



Cyril Yu
President

Vacant
Vice President

Stephanie Bynon
Clerk

Board Members:
Jenna Berumen
Tammy Kim
Ryan Painter

AGENDA

IRVINE CHILD CARE PROJECT REGULAR MEETING

January 8, 2024
8:30 AM

Irvine City Hall, L102
1 Civic Center Plaza
Irvine, CA 92604

PARTICIPATION AT IRVINE CHILD CARE PROJECT BOARD MEETINGS

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR ZOOM CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: TRACI STUBBLER, 1 CIVIC CENTER PLAZA, IRVINE, CA 92606, OR BY EMAIL TO ICCP@CITYOFIRVINE.ORG. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/CHILD-CARE-DEVELOPMENT/IRVINE-CHILD-CARE-PROJECT-BOARD-INFORMATION.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE CHILD CARE PROJECT ON A SCHEDULED AGENDA ITEM, OR NON-AGENDA ITEM PLEASE FILL OUT A REQUEST TO SPEAK FORM AVAILABLE AT THE ENTRANCE TO THE MEETING ROOM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE CHILD CARE PROJECT ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE CHILD CARE PROJECT MINUTES. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS ARE HEARD BY THE IRVINE CHILD CARE PROJECT. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED, AND DECIDED MAY BE MODIFIED BY THE CHAIR DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE CHILD CARE PROJECT MEETING IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE IRVINE CHILD CARE PROJECT AT 949-724-6632, OR VIA EMAIL AT ICCP@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Public comments on non-agendized items will be heard no sooner than 8:30 a.m. Any member of the public may address the Board on items within the Board’s subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

1. REPORTS

1.1 FINANCIAL REPORT

1.2 ADMINISTRATOR’S REPORT

BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

Board Announcements and Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per member of the Irvine Child Care Project. In addition, the President shall receive any necessary additional time to deliver announcements of community events and opportunities.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

2. CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

Any member of the public may address the Board on items on the Consent Calendar. Public Comments on Consent Calendar items will be heard at the time the Consent Calendar is considered, but no sooner than 8:30 a.m. If 10 or fewer requests to speak on agendized items are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

2.1 MINUTES

RECOMMENDED ACTION:

Approve the minutes of the Irvine Child Care Project Board’s regular meeting held on November 13, 2023.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

RECOMMENDED ACTION:

Approve payment of \$63,794.97 to Catalyst Family Inc. for child care development services for November 1-30, 2023.

2.3 WARRANT REQUEST – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$14,939.00 (CDBG) for child care services for November 1-30, 2023 funded by ICF scholarships.

- \$ 7,264.75 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 592.50 to Dolphin Club (CDBG)
- \$ 1,423.75 to Kids Stuff (CDBG)
- \$ 5,658.00 to Rainbow Rising (CDBG)

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (ICF-CV) SCHOLARSHIPS

RECOMMENDED ACTION:

Approve payments for warrants totaling the amount of \$33,239.72 (\$31,518.47 CDBG-CV, \$1,720.90 ICCP) for child care services for November 1-30, 2023 funded by ICF (CDBG-CV).

- \$ 11,570.00 to Catalyst Family Inc.
- \$ 655.00 to Creekers Club
- \$ 1,250.00 to Dolphin Club
- \$ 730.00 to Kids Stuff
- \$ 19,034.37 to Rainbow Rising

2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Approve payment of \$83,311.51 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2023.

- \$ 55,283.75 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,827.92 for Utilities
- \$ 7,935.42 for Facilities & Financial Support

2.6 WARRANT REQUEST – CITY OF IRVINE

RECOMMENDED ACTION:

Approve payment of \$36,550.89 to the City of Irvine for Contract Services and Program and Grant Administration for the month of November 2023.

- \$ 18,290.99 for Program Administration
- \$ 5,259.90 for Grant Administration
- \$ 13,000.00 for Contract Services

2.7 WARRANT REQUEST – ICCP PAYMENTS ISSUED DECEMBER 2023

RECOMMENDED ACTION:

Receive and file attached record of payments issued December 2023 for service month October 2023.

2.8 DEPOSIT OF FINAL STATE GRANT APPORTIONMENT – CCTR 1167 FY2021-22

RECOMMENDED ACTION:

Receive and file record of deposit from the California Department of Social Services as follows:

- \$ 76.00 01-005-712-00-8290
- \$ 850.00 01-005-712-00-8590

2.9 DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS FUNDED BY THE AMERICAN RESCUE ACT

RECOMMENDED ACTION:

Receive and file attached record of deposits of stipends for child care contractors funded by the American Rescue Act as follows:

- \$ 131,222.00 01-005-712-00-8290
- \$ 40,040.00 01-005-712-00-8290
- \$ 25,025.00 01-005-712-00-8290

2.10 DEPOSIT OF PLUS RATE PAYMENT PURSUANT TO SENATE BILL (SB) 140

RECOMMENDED ACTION:

Receive and file record of deposit of funds from the California Department of Social Services as follows:

- \$ 43,824.00 01-005-50100-8590

2.11 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

RECOMMENDED ACTION:

Receive and file the record of payment for attached invoices in the total amount of \$28,656.00 paid by IUSD on behalf of ICCP.

3. BOARD BUSINESS

Public comments on Board items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

3.1 RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS

RECOMMENDED ACTION:

Adopt resolution to certify the approval of the ICCP Board of Directors to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2024-25.

3.2 MEMBER-AT-LARGE APPOINTMENT

RECOMMENDED ACTION:

Appoint Christine Knowland to the ICCP Board of Directors to serve for a regular term of office to commence February 1, 2024 through January 2025.

ADJOURNMENT

NOTICE TO THE PUBLIC

At 11 a.m., the Irvine Child Care Project will determine which of the remaining agenda items can be considered and acted upon prior to 12 p.m. noon and will continue all other items on which additional time is required until a future Irvine Child Care Project meeting. All meetings are scheduled to terminate at 12 p.m. noon.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Child Care Project liaison and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Irvine Child Care Project meeting). Staff reports can also be downloaded from the City's website at cityofirvine.org at least 7 days prior to the scheduled Irvine Child Care Project meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Child Care Project regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project liaison at (949) 724-6635.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Child Care Project. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Child Care Project at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact the Irvine Child Care Project liaison at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 DFR 35. 102-35. 104 ADA Title II)

COMMUNICATION AND ELECTRONIC DEVICES

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular meetings of the Irvine Child Care Project are held on the second Monday of select months at 8:30 a.m. Agendas are available at the following locations:

- Community Services Department
- Police Department
- Front Entrance of City Hall
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Child Care Project meeting was posted at the main entrance of City Hall and in the posting book located in the Public Safety Lobby of City Hall, 1 Civic Center Plaza, Irvine, California on December 21, 2023 by 5:30 p.m. as well as on the City's web page.

/s/Athena Martinez, Board Liaison

1. REPORTS

ITEM 1.1

FINANCIAL REPORT

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of Nov 30, 2023

Fiscal Year 2023-24 Budget

Percentage of Year Completed: 42%

| OPERATING FUND Program Description | 2023-24 Adopted Budget | Current (Adjusted) Budget | Encumbered Funds (PO's) | Actual Recvd/Spent To Date | Balance | % Used/ Rec'vd |
|--|------------------------------|---------------------------------|-------------------------------|----------------------------------|--------------------|----------------------|
| ICCP - Regular Programs | | | | | | |
| COST CENTER 005710 | | | | | | |
| REVENUE | | | | | | |
| 8650 Portable Fees Cnty | \$1,970,668 | \$1,970,668 | \$0 | \$821,112 | \$1,149,556 | 42% |
| 8660 Interest Income Cnty | \$30,000 | \$30,000 | \$0 | \$38,801 | (\$8,801) | 129% |
| 8662 Net Changes in Investments | \$0 | \$26,141 | \$0 | \$26,141 | \$0 | 100% |
| 8699 Other Local Revenue | \$0 | \$0 | \$0 | \$289 | (\$289) | 0% |
| Total Revenue: | \$2,000,668 | \$2,026,809 | \$0 | \$886,343 | \$1,140,466 | 44% |
| OPERATING EXPENDITURES | | | | | | |
| 4305 Campus Safety | \$2,250 | \$2,250 | \$0 | \$0 | \$2,250 | 0% |
| 4306 M & O Repairs done by IUSD | \$40,000 | \$40,000 | \$0 | \$0 | \$40,000 | 0% |
| 4401 Non-Capitalized Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | 0% |
| 5450 Insurance | \$118,935 | \$118,935 | \$0 | \$1,438 | \$117,497 | 1% |
| 5500 Utilities | \$105,935 | \$105,935 | \$0 | \$26,484 | \$79,451 | 25% |
| 5601 Non-Cap Site/Bldg Improve./Rehab | \$40,000 | \$40,000 | \$0 | \$0 | \$40,000 | 0% |
| 5810 Services/Contracts (Water testing Req) | \$0 | \$0 | \$0 | \$0 | \$0 | 0% |
| 5811 Consultants | \$65,000 | \$65,000 | \$0 | \$8,000 | \$57,000 | 12% |
| 5817 Scholarships | \$30,000 | \$30,000 | \$0 | \$0 | \$30,000 | 0% |
| 5837 Interest Expense | \$2,200 | \$2,200 | \$0 | (\$180) | \$2,380 | -8% |
| 5838 Audit | \$13,500 | \$17,000 | \$0 | \$11,500 | \$5,500 | 68% |
| 5861 Facilities & Financial Support / IUSD | \$95,225 | \$95,225 | \$0 | \$23,806 | \$71,419 | 25% |
| 5862 Custodial Services | \$663,405 | \$663,405 | \$0 | \$165,851 | \$497,554 | 25% |
| 5864 Program Coordination / City | \$370,500 | \$370,500 | \$0 | \$83,211 | \$287,289 | 22% |
| Total Operating Expenditures: | \$1,546,950 | \$1,550,450 | \$0 | \$320,110 | \$1,230,339 | 21% |
| Total Excess (Deficiency): | \$453,718 | \$476,359 | \$0 | \$566,233 | | |
| CAPITAL EXPENDITURES | | | | | | |
| 6210 Building Improvement / \$5K Threshold | \$125,000 | \$125,000 | \$0 | \$30,244 | \$94,756 | 24% |
| 6230 Portables (Replacement/New) | \$0 | \$0 | \$0 | \$0 | \$0 | 0% |
| 5862 Custodial Vehicles | \$0 | \$0 | \$0 | \$0 | \$0 | 0% |
| 7439 Debt Service | \$135,173 | \$135,173 | \$0 | \$33,793 | \$101,380 | 25% |
| Total Capital Expenditures: | \$260,173 | \$260,173 | \$0 | \$64,037 | \$196,136 | 25% |
| Net Increase (Decrease): | \$193,545 | \$216,186 | | \$502,195 | | |
| Beginning Balance, July 1 | \$2,141,897 | \$2,141,897 | | \$2,141,897 | | |
| Ending Balance, June 30 | \$2,335,442 | \$2,358,083 | | \$2,644,092 | | |
| Components of Ending Balance: | | | | | | |
| Capital Facilities (Modular Replacement) Reserve | \$2,281,229 | \$2,303,765 | | \$2,632,568 | | |

Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of Nov 30, 2023

Fiscal Year 2023-24 Budget

3% Operation Reserve \$54,214 \$54,319 \$11,524

| GRANT PROGRAM FUNDS | 2023-24 | Current | Encumbered | Actual | | % |
|--|--------------------|--------------------|------------|--------------------|--------------------|-----------------|
| Program Description | Adopted | (Adjusted) | Funds | Recvd/Spent | Balance | Used/ Rec'vd |
| | Budget | Budget | (PO's) | To Date | | |
| STATE GRANT/CDD | | | | | | |
| COST CENTER 005501 | | | | | | |
| REVENUE | | | | | | |
| 8290 Child Development Apportionments | \$679,000 | \$346,168 | \$0 | \$198,342 | \$147,826 | 57% |
| 8590 Other State Revenue | \$679,000 | \$1,025,766 | \$0 | \$524,123 | \$501,644 | 51% |
| Total Revenue: | \$1,358,000 | \$1,371,934 | \$0 | \$722,465 | \$649,470 | 53% |
| EXPENDITURES | | | | | | |
| 5810 Serv./Contracts | \$1,358,000 | \$1,371,934 | \$0 | \$243,651 | \$1,128,283 | 18% |
| Total Expenditures: | \$1,358,000 | \$1,371,934 | \$0 | \$243,651 | \$1,128,283 | 18% |
| Deferred Revenue (Carry-over): | \$0 | \$0 | \$0 | \$478,814 | | |
| LOCAL GRANT / Irvine Childrens Fund (ICF) | | | | | | |
| COST CENTER 005712 | | | | | | |
| REVENUE | | | | | | |
| 8689 All Other Fees & Contracts/ICF | \$136,000 | \$136,000 | \$0 | \$6,688 | \$129,312 | 5% |
| 8290 Other Revenue/CDBG | \$64,000 | \$64,000 | \$0 | \$141,784 | (\$77,784) | 222% |
| Total Revenue: | \$200,000 | \$200,000 | \$0 | \$148,473 | \$51,527 | 74% |
| EXPENDITURES | | | | | | |
| 5817 Scholarships | \$200,000 | \$200,000 | \$0 | \$148,473 | \$51,527 | 74% |
| Total Expenditures: | \$200,000 | \$200,000 | \$0 | \$148,473 | \$51,527 | 74% |
| Fund Balance (U): | \$0 | \$0 | \$0 | \$0 | | |
| GRANT PROGRAM FUND SUMMARY | | | | | | |
| REVENUE | \$1,558,000 | \$1,571,934 | \$0 | \$870,937 | \$700,997 | 55% |
| EXPENDITURES | \$1,558,000 | \$1,571,934 | \$0 | \$392,123 | \$1,179,811 | 25% |
| Total Excess (Deficiency): | \$0 | \$0 | \$0 | \$478,814 | | |
| Beginning Balance, July 1 | \$0 | \$0 | \$0 | \$0 | | |
| Ending Balance, June 30 | \$0 | \$0 | \$0 | \$478,814 | | |
| TOTAL ICCP FUND BALANCE: | \$2,335,441 | \$2,358,083 | \$0 | \$3,122,906 | | |
| (Operating Fund + Grant Program Funds) | | | | | | |

ITEM 1.2
ADMINISTRATOR'S REPORT

Irvine Child Care Project Administrator's Report
January 8, 2024

Scholarships/Grants to Fund Scholarships:

- 2022-23 ICCP Audit
 - Receipt of over \$750,000 in one-time Coronavirus related Federal funds through the CDBG-CV and CCTR grants throughout the 2022-23 FY triggered the need for a single audit. The process for a single audit is more in-depth and detailed than is typically required. An extension was requested and granted by the State and the single audit was filed by the December 15, 2023 deadline.
- Children's Home Society of California (CHS) offers subsidized child care programs to assist income eligible families with all or part of their child care expenses. CHS has received an increase of funding and is currently enrolling new families. The application is available online at cityofirvine.org/child-care-development.

Program Quality:

- The Quarterly Directors' Forum was held December 7 at Portola Springs Community Center. Karen Dubon, with Autism Behavior Services, shared information about how best to support students on the Spectrum to representatives from the 29 ICCP sites.
- The next Quarterly Directors' Forum will be held on February 8, 2024 at Irvine City Hall. During the Forum Site Supervisors will be meeting in small groups to review their ICCP Administrative Notebook and asking questions of quality assessment staff and contractors as needed in order to ensure evidence of all criteria being met is thorough and complete before Notebook submission deadline of February 26, 2024.

2. CONSENT CALENDAR

ITEM 2.1

MINUTES



MINUTES

IRVINE CHILD CARE PROJECT REGULAR MEETING

Cyril Yu
President

**November 13, 2023
8:30 AM**

Vacant
Vice President

Stephanie Bynon
Clerk

**Irvine City Hall, L102
1 Civic Center Plaza
Irvine, CA 92604**

Board Members:
Tammy Kim
Ryan Painter
Jenna Berumen

CALL TO ORDER

The regular meeting of the Irvine Child Care Project Board (Board) was called to order at 8:33 a.m. on November 13, 2023, in Conference Room L102, Irvine Civic Center, 1 Civic Center Plaza, Irvine, California: President Yu presiding.

ROLL CALL

| | | | |
|----------|---|---------------|-------------------|
| Present: | 3 | BOARD MEMBER: | Jenna Berumen |
| | | BOARD MEMBER: | Cory Hilderbrand* |
| | | PRESIDENT: | Cyril Yu |
| Absent | 2 | BOARD MEMBER: | Tammy Kim |
| | | CLERK | Stephanie Bynon |

**alternate for Ryan Painter*

PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

INTRODUCTIONS

There were no introductions.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no requests to speak.

1. REPORTS

1.1 FINANCIAL REPORT

John Fogarty, Irvine Unified School District Assistant Superintendent, reported on the Fiscal Year 2023-24 budget.

1.2 ADMINISTRATOR'S REPORT

Traci Stubbler, ICCP Administrator, reported: on the status of the ICCP scholarship program; the upcoming ICCP Directors' Forum will be held December 7; the City maintains an online calendar listing of free and low cost professional development opportunities for Irvine child care providers.

BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES

President Yu thanked Clerk Bynon for her years of service on the Board.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

2. CONSENT CALENDAR

ACTION: Moved by Board Member Berumen, seconded by Board Member Hilderbrand, and unanimously carried by those members present to approve Consent Calendar items 2.1 through 2.11.

2.1 MINUTES

ACTION:

Approved the minutes of the Irvine Child Care Project Board's regular meeting held on September 11, 2023.

2.2 WARRANT REQUEST – CATALYST FAMILY INC.

ACTION:

Approved payment of \$59,788.02 to Catalyst Family Inc. for child care development services for September 1-30, 2023.

2.3 WARRANT REQUEST – IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$17,051.00 (CDBG) for child care services for September 1-30, 2023 funded by ICF scholarships.

- \$ 9,329.75 to Catalyst Family Inc. (CDBG)
- \$ 0.00 to Creekers Club
- \$ 547.50 to Dolphin Club (CDBG)

- \$ 1,373.75 to Kids Stuff (CDBG)
- \$ 5,800.00 to Rainbow Rising (CDBG)

2.4 WARRANT REQUEST – IRVINE CHILDREN’S FUND CORONAVIRUS (CV) SCHOLARSHIPS

ACTION:

Approved payments for warrants totaling the amount of \$32,997.72 for child care services for September 1-30, 2023 funded by ICF-CV scholarships.

- \$ 11,383.90 to Catalyst Family Inc.
- \$ 650.00 to Creekers Club
- \$ 1,215.00 to Dolphin Club
- \$ 670.00 to Kids Stuff
- \$ 19,073.82 to Rainbow Rising

2.5 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Approved payment of \$83,311.51 for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of September 2023.

- \$ 55,283.75 for Custodial Services
- \$ 675.00 for Custodial Equip Amortization
- \$ 10,589.42 for Payment of Portable Purchase
- \$ 8,827.92 for Utilities
- \$ 7,935.42 for Facilities & Financial Support

2.6 WARRANT REQUEST – CITY OF IRVINE

ACTION:

Approved payment of \$38,344.26 to the City of Irvine for Contract Services and Program and Grant Administration for the month of September 2023.

- \$ 37,148.49 for Program Administration
- \$ 1,195.77 for Grant Administration
- \$ 0.00 for Contract Services

2.7 WARRANT REQUEST – ICCP PAYMENTS ISSUED OCTOBER 2023

ACTION:

Received and filed attached record of payments issued October 2023 for service month August 2023.

2.8 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 30,141.60 01-005-712-00-8290
- \$ 6,688.40 01-005-712-00-8689

2.9 DEPOSIT OF CDBG-CV SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)

ACTION:

Authorized the deposit of funds from ICF into the appropriate account as follows:

- \$ 111,642.52 01-005-712-00-8290

2.10 DEPOSIT OF STATE GRANT APPORTIONMENT

ACTION:

Authorized the deposit of grant funds from the California Department of Social Services into the appropriate account as follows:

- \$75,136.00 01-005-50100-8290
- \$192,194.00 01-005-50100-8590

2.11 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

ACTION:

Reviewed and accepted attached invoice in the total amount of \$14,526.14 paid by IUSD on behalf of ICCP.

3. BOARD BUSINESS

3.1 ACCEPTANCE OF FUNDS AWARDED BY THE IRVINE CHILDREN'S FUND TO SUPPORT THE IRVINE CHILD CARE PROJECT SCHOLARSHIP PROGRAM FOR FISCAL YEAR 2023-24

ACTION:

Moved by Board Member Berumen, seconded by Board Member Hilderbrand, and unanimously carried by those members present to accept the award of \$200,000 for Fiscal Year 2023-24 from Irvine Children's Fund to support the Irvine Child Care Project Scholarship Program.

3.2 APPROVE THREE YEAR CONTRACT WITH EIDE-BAILLY FOR IRVINE CHILD CARE PROJECT AUDIT SERVICES

ACTION:

Moved by Board Member Hilderbrand, seconded by Board Member Berumen, and unanimously carried by those members present to approve contract with Eide-Bailly to provide ICCP audit services for three fiscal years (2022-23, 2023-24, and 2024-25).

3.3 IRVINE CHILD CARE PROJECT BOARD 2024 MEETING SCHEDULE

ACTION:

Moved by Board Member Berumen, seconded by Board Member Hilderbrand, and unanimously carried by those members present to Approve the ICCP Board 2024 meeting schedule and to move the March 2024 meeting to be held on March 18, 2024.

ADJOURNMENT

Moved by Board Member Berumen, seconded by Board Member Hilderbrand, and unanimously carried by those members present to adjourn the meeting at 8:46 a.m.

CYRIL YU, PRESIDENT
IRVINE CHILD CARE PROJECT

Date Approved: _____

SHANE DINEEN
RECORDING SECRETARY

ITEM 2.2
WARRANT REQUEST –
CATALYST FAMILY INC.

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$63,794.97** for child care development services for the month of **November 2023**. This provider served a total of 86 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of \$63,794.97 are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$63,794.97** to Catalyst Family Inc. for child care development services for November 1 – 30, 2023.

IRVINE CHILD CARE PROJECT

DATE: January 8, 2024

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|--------------------|
| CATALYST FAMILY INC. | 00550159-5810 | \$63,794.97 |
| | TOTAL | \$63,794.97 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|---------------|--------------------|
| 00550159-5810 | \$63,794.97 |
| TOTAL | \$63,794.97 |

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**November 2023
(19 days of service)**

CATALYST FAMILY INC.:

| | | |
|-----------------------------|--------------|---------------------------------|
| Stonegate | 0 | Children served |
| | 0 | Child days of enrollment |
| Oak Creek | 12 | Children served |
| | 191 | Child days of enrollment |
| Vista Verde | 0 | Children served |
| | 0 | Child days of enrollment |
| Plaza Vista | 21 | Children served |
| | 350 | Child days of enrollment |
| Canyon View | 0 | Children served |
| | 0 | Child days of enrollment |
| Turtle Rock | 14 | Children served |
| | 265 | Child days of enrollment |
| Springbrook | 4 | Children served |
| | 76 | Child days of enrollment |
| Deerfield | 16 | Children served |
| | 270 | Child days of enrollment |
| University Park | 19 | Children served |
| | 329 | Child days of enrollment |
| <u>TOTALS:</u> | 86 | Children served |
| | 1,481 | Child days of enrollment |
| <u>YEAR-TO-DATE:</u> | 419 | Children served |
| | 7,328 | Child days of enrollment |



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-NOV23

DATE: December 7, 2023

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubler

| DESCRIPTION | PRICE | AMOUNT |
|---|--------------------|---------------------------|
| General child development services provided in period <u>November 1, 2023</u> through <u>November 30, 2023</u> | | |
| Fiscal Year 2023-2024 Contract Type: CCTR-3191 | | |
| Service fees of <u>1,049.60</u> days @ \$61.26 | \$64,298.72 | |
| Less Certified Parent fees | (\$772.15) | |
| Contract earnings to District | \$65,070.87 | |
| Adjustment for District Indirect Cost 1.02 = | \$1,275.90 | |
| Total Balance Due to Catalyst Family Inc. | | <u>\$63,794.97</u> |
| <u>Billing Summary:</u> | | |
| Cumulative Prior Period Amount Billed | \$275,554.59 | |
| Current Period Billing | <u>\$63,794.97</u> | |
| Cumulative Fiscal Year Amount Billed | \$339,349.56 | |
| Contract Maximum Billable | \$1,436,211.76 | |
| Available remaining balance | \$1,096,862.20 | |

ITEM 2.3

**WARRANT REQUEST –
IRVINE CHILDREN’S FUND (ICF)
SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS

DESCRIPTION: Warrant requests in the amount of **\$14,939.00 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **November 2023**. The warrants to be issued are as follows:

\$7,264.75 to Catalyst Family Inc. **(CDBG)**

\$0.00 to Creekers Club **(CDBG)**

\$592.50 to Dolphin Club **(CDBG)**

\$1,423.75 to Kids Stuff **(CDBG)**

\$5,658.00 to Rainbow Rising **(CDBG)**

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$14,939.00 (CDBG)** for child care services for November 1-30, 2023 funded by ICF.

IRVINE CHILD CARE PROJECT

DATE: December 11, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|--------------------|
| CATALYST FAMILY INC. | 00571259-5817 | \$7,264.75 |
| CREEKERS CLUB | 00571259-5817 | \$0.00 |
| DOLPHIN CLUB | 00571259-5817 | \$592.50 |
| KIDS STUFF | 00571259-5817 | \$1,423.75 |
| RAINBOW RISING | 00571259-5817 | \$5,658.00 |
| | TOTAL | \$14,939.00 |

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
November 2023

| | | |
|------------------------|---|-----------------|
| <i>Alderwood</i> | 1 | Children served |
| <i>Beacon Park</i> | 2 | Children served |
| <i>Bonita Canyon</i> | 1 | Children served |
| <i>Brywood</i> | 3 | Children served |
| <i>Cadence Park</i> | 1 | Children served |
| <i>Canyon View</i> | 0 | Children served |
| <i>College Park</i> | 0 | Children served |
| <i>Culverdale</i> | 1 | Children served |
| <i>Cypress Village</i> | 1 | Children served |
| <i>Deerfield</i> | 0 | Children served |
| <i>Eastshore</i> | 1 | Children served |
| <i>Eastwood</i> | 0 | Children served |
| <i>Greentree</i> | 0 | Children served |
| <i>Loma Ridge</i> | 0 | Children served |
| <i>Meadow Park</i> | 2 | Children served |

| | | |
|------------------------|---|-----------------|
| <i>Northwood</i> | 2 | Children served |
| <i>Oak Creek</i> | 1 | Children served |
| <i>Plaza Vista</i> | 1 | Children served |
| <i>Portola Springs</i> | 0 | Children served |
| <i>Santiago Hills</i> | 0 | Children served |
| <i>Solis Park</i> | 0 | Children served |
| <i>Springbrook</i> | 0 | Children served |
| <i>Stone Creek</i> | 0 | Children served |
| <i>Stonegate</i> | 3 | Children served |
| <i>Turtle Rock</i> | 0 | Children served |
| <i>University Park</i> | 1 | Children served |
| <i>Vista Verde</i> | 2 | Children served |
| <i>Westpark</i> | 1 | Children served |
| <i>Woodbury</i> | 1 | Children served |

November 2023:

Number of Children Served: 25
Number of Child Days of Enrollment: 391
Number of Sites Served: 17
Funds Awarded: \$14,939.00
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 0
Number of Children on Waiting List: 8

Year-to-Date:

Number of Children Served: 29
Number of Child Days of Enrollment: 1,746
Number of Sites Served: 18
Funds Awarded: \$68,680.25

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

| | | |
|--|-------------------|---------------|
| Oak Creek | \$950.00 | (CDBG) |
| Plaza Vista | \$948.75 | (CDBG) |
| Stonegate | \$2,278.75 | (CDBG) |
| University Park | \$859.00 | (CDBG) |
| Vista Verde | \$1,632.00 | (CDBG) |
| Woodbury | \$596.25 | (CDBG) |
| Total Amount due to Catalyst Family Inc.: | \$7,264.75 | (CDBG) |

**SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

Eastshore \$592.50 (CDBG)

**Total Amount due to
Dolphin Club: \$592.50 (CDBG)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

| | |
|---------|-----------------|
| Brywood | 1,423.75 (CDBG) |
|---------|-----------------|

| | |
|--|------------------------|
| Total Amount due to Kids Stuff: | 1,423.75 (CDBG) |
|--|------------------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

| | | |
|--|-------------------|---------------|
| Alderwood | \$254.50 | (CDBG) |
| Beacon Park | \$805.00 | (CDBG) |
| Bonita Canyon | \$287.00 | (CDBG) |
| Cadence Park | \$669.75 | (CDBG) |
| Culverdale | \$358.50 | (CDBG) |
| Cypress Village | \$357.00 | (CDBG) |
| Meadow Park | \$1,139.25 | (CDBG) |
| Northwood | \$1,389.50 | (CDBG) |
| Westpark | \$397.50 | (CDBG) |
| Total Amount due to Rainbow Rising: | \$5,658.00 | (CDBG) |

ITEM 2.4

**WARRANT REQUEST –
IRVINE CHILDREN’S FUND (ICF)
CORONAVIRUS (CV) SCHOLARSHIPS**

IRVINE CHILD CARE PROJECT

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (ICF-CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$33,239.37** (\$31,518.47 CDBG-CV, \$1,720.90 ICCP) are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **November 2023**. The warrants to be issued are as follows:

- \$11,570.00** to Catalyst Family Inc. (CDBG-CV)
- \$655.00** to Creekers Club (\$184.10 CDBG-CV
\$470.90 ICCP)
- \$1,250.00** to Dolphin Club (ICCP)
- \$730.00** to Kids Stuff (CDBG-CV)
- \$19,034.37** to Rainbow Rising (CDBG-CV)

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$33,239.37** (\$31,518.47 CDBG-CV, \$1,720.90 ICCP) for child care services for November 1-30, 2023 funded by Irvine Children’s Fund (CDBG-CV) and ICCP.

IRVINE CHILD CARE PROJECT

IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM

DATE: January 8, 2024

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|--------------------|
| CATALYST FAMILY INC. | 00571259-5817 | \$11,570.00 |
| CREEKERS CLUB | 00571259-5817 | \$184.10 |
| CREEKERS CLUB | 00571059-5817 | \$470.90 |
| DOLPHIN CLUB | 00571059-5817 | \$1,250.00 |
| KIDS STUFF | 00571259-5817 | \$730.00 |
| RAINBOW RISING | 00571259-5817 | \$19,034.37 |
| | TOTAL | \$33,239.37 |

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
November 2023

| | | |
|------------------------|---|-----------------|
| <i>Alderwood</i> | 1 | Children served |
| <i>Beacon Park</i> | 1 | Children served |
| <i>Bonita Canyon</i> | 0 | Children served |
| <i>Brywood</i> | 0 | Children served |
| <i>Cadence Park</i> | 2 | Children served |
| <i>Canyon View</i> | 0 | Children served |
| <i>College Park</i> | 0 | Children served |
| <i>Culverdale</i> | 5 | Children served |
| <i>Cypress Village</i> | 3 | Children served |
| <i>Deerfield</i> | 1 | Children served |
| <i>Eastshore</i> | 2 | Children served |
| <i>Eastwood</i> | 0 | Children served |
| <i>Greentree</i> | 1 | Children served |
| <i>Loma Ridge</i> | 0 | Children served |
| <i>Meadow Park</i> | 4 | Children served |

| | | |
|------------------------|---|-----------------|
| <i>Northwood</i> | 4 | Children served |
| <i>Oak Creek</i> | 0 | Children served |
| <i>Plaza Vista</i> | 4 | Children served |
| <i>Portola Springs</i> | 4 | Children served |
| <i>Santiago Hills</i> | 1 | Children served |
| <i>Solis Park</i> | 0 | Children served |
| <i>Springbrook</i> | 2 | Children served |
| <i>Stone Creek</i> | 1 | Children served |
| <i>Stonegate</i> | 0 | Children served |
| <i>Turtle Rock</i> | 0 | Children served |
| <i>University Park</i> | 1 | Children served |
| <i>Vista Verde</i> | 0 | Children served |
| <i>Westpark</i> | 1 | Children served |
| <i>Woodbury</i> | 4 | Children served |

November 2023:

Number of Children Served: 42
Number of Child Days of Enrollment: 559
Number of Sites Served: 18
Funds Awarded: \$33,239.37
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 0
Number of Children On Waiting List: 0

To-Date:

Number of Children Served: 85
Number of Child Days of Enrollment: 18,971
Number of Sites Served: 22
Funds Awarded: \$852,700.35

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

| | | |
|--|--------------------|------------------|
| Deerfield | \$950.00 | (CDBG-CV) |
| Plaza Vista | \$3,688.00 | (CDBG-CV) |
| Oak Creek | \$1,900.00 | (CDBG-CV) |
| University Park | \$950.00 | (CDBG-CV) |
| Woodbury | \$4,082.00 | (CDBG-CV) |
| Total Amount due to Catalyst Family Inc.: | \$11,570.00 | (CDBG-CV) |

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club**. program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

| | |
|-----------|-------------------|
| Eastshore | \$1,250.00 (ICCP) |
|-----------|-------------------|

| | |
|--|--------------------------|
| Total Amount due to Dolphin Club: | \$1,250.00 (ICCP) |
|--|--------------------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

Santiago Hills \$730.00 (CDBG-CV)

**Total Amount due to
Kids Stuff: \$730.00 (CDBG-CV)**

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of November 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **November 2023**, reimbursement amounts of:

| | | |
|--|--------------------|------------------|
| Alderwood | \$893.00 | (CDBG-CV) |
| Beacon Park | \$574.00 | (CDBG-CV) |
| Cadence Park | \$1,610.00 | (CDBG-CV) |
| Culverdale | \$3,804.00 | (CDBG-CV) |
| Cypress Village | \$2,327.00 | (CDBG-CV) |
| Greentree | \$837.00 | (CDBG-CV) |
| Meadow Park | \$2,349.00 | (CDBG-CV) |
| Northwood | \$3,044.00 | (CDBG-CV) |
| Portola Springs | \$2,805.37 | (CDBG-CV) |
| Westpark | \$791.00 | (CDBG-CV) |
| Total Amount due to Rainbow Rising: | \$19,034.37 | (CDBG-CV) |

ITEM 2.5

**WARRANT REQUEST –
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2023.

The specific breakdown is as follows:

- \$55,283.75 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,827.92 for Utilities
- \$7,935.42 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of November 2023.

IRVINE CHILD CARE PROJECT

DATE: January 8, 2024

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|---------------|---------------------------------------|--------------------|
| IUSD | 00571059-5862 | \$55,283.75 |
| IUSD | 00571081-7439 | \$675.00 |
| IUSD | 00571081-7439 | \$10,589.42 |
| IUSD | 00571081-5500 | \$8,827.92 |
| IUSD | 00571059-5861 | \$7,935.42 |
| | TOTAL | \$83,311.51 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|---------------|--------------------|
| 00571059-5862 | \$55,283.75 |
| 00571081-7439 | \$675.00 |
| 00571081-7439 | \$10,589.42 |
| 00571081-5500 | \$8,827.92 |
| 00571059-5861 | \$7,935.42 |
| TOTAL | \$83,311.51 |



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

| | |
|-----------------|--------------------|
| ACCT ID: | V7501158 |
| INVOICE NUMBER: | 75TI0061 |
| DIVISION: | 75GN |
| TERM: | 2324 |
| INVOICE DATE: | 11/01/23 |
| DUE DATE: | 11/30/23 |
| AMOUNT DUE | \$83,311.51 |

| Item | Qty | Unit Amt | Ref. # | Account | Description | Amount |
|----------------------|-----|----------|--------|-----------------|---|--------------------|
| 1 | 1 | 10589.42 | | 0100000000 8953 | November 2023: Sale of IUSD- Owned Portables | 10,589.42 |
| 2 | 1 | 8,827.92 | | 0100000000 8650 | November 2023: Utilities | 8,827.92 |
| 3 | 1 | 7,935.42 | | 0100000000 8699 | November 2023: Facilities & Financial Support Services | 7,935.42 |
| 4 | 1 | 675.00 | | 0100000000 8699 | November 2023: Custodian Equipment | 675.00 |
| 5 | 1 | 55283.75 | | 0100505400 8699 | November 2023: Custodian Services Tax | 55,283.75 |
| INVOICE TOTAL | | | | | | \$83,311.51 |

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

| | |
|----------------|--------------------------------|
| Account ID | V7501158 |
| Account Name | IRVINE CHILD CARE PROJECT (ICC |
| Invoice Number | 75TI0061 |
| DIV: | 75GN |
| TERM: | 2324 |
| Due Date | 11/30/23 |
| Amount Due | \$83,311.51 |
| Amount Paid | \$ _____ |

ITEM 2.6
WARRANT REQUEST –
CITY OF IRVINE

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$36,550.89** for Contract Services and Program and Grant Administration for the month of November 2023.

The specific breakdown is as follows:

\$18,290.99 for Program Administration

\$5,259.90 for Grant Administration

\$13,000.00 for Contract Services

RECOMMENDATION: Approve payment of **\$36,550.89** to the City of Irvine for Contract Services and Program and Grant Administration for the month of **November 2023**.

IRVINE CHILD CARE PROJECT

DATE: January 8, 2024

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------|---------------------------------------|--------------------|
| CITY OF IRVINE | 005710-59-5864 | \$18,290.99 |
| CITY OF IRVINE | 005501-59-5810 | \$5,259.90 |
| CITY OF IRVINE | 005710-59-5811 | \$3,000.00 |
| | TOTAL | \$36,550.89 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|----------------|--------------------|
| 005710-59-5864 | \$18,290.99 |
| 005501-59-5810 | \$5,259.90 |
| 005710-59-5811 | \$3,000.00 |
| TOTAL | \$36,550.89 |



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6041

CUSTOMER NO. C4604

INVOICE NO. 219039

INVOICE DATE 12/12/2023

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

| | | |
|---|-----------------|-------------|
| | Original Amount | \$36,550.89 |
| NOVEMBER 2023 STAFFING ADMINISTRATION = \$18,090.99 | | |
| STAFFING : GRANT ADMINSTRATION = \$5,259.90 | | |
| SUPPLIES = \$0 | | |
| DUPLICATING = \$200.00 | | |
| CONTRACT SERVICES PAID ON CARD = \$0 | | |
| CONTRACT SERVICES = \$13,000.00 | | |
| LOCAL TRAVEL = \$0 | | |
| TOTAL = \$36,550.89 | | |

Total Due: \$36,550.89

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 219039
INVOICE DATE: 12/12/2023
TOTAL AMOUNT DUE: \$36,550.89

TOTAL PAYMENT:
 \$ _____

ITEM 2.7

**WARRANT REQUEST –
ICCP PAYMENTS ISSUED DECEMBER 2023**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED DECEMBER 2023**

DESCRIPTION: The ICCP Board did not convene a regular meeting in December 2023, therefore, the following invoices were approved for payment by ICCP President Cyril Yu and Clerk Stephanie Bynon.

The accounting sheet is attached for review.

RECOMMENDATION: Receive and file attached record of payments issued December 2023 for service month October 2023.

IRVINE CHILD CARE PROJECT

| | | | |
|--|----------------------|---|--|
| Service Month: Oct 2023 | Board Approval Date: | Date Delivered to Accounting: | |
| ICCP Contact Person: Traci Stubbler 949-724-6635, tstubbler@cityofirvine.org | | IUSD Contact Person: Samaneh Kazem, SamanehKazem@iusd.org | |

| | VENDOR # | DESC. | EXP./Classification | Invoice # | AMT. DUE | |
|--------------------------------|----------|---------------------------------------|---------------------|------------------|--------------|---------------|
| Catalyst Family Inc. | V4100123 | State CCTR Grant | 01-005-501-59-5810 | 5040-OCT23 | \$ 64,930.61 | |
| Catalyst Family Inc. | V4100123 | One-Time \$275 Per Child ARPA Stipend | 01-005-501-59-5810 | 1196-ICCP23-FY24 | \$ 25,025.00 | \$ 89,955.61 |
| | | | | | | |
| | VENDOR # | DESC. | EXP./Classification | Invoice # | AMT. DUE | |
| Catalyst Family Inc. | V4100123 | Scholarships - ICF | 01-005-712-59-5817 | Oct-23 | \$ 7,297.00 | |
| Creekers Club | V4100002 | Scholarships - ICF | 01-005-712-59-5817 | | | |
| Dolphin Club | V4100003 | Scholarships - ICF | 01-005-712-59-5817 | Oct-23 | \$ 547.50 | |
| Kids Stuff | V4100005 | Scholarships - ICF | 01-005-712-59-5817 | Oct-23 | \$ 1,398.75 | |
| Rainbow Rising | V4100007 | Scholarships - ICF | 01-005-712-59-5817 | Oct-23 | \$ 5,668.00 | \$ 14,911.25 |
| | | | | | | |
| | VENDOR # | DESC. | EXP./Classification | Invoice # | AMT. DUE | |
| Catalyst Family Inc. | V4100123 | Scholarships - ICF CV | 01-005-712-59-5817 | Oct-23 | \$ 11,610.00 | |
| Creekers Club | V4100002 | Scholarships - ICF CV | 01-005-712-59-5817 | Oct-23 | \$ 655.00 | |
| Dolphin Club | V4100003 | Scholarships - ICF CV | 01-005-712-59-5817 | Oct-23 | \$ 1,270.00 | |
| Kid's Stuff | V4100005 | Scholarships - ICF CV | 01-005-712-59-5817 | Oct-23 | \$ 670.00 | |
| Rainbow Rising | V4100007 | Scholarships - ICF CV | 01-005-712-59-5817 | Oct-23 | \$ 19,352.37 | \$ 33,557.37 |
| | | | | | | |
| | VENDOR # | DESC. | EXP./Classification | Invoice # | AMT. DUE | |
| Catalyst Family Inc. | V4100123 | Scholarships - ICCP | 01-005-710-59-5817 | | | |
| Creekers Club | V4100002 | Scholarships - ICCP | 01-005-710-59-5817 | | | |
| Dolphin Club | V4100003 | Scholarships - ICCP | 01-005-710-59-5817 | | | |
| Kid's Stuff | V4100005 | Scholarships - ICCP | 01-005-710-59-5817 | | | |
| Rainbow Rising | V4100007 | Scholarships - ICCP | 01-005-710-59-5817 | | | \$ - |
| | | | | | | |
| | VENDOR # | DESC. | EXP./Classification | Invoice # | AMT. DUE | |
| Irvine Unified School District | V4100011 | Custodial Service | 01-005-710-59-5862 | 75TI0011 | \$ 55,283.75 | |
| | V4100011 | Custodial Equip-5 yr amortization | 01-005-710-91-7439 | 75TI0011 | \$ 675.00 | |
| | V4100011 | Debt Service on Portable Purchase | 01-005-710-91-7439 | 75TI0011 | \$ 10,589.42 | |
| | V4100011 | Utilities | 01-005-710-81-5500 | 75TI0011 | \$ 8,827.92 | |
| | V4100011 | Facilities & Financial Support | 01-005-710-59-5861 | 75TI0011 | \$ 7,935.42 | |
| | V4100011 | Work Order Charges | 01-005-710-59-4306 | | | |
| | V4100011 | Site improvement | 01-005-710-85-6210 | | | |
| | V4100011 | Rehab & Repair | 01-005-710-59-5601 | | | |
| | V4100011 | Portable Replacement | 01-005-710-85-6230 | | | \$ 83,311.51 |
| | | | | | | |
| | VENDOR # | DESC. | EXP./Classification | Invoice # | AMT. DUE | |
| City Of Irvine | V4100010 | Program Administration | 01-005-710-59-5864 | 217609 | \$ 24,088.27 | |
| | V4100010 | State CCTR Grant Administration | 01-005-501-59-5810 | 217609 | \$ 1,298.62 | |
| | V4100010 | Contract Services | 01-005-710-59-5811 | 217609 | \$ - | \$ 25,386.89 |
| | | | | | Total | \$ 247,122.63 |

This is to certify that the above items were approved for payment on:

Traci Stubler

From: Cyril Yu <CyrilYu@iusd.org>
Sent: Friday, December 1, 2023 2:21 PM
To: Traci Stubler
Subject: RE: [EXTERNAL] ICCP December 2023 Accounting Packet

CAUTION: EXTERNAL EMAIL

Thank you Traci. I have reviewed the December Accounting Sheet and back-up packet. The payments are approved as recorded.

Cyril

From: Traci Stubler <tstubler@cityofirvine.org>
Sent: Friday, December 1, 2023 11:36 AM
To: Cyril Yu <CyrilYu@iusd.org>
Subject: [EXTERNAL] ICCP December 2023 Accounting Packet

CAUTION: Verify the sender before clicking links or opening attachments.

Hello Cyril,

Typically the approval of the ICCP Board President and Vice President or Clerk is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

Please review the attached December Accounting Sheet and back up packet for services rendered in October 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



Traci Stubler (*she/her*) | Community Services Supervisor and Irvine Child Care Project Administrator
949-724-6635 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604
tstubler@cityofirvine.org

Traci Stubbler

From: Stephanie Bynon <sbynon@ipsf.net>
Sent: Friday, December 1, 2023 11:45 AM
To: Traci Stubbler
Subject: RE: ICCP December 2023 Accounting Packet

CAUTION: EXTERNAL EMAIL

Traci,

Payments are approved as recorded.

Stephanie

STEPHANIE BYNON | ACE Program Manager

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Friday, December 1, 2023 11:37 AM
To: Stephanie Bynon <sbynon@ipsf.net>
Subject: ICCP December 2023 Accounting Packet

Hello Stephanie,

Typically the approval of the ICCP Board President and Vice President or Clerk is requested for warrant request payments during the months that the ICCP Board does not regularly meet in order to ensure timely reimbursements are provided to the child care providers for services already rendered.

Please review the attached December Accounting Sheet and back up packet for services rendered in October 2023. Please let me know if you have any questions.

Please reply and indicate if payments are approved as recorded.

Thank you.



Traci Stubbler (*she/her*) | Community Services Supervisor and Irvine Child Care Project Administrator
949-724-6635 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604
tstubbler@cityofirvine.org

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of **\$64,930.61** for child care development services for the month of **October 2023**. This provider served a total of 86 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$64,930.61** are submitted for the Board's review and approval.

RECOMMENDATION: Approve payment of **\$64,930.61** to Catalyst Family Inc. for child care development services for October 1-31, 2023.

IRVINE CHILD CARE PROJECT

DATE: November 20, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|--------------------|
| CATALYST FAMILY INC. | 00550159-5810 | \$64,930.61 |
| | TOTAL | \$64,930.61 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|---------------|--------------------|
| 00550159-5810 | \$64,930.61 |
| TOTAL | \$64,930.61 |

**ATTENDANCE SUMMARY
CERTIFIED CHILDREN**

STATE GRANT

**October 2023
(22 days of service)**

CATALYST FAMILY INC.:

| | | |
|-----------------------------|--------------|---------------------------------|
| Stonegate | 2 | Children served |
| | 8 | Child days of enrollment |
| Oak Creek | 11 | Children served |
| | 200 | Child days of enrollment |
| Vista Verde | 0 | Children served |
| | 0 | Child days of enrollment |
| Plaza Vista | 23 | Children served |
| | 359 | Child days of enrollment |
| Canyon View | 0 | Children served |
| | 0 | Child days of enrollment |
| Turtle Rock | 14 | Children served |
| | 305 | Child days of enrollment |
| Springbrook | 6 | Children served |
| | 92 | Child days of enrollment |
| Deerfield | 15 | Children served |
| | 270 | Child days of enrollment |
| University Park | 15 | Children served |
| | 305 | Child days of enrollment |
| <u>TOTALS:</u> | 86 | Children served |
| | 1,539 | Child days of enrollment |
| <u>YEAR-TO-DATE:</u> | 333 | Children served |
| | 5,847 | Child days of enrollment |



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

INVOICE NUMBER
5040-OCT23

DATE: November 9, 2023

SOLD TO: Irvine Child Care Project
 14341 Yale Avenue
 Irvine, CA 92604

Attention: Traci Stubler

| DESCRIPTION | PRICE | AMOUNT |
|---|---------------------|---------------------------|
| General child development services provided in period <u>October 1, 2023</u> through <u>October 31, 2023</u> | | |
| Fiscal Year 2023-2024 Contract Type: CCTR-3191 | | |
| Service fees of <u>1,133.46</u> days @ \$61.26 | \$69,435.78 | |
| Less Certified Parent fees | - \$3,206.55 | |
| Contract earnings to District | \$66,229.23 | |
| Adjustment for District Indirect Cost 1.02 = | \$1,298.62 | |
| Total Balance Due to Catalyst Family Inc. | | <u>\$64,930.61</u> |
| <u>Billing Summary:</u> | | |
| Cumulative Prior Period Amount Billed | \$210,623.98 | |
| Current Period Billing | <u>\$64,930.61</u> | |
| Cumulative Fiscal Year Amount Billed | \$275,554.59 | |
| Contract Maximum Billable | \$1,331,794.12 | |
| Available remaining balance | \$1,056,239.53 | |

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUEST – CATALYST FAMILY INC.**

DESCRIPTION: Catalyst Family Inc. has submitted an invoice in the amount of \$25,025.00 to receive one-time payment pursuant to the most recent stipend funded by the American Rescue Plan Act distributed by the California Department of Social Services to contracted providers.

Catalyst Family Inc. is eligible to receive a one-time \$275 per child stipend based on enrollment data from April 2022 under ICCP CCTR contract at Catalyst Kids sites.

RECOMMENDATION: Approve payment of \$25,025.00 to Catalyst Family Inc. for per child stipend one-time payment.

ICCP/Stubbler
No Meeting

IRVINE CHILD CARE PROJECT

DATE: November 20, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|---------------------|
| CATALYST FAMILY INC. | 005501-59-5810 | \$ 25,025.00 |
| | TOTAL | \$ 25,025.00 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|----------------|---------------------|
| 005501-59-5810 | \$ 25,025.00 |
| TOTAL | \$ 25,025.00 |



350 Woodview Ave, Suite 100
 Morgan Hill, CA. 95037
 (408)556-7300

Invoice

| | |
|------------|------------------|
| DATE | INVOICE # |
| 11/16/2023 | 1196-ICCP23-FY24 |

| |
|---|
| BILL TO |
| Irvine Child Care Project 14341 Yale Avenue Irvine, CA. 92604 Attention: Traci Stubbler |

| DESCRIPTION | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--|--|---------------------------------|---|-------|---------------------------------|----|---------|-----------------------------------|----|---------|-----------------------------------|---|---------|-----------------------------------|---|---------|-----------------------------------|---|---------|---------------------------------|----|---------|---------------------------------------|----|---------|--------------------------------|------------------|--|--|
| Request for the distribution of one-time Stipend Allocation amount of \$275 per child enrolled as of April 2022 under ICCP CCTR contract at Catalyst Kids sites. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table> <tr> <td><u>Catalyst Kids site(s):</u></td> <td><u># of enrolled children per record</u></td> <td></td> </tr> <tr> <td>50551 STONEGATE - Catalyst Kids</td> <td>2</td> <td>\$550</td> </tr> <tr> <td>50576 OAK CREEK - Catalyst Kids</td> <td>11</td> <td>\$3,025</td> </tr> <tr> <td>50585 PLAZA VISTA - Catalyst Kids</td> <td>35</td> <td>\$9,625</td> </tr> <tr> <td>50586 CANYON VIEW - Catalyst Kids</td> <td>8</td> <td>\$2,200</td> </tr> <tr> <td>50588 TURTLE ROCK - Catalyst Kids</td> <td>5</td> <td>\$1,375</td> </tr> <tr> <td>50589 SPRINGBROOK - Catalyst Kids</td> <td>4</td> <td>\$1,100</td> </tr> <tr> <td>50590 DEERFIELD - Catalyst Kids</td> <td>14</td> <td>\$3,850</td> </tr> <tr> <td>50591 UNIVERSITY PARK - Catalyst Kids</td> <td>12</td> <td>\$3,300</td> </tr> <tr> <td>Total enrolled children</td> <td><u>91</u></td> <td></td> </tr> </table> | <u>Catalyst Kids site(s):</u> | <u># of enrolled children per record</u> | | 50551 STONEGATE - Catalyst Kids | 2 | \$550 | 50576 OAK CREEK - Catalyst Kids | 11 | \$3,025 | 50585 PLAZA VISTA - Catalyst Kids | 35 | \$9,625 | 50586 CANYON VIEW - Catalyst Kids | 8 | \$2,200 | 50588 TURTLE ROCK - Catalyst Kids | 5 | \$1,375 | 50589 SPRINGBROOK - Catalyst Kids | 4 | \$1,100 | 50590 DEERFIELD - Catalyst Kids | 14 | \$3,850 | 50591 UNIVERSITY PARK - Catalyst Kids | 12 | \$3,300 | Total enrolled children | <u>91</u> | | |
| <u>Catalyst Kids site(s):</u> | <u># of enrolled children per record</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50551 STONEGATE - Catalyst Kids | 2 | \$550 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50576 OAK CREEK - Catalyst Kids | 11 | \$3,025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50585 PLAZA VISTA - Catalyst Kids | 35 | \$9,625 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50586 CANYON VIEW - Catalyst Kids | 8 | \$2,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50588 TURTLE ROCK - Catalyst Kids | 5 | \$1,375 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50589 SPRINGBROOK - Catalyst Kids | 4 | \$1,100 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50590 DEERFIELD - Catalyst Kids | 14 | \$3,850 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50591 UNIVERSITY PARK - Catalyst Kids | 12 | \$3,300 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total enrolled children | <u>91</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please make payable to Catalyst Family Inc. For question, please contact Tracy Pham-Trang via email ttrang@catalystfamily.org or (408)556-7392 | Total \$25,025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$14,911.25 (CDBG)** are submitted for the Board’s review and approval for ICF Scholarships during the month of **October 2023**. The warrants to be issued are as follows:

\$7,297.00 to Catalyst Family Inc. (CDBG)

\$0.00 to Creekers Club (CDBG)

\$547.50 to Dolphin Club (CDBG)

\$1,398.75 to Kids Stuff (CDBG)

\$5,668.00 to Rainbow Rising (CDBG)

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$14,911.25 (CDBG)** for child care services for October 1-31, 2023 funded by ICF scholarships.

IRVINE CHILD CARE PROJECT

DATE: November 28, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|--------------------|
| CATALYST FAMILY INC. | 00571259-5817 | \$7,297.00 |
| CREEKERS CLUB | 00571259-5817 | \$0.00 |
| DOLPHIN CLUB | 00571259-5817 | \$547.50 |
| KIDS STUFF | 00571259-5817 | \$1,398.75 |
| RAINBOW RISING | 00571259-5817 | \$5,668.00 |
| | TOTAL | \$14,911.25 |

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM
October 2023

| | | |
|------------------------|---|-----------------|
| <i>Alderwood</i> | 1 | Children served |
| <i>Beacon Park</i> | 2 | Children served |
| <i>Bonita Canyon</i> | 1 | Children served |
| <i>Brywood</i> | 2 | Children served |
| <i>Cadence Park</i> | 1 | Children served |
| <i>Canyon View</i> | 0 | Children served |
| <i>College Park</i> | 0 | Children served |
| <i>Culverdale</i> | 1 | Children served |
| <i>Cypress Village</i> | 1 | Children served |
| <i>Deerfield</i> | 0 | Children served |
| <i>Eastshore</i> | 1 | Children served |
| <i>Eastwood</i> | 0 | Children served |
| <i>Greentree</i> | 0 | Children served |
| <i>Loma Ridge</i> | 0 | Children served |
| <i>Meadow Park</i> | 2 | Children served |

| | | |
|------------------------|---|-----------------|
| <i>Northwood</i> | 2 | Children served |
| <i>Oak Creek</i> | 1 | Children served |
| <i>Plaza Vista</i> | 1 | Children served |
| <i>Portola Springs</i> | 0 | Children served |
| <i>Santiago Hills</i> | 1 | Children served |
| <i>Solis Park</i> | 0 | Children served |
| <i>Springbrook</i> | 0 | Children served |
| <i>Stone Creek</i> | 0 | Children served |
| <i>Stonegate</i> | 3 | Children served |
| <i>Turtle Rock</i> | 0 | Children served |
| <i>University Park</i> | 1 | Children served |
| <i>Vista Verde</i> | 2 | Children served |
| <i>Westpark</i> | 1 | Children served |
| <i>Woodbury</i> | 1 | Children served |

October 2023:

Number of Children Served: 25
Number of Child Days of Enrollment: 451
Number of Sites Served: 18
Funds Awarded: \$14,911.25
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 3
Number of Children on Waiting List: 8

Year-to-Date:

Number of Children Served: 29
Number of Child Days of Enrollment: 1,355
Number of Sites Served: 18
Funds Awarded: \$51,741.25

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | |
|--|--------------------------|
| Canyon View | \$0 (CDBG) |
| Oak Creek | \$950.00 (CDBG) |
| Plaza Vista | \$948.75 (CDBG) |
| Stonegate | \$2,278.75 (CDBG) |
| University Park | \$859.00 (CDBG) |
| Vista Verde | \$1,632.00 (CDBG) |
| Woodbury | \$628.50 (CDBG) |
| Total Amount due to Catalyst Family Inc.: | \$7,297.00 (CDBG) |

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | |
|-----------|-----------------|
| Eastshore | \$547.50 (CDBG) |
|-----------|-----------------|

| | |
|--|------------------------|
| Total Amount due to Dolphin Club: | \$547.50 (CDBG) |
|--|------------------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | | |
|----------------|----------|--------|
| Brywood | \$708.75 | (CDBG) |
| Santiago Hills | \$690.00 | (CDBG) |

| | | |
|--|-------------------|---------------|
| Total Amount due to Kids Stuff: | \$1,398.75 | (CDBG) |
|--|-------------------|---------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | | |
|--|-------------------|---------------|
| Alderwood | \$264.50 | (CDBG) |
| Beacon Park | \$805.00 | (CDBG) |
| Bonita Canyon | \$287.00 | (CDBG) |
| Cadence Park | \$669.75 | (CDBG) |
| Culverdale | \$358.50 | (CDBG) |
| Cypress Village | \$357.00 | (CDBG) |
| Meadow Park | \$1,139.25 | (CDBG) |
| Northwood | \$1,389.50 | (CDBG) |
| Westpark | \$397.50 | (CDBG) |
| Total Amount due to Rainbow Rising: | \$5,668.00 | (CDBG) |

IRVINE CHILD CARE PROJECT

TOPIC: **WARRANT REQUESTS – IRVINE CHILDREN’S FUND
CORONAVIRUS (CV) SCHOLARSHIPS**

DESCRIPTION: Warrant requests in the amount of **\$33,557.37 (CDBG-CV)** are submitted for the Board’s review and approval for ICF-CV Scholarships during the month of **October 2023**. The warrants to be issued are as follows:

\$11,610.00 to Catalyst Family Inc. (CDBG-CV)

\$655.00 to Creekers Club (CDBG-CV)

\$1,270.00 to Dolphin Club (CDBG-CV)

\$670.00 to Kids Stuff (CDBG-CV)

\$19,352.37 to Rainbow Rising (CDBG-CV)

A site-by-site breakdown follows.

RECOMMENDATION: Approve payments for warrants totaling the amount of **\$33,557.37 (CDBG-CV)** for child care services for October 1-31, 2023 funded by ICF-CV scholarships.

IRVINE CHILD CARE PROJECT
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM

DATE: November 28, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|----------------------|---------------------------------------|--------------------|
| CATALYST FAMILY INC. | 00571259-5817 | \$11,610.00 |
| CREEKERS CLUB | 00571259-5817 | \$655.00 |
| DOLPHIN CLUB | 00571259-5817 | \$1,270.00 |
| KIDS STUFF | 00571259-5817 | \$670.00 |
| RAINBOW RISING | 00571259-5817 | \$19,352.37 |
| | TOTAL | \$33,557.37 |

ATTENDANCE SUMMARY
IRVINE CHILDREN'S FUND CORONAVIRUS SCHOLARSHIP PROGRAM
October 2023

| | | |
|------------------------|---|-----------------|
| <i>Alderwood</i> | 1 | Children served |
| <i>Beacon Park</i> | 1 | Children served |
| <i>Bonita Canyon</i> | 0 | Children served |
| <i>Brywood</i> | 0 | Children served |
| <i>Cadence Park</i> | 2 | Children served |
| <i>Canyon View</i> | 0 | Children served |
| <i>College Park</i> | 0 | Children served |
| <i>Culverdale</i> | 5 | Children served |
| <i>Cypress Village</i> | 3 | Children served |
| <i>Deerfield</i> | 1 | Children served |
| <i>Eastshore</i> | 2 | Children served |
| <i>Eastwood</i> | 0 | Children served |
| <i>Greentree</i> | 1 | Children served |
| <i>Loma Ridge</i> | 0 | Children served |
| <i>Meadow Park</i> | 4 | Children served |

| | | |
|------------------------|---|-----------------|
| <i>Northwood</i> | 4 | Children served |
| <i>Oak Creek</i> | 0 | Children served |
| <i>Plaza Vista</i> | 4 | Children served |
| <i>Portola Springs</i> | 4 | Children served |
| <i>Santiago Hills</i> | 1 | Children served |
| <i>Solis Park</i> | 0 | Children served |
| <i>Springbrook</i> | 2 | Children served |
| <i>Stone Creek</i> | 1 | Children served |
| <i>Stonegate</i> | 0 | Children served |
| <i>Turtle Rock</i> | 0 | Children served |
| <i>University Park</i> | 1 | Children served |
| <i>Vista Verde</i> | 0 | Children served |
| <i>Westpark</i> | 1 | Children served |
| <i>Woodbury</i> | 4 | Children served |

October 2023:

Number of Children Served: 42
Number of Child Days of Enrollment: 701
Number of Sites Served: 18
Funds Awarded: \$33,557.37
Number of Children Added to Program This Month: 0
Number of Children Removed From Program This Month: 7
Number of Children On Waiting List: 0

To-Date:

Number of Children Served: 85
Number of Child Days of Enrollment: 17,711
Number of Sites Served: 22
Funds Awarded: \$785,903.61

IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | | |
|--|--------------------|------------------|
| Deerfield | \$950.00 | (CDBG-CV) |
| Springbrook | \$1,900.00 | (CDBG-CV) |
| Plaza Vista | \$3,728.00 | (CDBG-CV) |
| University Park | \$950.00 | (CDBG-CV) |
| Woodbury | \$4,082.00 | (CDBG-CV) |
| Total Amount due to Catalyst Family Inc.: | \$11,610.00 | (CDBG-CV) |

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Creeker's Club**. program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | |
|-------------|--------------------|
| Stone Creek | \$655.00 (CDBG-CV) |
|-------------|--------------------|

| | |
|--|---------------------------|
| Total Amount due to Creeker's Club: | \$655.00 (CDBG-CV) |
|--|---------------------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club.** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | |
|-----------|----------------------|
| Eastshore | \$1,270.00 (CDBG-CV) |
|-----------|----------------------|

| | |
|--|-----------------------------|
| Total Amount due to Dolphin Club: | \$1,270.00 (CDBG-CV) |
|--|-----------------------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff.** program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | |
|----------------|--------------------|
| Santiago Hills | \$670.00 (CDBG-CV) |
|----------------|--------------------|

| | |
|--|---------------------------|
| Total Amount due to Kids Stuff: | \$670.00 (CDBG-CV) |
|--|---------------------------|

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND
CORONAVIRUS (CV) SCHOLARSHIP PROGRAM
INVOICE**

For the Month of October 2023

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the Rainbow Rising program operating at the following schools in Irvine, for **October 2023**, reimbursement amounts of:

| | | |
|--|--------------------|------------------|
| Alderwood | \$893.00 | (CDBG-CV) |
| Beacon Park | \$574.00 | (CDBG-CV) |
| Cadence Park | \$1,610.00 | (CDBG-CV) |
| Culverdale | \$3,844.00 | (CDBG-CV) |
| Cypress Village | \$2,327.00 | (CDBG-CV) |
| Greentree | \$837.00 | (CDBG-CV) |
| Meadow Park | \$2,447.00 | (CDBG-CV) |
| Northwood | \$3,044.00 | (CDBG-CV) |
| Portola Springs | \$2,805.37 | (CDBG-CV) |
| Westpark | \$971.00 | (CDBG-CV) |
| Total Amount due to Rainbow Rising: | \$19,352.37 | (CDBG-CV) |

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)

DESCRIPTION: IUSD has submitted an invoice for the Board's review and approval in the amount of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of October 2023.

The specific breakdown is as follows:

- \$55,283.75 for Custodial Services
- \$675.00 for Custodial Equip Amortization
- \$10,589.42 for Payment of Portable Purchase
- \$8,827.92 for Utilities
- \$7,935.42 for Facilities & Financial Support

RECOMMENDATION: Approve payment of **\$83,311.51** for payment for sale of IUSD-owned portables to ICCP, Utilities, Facilities and Financial Support Services, Custodial Equipment Amortization and Custodial Services for the month of October 2023.

IRVINE CHILD CARE PROJECT

DATE: November 20, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|---------------|---------------------------------------|--------------------|
| IUSD | 00571059-5862 | \$55,283.75 |
| IUSD | 00571081-7439 | \$675.00 |
| IUSD | 00571081-7439 | \$10,589.42 |
| IUSD | 00571081-5500 | \$8,827.92 |
| IUSD | 00571059-5861 | \$7,935.42 |
| | TOTAL | \$83,311.51 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|---------------|--------------------|
| 00571059-5862 | \$55,283.75 |
| 00571081-7439 | \$675.00 |
| 00571081-7439 | \$10,589.42 |
| 00571081-5500 | \$8,827.92 |
| 00571059-5861 | \$7,935.42 |
| TOTAL | \$83,311.51 |



INVOICE

Page # 1

Irvine Unified School District

5050 Barranca Parkway
Irvine, CA 92604-4698
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)
5050 BARRANCA PARKWAY
IRVINE, CA 92604

| | |
|-----------------|--------------------|
| ACCT ID: | V7501158 |
| INVOICE NUMBER: | 75T0042 |
| DIVISION: | 75GN |
| TERM: | 2324 |
| INVOICE DATE: | 10/01/23 |
| DUE DATE: | 10/31/23 |
| AMOUNT DUE | \$83,311.51 |

| Item | Qty | Unit Amt | Ref. # | Account | Description | Amount |
|----------------------|-----|----------|--------|-----------------|--|--------------------|
| 1 | 1 | 10589.42 | | 0100000000 8953 | October 2023: Sale of IUSD- Owned Portables | 10,589.42 |
| 2 | 1 | 8,827.92 | | 0100000000 8650 | October 2023: Utilities | 8,827.92 |
| 3 | 1 | 7,935.42 | | 0100000000 8699 | October 2023: Facilities & Financial Support Services | 7,935.42 |
| 4 | 1 | 675.00 | | 0100000000 8699 | October 2023: Custodian Equipment | 675.00 |
| 5 | 1 | 55283.75 | | 0100505400 8699 | October 2023: Custodian Services | 55,283.75 |
| | | | | | | Tax |
| INVOICE TOTAL | | | | | | \$83,311.51 |

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**
5050 Barranca Parkway
Irvine, CA 92604-4698

Account ID V7501158
Account Name IRVINE CHILD CARE PROJECT (ICC)
Invoice Number 75T0042
DIV: 75GN
TERM: 2324
Due Date 10/31/23
Amount Due \$83,311.51

Amount Paid \$ _____

IRVINE CHILD CARE PROJECT

TOPIC: WARRANT REQUEST – CITY OF IRVINE

DESCRIPTION: The City of Irvine has submitted an invoice for the Board's review and approval in the amount of **\$25,386.89** for Contract Services and Program and Grant Administration for the month of October 2023.

The specific breakdown is as follows:

\$24,088.27 for Program Administration

\$1,298.62 for Grant Administration

\$0.00 for Contract Services

RECOMMENDATION: Approve payment of **\$25,386.89** to the City of Irvine for Contract Services and Program and Grant Administration for the month of October 2023.

IRVINE CHILD CARE PROJECT

DATE: November 20, 2023

| <u>VENDOR</u> | <u>EXPENDITURE CLASSIFICATION</u> | <u>AMOUNT</u> |
|---------------|---------------------------------------|--------------------|
| IUSD | 005710-59-5864 | \$24,088.27 |
| IUSD | 005501-59-5810 | \$1,298.62 |
| IUSD | 005710-59-5811 | \$0.00 |
| IUSD | 005710-59-4305 | |
| | TOTAL | \$25,386.89 |

EXPENDITURE CLASSIFICATION SUMMARY

| | |
|----------------|--------------------|
| 005710-59-5864 | \$24,088.27 |
| 005501-59-5810 | \$1,289.62 |
| 005710-59-5811 | \$0.00 |
| 005710-59-4305 | |
| TOTAL | \$25,386.89 |



City of Irvine
 FINANCE DEPARTMENT
 P.O. BOX 19575
 IRVINE, CA 92623-9575
 949-724-6049

CUSTOMER NO. C4604
INVOICE NO. 218704
INVOICE DATE 11/14/2023

IRVINE CHILD CARE PROJECT
 5050 BARRANCA PKWY
 IRVINE, CA 92604-4652

Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.

Past due accounts may be referred to a collection agency.

Original Amount \$25,386.89

OCTOBER 2023 STAFFING: ADMINISTRATION = \$24,088.27
 STAFFING: GRANT ADMINISTRATION = \$1,298.62
 SUPPLIES = \$0
 DUPLICATING = \$0
 CONTRACT SERVICES PAID ON CARD = \$0
 CONTRACT SERVICES = \$0
 LOCAL TRAVEL = \$0

 TOTAL = \$25,386.89

Total Due: \$25,386.89

PAYMENT OPTIONS:



ELECTRONIC

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593
 ** Please include invoice and customer numbers in payment details section



CREDIT/DEBIT CARDS

Please pay online at: <https://arpayments.cityofirvine.org>



CHECKS

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575
 ** Please include payment slip with check

PAYMENT SLIP

CUSTOMER #: C4604
INVOICE #: 218704
INVOICE DATE: 11/14/2023
TOTAL AMOUNT DUE: \$25,386.89

TOTAL PAYMENT:

\$ _____

ITEM 2.8

**DEPOSIT OF FINAL STATE GRANT
APPORTIONMENT – CCTR 1167 FY 2021-22**

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF FINAL STATE GRANT
APPORTIONMENT - CCTR 1167 FY2021-22**

DESCRIPTION: The Irvine Child Care Project (ICCP) has received a check in the total amount \$926.00 from the California Department of Social Services representing the final apportionment in response to the completion of the FY 2021-22 audit.

\$926.00 Represents the final
apportionment received for the FY
2021-22 State Grant

RECOMMENDATION: Receive and file record of deposit of grant funds from the California Department of Social Services as follows:

\$76.00 01-005-50100-8290

\$850.00 01-005-50100-8590



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

November 16, 2023

To: IUSD
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of State Grant Apportionment for CCTR-1167

I have enclosed a check from the State of California to deposit as the final State Grant Apportionment for FY 2021-22, in the amount of \$926.00 in response to the completion of the FY 2021-22 audit.

Please deposit into the following accounts:

Final Apportionment:

\$76.00 Grant CDD-deposit to account # 01-005-50100-8290/Federal
\$850.00 Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

Traci Stubbler

Traci Stubbler
ICCP Administrator

Traci Stubbler

From: Solley, Brennah@DSS <Brennah.Solley@dss.ca.gov>
Sent: Tuesday, November 14, 2023 3:58 PM
To: Traci Stubbler
Cc: Denise Chang
Subject: RE: Q5530 - Question regarding check received

CAUTION: EXTERNAL EMAIL

Hi Traci,

\$76 is going into PCA 15136 which is categorized as Federal Funds and \$850 is going into PCA 23254 which is categorized as State Funds.

I hope this helps, have a great day!

Best,

Brennah Solley

Fiscal Analyst
California Department of Social Services
Child Development Fiscal Services (CDFS)
Email: Brennah.Solley@dss.ca.gov

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Tuesday, November 14, 2023 2:09 PM
To: Solley, Brennah@DSS <Brennah.Solley@dss.ca.gov>
Cc: Denise Chang <DChang@cityofirvine.org>
Subject: RE: Q5530 - Question regarding check received

Brennah,

Thank you. Since I am unable to access either CPARIS or the new reporting site (issues with login that I've been told many are having and that CDSS is working to resolve) would you be able to tell me which portion of the \$926 are Federal vs. State funds? It impacts how the funds are deposited.

Thank you for your assistance,



Traci Stubbler (*she/her*) | Community Services Supervisor and Irvine Child Care Project Administrator
949-724-6635 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604
tstubbler@cityofirvine.org

From: Solley, Brennah@DSS <Brennah.Solley@dss.ca.gov>
Sent: Tuesday, November 14, 2023 9:03 AM
To: Traci Stubbler <tstubbler@cityofirvine.org>
Cc: Denise Chang <DChang@cityofirvine.org>
Subject: RE: Q5530 - Question regarding check received

CAUTION: EXTERNAL EMAIL

Good morning,

You received this check for \$926 based on the FY21-22 Audit Closeout for the CCTR1167 contract.

Best,

Brennah Solley

Fiscal Analyst
California Department of Social Services
Child Development Fiscal Services (CDFS)
Email: Brennah.Solley@dss.ca.gov

From: Traci Stubbler <tstubbler@cityofirvine.org>
Sent: Monday, November 13, 2023 5:14 PM
To: Solley, Brennah@DSS <Brennah.Solley@dss.ca.gov>
Cc: Denise Chang <DChang@cityofirvine.org>
Subject: Q5530 - Question regarding check received

Brennah,

I received the check reference below in the amount of \$926.00. Based on CPARIS information it looks like the payment is for the Irvine Child Care Project contract from FY2021-22. Can you clarify why we received this check and why now for FY 2021-22?



Traci Stubbler (*she/her*) | Community Services Supervisor and Irvine Child Care Project Administrator
949-724-6635 | Child Resource Center | 14341 Yale Ave | Irvine, CA 92604
tstubbler@cityofirvine.org

| Invoice ID | Memo | Payment Amount |
|-------------------|---|----------------|
| CD-20230309-Q5530 | Child Development Fiscal Analyst: B. Solley brennah.solley@dss.ca.gov | \$926.00 |
| | TOTAL | \$926.00 |



1102 Q Street, Suite 4800
Sacramento, CA 95811

Check No. 7001999
Check Date Oct 20, 2023
Check Amount \$926.00
Child Care Contractors Program

IRVINE CHILD CARE PROJECT
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

| Invoice ID | Memo | Payment Amount |
|-------------------|--|----------------|
| CD-20230309-Q5530 | Child Development Fiscal Analyst: B. Solley brennah.solley@dss.ca.gov | \$926.00 |
| | TOTAL | \$926.00 |

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578

11-35/1210 (CA)

10-20-2023 7001999

AMOUNT
*****\$926.00

*****Nine Hundred Twenty Six and 00/100*****

VOID AFTER 180 DAYS

Pay to the Order of: IRVINE CHILD CARE PROJECT





ITEM 2.9

**DEPOSIT OF STIPENDS FOR CHILD CARE
CONTRACTORS FUNDED BY
THE AMERICAN RESCUE ACT**

IRVINE CHILD CARE PROJECT

TOPIC: **DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS FUNDED BY THE AMERICAN RESCUE ACT**

DESCRIPTION: On March 4, 2020, the Governor declared a State of Emergency in California in response to COVID-19. Since then, several rounds of child care stipends have been sent out to child care providers serving families who receive subsidized child care. Stipends are meant to help providers with hardships caused by the pandemic such as reduced enrollment, increased teacher-to-child ratios, additional cleaning costs, and other costs.

The following stipends have been received and deposited:

\$131,222.00 01-005-50100-8290
\$ 40,040.00 01-005-50100-8290
\$ 25,025.00 01-005-50100-8290

RECOMMENDATION: Receive and file record of deposits of stipends for child care contractors funded by the American Rescue Act as follows:

\$131,222.00 01-005-50100-8290
\$ 40,040.00 01-005-50100-8290
\$ 25,025.00 01-005-50100-8290



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

July 11, 2023

To: IUSD
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of AB 179 One-Time Stipends

I have enclosed a check from the State of California to deposit the one-time stipends to qualified contract holders pursuant to AB 179 in the amount of \$131,222.00.

Please deposit into the following accounts:

\$131,222.00 Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



1102 Q Street, Suite 4800
Sacramento, CA 95811

Check No. 8001679
Check Date Jun 22, 2023
Check Amount \$131,222.00
Child Care Contractors Program

Irvine Child Care Project
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

| Payment Date | Memo | Payment Amount |
|--------------|---|----------------|
| 06-22-2023 | <p>CDSS is giving stipends to child care providers in the amount of \$1,442 for each child enrolled in state subsidized child care in April 2022. The FoundationCCC is issuing checks to providers and contractors for CDSS. Your check is attached. If you have any questions, please contact FoundationCCC at 1-888-249-9915.</p> <p>CDSS está otorgando pagos a proveedores de cuidado infantil por la cantidad de \$1,442 por cada niño inscrito en cuidado infantil subsidiado por el estado en abril del 2022. De parte de CDSS, la FundaciónCCC está emitiendo cheques para proveedores y contratistas. Adjunto esta su cheque. Si tiene alguna pregunta, comuníquese con la FundaciónCCC al 1-888-249-9915.</p> | \$131,222.00 |
| | TOTAL | \$131,222.00 |

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578
GENERAL ACCOUNT

11-35/1210 (CA)

06-22-2023

8001679

AMOUNT
***\$131,222.00

*****One Hundred Thirty One Thousand Two Hundred Twenty
Two and 00/100*****

VOID AFTER 180 DAYS

Pay to the
Order of:

Irvine Child Care Project

Direct Svc, 91 Children, Lic. 304370562





BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

August 30, 2023

To: IUSD
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of AB 110 One-Time Stipends

I have enclosed a check from the State of California to deposit the one-time stipends to qualified contract holders pursuant to AB 110 in the amount of \$40,040.00.

Please deposit into the following accounts:

\$40,040.00 Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

A handwritten signature in blue ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



1102 Q Street, Suite 4800
Sacramento, CA 95811

Check No. 8003092
Check Date Aug 21, 2023
Check Amount \$40,040.00
Child Care Contractors Program

Irvine Child Care Project
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

| Payment Date | Memo | Payment Amount |
|--------------|--|----------------|
| 08-21-2023 | <p>CDSS is giving payments to child care providers in the amount of \$1,442 for each child enrolled in state subsidized child care in April 2022. The FoundationCCC is issuing checks to providers and contractors for CDSS. Your check is attached. If you have any questions, please contact FoundationCCC at 1-888-249-9915.</p> <p>CDSS está otorgando pagos a proveedores de cuidado infantil por la cantidad de \$1,442 por cada niño inscrito en cuidado infantil subsidiado por el estado en abril del 2022. De parte de CDSS, la FundaciónCCC está emitiendo cheques para proveedores y contratistas. Adjunto esta su cheque. Si tiene alguna pregunta, comuníquese con la FoundationCCC al 1-888-249-9915.</p> | \$40,040.00 |
| | TOTAL | \$40,040.00 |

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578
GENERAL ACCOUNT

11-35/1210 (CA)

08-21-2023

8003092

AMOUNT
****\$40,040.00

****Forty Thousand Forty and 00/100****

VOID AFTER 180 DAYS

Pay to the Order of: Irvine Child Care Project
Direct Svc, 91 Children, Lic. 304370562

Josep Quintana





BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

November 13, 2023

To: IUSD
From: Traci Stubbler
ICCP Administrator
Subject: Deposit of CDSS Stipend

I have enclosed a check from the State of California to deposit the stipend funded by the American Rescue Plan Act to qualified contract holders based on April 2022 enrollment in the amount of \$25,025.00.

Please deposit into the following accounts:

\$25,025.00 Grant CDD-deposit to account # 01-005-50100-8290/Federal

Submitted for your action.

Thank you,

A handwritten signature in black ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



1102 Q Street, Suite 4800
Sacramento, CA 95811

Check No. 8006665
Check Date Oct 2, 2023
Check Amount \$25,025.00
Child Care Contractors Program

Irvine Child Care Project
ONE CIVIC CNTR PLAZA
PO BOX 19575
IRVINE, CA 92623-9575

| Payment Date | Memo | Payment Amount |
|--------------|--|----------------|
| 10-02-2023 | <p>CDSS is giving stipends and rate supplements to child care providers based on April 2022 enrollment information. The FoundationCCC is issuing checks to providers and contractors for CDSS. Your check is attached. If you have any questions, please contact FoundationCCC at 866-470-6792 or ccstipend@foundationccc.org. You can also visit https://www.cdss.ca.gov/inforesources/child-care-and-development/subsidized-child-care-provider-stipends for more information regarding these payments.</p> <p>CDSS está dando estipendios y suplementos de tarifas a los proveedores de cuidado infantil según la información de inscripción de Abril de 2022. La Foundation CCC está emitiendo cheques a proveedores y contratistas para CDSS. Su cheque está adjunto. Si tiene alguna pregunta, comuníquese con FoundationCCC al 866-470-6792 o ccstipend@foundationccc.org. También puede visitar https://www.cdss.ca.gov/inforesources/child-care-and-development/subsidized-child-care-provider-stipends para obtener más información sobre estos pagos.</p> | \$25,025.00 |
| | TOTAL | \$25,025.00 |

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Bank of America
Sacramento, CA 95814-4578
GENERAL ACCOUNT

11-35/1210 (CA)

10-02-2023

8006665

AMOUNT

****\$25,025.00

*****Twenty Five Thousand Twenty Five and 00/100*****

VOID AFTER 180 DAYS

Pay to the
Order of:

Irvine Child Care Project

Direct Svc, 91 Children, Lic. 304370562

Joseph J. [Signature]



ITEM 2.10

**DEPOSIT OF PLUS RATE PAYMENT
PURSUANT TO SENATE BILL 140**

IRVINE CHILD CARE PROJECT

TOPIC: DEPOSIT OF PLUS RATE PAYMENT PURSUANT TO SENATE BILL (SB) 140

DESCRIPTION: Pursuant to SB 140 child care providers will receive a monthly 'Cost of Care Plus Rate Payment'. This is a monthly per-child payment intended to supplement subsidized child care reimbursement. Payments will be issued on a quarterly basis for services rendered December 2023 through June 2025.

ICCP received a check in the total amount of \$43,824.00, the first disbursement, which is to cover estimated payments for January, February, and March 2024 and has been issued through the State controller's office, outside of regular contracts.

RECOMMENDATION: Receive and file the record of deposit of funds from the California Department of Social Services as follows:

\$ 43,824.00 01-005-50100-8590



BOARD
CYRIL YU, President
STEPHANIE BYNON, Clerk
TAMMY KIM, Member
RYAN PAINTER, Member
JENNA BERUMEN, Member

December 1, 2023

To: IUSD

From: Traci Stubbler
ICCP Administrator

Subject: Deposit of Plus Rate Payment Pursuant to SB 140

I have enclosed a check from the State of California to deposit the first Plus Rate Payment pursuant to SB140. This payment is to cover estimated payments for January, February, and March 2024 and has been issued through the State Controller's Office, outside of regular contracts. Contractors will be receiving quarterly Plus Rate Payments through June 2025.

Please deposit into the following accounts:

\$43,824.00 Grant CDD-deposit to account # 01-005-50100-8590/State

Submitted for your action.

Thank you,

A handwritten signature in black ink that reads "Traci Stubbler".

Traci Stubbler
ICCP Administrator



STATE OF CALIFORNIA 65-707255

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

0000052269

0000

FUND NO. 8087 FUND NAME FISCAL CONSOLIDATED PMT

MO. DAY YR. 10 27 2023

90-1342/1211

65707255

DOLLARS CENTS \$***43824.00

TO: 707255

IRVINE CHILD CARE PROJECT ONE CIVIC CNTR PLAZA PO BOX 19575 IRVINE CA 92623-9575

Malia Cohen



MALIA M. COHEN

CALIFORNIA STATE CONTROLLER

FORM CD-85(1/99) CONTROLLERS WARRANT



DETACH ON DOTTED LINE KEEP THIS PORTION FOR YOUR RECORDS

65-707255

ISSUE DATE: 10/27/2023

DEPARTMENT OF SOCIAL SERVICES CALIFORNIA DEPARTMENT OF SOCIAL SERVICES 744 P STREET, MS 9-6- SACRAMENTO CA 95814 FOR QUESTIONS CONTACT ACCOUNTING DEPARTMENT AT 916/657-1932

VENDOR NAME VENDOR ID IRVINE CHILD CARE PROJECT 0000052269

VOUCHER ID INVOICE ID PO ID 00272241 Q553_CCPU_SB140_10/23M

AMOUNT PAID \$43824.00

PAYMENT MESSAGE Q553_CCPU_SB140

ADDITIONAL PAYMENT MESSAGE MAILTO:CHILDDEVELOPMENTFISCAL@DSS.CA.GOV

[View this email in your browser](#)



Child Care & Development Division Updates

Initial Quarterly Contractor Allocations for [Plus Rate Payments to Child Care Providers, pursuant to SB 140](#)

ATTN: Child Care and Development contractors

Pursuant to SB 140 and referenced in [Child Care Bulletin 23-25](#), child care providers will receive a monthly 'Cost of Care Plus Rate Payment' This is a monthly per-child payment intended to supplement subsidized child care reimbursement. Payments to child care providers shall begin January 2024, beginning with service month December 2023.

To estimate contractor funding needs for the Plus Rates policy, DSS has released funding to contractors based on the greater of enrollments reported for April and June 2023 801a data, **including ten percent administrative funding to support distribution to providers. Funding to cover estimated payments for January, February, and March 2024 is included in the initial quarterly payment. These payments have been issued by check through the State Controller's Office, outside of regular contracts, and will be identified as SB 140 payments.** In counties where the Stage One or Bridge Programs are administered in-house by the county, Child Development Associates will receive funding associated with Stage One or Bridge providers in those counties. For Stage One and Bridge administered by a contracted agency, funding for Stage One and/or Bridge enrollments has been included in your allocation.

provider is located and the assigned “region”, defined as:

- Central: Fresno, Inyo, Kern, Kings, Madera, Mariposa, Merced, Monterey, Sacramento, San Benito, San Joaquin, San Luis Obispo, Stanislaus, Tulare
- Northern: Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Mono, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba
- Southern: Imperial, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, Ventura
- Los Angeles
- Bay Area: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma

Per-child plus rate amounts shall be as follows:

| Region | Licensed Family Child Care Providers | License-Exempt Providers | Centers |
|-------------|--------------------------------------|--------------------------|---------|
| Central | \$140 | \$98 | \$140 |
| Northern | \$141 | \$99 | \$141 |
| Southern | \$160 | \$112 | \$160 |
| Los Angeles | \$171 | \$119 | \$171 |
| Bay Area | \$211 | \$148 | \$211 |

These payments shall be payable to child care providers and centers serving children enrolled in the following child care and development programs:

- California Alternative Payment Programs (CAPP)
- Migrant Alternative Payment Programs (CMAP)
- Family Child Care Home Education Networks (CFCC)
- California Work Opportunity and Responsibility to Kids (CalWORKs) Stages One, Two (C2AP) and Three (C3AP)

- General Child Care and Development Programs (CCTR)
- Migrant Child Care and Development Programs (CMIG)
- Child Care and Development Programs for Children with Severe Disabilities (CHAN)

This information in this email will be released in a forthcoming child care bulletin. If you have any questions, please contact ChildDevelopmentFiscal@dss.ca.gov.

In partnership,

Child Care and Development Fiscal Services
California Department of Social Services
ChildDevelopmentFiscal@dss.ca.gov

Child Care & Development Division Website

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September 15, 2023

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

CHILD CARE BULLETIN (CCB) NO. 23-25

The purpose of this Child Care Bulletin is to provide counties and contractors with an overview of child care and development investments and policy changes included in the California State Budget for Fiscal Year 2023-24.



KIM JOHNSON
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

September 15, 2023

CHILD CARE BULLETIN (CCB) NO. 23-25

GUIDANCE TYPE: INFORMATIVE

TO: ALL COUNTY CHILD CARE COORDINATORS
ALL CHILD CARE AND DEVELOPMENT CONTRACTORS
ALL CHILD CARE QUALITY CONTRACTORS AND GRANTEEES

SUBJECT: FISCAL YEAR 2023-2024 CHILD CARE AND DEVELOPMENT
BUDGET OVERVIEW

APPLICABLE PROGRAMS: CALWORKS STAGES ONE, TWO, AND THREE
ALTERNATIVE PAYMENT PROGRAMS
MIGRANT ALTERNATIVE PAYMENT PROGRAMS
GENERAL CHILD CARE AND DEVELOPMENT PROGRAMS
MIGRANT CHILD CARE AND DEVELOPMENT PROGRAMS
FAMILY CHILD CARE HOME EDUCATION NETWORKS
CHILD CARE AND DEVELOPMENT SERVICES FOR CHILDREN
WITH SPECIAL NEEDS
EMERGENCY CHILD CARE BRIDGE PROGRAM FOR FOSTER
CHILDREN
CHILD CARE RESOURCE AND REFERRAL PROGRAMS
LOCAL CHILD CARE AND DEVELOPMENT PLANNING
COUNCILS
QUALITY IMPROVEMENT PROJECTS

REFERENCE: ASSEMBLY BILL (AB) 116 (EARLY CHILDHOOD, CHILD CARE
AND EDUCATION OMNIBUS, CHAPTER 41, STATUTES OF
2023); SENATE BILL (SB) 101 (BUDGET ACT OF 2023,
CHAPTER 12, STATUTES OF 2023); AB 102 (BUDGET ACT OF
2023, CHAPTER 38, STATUTES OF 2023); AB 110 (EARLY
CHILDCARE AND EDUCATION, CHAPTER 4, STATUTES OF

2023); SB 140 (EARLY CHILDHOOD, CHILD CARE AND EDUCATION; CHAPER 193, STATUTES OF 2023)

Purpose

The purpose of this Child Care Bulletin (CCB) is to provide counties and contractors with an overview of child care and development investments and policy changes included in the California State Budget for Fiscal Year (FY) 2023-2024. Individual CCBs with specific guidance regarding many of these changes are forthcoming, including CCBs with guidance related to the second Memorandum of Understanding between Child Care Providers United (CCPU) and the State of California.

Background

The 2023-2024 California State Budget continues to build upon historic investments in California's Child Care and Development programs. It includes approval of the second contract agreement between the State and CCPU, and parity with the agreement's provisions for non-represented providers. Key budget investments include the continuation of hold harmless across the subsidy system, changes to the family fee structure, and several policy changes to further the goals of the child care and development transition and streamline child care and development provision.

The FY 2023-2024 State Budget was enacted via the following bills:

Early Action Budget Bill

- AB 110 (Early Action Budget Act of 2023)

June Budget and Trailer Bills

- SB 101 (Budget Act of 2023)
- AB 102 (2023-24 Budget Bill, Jr.)
- AB 104 (2023-24 Budget Bill, Jr.)
- SB 140 (Early Child Care and Education Trailer Bill)
- AB 116 (Early Child Care and Education Trailer Bill)

For an overview of last year's child care and development investments, please refer to CCB 22-18: Fiscal year 2022-2023 Child Care and Development Budget Overview.

Guidance

The FY 2023-2024 State Budget includes:

Expanded Access to Child Care Subsidies

- No new funding has been authorized in this year's budget for additional expanded slots. The State is adjusting the timing of these investments so that contractors can build their capacity to work towards the goal outlined in the 2021-

22 budget of providing over 200,000 additional slots for subsidized child care across California. As well, funding applications for CCTR are forthcoming.

Family Fee Waivers and Family Fee Rate Restructuring

- AB 116 amended Section 8252 of the Education Code to wave family fees through September 30, 2023.
- AB 116 amended Section WIC Section to authorize that:
 - Contractors may forgive family fees that accrued but were uncollected prior to October 1, 2023.
 - Starting October 1, 2023, family fees cannot exceed 1% of a family's monthly income.
 - Starting October 1, 2023, families with income below 75% of the State Median Income will not be assessed a family fee.
 - Requires the State to not reduce direct-contract or voucher program slots because of a reduction in the amount of family fees that it collects.
 - Requires the California Department of Social Services to design a new family fee schedule based on the most recent census data available on State Median Family Income, adjusted to family size.

Cost of Living Adjustment

- Pursuant to AB 102, Resource and Referral (R&R) agencies and Local Child Care and Development Planning Councils (LPCs) will receive an 8.22% Cost of Living Adjustment (COLA).
- All other child care and development programs will not receive a COLA in FY 2023-24 or FY 2024-25.

Streamlining the Provision of Subsidized Child Care

- Rate Sheets:
 - AB 116 amended WIC section 10228 to establish that rate sheets will not be required for license-exempt Family, Friend, and Neighbor (FFN) providers.
- Rate Category Changes:
 - AB 116 amended WIC section 10228 to establish that if a child care provider's reimbursement rate category could be interpreted as either full-time weekly or full-time monthly, the county or contractor is required to reimburse the provider based on either:
 - the applicable rate category that most closely corresponds to the rate category listed on the licensed child care provider's rate sheet, or
 - if a single applicable rate category cannot be determined, the rate category that yields the higher reimbursement.
- Income Fluctuation

- AB 116 added WIC section 10271.6 to establish that, effective January 1, 2024, a family may choose to provide up to the preceding 12 months of income information to determine income eligibility for calculating a family fee when a family experiences income fluctuation. The family's monthly income will be determined by averaging the total countable income from at least two months.
- Pilot Projects
 - AB 116 amended WIC section 10348 to extend the sunset date for the individualized county child care subsidy plans (Pilots) for the Counties of Alameda, Contra Costa, Fresno, Marin, Monterey, San Benito, San Diego, Santa Clara, Santa Cruz, Solano, and Sonoma for one year until July 1, 2024.
- Temporary Extension of Reimbursement Flexibilities (Hold Harmless) for Center-based Contractors:
 - Pursuant to AB 116, direct-service, center-based contractors shall be reimbursed based on the maximum authorized hours of care, regardless of attendance, if the program is open and operating in accordance with their approved program calendar and remains open and offering services through the program year. Reimbursement shall be 100% of the contract maximum reimbursable amount or net reimbursable program costs, whichever is less from July 1, 2023 through September 30, 2023. This has been extended to June 30, 2025 through SB 140.

Quality Investments

- R&R Funding:
 - Pursuant to AB 102, R&Rs will receive \$10 million in ongoing support using the State General Fund for slot expansion and improve data collection.
- Child Care Initiative Project (CCIP) Funding
 - Pursuant to AB 102, there will be a \$2 million augmentation to the CCIP contract.

Approval and Codification of Certain Provisions of Second Child Care Providers United Bargaining Agreement with the State of California and Parity for Center-Based Providers

- SB 140 Approves the agreement dated June 30, 2023 entered into by Governor Newsom and CCPU and any provisions of the agreement that require the expenditure of funds or legislative action.
- **Cost of Care Plus Rate**
 - **SB 140** added WIC sections 10277.1(b) and WIC 10277.2(b) to codify the agreement and provide parity for child care centers. **Beginning January 1,**

2024¹, through June 30, 2025, all providers will receive a monthly per child "Cost of Care Plus Rate" based on the region that they live in and their licensing status.

- Central²: Licensed family child care home providers and centers will receive \$140 per child and license-exempt FFN child care providers will receive \$98 per child.
- Northern³: Licensed family child care home providers and centers will receive \$141 per child and license-exempt FFN child care providers will receive \$99 per child.
- Southern⁴: Licensed family child care home providers and centers will receive \$160 per child and license-exempt FFN child care providers will receive \$112 per child.
- Los Angeles⁵: Licensed family child care home providers and centers will receive \$171 per child and license-exempt FFN child care providers will receive \$119 per child.
- Bay Area⁶: Licensed family child care home providers and centers will receive \$211 per child and license-exempt FFN child care providers will receive \$148 per child.
- Transitional Provider Subsidy Payments
 - SB 140 amends WIC Section 10277.1(c) to codify the agreement and provide parity for child care centers. Family child care providers and private child centers that received a subsidy payment in April 2023 will receive one-time payments by November 30, 2023, at the latest, in the following amounts based on their licensing status:
 - License-exempt FFN child care providers: \$500
 - Small family daycare home providers: \$2,500
 - Large family daycare home providers and child care centers: \$3,000
- Alternative Payment Program Administrative Supports
 - AB 104 allocates \$70 million in funding in FY 2023-24 and FY 2024-25, to support activities related to the CCPU bargaining agreement. These activities included, but are not limited to, dues deduction, meeting new Subsidized Provider Report (SPR) requirements outlined in the MOU, and any additional data collection related to CCPU data requests.
- Definition of Part-Time and Full-Time Care

¹ This January 1, 2024 timeline does not apply to CalWORKs Stage One and Bridge providers who received their April 2023 subsidy payment from a County Welfare Department.

² Central counties: Fresno, Inyo, Kern, Kings, Madera, Mariposa, Merced, Monterey, Sacramento, San Benito, San Joaquin, San Luis Obispo, Stanislaus, Tulare Counties

³ Northern counties: Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Mono, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Tuolumne, Yolo, Yuba Counties

⁴ Southern counties: Imperial, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, Ventura Counties

⁵ Los Angeles: Includes only Los Angeles County.

⁶ Bay Area counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma Counties

- SB 140 amends WIC Section 10213.5 to codify the agreement to redefine part-time care as care certified for a child for less than 25 hours per week instead of 30 hours per week. Full-time care is redefined as care certified for a child for 25 hours or more per week instead of more than 30 hours per week.
- Reimbursement Based on Certified Need (Hold Harmless)
 - SB 140 adds WIC Section 10227.5 to codify the agreement to establish that all family child care providers accepting subsidy vouchers will be reimbursed based on the families' certified need rather than attendance from July 1, 2023, through June 30, 2025. SB 140 also extends this reimbursement policy for centers through June 30, 2025.
 - SB 140 establishes that family child care home education networks funded through Migrant Child Care and Development programs, General Child Care and Development, or Children with Severe Disabilities programs shall be reimbursed based on the maximum authorized hours of care, regardless of attendance, if the program is open and operating in accordance with their approved program calendar and remains open and offering services through the program year. Reimbursement shall be 100% of the contract maximum reimbursable amount or net reimbursable program costs, whichever is less through June 30, 2025. SB 140 also extends this reimbursement policy for centers through June 30, 2025.
- Training Partnership Fund
 - SB 140 adds WIC Section 10277.3 to codify the agreement to continue the State investment in the training partnership fund (initially budgeted for \$40 million) at up to \$15 million for each year of the new two-year contract, beginning July 1, 2024.
- Retirement Fund
 - SB 140 adds WIC Section 10277.5 to codify the agreement to create a first-of-its-kind retirement fund for Family Child Care Home Providers with a one-time start-up investment of \$100,000, an \$80 million lump sum contribution, and up to an \$80 million investment each year starting July 1, 2024, until July 1, 2025.
- Health Benefits Trust
 - SB 140 adds WIC Section 10277.5 to codify the agreement continue the State's investment in the health benefits trust.
 - Starting on April 1, 2024, and until July 1, 2025, each year the State will make a contribution to restore the trust's balance to \$100 million if the balance is less than \$100 million.
- Suspension and Expulsion
 - The agreement also requires the State and CCPU to provide recommendations on suspension and expulsion policies through a Joint Labor Management Committee (JLMC) by March 31, 2024. Both parties can extend this date through a mutual agreement. SB 140 amends WIC section 10491.1 to require the California Department of Social Services

and Department of Education to provide the Legislature with JLMC recommendations within 10 calendar days of the recommendations being completed.

- Payment Timelines
 - SB 140 adds WIC section 10277 to codify the agreement to establish that on or before March 1, 2024, contractors and counties are required to develop, implement, and publish a plan for timely payment to family child care providers.

For more information about the California State Budget 2023-2024, please visit [the Department of Finance's California Budget 2023-24 webpage](#).

If you have any questions or need additional guidance regarding the information in this letter, please contact your Program Quality and Improvement Consultant or CalWORKs Stage One Child Care analyst. You can find their contact information on the [Child Care and Development Contacts webpage](#).

Sincerely,

Original Document Signed By

LUPE JAIME-MILEHAM, EdD
Deputy Director
Child Care and Development Division

| Vendor Number | Agency Name | Plus Rates Allocation | Administrative Allocation | Total Allocation |
|---------------|---|-----------------------|---------------------------|------------------|
| H378 | ASSOC STUDENTS-CSU SAN DIEGO CALIF STATE UNIV-SAN DIEGO | \$6,720 | \$672 | \$7,392 |
| H406 | BOYS & GIRLS CLUBS OF GREATER SAN DIEGO | \$16,320 | \$1,632 | \$17,952 |
| H521 | EDUC ENRICHMENT SYSTEMS INC | \$51,840 | \$5,184 | \$57,024 |
| H543 | FALLBROOK CHILD DEV CENTER | \$5,280 | \$528 | \$5,808 |
| H860 | COCO KIDS | \$2,248,116 | \$224,812 | \$2,472,928 |
| H910 | SIERRA NEVADA CHILDRENS SERVS | \$280,215 | \$28,022 | \$308,237 |
| H945 | YMCA OF SAN DIEGO COUNTY | \$3,580,176 | \$358,018 | \$3,938,194 |
| H957 | CREATIVE WORLD INC | \$12,312 | \$1,231 | \$13,543 |
| H983 | THE OCEAN PARK CHILD CARE FDN | \$6,669 | \$667 | \$7,336 |
| J137 | PANDAS ENV DAY CARE SCHOOL | \$71,400 | \$7,140 | \$78,540 |
| J162 | SUPPORTIVE SERVICES INC | \$1,340,472 | \$134,047 | \$1,474,519 |
| J388 | CHILD ACTION INC | \$4,427,808 | \$442,781 | \$4,870,589 |
| J803 | SISKIYOU CHILD CARE COUNCIL | \$107,073 | \$10,707 | \$117,780 |
| J834 | THE SAN LUIS OBISPO CHILD DEVELOPMENT CENTER | \$6,720 | \$672 | \$7,392 |
| J852 | OPTIONS FOR LEARNING | \$3,284,316 | \$328,432 | \$3,612,748 |
| K854 | TRUE SUNSHINE PRESCHOOL CENTER inc | \$3,165 | \$317 | \$3,482 |
| K875 | WAH MEI SCHOOL | \$1,266 | \$127 | \$1,393 |
| L326 | CAMBRIDGE COMMUNITY CENTER | \$15,192 | \$1,519 | \$16,711 |
| L511 | YWCA OF CONTRA COSTA/SACTO | \$34,815 | \$3,482 | \$38,297 |
| L606 | WU YEE CHILDRENS SERVICES | \$84,189 | \$8,419 | \$92,608 |
| L675 | CHINATOWN COMM CHILDRENS CNTR | \$3,798 | \$380 | \$4,178 |
| L743 | FRIENDS TO PARENTS | \$6,963 | \$696 | \$7,659 |
| M045 | NORTHCOAST CHILDRENS SVCS INC | \$7,614 | \$761 | \$8,375 |
| M232 | CHILD CARE COORDINATING CNCL OF SAN MATEO COUNTY INC | \$622,968 | \$62,297 | \$685,265 |
| M358 | COASTSIDE CHILDRENS PROGRAMS | \$25,953 | \$2,595 | \$28,548 |
| M373 | THE COMMUNITY DEVELOPMENT CENTER INC | \$130,302 | \$13,030 | \$143,332 |
| M962 | VISTA DEL MAR CHILD & FAMILY SERVICES | \$34,371 | \$3,437 | \$37,808 |
| N053 | COMMUNITY ACTION MARIN | \$92,418 | \$9,242 | \$101,660 |
| N235 | INFANT/CHILD ENRICHMT SVCS INC | \$168,681 | \$16,868 | \$185,549 |
| N574 | SPANISH SPEAKING UNITY COUNCIL OF ALAMEDA COUNTY INC | \$71,529 | \$7,153 | \$78,682 |
| N586 | YOUNG HORIZONS | \$45,657 | \$4,566 | \$50,223 |
| N604 | CNTRL VLY CHILDRENS SVCS NTWK | \$481,908 | \$48,191 | \$530,099 |
| N616 | CHILDRENS HOME SOCIETY OF CAL | \$5,072,994 | \$507,299 | \$5,580,293 |
| N617 | CHILD LANE | \$103,626 | \$10,363 | \$113,989 |
| N669 | CHILDRENS CRISIS CENTER OF STANISLAUS COUNTY | \$102,060 | \$10,206 | \$112,266 |
| N674 | PLUMAS RURAL SERVICES | \$63,810 | \$6,381 | \$70,191 |
| N677 | HUMAN RESPONSE NETWORK | \$49,257 | \$4,926 | \$54,183 |
| N852 | VALLEY OAKS CHILDRENS SVCS INC | \$685,998 | \$68,600 | \$754,598 |
| N879 | SAN JOAQUIN COUNTY CHILD ABUSE PREVENTION COUNCIL | \$10,500 | \$1,050 | \$11,550 |
| N914 | YMCA OF METROPOLITAN LA | \$19,494 | \$1,949 | \$21,443 |
| N984 | TRAINING EMPL & COMM HELP INC | \$36,558 | \$3,656 | \$40,214 |
| P155 | KINGS COMMUNITY ACTION ORG INC | \$827,106 | \$82,711 | \$909,817 |
| P646 | YMCA OF GREATER LONG BEACH | \$25,650 | \$2,565 | \$28,215 |
| P800 | COMMUNITY FAMILY SERVICES INC | \$35,448 | \$3,545 | \$38,993 |
| Q118 | CHICANO FEDERATION OF SAN DIEGO COUNTY | \$103,200 | \$10,320 | \$113,520 |
| Q351 | PAGE LEARNING ACADEMY INC | \$8,208 | \$821 | \$9,029 |
| Q530 | MISSION NEIGHBORHOOD CTRS INC | \$41,778 | \$4,178 | \$45,956 |
| Q553 | IRVINE CHILD CARE PROJECT | \$39,840 | \$3,984 | \$43,824 |
| Q568 | UNITED FAMILIES INC | \$60,480 | \$6,048 | \$66,528 |
| Q569 | CHILD DEVELOPMENT CONSORTIUM OF LOS ANGELES INC | \$105,678 | \$10,568 | \$116,246 |
| Q571 | EBEN-EZER CHILDRENS DAY CARE | \$84,132 | \$8,413 | \$92,545 |
| Q621 | FRESNO STATE PROGRAMS FOR CHILDREN INC | \$15,960 | \$1,596 | \$17,556 |
| Q771 | VISTA HILL FOUNDATION DBA SAM & ROSE STEIN EDUC CTR | \$13,440 | \$1,344 | \$14,784 |
| Q789 | GIRLS CLUB OF LOS ANGELES | \$18,468 | \$1,847 | \$20,315 |
| Q804 | CHILDREN OF THE RAINBOW INC | \$26,880 | \$2,688 | \$29,568 |
| Q805 | HANSEL & GRETEL DAY CARE INC | \$41,160 | \$4,116 | \$45,276 |
| Q806 | PALCARE | \$3,798 | \$380 | \$4,178 |
| Q807 | WALNUT AVE FAMILY AND WOMENS CENTER | \$9,495 | \$950 | \$10,445 |
| Q811 | COASTSIDE CHILD DEV CENTER | \$9,495 | \$950 | \$10,445 |
| Q814 | COVINA DEVELOPMENT CENTER | \$16,416 | \$1,642 | \$18,058 |
| Q816 | AROUND THE KORNER CENTER FOR SCHOOL AGE ENRICHMENT | \$54,378 | \$5,438 | \$59,816 |
| Q862 | QUALITY CHILDREN'S SERVICES | \$45,600 | \$4,560 | \$50,160 |
| Q967 | CA STATE LA UNIV AUX SERV INC | \$14,364 | \$1,436 | \$15,800 |
| Q975 | PROYECTO PASTORAL | \$14,877 | \$1,488 | \$16,365 |
| Q980 | S & B INC DBA HAPPY KIDS DAYCARE | \$12,267 | \$1,227 | \$13,494 |
| Q986 | LTSC COMMUNITY DEV CORP | \$28,728 | \$2,873 | \$31,601 |
| Q988 | KAI MING INC | \$62,667 | \$6,267 | \$68,934 |
| S225 | LIFE SOURCE INTL SCHOOLS | \$34,884 | \$3,488 | \$38,372 |
| T006 | REDWOOD CITY CHILD DEV PROGRAM | \$8,229 | \$823 | \$9,052 |

ITEM 2.11

**IRVINE CHILD CARE PROJECT (ICCP)
EXPENSES PAID BY
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

IRVINE CHILD CARE PROJECT

TOPIC: **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

DESCRIPTION: The following invoices, in the total amount of \$28,656.00 have been paid by IUSD on behalf of ICCP:

- \$11,500.00 to Eide Bailly for progress billing related to the 2022-23 ICCP audit
- \$1,438.00 to Philadelphia Insurance Companies for fixed annual premium
- \$15,718.00 to Falconer Construction for replacement of tack boards and siding re-finish on ICCP portables located at Plaza Vista

RECOMMENDATION: Receive and file the record of payment for attached invoices in the total amount of \$28,656.00 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 11/15/23 VENDOR NAME: EIDE BAILLY LLP VENDOR:V4100117 CHECK: 41004051

| INVOICE DATE | INVOICE / REF NUMBER | PURCHASE ORDER NUMBER | AMOUNT |
|--------------------------|----------------------|-----------------------|-----------|
| 11/06/23 | EI01588336 | | 11,500.00 |
| TOTAL AMOUNT OF INVOICES | | | 11,500.00 |

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5838 11,500.00

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

Sub Fund
 0101

No. 41004051
 Date: 11/15/23
 Acct#: XXXXXXXXXX

56-382
 412

Pay ELEVEN Thousand FIVE Hundred Dollars and 00/100

\$*****11,500.00

To The Order of
 EIDE BAILLY LLP
 SUITE 300
 10681 FOOTHILL BLVD
 RANCHO CUCAMONGA, CA 91730-3831

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN MET, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



CPAs & BUSINESS ADVISORS

INVOICE

Irvine Unified School District
5050 Barranca Pkwy
Irvine CA 92604

Client #: 207117
Online Pay Code: BXQBTB
Invoice #: EI01588336
Invoice Total: \$11,500.00

Please return top portion with payment or

Make a Payment

Invoice Is Due Upon Receipt

Progress billing related to the audit of the Irvine Child Care Project's financial statements for the year ended June 30, 2023. 11,500.00

Invoice Total

\$ 11,500.00

Ledger 41

OK TO PAY SM
11/9/2023

01-005-710-59-5838

DIRECT EXPENSE

Date: 11/06/23 Invoice #: EI01588336 Irvine Unified School District Page: 1

Pay by Mail:
Eide Bailly LLP
10681 Foothill Blvd., Ste. 300
Rancho Cucamonga, CA 91730-3831
Phone 909.466.4410 | Fax 909.466.4431

Pay Online: www.eidebailly.com/PayBill
Pay by ACH:
Please contact your local office or call
701.476.8700 for ACH Bank information

(A processing fee will be applied to any payments made by credit card)



| PSEUDO ACCOUNT | Invoice Number | Invoice Amt | Batch ID | Inv Date | Division Code and Description | Term | Stat |
|--------------------------|----------------|------------------|------------|------------|--------------------------------|------------------------|---------|
| PSEUDO Description | Secondary Ref | Distribution Amt | Tax | Due Date | Vendor ID / PEDB Cd / Addr Cd | Misc | Post |
| OBJECT Description | Encl PO# / Pmt | Discount Amt | Tax2 | Dsc Date | Vendor Name | Rfnd | Sec |
| Description | Product ID | Retail Amt | Chrg | Charge Amt | Pst Date | Vendor Address Line(s) | Sc/Tf |
| Item Description | Units | Duty | Duty Amt | Ck ID-No | Vendor City, State, Zip | R1/2 | Cktp |
| 0100571059-5838 | EI01588336 | 11,500.00 | A41S111323 | 11/06/2023 | 41 IRVINE CHILD CARE PROGRAM | .0000 | DS |
| ICCP REGULAR PROGRAM/COM | | 11,500.00 | | 11/13/2023 | V4100117 P AA | | 01 |
| AUDIT FEES | | 0.00 | | | EIDE BAILLY LLP | | 41 |
| | | 0.00 | | | SUITE 300 | | NB SXKA |
| AUDIT FEES | | 1 | | 41 | 10681 FOOTHILL BLVD | | |
| Net Amount: | | 11,500.00 | | | RANCHO CUCAMONGA, CA 91730-383 | | 1 |

Set ID: A41S111323 System Computed Total: 11,500.00 User Computed Total: 11,500.00 TOTALS MATCH
 Distribution Total: 11,500.00
 Net Total: 11,500.00

*Sam
 Ledger 41*

| PSEUDO ACCOUNT | Invoice Number | Invoice Amt | Batch ID | Inv Date | Division Code and Description | Term | Stat |
|--------------------|------------------|------------------|----------|------------|-------------------------------|-------------------------------|------------|
| PSEUDO Description | Secondary Ref | Distribution Amt | Tax | Tax Amt | Due Date | Vendor ID / PEDB Cd / Addr Cd | Misc Post |
| OBJECT Description | Encl PO# / Pmt | Discount Amt | Tax2 | Tax2 Amt | Dsc Date | Vendor Name | Rfnd Sec |
| Description | Product ID | Retail Amt | Chrg | Charge Amt | Pst Date | Vendor Address Line(s) | Sc/Tf Prep |
| Description | Item Description | Units | Duty | Duty Amt | Ck ID-No | Vendor City, State, Zip | R1/2 Cktp |

=====

| | | | | | |
|--------------|------------------------|-----------|----------------------|-----------|--------------|
| GRAND TOTAL: | System Computed Total: | 11,500.00 | User Computed Total: | 11,500.00 | TOTALS MATCH |
| | | | Distribution Total: | 11,500.00 | |

=====

GRAND NET TOTAL: 11,500.00

| INVOICE DATE | INVOICE / REF NUMBER | PURCHASE ORDER NUMBER | AMOUNT |
|--------------------------|----------------------|-----------------------|----------|
| 10/01/23 | 2006126716 | | 1,438.00 |
| TOTAL AMOUNT OF INVOICES | | | 1,438.00 |

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571059 5450 1,438.00

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

No. 41004050
 Date: 11/06/23
 Acct#: XXXXXXXXXX

Pay ONE Thousand FOUR Hundred THIRTY EIGHT Dollars and 00/100

\$*****1,438.00

To The Order of PHILADELPHIA INSURANCE COMPANIES
 P O BOX 70251
 PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

Billing terms

Policy The program

Term The policy length

Product Identifies PHLI niche product group

Bill plan Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available

Premium charged Policy premium at inception plus any additional premium or return premium endorsements

Premium applied Payments or adjustments made to date

Current installment amount Divided portion of premium invoiced this month based on the Bill Plan

Taxes/surcharges and fees State imposed taxes or surcharges based on specific coverage and/or premium

Payment / credits Payments or adjustments made for the current month

Current balance due Total amount currently due

Notice A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

Rec'd BR
Budget #
0100571059-5450
Ledgers 41

PHILADELPHIA INSURANCE COMPANIES

A Member of the Tokio Marine Group
PO Box 70251 Philadelphia PA 19176-0251

AB 01 005537 12926 H 23 C



IRVINE CHILD CARE PROJECT
5050 BARRANCA PKWY
IRVINE CA 92604-4698

Invoice Number: 2006126716
Account Number: 102152
Billing Date: 10/01/2023
Amount Due: \$1,438.00

Remittance Amount: \$



PHILADELPHIA INSURANCE COMPANIES
PO BOX 70251
PHILADELPHIA PA 19176-0251



02006126716 00000000102152 1 20231001 20231023 000000000143800

Our risk management services



Philadelphia Insurance Companies' Risk Management Services give you peace of mind with well-developed procedures, action plans and projects that protect your business and improve customer satisfaction.

What can we help you with?

-  **We help you control risk** through analyzing what's driving up your losses, and assessing your existing management programs to see what can be improved.
-  **We offer training to suit your needs:** whether for onsite defensive driving or online content development, our training is interactive and implementable for everyone that takes part.

We're driven to help prevent loss and help your business achieve measurable results. To find out how we can help you, visit [PHLY.com](https://www.phly.com) or call us on [800.873.4552](tel:800.873.4552)



PHLY Tree Planting Initiative



PHLY is bringing hope and healing to forest and communities nationwide that have been devastated by record wildfires, storms, and other natural disasters by partnering with the Arbor Day Foundation to pledge \$80,000 for the planting of 80,000 trees.

Help PHLY Reach Our Planting Goals

Direct Bill Customers: Switch to paperless billing and PHLY will plant 15 trees in forests or communities in need.

Follow these steps to enroll:

Login or create a MyPHLY user account at [PHLY.com/myphly](https://www.phly.com/myphly).
Choose Create a new account.
Once logged in, please follow the eBill instructions.

All Customers: You can also donate to the tree planting initiative directly, at: [PHLY.com/trees](https://www.phly.com/trees). \$1 plants 1 tree.

Your account summary

Current month breakdown

| Product | Policy | Term / Bill plan | Premium charged (\$) | Premium applied (\$) | Current installment amount (\$) Ⓢ | Taxes / surcharge (\$) Ⓢ | Fees (\$)† Ⓢ | Payment / credits Ⓢ | Current balance due (\$) |
|---|-------------|-------------------------------|----------------------|----------------------|-----------------------------------|--------------------------|--|---------------------|--------------------------------|
| 102152 Irvine Child Care Project | | | | | | | | | |
| Flexi Plus Five | PHSD1821964 | 10/12/23 - 24 Fixed Annual | 1,438.00 | 0.00 | 1,438.00 1 of 1 | 0.00 | 0.00 | 0.00 | 1,438.00 |
| | | | 1,438.00 | 0.00 | 1,438.00 | 0.00 | 0.00 | 0.00 | 1,438.00 |
| | | | | | | | Payments will be allocated towards these charges first | | |
| | | | | | | | | | Total Balance: 1,438.00 |

Applications, policy forms, risk management services, and claims management services are available at www.phily.com

*Denotes change in term premium ***Denotes the 25% down and 1st installment billed together †May include installment fee



A Member of the Tokio Marine Group

service@phly.com
 877-438-7459
 Lines open Monday to Friday: 8.30am - 8.00pm EST

October Invoice

Irvine Child Care Project
Account number 102152

\$1,438.00

ACH / Check Total

\$1,481.14

Credit Card Total*

*Includes Convenience Fee

Invoice number: 2006126716 Date: 10/01/2023

Amount reflects both Past Due and Current Balance

Please pay \$1,438.00

- Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).
- Or detach the coupon on the last page and return with check made payable to:
Philadelphia Insurance Companies
PO Box 70251
Philadelphia, PA 19176-0251
- Or call 877-438-7459 to make a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

- HUB International Insurance Services Inc.
(310) 568-5900

To pay your invoice online or update your details access your account at **PHLY.com/myphly**

Balance breakdown

| Amount | Due date |
|-------------------|-----------------------------|
| \$1,438.00 | 10/23/2023 |
| \$0.00 | Past due Pay immediately |
| \$1,438.00 | Total due |

* The following states are excluded from credit fees: CT and MA

| PSEUDO ACCOUNT | Invoice Number | Invoice Amt | Batch ID | Inv Date | Division Code and Description | Term | Stat |
|--------------------------|------------------|------------------|------------|------------|-------------------------------|-------------------------------|------------|
| PSEUDO Description | Secondary Ref | Distribution Amt | Tax | Tax Amt | Due Date | Vendor ID / PEDB Cd / Addr Cd | Misc Post |
| OBJECT Description | Encl PO# / Pmt | Discount Amt | Tax2 | Tax2 Amt | Dsc Date | Vendor Name | Rfnd Sec |
| Description | Product ID | Retail Amt | Chrg | Charge Amt | Pst Date | Vendor Address Line(s) | Sc/Tf Prep |
| ===== Description | Item Description | Units | Duty | Duty Amt | Ck ID-No | Vendor City, State, Zip | R1/2 Cktp |
| 0100571059-5450 | 2006126716 | 1,438.00 | A41S110323 | 10/01/2023 | 41 IRVINE CHILD CARE PROGRAM | .0000 | DS |
| ICCP REGULAR PROGRAM/COM | | 1,438.00 | | 11/03/2023 | V4100044 P AA | | 01 |
| OTHER INSURANCE | | 0.00 | | | PHILADELPHIA INSURANCE | | 41 |
| | | 0.00 | | | P O BOX 70251 | | NB SXKA |
| | OTHER INSURANCE | 1 | | 41 | PHILADELPHIA, PA 19176-0251 | | |
| | Net Amount: | 1,438.00 | | | | | 1 |

Set ID: A41S110323 System Computed Total: 1,438.00 User Computed Total: 1,438.00 TOTALS MATCH
 Distribution Total: 1,438.00
 Net Total: 1,438.00

*Sam
 Ledger 41*

LEDGER: 41 DATE ISSUED: 10/17/23 VENDOR NAME: FALCONER CONSTRUC VENDOR:V4100107 CHECK: 41004035

| INVOICE DATE | INVOICE / REF NUMBER | PURCHASE ORDER NUMBER | AMOUNT |
|--------------------------|----------------------|-----------------------|-----------|
| 10/09/23 | 23-180 | S41R0005 | 15,718.00 |
| TOTAL AMOUNT OF INVOICES | | | 15,718.00 |

PAID BY:
 IRVINE CHILD CARE PROJECT
 5050 BARRANCA PARKWAY
 IRVINE, CA 92604-4698
 949-651-0444

SUMMARY
 0100571085 6210 15,718.00

Sub Fund
 0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
 IRVINE CHILD CARE PROJECT

56-382
 412

No. 41004035
 Date: 10/17/23
 Acct#: XXXXXXXXXX

Pay FIFTEEN Thousand SEVEN Hundred EIGHTEEN Dollars and
 00/100

\$*****15,718.00

To The
 Order
 of
 FALCONER CONSTRUCTION
 27172 PASEO BURLADERO
 UNIT C
 SAN CLEMENTE, CA 92672

VOID UNLESS PRESENTED WITHIN 6 MONTHS
 WELLS FARGO BANK, N.A.
 115 HOSPITAL DRIVE
 VAN WERT, OR. 97146

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE

27172 Paseo Burladero
Apt C
San Juan Capistrano,
CA 92675

Falconer Construction, Inc

Invoice

Date Invoice #

10/9/2023

23-180

Bill To


Irvine Unified School District
14600 Sand Canyon Ave
Irvine, CA 92618

F

Ship To

Plaza Vista Day Care
670 Paseo Westpark
Irvine, CA 92606

\$418,000.5

| Description | Amount | |
|--|---------------------------------|---------------------------------------|
| <p>Project Plaza Vista Day Care 670 Paseo Westpark Irvine, CA 92606</p> <p>Attention: Ed Hernandez</p> <p>Scope of Work Replace (9) 4' x 9' Tack Boards Level 1 40' side of Portable Per Estimate 23-140</p> <p>Price</p> <p><i>R. Dagon</i> OCT 12 2023 IRVINE UNIFIED SCHOOL DISTRICT MAINTENANCE & OPERATIONS</p>  | <p>15,718.00</p> | |
| | <p>Total \$15,718.00</p> | |
| <p>Phone #</p> | <p>E-mail</p> | <p>Payments/Credits \$0.00</p> |
| <p>949 495-0363</p> | <p>eileensikora@cox.net</p> | <p>Balance Due \$15,718.00</p> |

27172 Paseo Burladero, Unit C
San Juan Capistrano, CA 92675

Falconer Construction, Inc

Estimate

Date Estimate #
2/2/2023 23-140

Bill To

Irvine Unified School District
100 Nightmist
Irvine, CA 926198

Ship To

Plaza Vista Day Care
670 Pasco Westpark
Irvine, CA 92606

| Description | Total |
|---|------------------|
| <p>Project Plaza Vista Day Care 670 Pasco Westpark Irvine, CA 92606</p> | |
| <p>Attention: Joe Garcia</p> | |
| <p>Scope of Work</p> | |
| <p>Replace (9) 4' x 9' Tack Board</p> | |
| <p>Level 1 - 40' side of Portable</p> | |
| <p>Total</p> | 15,718.00 |

Total \$15,718.00

IRVINE UNIFIED
SCHOOL DISTRICT

PURCHASE ORDER

CONFIRMING PO ONLY

| | |
|---|----------|
| PURCHASE ORDER NUMBER | S41R0005 |
| <small>(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)</small> | |

| | | | | | | | |
|---|--------------------------------------|--------------|-----------------------------|--|----------------------------|---|---------------------|
| ISSUED/PRINTED 04/12/23 04/18/23 | BID/REQUISITION # S4100005 | BUYER | CONTACT PHONE NUMBER | VENDOR # V4100107 P: F: | VENDOR ACCT #/TERMS | REQUESTOR/END USE RFELIX JOE G-ICCP-PVMS | SHIP VIA/FOB |
| DELIVERY HOURS | | | | | | | |

| | | |
|---|---|--|
| FROM/BILL TO: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 | TO: FALCONER CONSTRUCTION 27172 PASEO BURLADERO UNIT C SAN CLEMENTE, CA 92672 | SHIP TO: MAINTENANCE & OPERATIONS - IUSD 100 NIGHTMIST IRVINE, CA 92618 |
|---|---|--|

| ITEM NO | ITEM DESCRIPTION | QTY | UNIT | COST | EXTENSION |
|---------|--|-----|------|-----------|-----------|
| 0001 | PLAZA VISTA ICCP PORTABLE CC-1 REPAIR SCOPE OF WORK: REPLACE NINE (9) 4'x9' TACK BOARDS LEVEL 1 FINISH ON 40' SIDE OF PORTABLE PER ESTIMATE 23-140 | 1 | EA | 15,718.00 | 15,718.00 |

| | | | |
|-----------------------------|-----------|------------------|-----------|
| ACCOUNTS AND AMOUNTS | | Subtotal: | 15,718.00 |
| 0100571085 6210 | 15,718.00 | Tax: | 0.00 |
| | | Discount: | |
| | | Freight: | 0.00 |
| | | PO Total: | 15,718.00 |

ACCOUNTS PAYABLE

Authorized Signature 

| PSEUDO ACCOUNT | Invoice Number | Invoice Amt | Batch ID | Inv Date | Division Code and Description | Term | Stat |
|--------------------------|----------------------|------------------|------------|------------|-------------------------------|-------|---------|
| PSEUDO Description | Secondary Ref | Distribution Amt | Tax | Due Date | Vendor ID / PEDB Cd / Addr Cd | Misc | Post |
| OBJECT Description | Encl PO# / Pmt | Discount Amt | Tax2 | Dsc Date | Vendor Name | Rfnd | Sec |
| Description | Product ID | Retail Amt | Chrg | Pst Date | Vendor Address Line(s) | Sc/Tf | Prep |
| | Item Description | Units | Duty | Charge Amt | Vendor City, State, Zip | R1/2 | Cktp |
| | | | | Duty Amt | | | |
| 0100571085-6210 ✓ | 23-180 | 15,718.00 | A41S101323 | 10/09/2023 | 41 IRVINE CHILD CARE PROGRAM | .0000 | DS |
| ICCP REGULAR PROGRAM/FAC | | 15,718.00 | | 10/13/2023 | V4100107 P PA | | 01 |
| BUILDING IMPROVEMENT | S41R0005 ✓ F | 0.00 | | | FALCONER CONSTRUCTION | | 41 |
| | | 0.00 | | | 27172 PASEO BURLADERO | | NB SXKA |
| | BUILDING IMPROVEMENT | 1 | | 41 | UNIT C | | |
| | Net Amount: | 15,718.00 ✓ | | | SAN CLEMENTE, CA 92672 | | 1 |

Set ID: A41S101323 System Computed Total: 15,718.00 User Computed Total: 15,718.00 TOTALS MATCH
 Distribution Total: 15,718.00
 Net Total: 15,718.00

Sam
 Ledger 41

3. BOARD BUSINESS

ITEM 3.1

**RESOLUTION TO AUTHORIZE DESIGNATED
ICCP PERSONNEL TO SIGN
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
CONTRACT DOCUMENTS**

IRVINE CHILD CARE PROJECT

TOPIC: **RESOLUTION TO AUTHORIZE DESIGNATED ICCP PERSONNEL TO SIGN CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CONTRACT DOCUMENTS**

DESCRIPTION: ICCP holds a Child Development Services Center Based (CCTR) contract with the California Department of Social Services (CDSS) to provide subsidized childcare services for income-eligible families at selected ICCP sites, through a subcontract agreement with Catalyst Family, Inc.

A resolution must be adopted to certify the approval of the ICCP Board of Directors to enter into this transaction with CDSS for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2024-25.

Due to the nature of state grant contract deadlines which sometimes require a turnaround time of less than 24 hours once they are received by City staff, it is requested the Board authorize the following personnel to sign contract documents with the California Department of Social Services for Fiscal Year 2024-25:

- Traci Stubbler, ICCP Administrator
- Cyril Yu, ICCP Board President
- Ryan Painter, ICCP Board Member

RECOMMENDATION: Adopt resolution to certify the approval of the ICCP Board of Directors to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2024-25.

BOARD RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-24.**

RESOLUTION

BE IT RESOLVED that the Governing Board of Irvine Child Care Project, Q553, authorizes entering into local agreement with the State of California and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| NAME | TITLE | SIGNATURE |
|-----------------------|---------------------------|-----------|
| <u>Cyril Yu</u> | <u>Board President</u> | |
| <u>Ryan Painter</u> | <u>Board Member</u> | |
| <u>Traci Stubbler</u> | <u>ICCP Administrator</u> | |

PASSED AND ADOPTED THIS 8th day of January, 2023, by the Governing Board of Irvine Child Care Project of Orange County, California.

I, _____, Clerk of the Governing Board of Irvine Child Care Project, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

_____ _____
 Clerk's Signature Date

ITEM 3.2

ICCP MEMBER-AT-LARGE APPOINTMENT

IRVINE CHILD CARE PROJECT

TOPIC: MEMBER AT LARGE APPOINTMENT

DESCRIPTION: The Irvine Child Care Project (ICCP), established in 1984, is governed by the ICCP Board of Directors (Board). The Board is comprised of two members appointed by the governing board of each of the parties to the joint powers agreement, and one member interested in child care appointed by the remaining board members.

An open recruitment was held to fill the vacant Member at Large position. The recruitment was open for a two-week period. Marketing and outreach efforts included a City of Irvine press release and multiple postings on City of Irvine social media accounts. A total of six applications were received. A selection committee comprised of ICCP Board President Cyril Yu and ICCP Board Member Ryan Painter conducted interviews on November 28, 2023. Five applicants were interviewed, one applicant did not respond to follow-up communication. The Selection Committee recommends the appointment of Christine Knowland to the Board.

Christine has been an Irvine resident for 33 years. She has served on a variety of boards since 2017 including the Irvine Child Development Center Operator Corporation, the City of Irvine's Sustainability, and Planning Commissions. Christine's three adult children attended Irvine Unified School District schools and attended before and after school care at Irvine Child Care Project sites. Christine brings the unique perspective of being familiar with the needs of Irvine parents as well as experience serving in a variety of roles in the public sector to the ICCP Board.

RECOMMENDATION: Appoint Christine Knowland to the ICCP Board of Directors to serve for a regular term of office to commence February 1, 2024 through January 2025.

ICCP/Stubbler
January 8, 2024