposal Number 1-1-29206*





9) Returned Product, Deposits and/ or Cancelled Order:

From date of shipment from our facility, all returned product(s) and cancelled orders are subject to a 50% restocking fee. No returns are available following this date. All deposits are non-refundable.

10) Concealed Conditions:

"Concealed conditions" include, without limitation to, water, gas, sprinkler, electrical and sewage lines, post tension cables, and steel rebar. Observations that were able to be made either by visual inspection or by drawings and/or plans submitted by Owner at the time this agreement was approved. If additional Concealed Conditions are discovered once work has commenced which were not visible at the time this proposal was approved, Company will stop work and indicate these unforeseen Concealed Conditions to Purchaser or Owner so that Purchaser and Company can execute a change order for any additional work. In any event, any damage caused by or to unforeseen Concealed Conditions is the sole responsibility of the Purchaser and Company shall not be held liable for any such damage. Soil conditions are assumed to be soil that does not contain any water, hard rock (such as limestone, caliche, etc.), rocks bigger than 4inches in diameter or any other condition that will require additional labor, equipment and/or materials not specified by the purchaser or Owner in the bidding process.

Any condition requiring additional labor, equipment, and/or materials to complete the drilling or concrete operations will require a change order before Company will complete the process. Any variation will incur additional charges.

11) Changes in the Work:

During the course of this project, Purchaser may order changes in the work (both additions and deletions). The cost of these changes will be determined by the Company, and a change order must be completed and signed by both the Purchaser and the Company, which will detail the "General Scope of the Change Order". Should any change be essential to the completion of the project, and the Purchaser refuses to authorize such change order, then Company will be deemed to have performed its part of the project, and the project and Services will be terminated. Upon such termination, Company will submit a final billing to Purchaser for payment, less labor allowance for work not performed but including additional charges incurred due to the stoppage. No credit will be allowed for materials sold and supplied, which will remain the property of the Purchaser.

12) Warranty; Limitations of Liability:

Company warrants that all Company-supplied labor and Services will be performed in a good and workmanlike manner. Purchaser shall notify the Company in writing detailing any defects in Service for which a warranty claim is being made.

COMPANY SHALL NOT IN ANY EVENT BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR LIQUIDATED DAMAGES IN ANY ACTION ARISING FROM OR RELATED TO THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), INTENDED CONDUCT OR OTHERWISE, INCLUDING WITHOUT LIMITATION, DAMAGES RELATING TO LOSS OF PROFITS, INCOME OR GOODWILL, REGARDLESS OF WHETHER COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

IN NO EVENT WILL COMPANY'S LIABILITY FOR MONETARY DAMAGES UNDER THIS AGREEMENT EXCEED THE FEES PAID OR DUE AND PAYABLE FOR THE SERVICE UNDER THIS AGREEMENT (OR RELEVANT PURCHASE ORDER).

The warranties or the materials are contained in a separate document between Company and the ultimate Owner of the materials, which will be provided to Owner at the time of completion of work.

13) Indemnification:

To the fullest extent permitted by law. Purchaser shall indemnify, defend and hold harmless the Company and its consultants, agents and employees or any of them from and against claims, damages, losses and expenses, including but not limited to attorney's fees, relating to furnishing of the materials or performance of the Services, provided that such claim, damage, loss or expense is attributable to bodily injury to, sickness, disease or death of a person, or injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 13.

14) Delegation: Subcontractors:

The Services and furnishing of materials may be performed by subcontractors under appropriate agreements with the Company

Initials \_\_\_\_\_

*This is a legal agreement - please read carefully  
Complete and Initial all pages*

*Proposal Number 1-1-29206*



15) Force Majeure: Impracticability:

The Company shall not be charged with any loss or damage for failure or delay in delivering or furnishing of materials when such failure or delay is due to any cause beyond the control of the Company, due to compliance with governmental regulations, or orders, or due to any acts of God, lockouts, slowdowns, wars or shortages in transportation, materials or labor.

16) Dispute Resolution:

Any controversy or claim arising out of or related to this agreement must be settled by binding arbitration administered in Santa Ana, CA by a single arbitrator selected by the parties or by the American Arbitration Association, and conducted in accordance with the construction industry arbitration rules. Judgement upon the award may be entered in any court having jurisdiction thereof.

17) Entire Agreement; No Reliance:

This agreement represents and contains the entire agreement between the parties. Prior discussion or verbal representations by the parties that are not contained in this agreement are not part of this agreement. Purchaser hereby acknowledges that it has not received or relied upon any statements or representations by Company or its agents which are not expressly stipulated herein, including without limitation any statements as to the materials, warranties or services provided hereunder.

18) No Third-Party Beneficiaries:

This agreement creates no third party rights or obligations between Company and any other person, including any Owner who is not also a Purchaser. It is understood and agreed that the parties do not intend that any third party should be a beneficiary of this agreement.

19) Governing Law:

This agreement will be constructed and enforced in accordance with the laws of the State of California.

20) Assignment:

Purchaser may not assign this agreement, by operation of law or otherwise, without the prior written consent of the Company. The agreements shall be binding upon and ensure to the benefit of the Company and the Purchaser, and their successors and permitted assigns.

Executed to be effective as of the date executed by the Company:

KYA Services LLC

Accepted by:

Signature:	Signature:	<i>Jeff Bloedorn</i>
By: (Print)	By: (Print)	Jeff Bloedorn
Title:	Title:	Regional Advisor
Date:	Date:	April 26, 2023

Initials \_\_\_\_\_



### MULTIPLAY ELITEFLEX CUSHION

**Mfr Part No.:** MPEFC  
**Manufacturer:** CPI  
**Contract No.:** 47QSM20D08P7 (ends: Feb 10, 2025)  
**MAS Schedule/SIN:** MAS/321918  
**Warranty:** STANDARD WARRANTY  
**Country of Origin:** UNITED STATES OF AMERICA  
**Weight:** 1.000 LB

Click image for expanded view



Disaster Purchasing items

[Report incorrect product information](#)

Price  
 \$35.28 <sup>SY</sup> sold and shipped by  
 KYA SERVICES, LLC

Qty:

### Product Details

**Description Provided by KYA SERVICES, LLC**  
 6ft Commercial structured Vinyl Backed Carpet for high moisture, high traffic or other application

### Compare Available Sources

**Instructions:** Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.  
 ♦ Indicates when volume discounts are offered.

Price/Unit	Contractor	Socio	Photo	Deliv Days	FOB/Shipping
\$35.28	SY KYA SERVICES, LLC			30 days delivered ARO	O-CONUS ND-AK,PR,HI

\*\*\* WARNING \*\*\*

This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

[View Privacy and Security policies](#)



Click image for expanded view



**HEALTHBOND 2399**

**Mfr Part No.:** HB2399  
**Manufacturer:** CPI  
**Contract No.:** 47Q SMA20D08P7 (ends: Feb 10, 2025)  
**MAS Schedule/SIN:** MAS/321918  
**Warranty:** STANDARD WARRANTY  
**Country of Origin:** UNITED STATES OF AMERICA  
**Weight:** 1.000 LB

Disaster Purchasing items

[Report incorrect product information](#)

Price  
 \$120.50 EA

sold and shipped by  
**KYA SERVICES, LLC**

Qty:

### Product Details

Description Provided by KYA SERVICES, LLC  
 Adhesive for installation of 6ft commercial structured vinyl backed carpet for High Traffic Areas

### Compare Available Sources

**Instructions:** Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.  
 ♦ Indicates when volume discounts are offered.

Price/Unit		Contractor	Socio	Photo	Deliv Days	FOB/Shipping
\$120.50	EA	KYA SERVICES, LLC			30 days delivered ARO	O-CONUS ND-AK,PR,HI

\*\*\* WARNING \*\*\*

This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

[View Privacy and Security policies](#)



**PREPARED FOR**

Joe Hoffman  
Irvine Unified School District  
949-936-5303  
Joehoffman@iusd.org

04/26/2023

Eastshore ES - Child Care - Material  
Only

**Project Number** 1-1-29206

**CMAS:** 4-20-78-0089C

Contact

Jeff Bloedorn  
1800 E. McFadden Ave.  
Santa Ana, CA  
909-322-043  
jeff.bloedorn@theKYAgroup.com



Proposal: 1-1-29206  
To: Irvine Unified School District  
5050 Barranca Pkwy  
Irvine  
California  
92604

Date: April 26, 2023  
Terms: Net 30  
CMAS: 4-20-78-0089C  
Base Contract: February 10, 2025  
Contract Terms: Feb 26, 2020 - Feb 10, 2025

c/o: Irvine Unified School District  
RA: Jeff Bloedorn  
RA Phone: 909-322-043  
RA Email: jeff.bloedorn@theKYAGroup.com  
Site: Eastshore Elementary (Irvine Unified)  
Address: 155 Eastshore,  
92604

Site Qualifications and General Scope of Work

DIR # 1000003379

<p>Priced Per CMAS- KYA GSA- KYA Services (4-20-78-0089C)</p> <p>Price Includes: Material Only</p> <p>Price Valid for 30 Days</p>
---

Notes: Sales tax rate will be based upon the shipping address. Price is good for 30 days from date of quote.

Initials \_\_\_\_\_

*This is a legal agreement - please read carefully  
Complete and Initial all pages*

*Proposal Number 1-1-29206*



Click image for expanded view



### SEAM SEALER

Mfr Part No.:

Manufacturer:

Contract No.:

MAS Schedule/SIN:

Warranty:

Country of Origin:

Weight:

SEALER

CPI

47Q5MA20D08P7 (ends: Feb 10, 2025)

MAS/321918

STANDARD WARRANTY

UNITED STATES OF AMERICA

1.000 LB

Disaster Purchasing Items

[Report incorrect product information](#)

Price  
\$23.48 EA

sold and shipped by  
KYA SERVICES, LLC

Qty:

1

[Add to cart](#)

## Product Details

Description Provided by KYA SERVICES, LLC

Seam Adhesive for Commercial Flooring for High Moisture Areas

## Compare Available Sources

**Instructions:** Select price below, enter qty at left, then Add to Cart. To view another contractor description, simply select the Contractor in the list below.

◆ Indicates when volume discounts are offered.

Price/Unit		Contractor	Socio	Photo	Deliv Days	FOB/Shipping
\$23.48	EA	KYA SERVICES, LLC			30 days delivered ARO	O-CONUS ND-AK,PR,HI

\*\*\* WARNING \*\*\*

This is a U.S. General Services Administration computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Therefore, no expectation of privacy is to be assumed. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

[View Privacy and Security policies](#)

IRVINE UNIFIED  
SCHOOL DISTRICT

# PURCHASE ORDER

CONFIRMING PO ONLY

**PURCHASE ORDER NUMBER** S41R0007  
(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

<b>ISSUED/PRINTED</b> 05/17/23 05/19/23	<b>BID/REQUISITION #</b> S4100007	<b>BUYER</b>	<b>CONTACT PHONE NUMBER</b>  <b>DELIVERY HOURS</b>	<b>VENDOR #</b> V4100099 P: (714) 659-6476 F: (714) 586-5526	<b>VENDOR ACCT #/TERMS</b>	<b>REQUESTOR/END USE</b> RFELIX JOE G-ICCP-EASTSHOR	<b>SHIP VIA/FOB</b>
---	--------------------------------------	--------------	--	--	----------------------------	---	---------------------

**FROM/BILL TO:**  
IRVINE CHILD CARE PROJECT  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604-4698

**TO:** KYA SERVICES LLC  
1800 E MCFADDEN AVE  
SANTA ANA, CA 92705

**SHIP TO:** MAINTENANCE & OPERATIONS - IUSD  
100 NIGHTMIST  
IRVINE, CA 92618

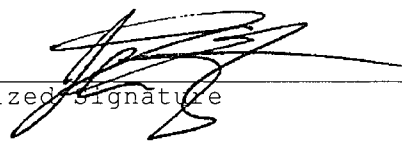
ITEM NO	ITEM DESCRIPTION	QTY	UNIT	COST	EXTENSION
Page 1 of 1					
0001	EASTSHORE ELEMENTARY FLOORING REPAIRS IRVINE CHILD CARE PROGRAM (ICCP) PORTABLES  PART# MPEFC MULTIPLAY ELITEFLEX CUSHION	135	SY	35.28	4,762.80
0002	PART# HB2399 HEALTHBOND 2399	2	EA	120.50	241.00
0003	PART# SEALER SEAM SEALER	2	EA	23.48	46.96
0004	AB2398 CARPET RECOVERY  PER PROPOSAL 1-1-29206  PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 10298, 10299 & 12100 AUTHORIZATION TO UTILIZE CMAS CONTRACT NO. 4-20-78-0089C WITH KYA SERVICES, LLC FOR THE PURCHASE, WARRANTY, INSTALLATION, MAINTENANCE AND REPAIR OF MISCELLANEOUS FLOOR COVERING. GSA BASE SCHEDULE #47Q SMA20D08P7 TERM OF 02/26/2020 THROUGH 02/10/2025 IUSD BOARD APPROVED 02/01/2022	135	EA	0.58	78.30

**ACCOUNTS AND AMOUNTS**

0100571085 6210 5,526.57

Subtotal: 5,129.06  
Tax: 397.51  
Discount:  
Freight: 0.00  
PO Total: 5,526.57

ACCOUNTS PAYABLE

Authorized Signature 



POSTED

PSEUDO ACCOUNT	Invoice Number	Invoice Amt	Batch ID	Inv Date	Division Code and Description	Term	Stat
PSEUDO Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc Post
OBJECT Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Dsc Date	Vendor Name	Rfnd Sec
Description	Product ID	Retail Amt	Chrg	Charge Amt	Pst Date	Vendor Address Line(s)	Sc/Tf Prep
===== Description	Item Description	Units	Duty	Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2 Cktp ===== =====
0100571085-6210	1-1-16370	5,520.49	A41062623	06/20/2023	41 IRVINE CHILD CARE PROGRAM	.0000	DS
ICCP REGULAR PROGRAM/FAC		5,520.49		06/26/2023	V4100099 P PA		01
BUILDING IMPROVEMENT	S41R0007 F	0.00			KYA SERVICES LLC		41
		0.00			1800 E MCFADDEN AVE		NB SXKA
	BUILDING IMPROVEMENT	1		41	SANTA ANA, CA 92705		
	Net Amount:	5,520.49					1

Set ID: A41062623      System Computed Total: 5,520.49      User Computed Total: 5,520.49      TOTALS MATCH

Distribution Total: 5,520.49

Net Total: 5,520.49

Ledger 41

PSEUDO ACCOUNT	Invoice Number	Invoice Amt	Batch ID	Inv Date	Division Code and Description	Term	Stat
PSEUDO    Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc Post
OBJECT    Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Dsc Date	Vendor Name	Rfnd Sec
	Product ID	Retail Amt	Chrg	Charge Amt	Pst Date	Vendor Address Line(s)	Sc/Tf Prep
	Item Description	Units	Duty	Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2 Cktp

=====	=====	=====	=====	=====	=====	=====	=====
GRAND TOTAL:	System Computed Total:	5,520.49		User Computed Total:	5,520.49	TOTALS MATCH	
				Distribution Total:	5,520.49		

GRAND NET TOTAL:    5,520.49

### **3. BOARD BUSINESS**

#### **ITEM 3.1**

**ICCP FY 2022-23 GENERAL CHILD CARE AND DEVELOPMENT (CCTR) SCHOOL AGE GRANT PROGRAM CONTRACT MONITORING REVIEW**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) FY 2022-23  
GENERAL CHILD CARE AND DEVELOPMENT  
(CCTR) SCHOOL AGE GRANT PROGRAM  
CONTRACT MONITORING REVIEW**

**DESCRIPTION:** The Contract Monitoring Review (CMR), which included the additional Governance and Administration Review component, was conducted by the California Department of Social Services (CDSS) the week of April 24, 2023. The CMR took place virtually with Catalyst Family Inc. staff in attendance as the contract is subcontracted to Catalyst Family Inc.

The CMR concluded on May 5, 2023 with no findings.

The following documents are attached for your review:

- CMR and Error Rate Review Summary

**RECOMMENDATION:** Receive and file.



**California Department of Social Services  
Child Care and Development Division**

**Contract Monitoring Report**

**Initial Contract Monitoring Review**

Yes  No

<b>Contractor</b>	Irvine Child Care Project	
<b>County</b>	Orange	Pilot <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Date(s) of Review</b>	April 24-May 5, 2023	
<b>Contract Types</b>	CCTR	
<b>CCD Reviewer</b>	Marijayne Patterson Leslie Garcia Jimenez	<a href="mailto:Marijayne.Patterson@dss.ca.gov">Marijayne.Patterson@dss.ca.gov</a> <a href="mailto:Leslie.GarciaJimenez@dss.ca.gov">Leslie.GarciaJimenez@dss.ca.gov</a>
<b>Sites Reviewed</b>	Catalyst Kids--Canyon View, Deerfield, Oak Creek, Plaza Vista, Springbrook, Stonegate, Turtle Rock, University Park	
<b>Agency Representatives</b>	Teresa Stubbler	
<b>Date of Exit Meeting</b>	May 10, 2023	

**Error Rate Review Summary**

<input checked="" type="checkbox"/> Error Rate Review Completed <input type="checkbox"/> Not Applicable		
<b>Error Rate Percentage 0%</b>	<b>Direct Service: 0%</b>	<b>Alternative Payment:</b>
<b>Program Integrity and Improvement Reviewer(s)</b>	Leslie Garcia Jimenez	
<b>Error Rate Reduction Plan Due Date</b>	N/A	

<b>Agency Representative</b>	<i>Teresa Stubbler</i>	5/10/23
<b>Consultant Reviewer</b>	<i>Marijayne Patterson</i>	5/10/2023
<b>Program Integrity and Improvement Staff</b>	Paul Saucedo	5/10/2023

**Office Use Only**

Bureau Chief Initials	Date	Logged by	Date



**ITEM 3.2**

**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES  
GENERAL CHILD CARE AND DEVELOPMENT  
PROGRAM GRANT FUNDING FOR FY 2023-24  
(CCTR-3191)**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **CALIFORNIA DEPARTMENT OF SOCIAL SERVICES  
GENERAL CHILD CARE AND DEVELOPMENT  
PROGRAM GRANT FUNDING FOR FY 2023-24 (CCTR-  
3191)**

**DESCRIPTION:** The California Department of Social Services (CDSS) has approved a grant in the amount \$1,358,430 to the Irvine Child Care Project (ICCP) for FY 2023-24.

A copy of General Child Care and Development Grant CCTR-3191 is attached for the Board's information.

**RECOMMENDED ACTION:** Receive and accept California Department of Social Services General Child Care and Development Program Grant Funding for FY 2023-24 (CCTR-3191).



LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2023

CONTRACT NUMBER: CCTR-3191

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 30-Q553-00-3

STATE AGENCY: CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

CONTRACTOR'S NAME: IRVINE CHILD CARE PROJECT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; GENERAL TERMS AND CONDITIONS (GTC 04/2017)\*; the GENERAL CHILD CARE AND DEVELOPMENT PROGRAM REQUIREMENTS (Program Requirements)\*; the FUNDING TERMS AND CONDITIONS (FT&C)\*, as approved by the State Agency referenced at: https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2023 through June 30, 2024. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, based on the Agreement rate (which is the service county reimbursement rate as provided in MB 21-26 and 21-26E: https://cdss.ca.gov/Portals/9/Additional-Resources/Letters-and-Notices/CCBs/2021/CCB21-26E.pdf?ver=2022-01-26-135931-260), applicable to the sites, as located in the service counties, approved by the Child Care and Development Division, the Minimum Days of Operations (MDO), which is based on the approved program calendar, and the Maximum Reimbursable Amount (MRA) of \$1,358,430.00.

During the term of this Agreement, the Agreement Rate, the MDO and the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO): 249

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (\*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this Agreement shall be incorporated by reference as of the date issued by State Agency without need for formal amendment.

https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources .

IMPORTANT: Signature is not required.

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,358,430  PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0  TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,358,430	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE	
	Child Development Programs			
	(OPTIONAL USE)			
	See Attached			
ITEM	CHAPTER	STATUTE	FISCAL YEAR	
See Attached				
OBJECT OF EXPENDITURE (CODE AND TITLE)				
706				



**CONTRACTOR'S NAME:** IRVINE CHILD CARE PROJECT

**CONTRACT NUMBER:** CCTR-3191

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 227,900	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-Q553	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 227,900	ITEM 30.10.020.001 5180-101-0890	CHAPTER B/A	STATUTE 2023	FISCAL YEAR 2023-2024
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 104,764	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-Q553	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 104,764	ITEM 30.10.020.001 5180-101-0890	CHAPTER B/A	STATUTE 2023	FISCAL YEAR 2023-2024
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,025,766	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-Q553			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,025,766	ITEM 30.10.020.001 5180-101-0001	CHAPTER B/A	STATUTE 2023	FISCAL YEAR 2023-2024
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-6105 Rev-8590			

## **ITEM 3.3**

**SUBCONTRACT AGREEMENT WITH  
CATALYST FAMILY INC. FOR CALIFORNIA  
DEPARTMENT OF SOCIAL SERVICES  
GENERAL CHILD CARE AND DEVELOPMENT  
PROGRAM GRANT FUNDING (CCTR-3191)**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **SUBCONTRACT AGREEMENT WITH CATALYST FAMILY INC. FOR CALIFORNIA DEPARTMENT OF SOCIAL SERVICES GENERAL CHILD CARE AND DEVELOPMENT PROGRAM GRANT FUNDING (CCTR-3191)**

**DESCRIPTION:** The California Department of Social Services (CDSS) has approved a grant in the amount of \$1,358,430 to the Irvine Child Care Project (ICCP) for FY 2023-24.

Child care services are subcontracted by ICCP to Catalyst Family Inc. (Catalyst Kids). Non-substantive changes were made to update hold harmless language and administrative details. Draft agreement was reviewed and approved by City Attorney prior to execution.

A copy of the subcontract agreement is attached for the Board's information.

**RECOMMENDED ACTION:**

Receive and file Subcontract Agreement with Catalyst Family, Inc. for California Department of Social Services General Child Care and Development Program Grant Funding.

**AGREEMENT FOR PARTICIPATION  
IRVINE CHILD CARE PROJECT  
GENERAL CHILD CARE**

This Agreement For Participation (this "Agreement") for child care services is entered into this 1<sup>st</sup> day of July 2023 by and between the IRVINE CHILD CARE PROJECT ("PROJECT"), and Catalyst Family Inc., a California nonprofit public benefit corporation, (hereinafter referred to as "Child Care Provider").

**RECITALS**

A The PROJECT is a local agency contracting with the State of California (the "State") under agreements as described in General Child Care Funding Terms and Conditions (FT&Cs), including General Child Care ("CCTR") contracts with the California Department of Social Services ("CDSS").

B Child Care Provider is a California nonprofit public benefit corporation, staffed, prepared, and capable of providing child care services as further set forth in Article III of this Agreement.

C. The PROJECT wishes to delegate operating responsibility to Child Care Provider for certain child care services as the most cost-efficient means of providing these services at agreed upon locations.

NOW, THEREFORE, the parties agree to be bound by the terms and conditions set forth in this Agreement.

**ARTICLE I - AGREEMENT**

1.1 Pursuant to the terms and conditions of this Agreement, the PROJECT delegates operating responsibility to Child Care Provider for the child care services set forth in Article III at any of the following locations (collectively, the "Locations"), and Child Care Provider agrees to provide such child care services at the Locations:

Catalyst Kids - Canyon View  
12025 Yale Court  
Irvine, CA 92620

Catalyst Kids - Springbrook  
655 Springbrook  
Irvine, CA 92614

Catalyst Kids - Oak Creek  
1 Dove Creek  
Irvine, CA 92618

Catalyst Kids - University Park  
4572 Sandburg Way  
Irvine, CA 92612

Catalyst Kids - Stonegate  
100 Honors  
Irvine, CA 92620

Catalyst Kids - Turtle Rock  
5151 Amalfi Drive  
Irvine, CA 9260

Catalyst Kids - Plaza Vista  
670 Paseo Westpark  
Irvine, CA 92606

Catalyst Kids - Woodbury  
125 Great Lawn  
Irvine, CA 92620

Catalyst Kids - Deerfield  
2 Deerfield Avenue  
Irvine, CA 92604

Catalyst Kids - Vista Verde  
6 Federation Way  
Irvine, CA 926

**ARTICLE II - TERM**

2.1 This Agreement shall commence not earlier than July 1, 2023, and shall terminate, unless terminated earlier pursuant to the terms of this Agreement, no later than June 30, 2024.

2.2 This Agreement shall be renewed annually by mutual consent of both parties by the same

terms and conditions, subject to the appropriation and availability of funds from the state.

### **ARTICLE III - SERVICES TO BE PROVIDED BY CHILD CARE PROVIDER**

3.1 Child Care Provider agrees to provide child care services as defined and outlined in the contracts between the PROJECT and CDSS (which shall include related application(s) and budget(s) for the contracts, collectively, the "Primary Contracts") at the Locations. Child care services to be provided by Child Care Provider include, but are not limited to, academic support activities, creative arts activities, recreational activities, and daily interaction with parents as set forth in the Primary Contracts.

3.2 Child Care Provider agrees to provide at least the required minimum Child Days of Certified Enrollment to earn the agreed upon portion of the Maximum Reimbursable Amount (as set forth in the Primary Contracts) less PROJECT'S indirect charges, and as more fully described in Attachment A. The parties acknowledge that the Maximum Reimbursable Amount is subject to change based on contract amendments from the State. "Child Days of Certified Enrollment" means the total number of days every child is certified to attend the Program (as defined below).

3.3 The parties acknowledge that a component of the Maximum Reimbursable Amount is the amount of family fees for certified children. Except as noted in WIC 10260,10291, 5 CCR 18084(c), and 18110, family fees shall be assessed at initial enrollment, recertification, or when a parent requests a change. The Child Care Provider understands that family fees may be waived only during the term of this Agreement, which waiver applies or would apply for the period approved by the CDSS. For purposes of tracking under this Agreement, family fees will continue to be assessed and then waived for the approved period via the certification process. Child Care Provider must track monthly, and maintain documentation for, the family fees that have been waived, and will report the same to the State as required.

3.4 Child Care Provider shall maintain participation in the Child Care Food Program throughout the term of this Agreement.

3.5 Child Care Provider shall be responsible for hiring qualified staff and for maintaining required ratios in accordance with licensing and CDSS requirements.

3.6 Child Care Provider will be responsible for seeing that all Locations meet all necessary licensing requirements.

### **ARTICLE IV - ADMINISTRATION**

4.1 Child Care Provider shall administer the various program(s) under the Primary Contracts (collectively, the "Program") in accordance with the rules, regulations, and policies of the PROJECT and CDSS, including those stated in the "general assurances" form submitted pursuant to the Primary Contracts, a copy of which have been provided to Child Care Provider.

4.2 All activities authorized by this Agreement to be performed by Child Care Provider will be performed within the approved policies of the Program, the approved budget for the Primary Contracts, FT&Cs, and appropriate State directives, in accordance with the Primary Contracts.

4.3 Child Care Provider must comply with all applicable federal, State and local laws, ordinances, and rules and regulations.

4.4 Child Care Provider will require that all its personnel who are authorized to sign checks pursuant to this Agreement be bonded in an amount which will cover the total amount under the control of the Child Care Provider at any one time under this Agreement. Child Care Provider will provide to the PROJECT a certificate of insurance verifying the Child Care Provider fidelity bond coverage. Said certificate of insurance must not be canceled by the Child Care Provider without thirty days prior written notice to the PROJECT.

## **ARTICLE V- REPORTS AND RECORDS**

5.1 Child Care Provider will maintain and provide to the PROJECT records for review, evaluations, audit, and/or other purposes relating to the Program. Records maintained and provided pursuant to this Section 5.1 shall be made available to CDSS (or its agents and designees) upon request of the PROJECT or CDSS. Such records will be maintained by Child Care Provider for five (5) years.

5.2 Child Care Provider agrees to submit to the PROJECT such reports as required by CDSS directives or by the PROJECT.

5.3 Child Care Provider shall report all expenditures in accordance with California School Accounting Manual Procedures.

5.4 Child Care provider shall provide an annual line-item budget by expenditure category for approval by CDSS and the PROJECT. All revenues and expenses shall be identified in separate accounts.

5.5 Child Care Provider will close its accounting and attendance records on the last day of each month for preparation of the required monthly report(s) and/or statement(s). Monthly reports of enrollment, attendance, and expenditures for the prior month must be submitted to the PROJECT no later than the 16th day of the subsequent month.

5.6 Child Care Provider's records will be subject to the same audit and/or audit review requirements as imposed on the PROJECT under the Primary Contracts. In any event, Child Care Provider shall provide to the PROJECT an annual audit in accordance with CDSS audit guidelines.

5.7 Child Care Provider will be liable for any audit exception caused by or as a result of Child Care Provider's material lack of performance as required by this Agreement.

5.8 Child Care Provider, in its reasonable discretion, may purchase necessary equipment or supplies for use under this Agreement to the extent such purchase may be reimbursed from CDSS funds. Pursuant to this Agreement if the per-unit cost of equipment equals or exceeds \$5,000 (including tax), or the sum of all items related to the purchase of equipment exceeds \$10,000 (including tax), and/or the purchased equipment have a useful life expectancy of one year or more, Child Care Provider shall obtain prior written authorization from the PROJECT and CDSS before purchasing such equipment. The State retains title to any equipment or supplies purchased with State funds, and the equipment shall be returned to the PROJECT upon termination of this Agreement.

## **ARTICLE VI - PROJECT RESPONSIBILITIES**

6.1 The PROJECT will monitor, evaluate, and provide technical assistance to Child Care Provider regarding the conduct of activities delegated or required under this Agreement.

6.2 The PROJECT will compensate Child Care Provider on a monthly basis based upon the Child Days of Certified Enrollment in the Program. The PROJECT shall pay the compensation to the Child Care Provider upon receipt of evidence and/or records relating to the Child Days of Certified Enrollment.

6.3 The PROJECT will reimburse Child Care Provider for authorized expenditures subject to the PROJECT's receipt of funds from CDSS, insofar as such actual costs/expenses of Child Care Provider are reasonable and necessary to enroll children in the Program, and such costs/expenses are commensurate with the projected service earnings under the Program. Child Care Provider will submit a quarterly true-up invoice to the PROJECT for the variance between (a) the amount based on the formula set forth in the Primary Contracts using the Child Days of Certified Enrollment and the contract rate per child day of enrollment, as may be adjusted by attendance and an agreed upon percentage, and (b) the net reimbursable Program expenses to date, but not to exceed Maximum Reimbursable Amount. If Child Care Provider provides more child care services than what this Agreement requires, which results in an "over-earned" contract at the end of the term of this Agreement, the PROJECT shall use the PROJECT's Center Based Reserve Account funds to cover Child Care Provider's net reimbursable Program expenses over and above the service earnings under the Program (if available). In order for these Child Care Provider's

costs/expenses to be covered and reimbursable, these costs/expenses need to be pre-approved by the PROJECT as there may be alternative financial assistance or benefits available to Child Care Providers throughout the term of this Agreement.

6.4 The PROJECT is responsible for certification and timely submission of required reports and documents to CDSS, including Enrollment, Attendance, and Fiscal Reports. The PROJECT will also seek reimbursement for any Child Care Provider emergency closure days in accordance with State regulations.

6.5 The PROJECT will compensate Child Care Provider for travel and per diem expenses only at rates that do not exceed the rates paid to CDSS's non-represented employees computed in accordance with California Department of Human Resources regulations, California Code of Regulations, Title 2, Division 1, Chapter 3, Subchapter 1.

6.6 The PROJECT agrees that it is solely responsible to CDSS for fulfillment of the Primary Contracts and for compliance with all terms and conditions contained within, or attached to, the Primary Contracts for the term of this Agreement.

#### **ARTICLE VII - INDEMNIFICATION**

7.1 Child Care Provider shall indemnify and hold harmless the State, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, materialmen, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by Child Care Provider in the performance of this Agreement.

7.2 Child Care Provider shall agree to indemnify, defend, and hold harmless the PROJECT, the City of Irvine, the Irvine Unified School District, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by Child Care Provider in the performance of this Agreement.

7.3 The PROJECT, shall agree to indemnify, defend, and hold harmless the Child Care Provider, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the PROJECT in the performance of this Agreement.

7.4 Child Care Provider will hold the PROJECT harmless for any obligations under this Agreement that cannot be met due to the non-receipt of funds from CDSS, except if the non-receipt of funds was caused by the PROJECT's late or non-submission of required documentation or reports to CDSS for reimbursement.

#### **ARTICLE VIII - INSURANCE**

8.1 Child Care Provider shall provide and maintain the fidelity bond coverage as evidenced by a certificate of insurance as described under Section 4.4 of this Agreement.

8.2 Child Care Provider shall provide and shall maintain in force during the term of this Agreement, comprehensive bodily injury and property damage liability insurance with a combined single limit of \$1,000,000. Child Care Provider's policy or policies of liability insurance obtained pursuant to this Agreement shall name the PROJECT, the City of Irvine, the Irvine Unified School District, the State and CDSS as additional insureds under the terms of such policy or policies. No such policy may be canceled by the Child Care Provider without 30 days' prior written notice to the PROJECT.

8.3 Child Care Provider shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all of its employees, as required by law.

8.4 Certificates for all types of insurance required under this Agreement shall be furnished to the PROJECT within two weeks of the commencement date of this Agreement. All certificates provided pursuant to this Section shall indicate the name of the carrier, the policy number, and the expiration date.

#### ARTICLE IX - TERMINATION

9.1 The PROJECT may terminate this Agreement and be relieved of the payment of any compensation to Child Care Provider upon Child Care Provider's material breach of the terms of this Agreement including, but not limited to:

a. Failure, for any reason, of Child Care Provider to materially fulfill in a timely and proper manner its obligations under this Agreement, including compliance with the Program and attached conditions, and such statutes, executive orders, and State directives as may become generally applicable at any time;

b. Submission by Child Care Provider to the PROJECT of reports, accountings, records, or audits which are incorrect or incomplete in any material respect;

c. Ineffective or improper use of funds provided under this Agreement or other contract relating to the performance of child care services required under this Agreement.

9.2 In the event that this Agreement is terminated in whole or in part by the PROJECT for any reason pursuant to Section 9.1, the PROJECT shall provide Child Care Provider 30 days written notice of such termination.

9.3 Notwithstanding any other provision of this Agreement, the PROJECT shall be authorized to terminate this Agreement without prior notice, written or oral, should CDSS terminate the PROJECT'S Primary Contracts or should the PROJECT, in its reasonable discretion, determine that an emergency condition exists.

9.4 Child Care Provider may terminate this Agreement for any reason by giving 90 days advance written notice to the PROJECT, signifying the effective termination date.

9.5 In the event of any termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by Child Care Provider under this Agreement shall be disposed of according to the PROJECT'S and CDSS'S directives. The State of California retains title to any equipment or supplies purchased with state funds.

9.6 In the event of termination of this Agreement, Child Care Provider shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in satisfactory performance of this Agreement.

9.7 Notwithstanding Section 9.6 above, Child Care Provider shall not be relieved of liability to the PROJECT for damages sustained by the PROJECT by virtue of any material breach of this Agreement by Child Care Provider, and the PROJECT may withhold any reimbursement to Child Care Provider of reimbursable Program expenses for the purpose of offset until such time as the exact amount of damages due to the PROJECT from Child Care Provider is agreed upon or otherwise determined.

9.8 Upon termination of this Agreement for any reason, consideration paid to Child Care Provider (including, without limitation, reimbursement under Section 9.6), as provided in this Agreement, shall be full compensation for all of Child Care Provider's expenses incurred in the performance of this Agreement.



## ARTICLE X - NONDISCRIMINATION

10.1 During the performance of this Agreement, the PROJECT, Child Care Provider, and its subcontractors shall not deny this Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex. Child Care Provider shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

10.2 Child Care Provider and the PROJECT will comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated there under (California Code of Regulations, Title 2, Section 10000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulations or standards adopted by the awarding State agency to implement such article.

10.3 Child Care Provider or the PROJECT will permit access by representatives of the Department of Fair Employment and Housing and the awarding State agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or State agency shall require to ascertain compliance with this clause.

10.4 The PROJECT, Child Care Provider, and their subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

10.5 Child Care Provider will include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

## ARTICLE XI – GENERAL TERMS AND CONDITIONS

11.1 Child Care Provider, and its agents and employees, in the performance of this Agreement, are acting in an independent capacity and not as officers, employees, or agents of the State or CDSS.

11.2 Child Care Provider, its agents and employees, in the performance of this Agreement, are acting in an independent capacity and not as agents or employees of the City of Irvine, the Irvine Unified School District or the PROJECT.

11.3 Child Care Provider, by signing this Agreement, represents and warrants under penalty of perjury that no more than one final unappealable finding of contempt of court has been issued by a federal court against Child Care Provider within the last two years because of failure to comply with any order of the National Labor Relations Board.

11.4 Pursuant to Sections 11.1 and 11.2, the status of the Child Care Provider under this Agreement shall be, at all times during the term of this Agreement, that of an independent contractor and at no time shall Child Care Provider or its agents and/or employees represent itself to be, officers, employees, or agents of the PROJECT, the City of Irvine, the Irvine Unified School District, the State of California, or the CDSS.

11.5 No alteration or variation of the terms of this Agreement shall be valid unless made in writing and accepted by Child Care Provider and the PROJECT, including a change in reimbursement rate, other than changes made by CDSS as articulated in executed amendments to this Agreement and updated on Attachment A.

11.6 The rights and remedies granted in this Agreement in the event of default are cumulative and the exercise of those rights and remedies shall be without prejudice to the enforcement of any other violation or breach of this Agreement, and forbearance to enforce one or more of the provisions of this Agreement should not be construed to be a waiver of that default or breach.

11.7 If any part of this Agreement is declared invalid for any reason, such declaration shall not affect the validity of the remainder of this Agreement. All other parts of this Agreement shall remain in effect as if the Agreement had been executed without the invalid part. Both parties hereby declare that they intend and desire that the remaining parts of this Agreement shall continue to be effective without any part or parts that have been declared invalid.

11.8 The captions of the sections of this Agreement are for reference only and are not to be construed in any way as a part of this Agreement.

11.9 This Agreement is not assignable by Child Care Provider, either in whole or in part, without prior written consent of the PROJECT and CDSS, which will not be unreasonably withheld.

11.10 This Agreement is the complete and exclusive statement of the mutual understanding of the parties and this Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.

11.11 Time is of the essence of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

**IRVINE CHILD CARE PROJECT:**

Signature: Traci Stubbler

Name: Traci Stubbler

Title: ICCP Administrator

**CATALYST FAMILY INC.:**

Signature: Susan Dumars

Name: Susan Dumars

Title: President

**IRVINE CHILD CARE PROJECT - CHILD CARE AGREEMENT**

Name of Program	Term	*CDSS Contract and Project Number	**MRA	Days of Operation	Daily Full Time Rate	Contract Totals
General Child Care	7/1/2023 to 6/30/2024	CCTR-3191 30-Q553-00-3	\$1,358,430	249	\$61.26	ICR:*** 2.00% Indirect: \$26,635.88 Net: \$1,331,794.12

Any and all contracts or grants that are ancillary to the above contract for services (e.g., Instructional Materials, Program Resources, etc.), will be considered part of this Agreement and subject to its terms and conditions. Any and all amendments from CDSS to the contract referenced above are considered part of this agreement.

- \* CDSS - California Department of Social Services
- \*\* MRA - Maximum Reimbursable Amount
- \*\*\* ICR - Indirect Cost Rate % (updated annually)