



James Mai
President

Wendy Bokota
Vice President

Mike Cribbin
Chief Financial Officer

Corey Lakin
Secretary

Board Members:
Chris Slama
Vacant
Vacant

AGENDA

IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING

July 8, 2024
9:00 a.m.

Irvine Civic Center and Zoom
Conference Room B-203
1 Civic Center Plaza
Irvine, CA 92606

PARTICIPATION AT IRVINE COMMUNITY ALLIANCE FUND MEETINGS

MEETINGS ARE AVAILABLE TO ATTEND IN-PERSON AT THE IRVINE CIVIC CENTER OR WATCHED LIVE THROUGH THE "ZOOM" APPLICATION. INFORMATION FOR "ZOOM" CAN BE FOUND ONLINE AT CITYOFIRVINE.ORG/IRVINE-GIVES/IRVINE-COMMUNITY-ALLIANCE-FUND-ICAF. YOU MAY SUBMIT COMMENTS ON ANY AGENDA ITEM OR ON ANY ITEM NOT ON THE AGENDA, IN WRITING VIA MAIL TO "ATTN: IRVINE COMMUNITY ALLIANCE FUND," 1 CIVIC CENTER PLAZA, IRVINE, CA 92606; OR BY EMAIL TO CS@CITYOFIRVINE.ORG; THROUGH E-COMMENT AT CITYOFIRVINE.ORG/IRVINE-GIVES/IRVINE-COMMUNITY-ALLIANCE-FUND-ICAF. YOU MAY ALSO PROVIDE LIVE COMMENTS VIA "ZOOM." FOR MORE INFORMATION, VISIT CITYOFIRVINE.ORG/IRVINE-GIVES/IRVINE-COMMUNITY-ALLIANCE-FUND-ICAF.

REQUEST TO SPEAK IN PERSON: IF YOU WOULD LIKE TO ADDRESS THE IRVINE COMMUNITY ALLIANCE FUND ON A SCHEDULED AGENDA ITEM, NON-AGENDA ITEM, OR PUBLIC HEARING, PLEASE FILL OUT A REQUEST TO SPEAK FORM AND SUBMIT TO THE RECORDING SECRETARY. WE RESPECTFULLY ASK THAT YOU IDENTIFY ON THE FORM YOUR NAME AND THE ITEM(S) ON WHICH YOU WOULD LIKE TO SPEAK. THE REQUEST TO SPEAK FORM ASSISTS THE CHAIR IN ENSURING THAT ALL PERSONS WISHING TO ADDRESS THE IRVINE COMMUNITY ALLIANCE FUND ARE RECOGNIZED. IT ALSO ENSURES THE ACCURATE IDENTIFICATION OF MEETING PARTICIPANTS IN THE IRVINE COMMUNITY ALLIANCE FUND. YOUR NAME WILL BE CALLED AT THE TIME PUBLIC COMMENTS AND PUBLIC HEARINGS ARE HEARD BY THE IRVINE COMMUNITY ALLIANCE FUND. CITY POLICY IS TO LIMIT PUBLIC TESTIMONY TO UP TO THREE MINUTES PER SPEAKER DEPENDING ON RELEVANT CIRCUMSTANCES, WHICH INCLUDES THE PRESENTATION OF ELECTRONIC OR AUDIO-VISUAL INFORMATION. SPEAKERS MAY NOT YIELD THEIR TIME TO OTHER PERSONS.

PLEASE TAKE NOTICE THAT THE ORDER OF SCHEDULED AGENDA ITEMS BELOW AND/OR THE TIME THEY ARE ACTUALLY HEARD, CONSIDERED AND DECIDED MAY BE MODIFIED BY THE PRESIDENT DURING THE COURSE OF THE MEETING, SO PLEASE STAY ALERT.

PLEASE NOTE: THE IRVINE COMMUNITY ALLIANCE FUND IS MAKING EVERY EFFORT TO FOLLOW THE SPIRIT AND INTENT OF THE BROWN ACT AND OTHER APPLICABLE LAWS REGULATING THE CONDUCT OF PUBLIC MEETINGS, IN ORDER TO MAXIMIZE TRANSPARENCY AND PUBLIC ACCESS. FOR QUESTIONS OR ASSISTANCE, PLEASE CONTACT THE COMMUNITY SERVICES DEPARTMENT AT 949-724-6600, OR VIA EMAIL AT CS@CITYOFIRVINE.ORG. IT WOULD BE APPRECIATED IF WRITTEN COMMUNICATIONS OF PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA, OR ITEMS NOT ON THE AGENDA, ARE PROVIDED PRIOR TO THE COMMENCEMENT OF THE MEETING.

CALL TO ORDER

ROLL CALL

INTRODUCTIONS

ELECTION OF NEW DIRECTORS

PRESENTATION

1. CITY OF IRVINE COMMUNITY SERVICES DEPARTMENT DONATION SUMMARY

PUBLIC COMMENTS – AGENDIZED ITEMS

If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes per item. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes per item. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Irvine Community Alliance Fund Board of Directors.

PUBLIC COMMENTS – NON-AGENDIZED ITEMS

Any member of the public may address the Irvine Community Alliance Fund Board of Directors on items within the Board of Directors subject matter jurisdiction, but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Irvine Community Alliance Fund Board of Directors.

STAFF ANNOUNCEMENTS

BOARD OF DIRECTORS ANNOUNCEMENTS/REPORTS/UPDATES

Announcements are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act and are limited to 3 minutes per Board Member.

ADDITIONS AND DELETIONS TO THE AGENDA

Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

BOARD BUSINESS

2. IRVINE COMMUNITY ALLIANCE FUND REORGANIZATION

RECOMMENDED ACTION:

- 1) Selection of Irvine Community Alliance Fund President.
- 2) Selection of Irvine Community Alliance Fund Vice President.
- 3) Selection of Irvine Community Alliance Fund Chief Financial Officer.
- 4) Selection of Irvine Community Alliance Fund Secretary.

3. IRVINE COMMUNITY ALLIANCE FUND REGULAR MEETING MINUTES

RECOMMENDED ACTION:

Approve the minutes of a regular meeting of the Irvine Community Alliance Fund held on November 10, 2022.

4. CHIEF FINANCIAL OFFICER'S REPORT

RECOMMENDED ACTION:

- 1) Receive and file the Chief Financial Officer's Annual Report for the Fiscal Year ending June 30, 2023.
- 2) Ratify the Chief Financial Officer disbursement of funds for the Fiscal Year ending June 30, 2023, in the amount of \$52,918.31.
- 3) Receive and file the Chief Financial Officer Interim Annual Report for the Fiscal Year to Date ending May 31, 2024.
- 4) Ratify the Chief Financial Officer disbursement of funds for Fiscal Year to Date ending May 31, 2024, in the amount of \$21,302.13.
- 5) Approve the Chief Financial Officer disbursement of funds for Fiscal Year ending June 30, 2024, in the amount of \$1,298,220.24. Disbursement to occur in July 2024.

ADJOURNMENT

NOTICE TO THE PUBLIC

At 11:00 p.m., the Irvine Community Alliance Fund will determine which of the remaining agenda items can be considered and acted upon prior to 12 a.m. midnight and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate at 12 a.m. midnight.

STAFF REPORTS

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with the Irvine Community Alliance Fund liaison and are available for public inspection and copying once the agenda is publicly posted, (at least seven days prior to a regular Irvine Community Alliance Fund meeting.)

If you have questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact an Irvine Community Alliance Fund liaison at 949-724-6600.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Irvine Community Alliance Fund regarding any item on this agenda after the posting of the agenda will be available for public review in the Community Services Department, 1 Civic Center Plaza, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS

Written Materials/Handouts: Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Irvine Community Alliance Fund. Please provide 10 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Irvine Community Alliance Fund at the time testimony is given.

CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact an Irvine Community Alliance Fund liaison at 949-724-6600 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. Please advise us at the time if you will need accommodations to attend or participate in meetings on a regular basis.

COMMUNICATION AND ELECTRONIC DEVICES

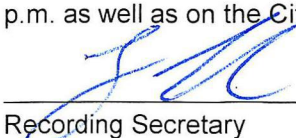
To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

MEETING SCHEDULE

Annual meetings of the Irvine Community Alliance Fund are held in accordance with dates selected by the Board of Directors, unless otherwise noted. Agendas are available at the following locations:

- City Clerk's Office
- Irvine Police Department
- Main Entrance of City Hall
- Lakeview Senior Center, 20 Lake Road
- Northwood Community Center, 4521 Bryan Avenue
- Rancho Senior Center, 3 Ethel Coplen Way
- William Woollett Jr. Aquatics Center, 4601 Walnut Avenue
- City's web page at cityofirvine.org.

I hereby certify that the agenda for the Irvine Community Alliance Fund meeting was posted in accordance with law at the main entrance of City Hall, 1 Civic Center Plaza, Irvine, California on July 5, 2024, by 5:30 p.m. as well as on the City's webpage.



Recording Secretary

ELECTION OF NEW DIRECTORS



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND ACTION

MEETING DATE: JULY 8, 2024

TITLE: IRVINE COMMUNITY ALLIANCE FUND DIRECTOR ELECTION



Secretary

RECOMMENDED ACTION

Elect Steven Alves and Ed Crofts to serve as Directors of the Irvine Community Alliance Fund.

EXECUTIVE SUMMARY

The Irvine Community Alliance Fund (ICAF) is a 501(c)(3) nonprofit organization established to receive and distribute funds to assist in the charitable provision of public parks, recreation, and community services for the City of Irvine.

In accordance with Section 4c of the ICAF Bylaws, vacancies on the Board of Directors may be filled by election or designation. Community Directors shall be elected by a majority vote of the board of directors following an application process. Twelve candidates applied for the vacant Director position with eleven candidates participating in interviews on May 15, 2024 (one candidate canceled the morning of the interviews). After interviewing candidates, the interview panel recommended the election of Steven Alves and Ed Crofts to serve as Directors on the ICAF Board. The redacted applications for the recommended candidates are attached.

ANALYSIS

The Irvine Community Alliance Fund (ICAF) is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes. Per the Bylaws, the specific purposes for which ICAF was organized are:

To raise, receive and distribute funds, property and other resources to aid, sponsor, promote, advance and assist in the charitable provision of public parks, recreation and community services in and for the City of Irvine and the greater Irvine area.

The ICAF was created to link individuals, organizations and businesses desiring to raise funds in support of City of Irvine Community Services Department programs and services. It is neither the intent nor the practice of the ICAF to define program needs and initiate

fund raising. Rather, interested parties identify a program or service need, then "affiliate" with the ICAF to facilitate fund raising efforts that they design and implement.

The ICAF Board of Directors (Board) is made up of City Directors and Community Directors. The authorized number of directors shall be not less than seven nor more than nine. At least three of the members of the board of directors shall be employees of the City of Irvine (City Directors), while the majority of the remaining members shall be non-City employees (Community Directors). There are currently three City Directors and three Community Directors, requiring the election of one additional Community Director.

The recruitment process to fill the vacant Community Director positions began April 8, 2024, with publication of a news release on the City website and in local newspapers. Upon closure of the application process, twelve applications were received, and interviews were conducted on May 15, 2024, by a panel made up of three ICAF Directors. Steven Alves and Ed Crofts are recommended for election based on their professional expertise and community involvement.

ALTERNATIVES CONSIDERED

The Board may choose to not accept the recommendation of the interview panel, elect other candidates, recommend further interviews of the candidates, or request a new recruitment process be initiated.

FINANCIAL IMPACT

The ICAF Board of Directors serve as volunteers, and there is no budgetary impact for the election.

REPORT PREPARED BY Corey Lakin, Secretary

ATTACHMENT

Candidate Applications



APPLICATION FOR APPOINTIVE POSITION

INSTRUCTIONS:

A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. Applications will be kept on file for two (2) years from the date received. Once submitted, this application is a public document and is open for inspection and copying.

Irvine Municipal Code Section 1-4-103 - Eligibility: Any person, whether or not a resident of the City, shall be eligible to serve on committees; but only residents of the City shall be eligible to serve on commissions unless the unanimous approval of the City Council is obtained. Any person appointed to or selected for a commission or committee in conformity with these rules and regulations shall be a voting member thereof. As used in this rule, a resident of the City is any person eligible to register to vote in municipal elections.

APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine Community Alliance Fund			April 15, 2024
NAME			PHONE*
FIRST Steven	LAST Alves		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	CA	92614	32 years
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
	CA		

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
University of California, Davis	Int'l Relations: Econ. Development	BA
California State University, Fullerton	International Marketing	Certificate Program

The City of Irvine takes your privacy seriously. This form asks you to provide the City with certain personal information. Such information is being requested and will be utilized by the City for the specific and limited purpose of future City correspondence regarding the subject-matter of this form. Pursuant to Measure S, an initiative ordinance passed by City voters in 2008, the personal information noted by an asterisk (*) on this form will be kept confidential. Unless you expressly indicate to us otherwise or unless compelled by a court order, it will not be shared with other agencies, businesses or individuals.

APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Boy Scouts of America	06/2006	08/2020	Advancement Chair, Eagle Coach, Merit
BSA Venture Crew	01/2019	12/2021	Committee Chair
International Marketing Association of	01/1996	12/1997	Membership Committee

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
SCA International Trade, Inc.	10/2004		International Marketing	President & CEO

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Becky Turi	[REDACTED]
Lisa Schwarm	[REDACTED]

OTHER RELEVANT EXPERIENCE/EXPERTISE

I have served on the Board of Directors of three international associations, including currently sitting on the Board of the Aerospace Logistics Group.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

I understand that this committee serves as a link between donors in the community and the City of Irvine Community Services Department programs and services, and that the committee can help with fundraising efforts.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? I am most interested in engaging with donors in the community and assisting them in their efforts to financially support the programs and services that the city of Irvine offers.

LEAST INTERESTING TO YOU? N/A

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I would prefer to serve on the committee for a period of time before making any such suggestions.

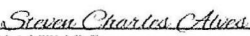
HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)?

N/A

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

No.

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

eSigned via ShamlessKios.com

SIGNATURE Reg: 2208091082-01-102781247030830

04-15-2024

DATE

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APPLICATION FOR APPOINTIVE POSITION

INSTRUCTIONS:

A separate application is required for each appointive position for which you apply. Applications should be filled out completely so that the City Council may fully evaluate your qualifications. Applications will be kept on file for two (2) years from the date received. Once submitted, this application is a public document and is open for inspection and copying.

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APPLICANT INFORMATION			
NAME OF COMMISSION/COMMITTEE/BOARD			DATE
Irvine Community Alliance Fund			April 15, 2024
NAME			PHONE*
FIRST Ed	LAST Crofts		[REDACTED]
RESIDENCE ADDRESS*			EMAIL*
[REDACTED]			[REDACTED]
CITY	STATE	ZIP	HOW LONG HAVE YOU LIVED IN IRVINE?
Irvine	CA	92614	1973
BUSINESS ADDRESS			ELIGIBLE TO REGISTER TO VOTE IN IRVINE?
			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
CITY	STATE	ZIP	BUSINESS PHONE
	CA		

EDUCATION INFORMATION		
NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE
CSU Fullerton	Psychology	BA

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APPLICATION FOR APPOINTIVE POSITION

CIVIC EXPERIENCE

LIST PRIOR OR CURRENT CIVIC EXPERIENCE (Include membership(s) in professional, charity or community organizations)

NAME OF ORGANIZATION	DATES SERVED		OFFICE HELD (If any)
	START DATE	END DATE	
Irvine Public Schools Foundation	01/2019	12/2023	Program Committee Member
Leadership Tomorrow	09/2012	03/2019	Vice Chair
California School Age Consortium	04/1988	04/1990	Tri-County Rep

OCCUPATIONAL HISTORY

LIST OCCUPATIONAL HISTORY BEGINNING WITH YOUR PRESENT OR MOST RECENT POSITION (List all positions held for the last five (5) years)

FIRM OR ORGANIZATION	EMPLOYMENT		TYPE OF BUSINESS	TITLE
	START DATE	END DATE		
City of Laguna Niguel	03/2024	04/2024	Municipal Government	Dep Director
CC Consultants	12/2018	04/2024	Government Consulting	Principal
City of Irvine	04/1981	12/2018	Municipal Government	Manager

REFERENCES

INCLUDE NAMES OF AT LEAST TWO (2) RESIDENTS OF IRVINE WHO ARE NOT OFFICIALLY CONNECTED WITH THE CITY

NAME	PHONE*
Robert Small	██████████
Kelly Montplaisir	██████████

OTHER RELEVANT EXPERIENCE/EXPERTISE

I have lived in Irvine most of my life and I worked for the City of Irvine from 1981 until retiring in 2018. I know Irvine, its City programs and services, and our incredible community. I have met and worked with many of Irvine's founders during my early years with the City, and I continue to remain connected with many of those running the City today.

WHAT IS YOUR UNDERSTANDING OF THE ROLE/RESPONSIBILITY OF THIS COMMISSION/COMMITTEE/BOARD YOU SELECTED?

Having worked in Community Services, I am very familiar with ICAF and understand its purpose and goals as a fundraising tool for the City's programs, services, its parks and facilities. In my role with the City, a number of donations were made to the City through ICAF to improve the amenities and assets of the City. I welcome an opportunity to continue supporting these community gifts.

Have you ever attended a meeting of this Commission/Committee/Board? NO YES If so, how many? _____

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APPLICATION FOR APPOINTIVE POSITION

WHAT ACTIVITIES OF THIS COMMISSION/COMMITTEE/BOARD ARE:

MOST INTERESTING TO YOU? Providing support for Irvine's Community Services Department and the incredible programs, services, and the facilities that make Irvine such a special place.

LEAST INTERESTING TO YOU? I have missed my personal connection to my city and would like to continue supporting my community and former work team in any way that is helpful.

WHAT PROGRAMS/PROJECTS WOULD YOU LIKE TO SEE IMPROVED OR IMPLEMENTED?

I would like to see the continued growth and development of the Great Park and the City's entire park system. I am very proud of the contribution I made during my working days, and appreciate any opportunity to continue serving my community today.


HOW WOULD YOU APPROACH THESE PROJECT(S) OR PROGRAM(S)?

It's important for these Committee Members to be good listeners, to be creative, and to provide that "community" perspective. With the resources available and a talented and committed City team, we have opportunities other communities can only dream of, but... we don't have endless resources. With this in mind, it's important for the City and community to work together to make the most of these development opportunities with these new parks and community spaces.

ARE YOU INVOLVED IN ANY ORGANIZATIONS OR ACTIVITIES THAT MAY RESULT IN A CONFLICT OF INTEREST IF YOU ARE APPOINTED TO THIS COMMISSION/COMMITTEE/BOARD?

NA

Appointees will be required to take an Oath of Office and are subject to filing a Statement of Economic Interests pursuant to the Political Reform Act of the State of California.

eSigned via SeamlessDocs.com

SIGNATURE 1882a8d1-19278128733843c1

04-15-2024

DATE

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PRESENTATION

ITEM 1

DONATION SUMMARY

(There is no report associated with this item.)

BOARD BUSINESS

ITEM 2

ICAF REORGANIZATION

(There is no report associated with this item.)

BOARD BUSINESS

**ITEM 3
MINUTES**



MINUTES

IRVINE COMMUNITY ALLIANCE FUND ANNUAL MEETING

November 10, 2022
3:00 PM

Irvine Civic Center and ZOOM
Community Services Conference Room B-204
One Civic Center Plaza
Irvine, California

CALL TO ORDER

The annual meeting of the Irvine Community Alliance Fund was called to order at 3:05 p.m. on November 10, 2022, in Conference Room B-204, Irvine Civic Center; President Vidovich presiding.

ROLL CALL

Present:	4	President:	Patty Vidovich
		Chief Financial Officer:	Mike Cribbin
		Board Member:	Wendy Bokota
		Board Member:	James Mai
Absent:	1	Board Member:	Pamela Baird

ANNOUNCEMENTS

There were no announcements.

ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

PUBLIC COMMENTS

There were no public comments.

1. PRESENTATION

1.1 CITY OF IRVINE COMMUNITY SERVICES DEPARTMENT DONATION SUMMARY

Chief Financial Officer Cribbin provided a presentation on donations received by the Community Services Department from July 1, 2019 through June 30, 2022. Total donations were as follows:

- Fiscal Year 2019-20: \$304,473
- Fiscal Year 2020-21: \$335,355
- Fiscal Year 2021-22: \$254,235

2. BOARD BUSINESS

2.1 IRVINE COMMUNITY ALLIANCE FUND REORGANIZATION

- 1) Selection of President: President Vidovich opened the call for nominations for the position of President of the Irvine Community Alliance Fund.

ACTION: Moved by Board Member Bokota, seconded by President Vidovich, to nominate James Mai for the position of President.

Motion carried as follows:

AYES: 4 Board Members: Bokota, Cribbin, Mai, Vidovich

- 2) Selection of Vice President, Chief Financial Officer, and Secretary: President Mai opened the call for nominations for the position of Vice President of the Irvine Community Alliance Fund.

ACTION: Moved by President Mai, and seconded by Board Member Vidovich, to nominate Wendy Bokota for the position of Vice President.

Motion carried as follows:

AYES: 4 Board Members: Bokota, Cribbin, Mai, Vidovich

Selection of Chief Financial Officer: President Mai opened the call for nominations for the position of Chief Financial Officer.

ACTION: Moved by Board Member Vidovich, and seconded by Vice President Bokota, to nominate Mike Cribbin for Chief Financial Officer.

Motion carried as follows:

AYES: 4 Board Members: Bokota, Cribbin, Mai, Vidovich

Selection of President: President Mai opened the call for nominations for the position of Secretary of the Irvine Community Alliance Fund.

ACTION: Moved by Vice President Bokota, and seconded by President Mai to nominate Corey Lakin for Secretary.

Motion carried as follows:

AYES: 5 Board Members: Bokota, Cribbin, Lakin, Mai, Vidovich

2.2 APPROVAL OF IRVINE COMMUNITY ALLIANCE FUND SPECIAL MEETING MINUTES

ACTION: Moved by Vice President Bokota, and seconded by Chief Financial Officer Cribbin, to approve the minutes of the Irvine Community Alliance Fund Special meeting held October 7, 2021.

Motion carried as follows:

AYES: 4 Board Members: Bokota, Cribbin, Mai, Vidovich

ABSTAIN: 1 Board Members: Lakin

2.3 CHIEF FINANCIAL OFFICER'S REPORT

Chief Financial Officer Cribbin provided an update on ICAF donations. For the fiscal year ending June 30, 2021, \$19,571.83 was received. For the fiscal year ending June 30, 2022, \$40,444.03 was received.

ACTION: Moved by Vice President Bokota, and seconded by Board Member Vidovich, to receive and file the Chief Financial Officer's Report.

Motion carried as follows:

AYES: 5 Board Members: Bokota, Cribbin, Lakin, Mai, Vidovich

ADJOURNMENT

ACTION: Moved by Vice President Bokota, and seconded by Board Member Vidovich, to adjourn the meeting at 3:50 p.m.

Motion carried as follows:

AYES: 5 Board Members: Bokota, Cribbin, Lakin, Mai, Vidovich

JAMES MAI, PRESIDENT

Date Approved: _____, 2023

COREY LAKIN, SECRETARY

BOARD BUSINESS

**ITEM 4
CHIEF FINANCIAL OFFICER'S REPORT**



REQUEST FOR IRVINE COMMUNITY ALLIANCE FUND ACTION

MEETING DATE: JULY 8, 2024

TITLE: CHIEF FINANCIAL OFFICER'S ANNUAL REPORTS AND RELATED
RATIFICATIONS AND APPROVALS


FOR MIKE CIBBIN
Chief Financial Officer

RECOMMENDED ACTION

- 1) Receive and file the Chief Financial Officer Annual Reports for the Fiscal Years ended June 30, 2023, and June 30, 2024.
- 2) Ratify the disbursement of funds of \$52,918.31, for Fiscal Year ended June 30, 2023.
- 3) Ratify the disbursement of funds of \$21,302.13 for Fiscal Year ended June 30, 2024.
- 4) Approve the disbursement of funds of \$1,298,311.98 for Fiscal Year ended June 30, 2024, with disbursement to occur in July 2024.

EXECUTIVE SUMMARY

Irvine Community Alliance Fund (ICAF) is a 501(c)(3) nonprofit entity that receives and distributes funds, property, and other resources to aid, sponsor, promote, advance, and assist in the charitable provision of public parks, recreation, and community services in and for the City of Irvine and greater Irvine area. ICAF is governed by a Board of Directors consisting of community volunteers and City of Irvine staff representatives.

In accordance with ICAF Bylaws, the Chief Financial Officer (CFO) of the organization is responsible for records of accounts and for preparing the Annual Report regarding the financial condition of the organization. Additionally, the Bylaws require the CFO disburse funds of the corporation as ordered by the Board of Directors.

ANALYSIS

In accordance with ICAF Bylaws, Article X, Section 7 (e) (1), the CFO of the organization is responsible for keeping and maintaining adequate and correct books and records; ICAF Bylaws, Article XII, Section 3, specifies the requirements pertaining to the organization's Annual Report. The annual report is prepared without audit from the corporation's books and records.

At the Board meeting, the CFO presents the annual report on the financial condition of the organization for the Fiscal Year (FY) 2022-23 with prior year comparison for FY 2021-22. Additionally, the CFO will present the annual report on the financial condition of the organization for FY 2023-24 with prior year comparison information for FY 2022-23.

In accordance with ICAF Bylaws, Article X, Section 7 (e) (2), the CFO shall deposit or cause to be deposited all money and other valuables and the CFO shall disburse the funds as may be ordered by the Board of Directors. In 2011, the Board approved a resolution giving the CFO the authority to disburse funds under \$5,000 prior to Board action. Disbursements are ratified by Board action at the next Board meeting.

At the Board meeting, the CFO presents details on contributions/deposits, as well as expenses/disbursements.

CFO REPORT FY 2022-23

The following (Table 1) is the CFO report for FY 2022-23, representing the time period, July 1, 2022, to June 30, 2023, with a prior fiscal year comparison for FY 2021-22, representing the time period, July 1, 2021, to June 30, 2022.

Table 1.
 Irvine Community Alliance Fund
 Statement of Contributions and Expenses
 Fiscal Year ended June 30, 2023 and June 30, 2022
 "UNAUDITED"

	FY 2022-23	FY 2021-22	VARIANCE
Beginning Balance	\$ 8,266.44	\$ 8,275.18	\$ (8.74)
PROGRAM CONTRIBUTION			
Irvine Animal Care	49,973.58	34,444.03	15,529.55
Senior Services - Keen Center	<u>3,000.00</u>	<u>6,000.00</u>	<u>(3,000.00)</u>
Total	52,973.58	40,444.03	12,529.55
PROGRAM EXPENSE			
Irvine Animal Care	49,893.31	34,452.77	(15,440.54)
Senior Services - Keen Center	3,000.00	6,000.00	3,000.00
State Charity Registry Fee	<u>25.00</u>	<u>-</u>	<u>(25.00)</u>
Total	52,918.31	40,452.77	(12,465.54)
Ending Balance	<u>\$ 8,321.71</u>	<u>\$ 8,266.44</u>	<u>\$ 55.27</u>

The Statement of Contributions and Expenses for FY 2022-23 as compared to FY 2021-22, has program contributions increase of \$12,529.55. The contribution increase is the result of a trust contribution of \$22,500, partially offset by a \$3,000 reduction in Senior Services contributions. Program expenses for both fiscal years track with program contributions, with small timing differences.

Contributions/Deposits Detail FY 2022-23 of \$52,973.58 (Attachment 1) is included for reference.

The disbursements to be ratified for FY 2022-23 are \$52,918.31 (Attachment 2). The amount \$80.27 contributed in FY 2022-23, was disbursed during FY 2023-24.

CFO REPORT FY 2023-24

The following (Table 2) is CFO report for FY 2023-24, representing the time period, July 1, 2023, to June 30, 2024, with a prior fiscal year comparison for FY 2022-23 representing the time period, July 1, 2022 to June 30, 2023.

Table 2.
Irvine Community Alliance Fund
Statement of Contributions and Expenses
Fiscal Year ended June 30, 2024 and June 30, 2023
"UNAUDITED"

	<u>FYTD 2023-24</u>	<u>FY 2022-23</u>	<u>VARIANCE</u>
Beginning Balance	\$ 8,321.71	\$ 8,266.44	\$ 55.27
PROGRAM CONTRIBUTIONS			
Irvine Animal Care	1,316,483.84	49,973.58	1,266,510.26
Senior Services - Keen Center	<u>3,000.00</u>	<u>3,000.00</u>	<u>-</u>
Total Program Contributions	1,319,483.84	52,973.58	1,266,510.26
PROGRAM EXPENSES			
Irvine Animal Care	18,252.13	49,893.31	31,641.18
Senior Services - Keen Center	3,000.00	3,000.00	-
State Charity Registry Fee	<u>50.00</u>	<u>25.00</u>	<u>(25.00)</u>
Total Program Expenses	21,302.13	52,918.31	31,616.18
Ending Balance	<u>\$ 1,306,503.42</u>	<u>\$ 8,321.71</u>	<u>\$ 1,298,181.71</u>

The Statement of Contributions and Expenses report for FY 2023-24 as compared to FY 2022-23, has program contributions increase of \$1,266,510.26. The contribution increase is the result of trust contributions of \$1,274,867.17. Program expenses for FY 2023-24 are \$21,302.13.

Contributions/Deposits Detail FY 2023-24 of \$1,319,483.84 (Attachment 3) is included for reference

The disbursements to be ratified for FY 2023-24 are \$21,302.13 (Attachment 4).

Due to the significance of donations during FY 2023-24, disbursement(s) are requested to be authorized for \$1,298,311.98 (Attachment 5). This disbursement(s) will be made to the City of Irvine, Community Services Special Fund 155 for the benefit of the Irvine Animal Care Center (\$1,298,311.98) as designated by the donors and will be reflected in the FY 2024-25 report.

REPORT PREPARED BY: Mike Cribbin, Chief Financial Officer

ATTACHMENTS

1. Contributions/Deposit Detail FY 2022-23
2. Expenses/Disbursements Detail FY 2022-23
3. Contributions/Deposit Detail FY 2023-24
4. Expenses/Disbursements Detail FY 2023-24
5. Disbursements to be authorized FY 2023-24

**Irvine Community Alliance Fund
Contributions/Deposit Detail
July 1, 2022 – June 30, 2023**

<u>Date</u>	<u>Name</u>	<u>Sort</u>	<u>Amount</u>
12/12/2022	Ken Gleason	Direct Donation	300.00
02/28/2023	Regal Foundation	Direct Donation	183.95
10/14/2022	Sue J. Gross Foundation	Direct Donation	2,000.00
03/15/2023	VCA Charities	Direct Donation	1,000.00
11/30/2022	Fidelity Charitable	Donor Advised Fund	150.00
07/14/2022	Fidelity Charitable	Donor Advised Fund	200.00
11/07/2022	Fidelity Charitable	Donor Advised Fund	500.00
12/12/2022	Fidelity Charitable	Donor Advised Fund	50.00
01/19/2023	Fidelity Charitable	Donor Advised Fund	200.00
01/05/2023	Orange County Community Foundation	Donor Advised Fund	2,000.00
01/04/2023	Pershing, LLC	Donor Advised Fund	5,000.00
10/06/2022	Vanguard Charitable Endowment Prgm	Donor Advised Fund	2,700.00
06/29/2023	Vanguard Charitable Endowment Prgm	Donor Advised Fund	1,000.00
08/24/2022	Schwab Charitable Fund	Donor Advised Fund	300.00
11/30/2022	Schwab Charitable Fund	Donor Advised Fund	100.00
01/05/2023	Schwab Charitable Fund	Donor Advised Fund	3,000.00
01/05/2023	Charities Aid Foundation America	Portals/Workplace	250.00
03/23/2023	Charities Aid Foundation America	Portals/Workplace	150.00
03/23/2023	Charities Aid Foundation America	Portals/Workplace	620.00
03/23/2023	Charities Aid Foundation America	Portals/Workplace	100.00
04/03/2023	Charities Aid Foundation America	Portals/Workplace	45.00
04/24/2023	Charities Aid Foundation America	Portals/Workplace	30.00
05/16/2023	Charities Aid Foundation America	Portals/Workplace	30.00
06/15/2023	Charities Aid Foundation America	Portals/Workplace	30.00
06/29/2023	Charities Aid Foundation America	Portals/Workplace	100.00
02/09/2023	Johnson & Johnson	Portals/Workplace	200.00
11/21/2022	Amazon Smile	Portals/Workplace	10.05
05/04/2023	Amazon Smile	Portals/Workplace	6.02
05/22/2023	Amazon Smile	Portals/Workplace	13.85
07/29/2022	Benevity Comm Impact Fund	Portals/Workplace	5.83
08/26/2022	Benevity Comm Impact Fund	Portals/Workplace	8.74
09/30/2022	Benevity Comm Impact Fund	Portals/Workplace	198.00
10/04/2022	Benevity Comm Impact Fund	Portals/Workplace	2.91
10/27/2022	Benevity Comm Impact Fund	Portals/Workplace	251.48
11/28/2022	Benevity Comm Impact Fund	Portals/Workplace	693.40
12/12/2022	Benevity Comm Impact Fund	Portals/Workplace	1,827.15
01/27/2023	Benevity Comm Impact Fund	Portals/Workplace	371.37
02/28/2023	Benevity Comm Impact Fund	Portals/Workplace	182.25
03/28/2023	Benevity Comm Impact Fund	Portals/Workplace	126.88
04/25/2023	Benevity Comm Impact Fund	Portals/Workplace	62.54
05/22/2023	Benevity Comm Impact Fund	Portals/Workplace	65.45
06/27/2023	Benevity Comm Impact Fund	Portals/Workplace	50.27
07/14/2022	Kroger	Portals/Workplace	183.72
10/06/2022	Kroger	Portals/Workplace	175.41
01/05/2023	Kroger	Portals/Workplace	158.04
03/30/2023	Kroger	Portals/Workplace	169.13
06/29/2023	Kroger	Portals/Workplace	169.90
08/01/2022	Bank of America, N.A.	Portals/Workplace	500.00
12/12/2022	Bank of America, N.A.	Portals/Workplace	500.00
01/19/2023	Bank of America, N.A.	Portals/Workplace	500.00
01/25/2023	Bank of America, N.A.	Portals/Workplace	500.00
08/09/2022	Profit Recovery Partners, LLC	Portals/Workplace	1,700.32
01/26/2023	Profit Recovery Partners, LLC	Portals/Workplace	916.80
05/15/2023	Profit Recovery Partners, LLC	Portals/Workplace	885.12
03/15/2023	Todd LaBerge (Beliveau Trust)	Trust	22,500.00
			52,973.58

**Irvine Community Alliance Fund
Expenses/Disbursements Detail
July 1, 202 – June 30, 2023**

Date	Check #	Name	Amount
08/24/2022		State Charity Registry	\$ 25.00
09/07/2022	234	City of Irvine IACC	2,898.61
11/08/2022	235	City of Irvine IACC	5,327.80
12/05/2022	236	City of Irvine IACC	1,453.45
01/04/2023	237	City of Irvine IACC	2,677.15
01/06/2023	238	City of Irvine Seniors - Keen Center	3,000.00
02/02/2023	239	City of Irvine IACC	9,896.21
04/05/2023	240	City of Irvine IACC	25,232.21
06/14/2023	241	City of Irvine IACC	1,137.98
06/29/2023	242	City of Irvine IACC	1,269.90
			\$ 52,918.31

**Irvine Community Alliance Fund
Contributions/Deposit Detail
July 1, 2023 – June 30, 2024**

Date	Name	Sort	Amount
03/26/2024	Stephen Geer (\$150)	Direct Donation	150.00
02/16/2024	Suzanne Lascalza	Direct Donation	250.00
02/15/2024	Blackbaud Giving Fund (Pacific Life Foundation)	Donor Advised Fund	250.00
01/10/2024	Fidelity Charitable	Donor Advised Fund	200.00
07/27/2023	Fidelity Charitable (Undisclosed donor)	Donor Advised Fund	200.00
01/10/2024	Jeanette Berteia Hennings Foundation (OC Community Foundation)	Donor Advised Fund	2,000.00
01/03/2024	Michael & Kerry Keen	Donor Advised Fund	3,000.00
07/31/2023	Morgan Stanley GIFT -Lori Hankins (Donor Acct)	Donor Advised Fund	3,000.00
02/15/2024	Schwab Charitable (Dorothy Walker)	Donor Advised Fund	100.00
10/03/2023	Vanguard Charitable (Bradley & Gail Matten Charitable Fund)	Donor Advised Fund	2,500.00
08/15/2023	Cybergrants (Ally Financial) Team log hours program	Portals/Workplace	350.00
11/08/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	37.36
12/06/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	17.58
12/29/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	1,703.70
01/31/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	919.79
07/26/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	53.19
08/24/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	62.54
09/29/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	43.19
10/25/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	328.73
03/12/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	118.55
03/29/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	1,087.40
04/30/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	451.08
06/03/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	91.74
07/27/2023	Cybergrants (Bank of America)	Portals/Workplace	500.00
01/19/2024	Cybergrants (Bank of America, N.A.)	Portals/Workplace	500.00
03/28/2024	Cybergrants (Bank of America, N.A.)	Portals/Workplace	200.00
04/15/2024	Cybergrants (Johnson & Johnson)	Portals/Workplace	500.00
03/04/2024	Cybergrants (Novartis)	Portals/Workplace	250.00
12/20/2023	Cybergrants (Parker Hannifin)	Portals/Workplace	3,000.00
12/13/2023	Cybergrants (Texas Instruments)	Portals/Workplace	125.00
01/24/2024	Cybergrants (Toyota)	Portals/Workplace	2,500.00
11/10/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	20.00
11/16/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	135.00
11/17/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
12/06/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
01/18/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
01/25/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	1,000.00
02/14/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
02/28/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	890.00
03/20/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	375.00
03/22/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	45.00
05/10/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	15.00
10/02/2023	Kroger	Portals/Workplace	194.21
01/03/2024	Kroger	Portals/Workplace	177.34
03/28/2024	Kroger	Portals/Workplace	165.85
03/26/2024	MBK Real Estate (\$100)	Portals/Workplace	100.00
12/13/2023	Profit Recovery Partners	Portals/Workplace	1,421.26
05/31/2024	Profit Recovery Partners	Portals/Workplace	1,441.36
07/27/2023	Profit Recovery Partners (Casual for a Cause 4-1-23 to 6-30-23)	Portals/Workplace	1,120.00
03/18/2024	Profit Recovery Partners (Casual for a Cause 10-1-23 to 12-31-23)	Portals/Workplace	1,436.62
07/27/2023	Profit Recovery Partners (March Walkathon Donation)	Portals/Workplace	9,820.00
12/18/2023	Daniel C. Haight & Mari Ann Meek Haight Living Trust	Trust	625,000.00
04/15/2024	Daniel C. Haight & Mari Ann Meek Haight Living Trust	Trust	649,867.17
02/16/2024	Fidelity Brokerage (Stephen Franklin)	Trust	200.00
12/13/2023	Todd LaBerge (Beliveau Trust)	Trust	1,450.18
			1,319,483.84

**Irvine Community Alliance Fund
Expenses/Disbursements Detail
July 1, 2023 – June 30, 2024**

<u>Date</u>	<u>Check #</u>	<u>Name</u>	<u>Amount</u>
08/02/2023	243	City of Irvine - IACC	\$ 14,773.46
10/25/2023		State Charity Registry	50.00
11/02/2023	244	City of Irvine - IACC	3,478.67
02/15/2024	245	City of Irvine - Keen Center	3,000.00
			\$ 21,302.13

Date	Name	Sort	Amount
11/08/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	37.36
11/10/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	20.00
11/16/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	135.00
11/17/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
12/06/2023	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
12/06/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	17.58
12/13/2023	Cybergrants (Texas Instruments)	Portals/Workplace	125.00
12/13/2023	Profit Recovery Partners	Portals/Workplace	1,421.26
12/13/2023	Todd LaBerge (Beliveau Trust)	Trust	1,450.18
12/18/2023	Daniel C. Haight & Mari Ann Meek Haight Living Trust	Trust	625,000.00
12/20/2023	Cybergrants (Parker Hannifin)	Portals/Workplace	3,000.00
12/29/2023	Benevity Comm Impact Fund (AOL)	Portals/Workplace	1,703.70
01/03/2024	Kroger	Portals/Workplace	177.34
01/10/2024	Jeanette Berteau Hennings Foundation (OC Community Foundation)	Donor Advised Fund	2,000.00
01/10/2024	Fidelity Charitable	Donor Advised Fund	200.00
01/18/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
01/19/2024	Cybergrants (Bank of America, N.A.)	Portals/Workplace	500.00
01/24/2024	Cybergrants (Toyota)	Portals/Workplace	2,500.00
01/25/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	1,000.00
01/31/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	919.79
02/14/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	30.00
02/15/2024	Blackbaud Giving Fund (Pacific Life Foundation)	Donor Advised Fund	250.00
02/15/2024	Schwab Charitable (Dorothy Walker)	Donor Advised Fund	100.00
02/16/2024	Suzanne Lascalza	Direct Donation	250.00
02/16/2024	Fidelity Brokerage (Stephen Franklin)	Trust	200.00
02/28/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	890.00
03/04/2024	Cybergrants (Novartis)	Portals/Workplace	250.00
03/12/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	118.55
03/18/2024	Profit Recovery Partners (CFAC Q4 2023)	Portals/Workplace	1,436.62
03/20/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	375.00
03/22/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	45.00
03/26/2024	Stephen Geer (\$150)	Direct Donation	150.00
03/26/2024	MBK Real Estate (\$100)	Portals/Workplace	100.00
03/28/2024	Cybergrants (Bank of America, N.A.)	Portals/Workplace	200.00
03/28/2024	Kroger	Portals/Workplace	165.85
03/29/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	1,087.40
04/15/2024	Cybergrants (Johnson & Johnson)	Portals/Workplace	500.00
04/15/2024	Daniel C. Haight & Mari Ann Meek Haight Living Trust	Trust	649,867.17
04/30/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	451.08
05/10/2024	Cybergrants (US Bank Foundation)	Portals/Workplace	15.00
05/31/2024	Profit Recovery Partners	Portals/Workplace	1,441.36
06/03/2024	Benevity Comm Impact Fund (AOL)	Portals/Workplace	91.74
			1,298,311.98

ATTACHMENT 5