



## Irvine Senior Services Volunteer Assignment Description

**Job Assignment Title:** Kitchen Assistant

**Assignment Description:** Prepare and plate foods for the Nutrition Lunch Program

**Shift(s):**

- Monday, Wednesday & Thursdays 9 a.m.–2 p.m.

**Essential Functions:**

- Chop, cut, peel and prepare for up to 200 persons
- Assist in food plating
- Prepare food for day's meal service, including: salads, desserts, main entrée and sides
- Clean areas, equipment and dishes used in food prep areas

**Commitment:**

- Minimum of one shift weekly for 3-6 months
- Must be able to walk and stand for long periods
- Food service experience a plus but not necessary
- Must be able to communicate with kitchen staff and volunteers; ability to work with other people.
- Must follow dress code and safety practices in kitchen

**Requirements:**

- Must be 16 years or older
- Complete appropriate paperwork, attend interview, & provide proof of recent negative tuberculosis (TB) test within the last 12 months.

**Training:**

- Training takes place hands on in the kitchen by City Staff

**Dress Code:**

- Must wear closed toed, non-skid, rubber-soled shoes; T-Shirt, Jeans (no holes) or knee-length shorts that you do not mind getting dirty; No perfume or cologne when working around food.
- Hairnet must be worn or volunteers can wear their own hats

**Benefits:**

- Meet new people, make new friends and make a difference in your community.
- Complete a minimum of 20 hours per year and you will receive an invitation to Irvine Senior Services Volunteer Recognition Event