



# AGENDA

## IRVINE CHILD CARE PROJECT REGULAR MEETING

Cyril Yu  
President

**February 10, 2025  
8:30 AM**

Ryan Painter  
Vice President

**Irvine City Hall, L102  
1 Civic Center Plaza  
Irvine, California 92606**

Jenna Berumen  
Clerk

Christine Knowland  
Board Member

**PARTICIPATION VIA ZOOM  
MEETING ID: 878 8736 3307  
PASSCODE: 021025**

Vacant  
Board Member

**WEBSITE: [zoom.us/join](https://zoom.us/join)  
TELEPHONE: 669-900-6833  
or 346-248-7799**

To participate virtually, visit [zoom.us/join](https://zoom.us/join) using any web browser, or the Zoom app on smartphones or tablets, and enter the Meeting ID and Passcode noted above. To participate by telephone, dial one of the numbers listed above and enter the same Meeting ID and Passcode. For technical assistance before or during the meeting, call 949-724-6078.

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENTS – NON-AGENDIZED ITEMS

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Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda. If 20 or fewer requests to provide public comments are submitted, each speaker shall be limited to three minutes. If between 21 and 30 speakers submit public comments, each speaker shall be limited to two minutes. If more than 30 speakers submit public comments, each speaker shall be limited to 90 seconds. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

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### INTRODUCTIONS

**1. REPORTS**

**1.1 FINANCIAL REPORT**

**1.2 ADMINISTRATOR'S REPORT**

**BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

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Board Announcements and Reports are for the purpose of presenting brief comments or reports, are subject to California Government Code Section 54954.2 of the Brown Act, and are limited to three minutes per member of the Irvine Child Care Project. In addition, the President shall receive any necessary additional time to deliver announcements of community events and opportunities.

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**ADDITIONS AND DELETIONS TO THE AGENDA**

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Additions to the agenda are limited by California Government Code Section 54954.2 of the Brown Act and for those items that arise after the posting of the Agenda and must be acted upon prior to the next Board meeting.

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**2. CONSENT CALENDAR**

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All matters listed under Consent Calendar are considered to be routine and enacted by one roll call vote. There will be no discussion on these items unless members of the Irvine Child Care Project Board request specific items to be removed from the Consent Calendar for separate discussion.

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**2.1 MINUTES**

**RECOMMENDED ACTION:**

Approve the minutes of the Irvine Child Care Project Board regular meeting held on January 13, 2025.

**2.2 WARRANT REQUEST – CATALYST FAMILY INC.**

**RECOMMENDED ACTION:**

Approve payment of \$94,814.75 to Catalyst Family Inc. for child care development services for December 1-31, 2024.

**2.3 WARRANT REQUEST – CATALYST FAMILY INC.**

**RECOMMENDED ACTION:**

Approve payment of \$13,832.00 to Catalyst Family Inc. for per child stipend one-time payment.

**2.4 WARRANT REQUEST– IRVINE CHILDREN'S FUND (ICF) SCHOLARSHIPS**

**RECOMMENDED ACTION:**

Approve payments for warrants totaling the amount of \$12,840.75 [\$12,840.75 Irvine Recovery Program (IRP)] for child care services for December 1-31, 2024 funded by ICF scholarships.

- \$ 3,714.50 to Catalyst Family Inc. (IRP)
- \$ 0.00 to Creekers Club

- \$ 422.50 to Dolphin Club (IRP)
- \$ 775.00 to Kids Stuff (IRP)
- \$ 7,928.75 to Rainbow Rising (IRP)

## **2.5 WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

### **RECOMMENDED ACTION:**

Approve payment of \$78,892.08 for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of December 2024.

- \$ 58,512.00 for Custodial Services
- \$ 9,269.33 for Utilities
- \$ 11,110.75 for Facilities and Financial Support Services

## **2.6 WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGE BACKS**

### **RECOMMENDED ACTION:**

Approve payment of \$9,472.24 for ICCP Work Order charge backs for Fiscal Year 2024-25, Quarter 2.

## **2.7 WARRANT REQUEST – CITY OF IRVINE**

### **RECOMMENDED ACTION:**

Approve payment of \$40,757.39 to the City of Irvine for Contract Services and Program and Grant Administration for the month of December 2024.

- \$ 33,111.10 for Program Administration
- \$ 1,896.29 for Grant Administration
- \$ 5,750.00 for Contract Services

## **2.8 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

### **RECOMMENDED ACTION:**

Receive and file attached invoices in the total amount of \$144,033.81 paid by IUSD on behalf of ICCP.

## **2.9 DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS FUNDED BY THE AMERICAN RESCUE ACT**

### **RECOMMENDED ACTION:**

Receive and file record of deposit of stipend for child care contractors funded by the American Rescue Act as follows:

- \$ 13,832.00            01-005-50100-8290

## **2.10 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

### **RECOMMENDED ACTION:**

Receive and file the record of deposit of funds from ICF into the appropriate account as follows:

- \$ 12,862.00      01-005-712-00-8689

## **3. BOARD BUSINESS**

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Public comments on Board items will be heard at the time the matters are considered. If 10 or fewer requests to speak are submitted, each speaker shall be limited to three minutes per item. If between 11 and 15 speakers submit requests to speak, each speaker shall be limited to two minutes per item. If 16 or more requests to speak are submitted, each speaker shall be limited to 90 seconds per item. The time limit per speaker shall be established based on the number of requests to speak submitted to the Recording Secretary before the first speaker is called. Requests to speak submitted after the first speaker is called shall receive 90 seconds. These time limits may be shortened or extended, or a cumulative limit on the time for all public speakers may be imposed, at the discretion of the President or by a majority vote of the Board.

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### **3.1 IRVINE CHILD CARE PROJECT PROPOSED BUDGET FOR FISCAL YEAR 2025-26 WITH MULTI-YEAR BUDGET PROJECTIONS**

#### **RECOMMENDED ACTION:**

Submitted for Board review and discussion.

### **3.2 IRVINE CHILD CARE PROJECT BOARD REORGANIZATION**

#### **RECOMMENDED ACTION:**

Conduct elections for the positions of Board President, Vice President, and Clerk.

## **ADJOURNMENT**

### **NOTICE TO THE PUBLIC**

#### **PARTICIPATION AT IRVINE CHILD CARE PROJECT MEETINGS**

You may submit comments on any agenda item or on any item not on the agenda, in writing via mail to: "Attn: Irvine Child Care Project Board," 1 Civic Center Plaza, Irvine, CA 92606; or by email to [iccp@cityofirvine.org](mailto:iccp@cityofirvine.org). E-Comments submitted at least two hours prior to the commencement of the meeting will be distributed to the Board at the meeting. You may also provide live comments via "Zoom." For more information, visit [cityofirvine.org/child-care-development/irvine-child-care-project-board-information](http://cityofirvine.org/child-care-development/irvine-child-care-project-board-information).

**REQUEST TO SPEAK IN PERSON:** If you would like to address the Board on a scheduled agenda item, non-agenda item, or public hearing, please fill out a Request to Speak Form and submit to the Recording Secretary. We respectfully ask that you identify on the form your name and the item(s) on which you would like to speak. The Request to Speak Form assists the Chair in ensuring that all persons wishing to address the Board are recognized. It also ensures the accurate identification of meeting participants in the Board minutes. Your name will be called at the time public comments are heard by the Board. City policy is to limit public testimony to up to three minutes per speaker depending on relevant circumstances, which includes the presentation of electronic or audio/visual information. Speakers may not yield their time to other persons.

Please take notice that the order of scheduled agenda items and/or the time they are actually heard, considered, and decided may be modified by the Chair or the Board during the course of the meeting, so please stay alert.



**PLEASE NOTE:** The Board is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings, in order to maximize transparency and public access. For questions or assistance, please contact the Irvine Child Care Project Administrator at 949-724-6635, or via email at [tstubbler@cityofirvine.org](mailto:tstubbler@cityofirvine.org). It would be appreciated if written communications of public comments related to items on the agenda, or items not on the agenda, are provided prior to the commencement of the meeting.

**ADJOURNMENT**

**At 11 a.m.**, the Board will determine which of the remaining agenda items can be considered and acted upon prior to 12 noon and will continue all other items on which additional time is required until a future Board meeting. All meetings are scheduled to terminate by 12 noon.

**STAFF REPORTS**

As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials are on file with Child Care Services and are available for public inspection and copying once the agenda is publicly posted (at least 7 days prior to a regular Board meeting). Staff reports can also be downloaded from the City's website at [cityofirvine.org](http://cityofirvine.org) at least seven days prior to the scheduled Board meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact Irvine Child Care Project Administrator at 949-724-6635.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Board regarding any item on this agenda after the posting of the agenda will be available for public review in Child Care Services, 14341 Yale, Irvine, California, during normal business hours. In addition, such writings or documents will be made available for public review on the City's website and at the respective public meeting.

If you have any questions regarding any item of business on the agenda for this meeting, or any of the staff reports or other documentation relating to any agenda item, please contact the Irvine Child Care Project Administrator at 949-724-6635.

**SUBMITTAL OF INFORMATION BY MEMBERS OF THE PUBLIC FOR DISSEMINATION OR PRESENTATION AT PUBLIC MEETINGS**

Written Materials/Handouts:

Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting or at the time he/she addresses the Board. Please provide 15 copies of the information to be submitted and file with the Recording Secretary at the time of arrival to the meeting. This information will be disseminated to the Board at the time testimony is given.

**CITY SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS**

It is the intention of the City of Irvine to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Irvine will attempt to accommodate you in every reasonable manner. Please contact Child Care Services at 949-724-6635.

Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II).

**COMMUNICATION DEVICES**

To minimize distractions, please be sure all personal communication devices are turned off or on silent mode.

**MEETING SCHEDULE**

Regular meetings of the Irvine Child Care Project Board are held on the second Monday of select months at 8:30 a.m. Agendas are available for viewing at the following locations:

- City Clerk's Office
- Irvine Police Department
- Main Entrance of City Hall
- Lakeview Senior Center, 20 Lake Rd
- Northwood Community Center, 4521 Bryan Ave
- Rancho Senior Center, 3 Ethel Coplen Way
- William Woollett Jr. Aquatics Center, 4601 Walnut Ave
- City's web page at [cityofirvine.org](http://cityofirvine.org)

I hereby certify that the agenda for the Irvine Child Care Project Board meeting was posted in accordance with law at the main entrance of City Hall, 1 Civic Center Plaza, Irvine, California, on February 3, 2025 by 5:30 p.m. as well as on the City's website.



\_\_\_\_\_  
Recording Secretary

**1. REPORTS**

**ITEM 1.1**

**FINANCIAL REPORT**

# Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2024

## Fiscal Year 2024-25 Budget

Percentage of Year Completed: 50%

OPERATING FUND Program Description	2024-25 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	Used/ Rec'vd %
<b>ICCP - Regular Programs</b>						
<b>COST CENTER 005710</b>						
<b>REVENUE</b>						
8650 Portable Fees Cnty	\$1,970,668	\$1,970,668	\$0	\$985,334	\$985,334	50%
8660 Interest Income Cnty	\$80,000	\$80,000	\$0	\$59,131	\$20,869	74%
8662 Net Changes in Investments	\$0	\$17,125	\$0	\$17,125	\$0	100%
8699 Other Local Revenue	\$0	(\$3,000)	\$0	(\$3,060)	\$60	102%
<b>Total Revenue:</b>	<b>\$2,050,668</b>	<b>\$2,064,793</b>	<b>\$0</b>	<b>\$1,058,531</b>	<b>\$1,006,262</b>	<b>51%</b>
<b>OPERATING EXPENDITURES</b>						
4305 Campus Safety	\$5,150	\$5,150	\$0	\$0	\$5,150	0%
4306 M & O Repairs done by IUSD	\$40,000	\$40,000	\$0	\$19,221	\$20,779	48%
4376 Materials/Supplies	\$0	\$1,000	\$668	\$57	\$275	6%
4388 Custodial Supplies	\$0	\$5,443	\$0	\$5,423	\$20	100%
4401 Non-Capitalized Equipment	\$0	\$17,703	\$0	\$17,457	\$245	99%
5450 Insurance	\$137,016	\$142,760	\$0	\$5,312	\$137,448	4%
5500 Utilities	\$111,232	\$111,232	\$0	\$37,077	\$74,155	33%
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$33,250	\$0	\$6,750	0%
5811 Consultants	\$65,000	\$65,000	\$0	\$34,500	\$30,500	53%
5817 Scholarships	\$30,000	\$0	\$0	\$0	\$0	0%
5837 Interest Expense	\$12,000	\$12,000	\$0	\$675	\$11,325	6%
5838 Audit	\$18,500	\$18,500	\$0	\$18,500	\$0	100%
5861 Facilities & Financial Support / IUSD	\$133,329	\$133,329	\$0	\$44,443	\$88,886	33%
5862 Custodial Services	\$702,144	\$702,144	\$0	\$234,048	\$468,096	33%
5864 Program Coordination / City	\$534,044	\$534,044	\$0	\$105,278	\$428,766	20%
<b>Total Operating Expenditures:</b>	<b>\$1,828,415</b>	<b>\$1,828,305</b>	<b>\$33,918</b>	<b>\$521,992</b>	<b>\$1,272,394</b>	<b>30%</b>
<b>Total Excess (Deficiency):</b>	<b>\$222,253</b>	<b>\$236,488</b>	<b>(\$33,918)</b>	<b>\$536,538</b>		
<b>CAPITAL EXPENDITURES</b>						
6210 Building Improvement / \$5K Threshold	\$115,000	\$115,000	\$0	\$0	\$115,000	0%
6410 Custodial Vehicles	\$35,000	\$107,000	\$0	\$0	\$107,000	0%
<b>Total Capital Expenditures:</b>	<b>\$150,000</b>	<b>\$222,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$222,000</b>	<b>0%</b>
<b>Net Increase (Decrease):</b>	<b>\$72,253</b>	<b>\$14,488</b>	<b>(\$33,918)</b>	<b>\$536,538</b>		
Beginning Balance, July 1	<b>\$2,585,849</b>	<b>\$2,585,849</b>		<b>\$2,585,849</b>		
Ending Balance, June 30	<b>\$2,658,102</b>	<b>\$2,600,338</b>		<b>\$3,122,388</b>		
<b>Components of Ending Balance:</b>						
Capital Facilities (Modular Replacement) Reserve	\$2,598,750	\$2,538,828		\$3,106,728		
3% Operation Reserve	\$59,352	\$61,509		\$15,660		

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes In Fund Balances As Of December 31, 2024

### Fiscal Year 2024-25 Budget

GRANT PROGRAM FUNDS Program Description	2024-25 Adopted Budget	Current (Adjusted) Budget	Encumbered Funds (PO's)	Actual Recvd/Spent To Date	Balance	% Used/ Rec'vd
<b>STATE GRANT/CDD</b>						
COST CENTER 005501						
<b>REVENUE</b>						
8290 Child Development Apportionments	\$679,000	\$477,009	\$0	\$422,666	\$54,343	89%
8590 Other State Revenue	\$679,000	\$477,009	\$0	\$309,741	\$167,268	65%
<b>Total Revenue:</b>	<b>\$1,358,000</b>	<b>\$954,017</b>	<b>\$0</b>	<b>\$732,407</b>	<b>\$221,611</b>	<b>77%</b>
<b>EXPENDITURES</b>						
5810 Serv./Contracts	\$1,358,000	\$954,017	\$0	\$448,978	\$505,039	47%
<b>Total Expenditures:</b>	<b>\$1,358,000</b>	<b>\$954,017</b>	<b>\$0</b>	<b>\$448,978</b>	<b>\$505,039</b>	<b>47%</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$283,428		
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>						
COST CENTER 005712						
<b>REVENUE</b>						
8689 All Other Fees & Contracts/ICF	\$136,000	\$93,819	\$0	\$29,988	\$63,831	32%
8290 Other Revenue/CDBG	\$64,000	\$58,791	\$0	\$0	\$58,791	0%
<b>Total Revenue:</b>	<b>\$200,000</b>	<b>\$152,610</b>	<b>\$0</b>	<b>\$29,988</b>	<b>\$122,622</b>	<b>20%</b>
<b>EXPENDITURES</b>						
5817 Scholarships	\$200,000	\$152,610	\$0	\$29,988	\$122,622	20%
<b>Total Expenditures:</b>	<b>\$200,000</b>	<b>\$152,610</b>	<b>\$0</b>	<b>\$29,988</b>	<b>\$122,622</b>	<b>20%</b>
Fund Balance (U):	\$0	\$0	\$0	\$0		
<b>GRANT PROGRAM FUND SUMMARY</b>						
<b>REVENUE</b>	\$1,558,000	\$1,106,628	\$0	\$762,395	\$344,232	69%
<b>EXPENDITURES</b>	\$1,558,000	\$1,106,628	\$0	\$478,967	\$627,661	43%
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$283,428</b>		
Beginning Balance, July 1	\$0	\$0	\$0	\$0		
Ending Balance, June 30	\$0	\$0	\$0	\$283,428		
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$2,658,101</b>	<b>\$2,600,338</b>	<b>\$0</b>	<b>\$3,405,816</b>		
(Operating Fund + Grant Program Funds)						

**ITEM 1.2**  
**ADMINISTRATOR'S REPORT**

**Irvine Child Care Project (ICCP) Administrator's Report**  
February 10, 2025

**Scholarships/Grants to Fund Scholarships:**

- ICCP Scholarship applications for 2024-25 are being accepted. As of December 31, 2024, 24 children have been served with 1,556 child days of enrollment.

**Program Quality:**

- As of January 31, 21 Comprehensive Quality assessments have been conducted at ICCP sites for the 2024-25 school year. Additionally, all 29 planned consolidated visits have taken place. Recommendations for 2025-26 lease renewals will be made to the ICCP Board in May 2025 and will be based on continued compliance with State of California Community Care Licensing Requirements and ICCP Quality Assessment Standards.
- The quarterly Director's Forum was held on February 6, 2025 at Irvine City Hall. The forum featured a presentation on effectively working with outside agencies who provide 1:1 aides to support children having special needs while attending an after-school care program.

## **2. CONSENT CALENDAR**

### **ITEM 2.1 MINUTES**





# MINUTES

## IRVINE CHILD CARE PROJECT REGULAR MEETING

Cyril Yu  
President

Ryan Painter  
Vice President

Jenna Berumen  
Clerk

Christine Knowland  
Board Member

Vacant  
Board Member

**January 13, 2025**

**8:30 AM**

**Conference Training Center (CTC)**

1 Civic Center Plaza  
Irvine, California 92606

### CALL TO ORDER

The regular meeting of the Irvine Child Care Project Board (Board) was called to order at 8:37 a.m. on January 13, 2025, in Conference Training Center (CTC), Irvine Civic Center, 1 Civic Center Plaza, Irvine, California: President Yu presiding.

### ROLL CALL

Present: 4

BOARD MEMBER:

Christine Knowland

CLERK:

Jenna Berumen

VICE PRESIDENT:

Ryan Painter

PRESIDENT:

Cyril Yu

### PLEDGE OF ALLEGIANCE

President Yu led the Pledge of Allegiance.

### PUBLIC COMMENTS – NON-AGENDIZED ITEMS

There were no public comments.

### INTRODUCTIONS

Traci Stubler, Irvine Child Care Project Administrator, made the following introductions:

- Heather Stratman, Chief Health and Wellness Director
- Diana Magallon, Program Coordinator
- Mona Mojabi, Program Assistant, and new Board Recording Secretary

Director Stratman shared priorities of the Office of Health & Wellness and expressed looking forward to working with the Board.

## **1. REPORTS**

### **1.1 FINANCIAL REPORT**

John Fogarty, Irvine Unified School District (IUSD) Assistant Superintendent, reported on the Fiscal Year 2024-25 budget.

### **1.2 ADMINISTRATOR'S REPORT**

Administrator Stubbler reported on Fiscal Year 2024-25 Irvine Child Care Project (ICCP) Scholarship status, as well as the Irvine Children's Fund (ICF) board voting to provide a \$1,000 grant to each of the 29 ICCP sites for supplies, equipment, and activities.

Administrator Stubbler reported on ongoing quality assessments being conducted at ICCP sites, as well as the City's Child Care & Development website Training Calendar with links to On-Demand Training and Resources.

## **BOARD ANNOUNCEMENTS/COMMITTEE REPORTS/COMMITTEE UPDATES**

President Yu shared IUSD Superintendent Terry Walker will be retiring as of January 31, 2025. Cassie Parham will serve as Interim Superintendent effective February 1, 2025.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

## **2. CONSENT CALENDAR**

**ACTION: Moved by Vice President Painter, seconded by Clerk Berumen, and unanimously carried by those members present to approve consent calendar items 2.1 through 2.10.**

### **2.1 MINUTES**

**ACTION:**  
**Approved the minutes of the Irvine Child Care Project Board regular meeting held on November 18, 2024.**

### **2.2 WARRANT REQUEST – CATALYST FAMILY INC.**

**ACTION:**  
**Approved payment of \$74,977.54 to Catalyst Family Inc. for child care development services for November 1-30, 2024.**

**2.3 WARRANT REQUEST – CATALYST FAMILY INC.**

**ACTION:**

Approved payment of \$17,023.71 to Catalyst Family Inc. for the remaining balance due for child care development services provided October 1-31, 2024.

**2.4 WARRANT REQUEST– IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**ACTION:**

Approved payments for warrants totaling the amount of \$12,862.00 [\$12,862.00 Irvine Recovery Program (IRP)] for child care services for November 1-30, 2024 funded by ICF scholarships.

- \$ 3,545.75 to Catalyst Family Inc. (IRP)
- \$ 0.00 to Creekers Club
- \$ 372.50 to Dolphin Club (IRP)
- \$ 775.00 to Kids Stuff (IRP)
- \$ 8,168.75 to Rainbow Rising (IRP)

**2.5 WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Approved payment of \$78,892.08 for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of November 2024.

- \$ 58,512.00 for Custodial Services
- \$ 9,269.33 for Utilities
- \$ 11,110.75 for Facilities and Financial Support Services

**2.6 WARRANT REQUEST – CITY OF IRVINE**

**ACTION:**

Approved payment of \$33,802.52 to the City of Irvine for Contract Services and Program and Grant Administration for the month of November 2024.

- \$ 31,962.50 for Program Administration
- \$ 1,840.02 for Grant Administration
- \$ 0.00 for Contract Services

**2.7 IRVINE CHILD CARE PROJECT (ICCP) PAYMENTS ISSUED DECEMBER 2024**

**ACTION:**

Received and filed attached record of payments issued December 2024 for service month October 2024.

**2.8 IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**ACTION:**

Received and filed attached invoices in the total amount of \$19,117.30 paid by IUSD on behalf of ICCP.

**2.9 DEPOSIT OF STATE GRANT APPORTIONMENT**

**ACTION:**

Received and filed record of deposit from the California Department of Social Services as follows:

- \$ 168,659.00      01-005-50100-8290
- \$ 85,117.00      01-005-50100-8590

**2.10 DEPOSIT OF SCHOLARSHIP FUNDS FROM IRVINE CHILDREN'S FUND (ICF)**

**ACTION:**

Received and filed the record of deposit of funds from ICF into the appropriate account as follows:

- \$ 10,309.82      01-005-712-00-8689

**3. BOARD BUSINESS**

**3.1 FISCAL YEAR 2023-24 FINANCIAL YEAR-END AUDIT**

Assistant Superintendent Fogarty announced the audit was given an unmodified opinion with no findings, which is the best outcome.

**ACTION:**

Received and filed Fiscal Year 2023-24 year-end Financial Audit.

**3.2 MEMBER AT LARGE APPOINTMENT**

Board Member Knowland expressed her pleasure serving on the Board and looks forward to continuing that service. President Yu expressed his gratitude to Board Member Knowland for her continuing service on the Board.

**ACTION:**

Moved by Vice President Painter, seconded by Clerk Berumen, and unanimously carried by those members present to reappoint Christine

**Knowland to the ICCP Board to serve for a regular term of office to commence February 1, 2025 through January 2026.**

**3.3 *IRVINE CHILD CARE PROJECT BOARD 2025 MEETING SCHEDULE***

**ACTION:**

**Moved by Board Member Knowland, seconded by Vice President Painter, and unanimously carried by those members present to approve the revised ICCP Board 2025 meeting schedule.**

**ADJOURNMENT**

**Moved by Board Member Berumen, seconded by Vice President Painter, and unanimously carried by those members present to adjourn the meeting at 8:52 a.m.**

\_\_\_\_\_  
CYRIL YU, PRESIDENT

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
RECORDING SECRETARY

**ITEM 2.2**

**WARRANT REQUEST –  
CATALYST FAMILY INC.  
December 1-31, 2024**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of **\$94,814.75** for child care development services for the month of **December 2024**. This provider served a total of 107 children during this month.

A site-by-site breakdown of service follows.

The attached invoice and warrant request in the amount of **\$94,814.75** are submitted for the Board's review and approval.

**RECOMMENDATION:** Approve payment of **\$94,814.75** to Catalyst Family Inc. for child care development services for December 1-31, 2024.

**IRVINE CHILD CARE PROJECT**

**DATE: February 10, 2025**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00550159-5810	<b>\$94,814.75</b>
	<b>TOTAL</b>	<b>\$94,814.75</b>

EXPENDITURE CLASSIFICATION SUMMARY

00550159-5810	<b>\$94,814.75</b>
<b>TOTAL</b>	<b>\$94,814.75</b>



**ATTENDANCE SUMMARY  
CERTIFIED CHILDREN**

**STATE GRANT**

**December 2024  
(20 days of service)**

**CATALYST FAMILY INC.:**

Oak Creek	17 310	Children served Child days of enrollment
Plaza Vista	17 324	Children served Child days of enrollment
Turtle Rock	18 355	Children served Child days of enrollment
Springbrook	9 142	Children served Child days of enrollment
Deerfield	18 332	Children served Child days of enrollment
University Park	28 497	Children served Child days of enrollment
<b><u>TOTALS:</u></b>	<b>107 1,960</b>	<b>Children served Child days of enrollment</b>
<b><u>YEAR-TO-DATE:</u></b>	<b>587 10,885</b>	<b>Children served Child days of enrollment</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**INVOICE NUMBER**  
**5040-DEC24**

DATE: January 8, 2025

SOLD TO: Irvine Child Care Project  
 14341 Yale Avenue  
 Irvine, CA 92604  
 Attention: Traci Stubbler

DESCRIPTION	PRICE	AMOUNT
General child development services provided in period <u>December 1, 2024</u> through <u>December 31, 2024</u>		
Fiscal Year 2023-2024 Contract Type: <b>CCTR-4197</b>		
Service fees of <u>1,580.6145</u> days @ <b>\$61.26</b>	\$96,828.44	
Less Certified Parent fees	- <b>\$117.40</b>	
Contract earnings to District	\$96,711.04	
Adjustment for District Indirect Cost <b>1.02</b> =	\$1,896.29	
<b>Balance due to Catalyst Family Inc.</b>		<b><u>\$94,814.75</u></b>
<b><u>Billing Summary:</u></b>		
Cumulative Prior Period Amount Billed	\$443,949.70	
Current Period Billing	<u>\$94,814.75</u>	
Cumulative Fiscal Year Amount Billed	\$538,764.45	
Contract Maximum Billable	\$1,498,285.29	
Available remaining balance	\$959,520.84	

**ITEM 2.3**

**WARRANT REQUEST –  
CATALYST FAMILY INC.  
Per Child Stipend**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – CATALYST FAMILY INC.**

**DESCRIPTION:** Catalyst Family Inc. has submitted an invoice in the amount of \$13,832.00 to receive the one-time payment pursuant to the final stipend funded by the American Rescue Plan Act distributed by the California Department of Social Services to contracted providers.

Catalyst Family Inc. is eligible to receive a one-time \$152 per child stipend based on enrollment data from April 2022 under ICCP CCTR contract at Catalyst Kids sites.

**RECOMMENDATION:** Approve payment of \$13,832.00 to Catalyst Family Inc. for per child stipend one-time payment.

**IRVINE CHILD CARE PROJECT**

**DATE: February 10, 2025**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	005501-59-5810	\$ 13,832.00
	<b>TOTAL</b>	<b>\$ 13,832.00</b>

EXPENDITURE CLASSIFICATION SUMMARY

005501-59-5810	\$ 13,832.00
<b>TOTAL</b>	<b>\$ 13,832.00</b>



350 Woodview Ave, Suite 100  
 Morgan Hill, CA. 95037  
 (408)556-7300

**Invoice**

DATE	INVOICE #
12/20/2024	1196-ICCP25-ARPA

BILL TO
<b>Irvine Child Care Project</b>
14341 Yale Avenue
Irvine, CA. 92604
Attention: Traci Stubbler

DESCRIPTION	AMOUNT																														
<p>Child care providers who meet the eligibility requirements for the ARPA stipends authorized by Assembly Bill 179 and Assembly Bill 110 will receive a final stipend in the amount of \$152 per child. The same eligibility rules apply to this final stipend that applied to the \$1442, \$440, and \$275 stipends. These stipends are funded by American Rescue Plan Act (ARPA) dollars and were authorized through Assembly Bill 179 and Assembly Bill 110.</p> <p>Catalyst Family Inc. requests for the distribution of this final stipend in the amount of \$152 per child enrolled as of April 2022 under ICCP CCTR contract at Catalyst Kids sites.</p>																															
<table> <thead> <tr> <th><u>Catalyst Kids site(s):</u></th> <th><u># of enrolled children per record</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>50551 STONEGATE - Catalyst Kids</td> <td>2</td> <td>\$304</td> </tr> <tr> <td>50576 OAK CREEK - Catalyst Kids</td> <td>11</td> <td>\$1,672</td> </tr> <tr> <td>50585 PLAZA VISTA - Catalyst Kids</td> <td>35</td> <td>\$5,320</td> </tr> <tr> <td>50586 CANYON VIEW - Catalyst Kids</td> <td>8</td> <td>\$1,216</td> </tr> <tr> <td>50588 TURTLE ROCK - Catalyst Kids</td> <td>5</td> <td>\$760</td> </tr> <tr> <td>50589 SPRINGBROOK - Catalyst Kids</td> <td>4</td> <td>\$608</td> </tr> <tr> <td>50590 DEERFIELD - Catalyst Kids</td> <td>14</td> <td>\$2,128</td> </tr> <tr> <td>50591 UNIVERSITY PARK - Catalyst Kids</td> <td>12</td> <td>\$1,824</td> </tr> <tr> <td><b>Total enrolled children</b></td> <td><b>91</b></td> <td></td> </tr> </tbody> </table>	<u>Catalyst Kids site(s):</u>	<u># of enrolled children per record</u>		50551 STONEGATE - Catalyst Kids	2	\$304	50576 OAK CREEK - Catalyst Kids	11	\$1,672	50585 PLAZA VISTA - Catalyst Kids	35	\$5,320	50586 CANYON VIEW - Catalyst Kids	8	\$1,216	50588 TURTLE ROCK - Catalyst Kids	5	\$760	50589 SPRINGBROOK - Catalyst Kids	4	\$608	50590 DEERFIELD - Catalyst Kids	14	\$2,128	50591 UNIVERSITY PARK - Catalyst Kids	12	\$1,824	<b>Total enrolled children</b>	<b>91</b>		
<u>Catalyst Kids site(s):</u>	<u># of enrolled children per record</u>																														
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50591 UNIVERSITY PARK - Catalyst Kids	12	\$1,824																													
<b>Total enrolled children</b>	<b>91</b>																														
<p>Please make payable to Catalyst Family Inc.</p> <p>For question, please contact Tracy Pham-Trang via email ttrang@catalystfamily.org or (408)556-7392</p>	<p><b>Total</b> <b>\$13,832</b></p>																														

**ITEM 2.4**

**WARRANT REQUESTS –  
IRVINE CHILDREN’S FUND (ICF)  
SCHOLARSHIPS**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE CHILDREN’S FUND (ICF) SCHOLARSHIPS**

**DESCRIPTION:** Warrant requests in the amount of **\$12,840.75 [\$12,840.75 Irvine Recovery Plan(IRP)]** are submitted for the Board’s review and approval for ICF Scholarships during the month of **December 2024**. The warrants to be issued are as follows:

- \$3,714.50** to Catalyst Family Inc. **(IRP)**
- \$0.00** to Creekers Club
- \$422.50** to Dolphin Club **(IRP)**
- \$775.00** to Kids Stuff **(IRP)**
- \$7,928.75** to Rainbow Rising **(IRP)**

A site-by-site breakdown follows.

**RECOMMENDATION:** Approve payments for warrants totaling the amount of **\$12,840.75 [\$12,840.75 Irvine Recovery Plan(IRP)]** for child care services for December 1-31, 2024 funded by ICF scholarships.



**IRVINE CHILD CARE PROJECT**

**DATE: February 10, 2025**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
CATALYST FAMILY INC.	00571259-5817	<b>\$3,714.50</b>
CREEKERS CLUB	00571259-5817	<b>\$0.00</b>
DOLPHIN CLUB	00571259-5817	<b>\$422.50</b>
KIDS STUFF	00571259-5817	<b>\$775.00</b>
RAINBOW RISING	00571259-5817	<b>\$7,928.75</b>
	<b>TOTAL</b>	<b>\$12,840.75</b>

**ATTENDANCE SUMMARY**  
**IRVINE CHILDREN'S FUND SCHOLARSHIP PROGRAM**  
**December 2024**

<i>Alderwood</i>	2	Children served
<i>Beacon Park</i>	1	Children served
<i>Bonita Canyon</i>	0	Children served
<i>Brywood</i>	0	Children served
<i>Cadence Park</i>	0	Children served
<i>Canyon View</i>	0	Children served
<i>College Park</i>	1	Children served
<i>Culverdale</i>	3	Children served
<i>Cypress Village</i>	1	Children served
<i>Deerfield</i>	0	Children served
<i>Eastshore</i>	1	Children served
<i>Eastwood</i>	0	Children served
<i>Greentree</i>	1	Children served
<i>Loma Ridge</i>	0	Children served
<i>Meadow Park</i>	1	Children served

<i>Northwood</i>	3	Children served
<i>Oak Creek</i>	0	Children served
<i>Plaza Vista</i>	0	Children served
<i>Portola Springs</i>	0	Children served
<i>Santiago Hills</i>	2	Children served
<i>Solis Park</i>	0	Children served
<i>Springbrook</i>	0	Children served
<i>Stone Creek</i>	0	Children served
<i>Stonegate</i>	3	Children served
<i>Turtle Rock</i>	0	Children served
<i>University Park</i>	1	Children served
<i>Vista Verde</i>	1	Children served
<i>Westpark</i>	1	Children served
<i>Woodbury</i>	1	Children served

**December 2024:**

Number of Children Served: 23  
Number of Child Days of Enrollment: 315  
Number of Sites Served: 15  
Funds Awarded: \$12,840.75  
Number of Children Added to Program This Month: 0  
Number of Children Removed From Program This Month: 0  
Number of Children on Waiting List: 0

**Year-to-Date:**

Number of Children Served: 24  
Number of Child Days of Enrollment: 1,556  
Number of Sites Served: 15  
Funds Awarded: \$55,691.15

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of December 2024**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Catalyst Family Inc.** program operating at the following schools in Irvine, for **December 2024**, reimbursement amounts of:

Stonegate	\$1,794.00 (IRP)
University Park	\$314.00 (IRP)
Vista Verde	\$761.25 (IRP)
Woodbury	\$845.25 (IRP)
<b>Total Amount due to Catalyst Family Inc.:</b>	<b>\$3,714.50 (IRP)</b>

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of December 2024**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Dolphin Club** program operating at the following schools in Irvine, for **December 2024**, reimbursement amounts of:

Eastshore	\$422.50 (IRP)
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<b>Total Amount due to Dolphin Club:</b>	<b>\$422.50 (IRP)</b>
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**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of December 2024**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Kids Stuff** program operating at the following schools in Irvine, for **December 2024**, reimbursement amounts of:

Santiago Hills	\$775.00 (IRP)
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<b>Total Amount due to Kids Stuff:</b>	<b>\$775.00 (IRP)</b>
--	-----------------------

**IRVINE CHILD CARE PROJECT / IRVINE CHILDREN'S FUND  
SCHOLARSHIP PROGRAM  
INVOICE**

**For the Month of December 2024**

Invoice to the Irvine Child Care Project, One Civic Center Plaza, Irvine, CA 92623-9575

Long Term scholarships awarded to the students in the **Rainbow Rising** program operating at the following schools in Irvine, for **December 2024**, reimbursement amounts of:

Alderwood	\$1,492.50	(IRP)
Beacon Park	\$703.50	(IRP)
College Park	\$753.00	(IRP)
Culverdale	\$1,506.00	(IRP)
Cypress Village	\$375.00	(IRP)
Greentree	\$347.00	(IRP)
Meadow Park	\$277.50	(IRP)
Northwood	\$1,953.75	(IRP)
Westpark	\$520.50	(IRP)
<b>Total Amount due to Rainbow Rising:</b>	<b>\$7,928.75</b>	<b>(IRP)</b>

**ITEM 2.5**

**WARRANT REQUESTS –  
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUESTS – IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of **\$78,892.08** for payment for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of December 2024.

The specific breakdown is as follows:

- \$58,512.00 for Custodial Services
- \$0.00 for Custodial Equip Amortization
- \$0.00 for Payment of Portable Purchase
- \$9,269.33 for Utilities
- \$11,110.75 for Facilities & Financial Support

**RECOMMENDATION:** Approve payment of **\$78,892.08** for Utilities, Facilities and Financial Support Services, and Custodial Services for the month of December 2024.



**IRVINE CHILD CARE PROJECT**

**DATE: February 10, 2025**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-5862	\$58,512.00
IUSD	00571081-7439	\$0.00
IUSD	00571081-7439	\$0.00
IUSD	00571081-5500	\$9,269.33
IUSD	00571059-5861	\$11,110.75
	<b>TOTAL</b>	<b>\$78,892.08</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-5862	\$58,512.00
00571081-7439	\$0.00
00571081-7439	\$0.00
00571081-5500	\$9,269.33
00571059-5861	\$11,110.75
<b>TOTAL</b>	<b>\$78,892.08</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75UI0069
DIVISION:	75GN
TERM:	2425
INVOICE DATE:	12/01/24
DUE DATE:	12/31/24
AMOUNT DUE	<b>\$78,892.08</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	9,269.33		0100000000 8650	December 2024: Utilities	9,269.33
2	1	11110.75		0100000000 8699	December 2024: Facilities & Financial Support Services	11,110.75
3	1	58512.00		0100505400 8699	December 2024: Custodial Svcs	58,512.00
					Tax	
<b>INVOICE TOTAL</b>						<b>\$78,892.08</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75UI0069  
**DIV:** 75GN  
**TERM:** 2425  
**Due Date** 12/31/24  
**Amount Due** \$78,892.08  
**Amount Paid** \$ \_\_\_\_\_

**ITEM 2.6**

**WARRANT REQUEST –  
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)  
WORK ORDER CHARGE BACKS**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **WARRANT REQUEST – IRVINE UNIFIED SCHOOL DISTRICT (IUSD) WORK ORDER CHARGE BACKS**

**DESCRIPTION:** IUSD has submitted an invoice for the Board’s review and approval in the amount of \$9,472.24 for Irvine Child Care Project (ICCP) Work Order charge backs for Fiscal Year 2024-25, Quarter 2.

The specific breakdown is as follows:

- \$9,472.24 for Work Order charge backs

**RECOMMENDATION:** Approve payment of \$9,472.24 for ICCP Work Order charge backs for Fiscal Year 2024-25, Quarter 2.

**IRVINE CHILD CARE PROJECT**

**DATE: February 10, 2025**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	00571059-4306	\$9,472.24
IUSD	00571085-5601	
IUSD	00571085-6210	
IUSD	00571085-6230	
IUSD	00571085-6410	
	<b>TOTAL</b>	<b>\$9,472.24</b>

EXPENDITURE CLASSIFICATION SUMMARY

00571059-4306	\$9,472.24
00571085-5601	
00571085-6210	
00571085-6230	
00571085-6410	
<b>TOTAL</b>	<b>\$9,472.24</b>



# INVOICE

Page # 1

## Irvine Unified School District

5050 Barranca Parkway  
Irvine, CA 92604-4698  
Phone: (949) 936-5000

IRVINE CHILD CARE PROJECT (ICCP)  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604

ACCT ID:	V7501158
INVOICE NUMBER:	75UI0088
DIVISION:	75GN
TERM:	2425
INVOICE DATE:	01/07/25
DUE DATE:	01/31/25
AMOUNT DUE	<b>\$9,472.24</b>

Item	Qty	Unit Amt	Ref. #	Account	Description	Amount
1	1	9,472.24		0100505300 8699	WORKORDER CHARGEBACKS 10/01/24 - 12/16/24	9,472.24
					Tax	
<b>INVOICE TOTAL</b>						<b>\$9,472.24</b>

Please remit a copy with payment-thank you

Remit to: **Irvine Unified School District**  
**5050 Barranca Parkway**  
**Irvine, CA 92604-4698**

**Account ID** V7501158  
**Account Name** IRVINE CHILD CARE PROJECT (ICC)  
**Invoice Number** 75UI0088  
**DIV:** 75GN  
**TERM:** 2425  
**Due Date** 01/31/25  
**Amount Due** \$9,472.24  
**Amount Paid** \$ \_\_\_\_\_

**ITEM 2.7**  
**WARRANT REQUEST –**  
**CITY OF IRVINE**

**IRVINE CHILD CARE PROJECT**

**TOPIC: WARRANT REQUEST – CITY OF IRVINE**

**DESCRIPTION:** The City of Irvine has submitted an invoice for the Board’s review and approval in the amount of **\$40,757.39** for Contract Services and Program and Grant Administration for the month of December 2024.

The specific breakdown is as follows:

\$33,111.10 for Program Administration

\$1,896.29 for Grant Administration

\$5,750.00 for Contract Services

**RECOMMENDATION:** Approve payment of **\$40,757.39** to the City of Irvine for Contract Services and Program and Grant Administration for the month of December 2024.



**IRVINE CHILD CARE PROJECT**

**DATE: February 10, 2025**

<u>VENDOR</u>	<u>EXPENDITURE CLASSIFICATION</u>	<u>AMOUNT</u>
IUSD	005710-59-5864	\$33,111.10
IUSD	005501-59-5810	\$1,896.29
IUSD	005710-59-5811	\$5,750.00
IUSD	005710-59-4305	
	<b>TOTAL</b>	<b>\$40,757.39</b>

EXPENDITURE CLASSIFICATION SUMMARY

	005710-59-5864	\$33,111.10
	005501-59-5810	\$1,896.29
	005710-59-5811	\$5,750.00
	005710-59-4305	
	<b>TOTAL</b>	<b>\$40,757.39</b>



**City of Irvine**  
 FINANCE DEPARTMENT  
 P.O. BOX 19575  
 IRVINE, CA 92623-9575  
 949-724-6041

**CUSTOMER NO.** C4604  
**INVOICE NO.** 223263  
**INVOICE DATE** 01/09/2025

IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**Terms: Please remit payment within 30 days to avoid 10 percent late fee and penalties.**

**Past due accounts may be referred to a collection agency.**

	Original Amount	\$40,757.39
<hr/>		
DECEMBER 2024 STAFFING: ADMINISTRATION = \$33,108.02		
STAFFING: GRANT ADMINISTRATION = \$1,896.29		
SUPPLIES = \$0		
DUPLICATING = \$0		
CONTRACT SERVICES PAID ON CARD = \$0		
CONTRACT SERVICES = \$5,750.00		
LOCAL TRAVEL = \$3.08		
TOTAL \$40,757.39		

Total Due: \$40,757.39

**PAYMENT OPTIONS:**



**ELECTRONIC**

Bank of America, 275 S. Valencia Ave, Brea CA 92823. City of Irvine General Account  
 Bank Account #: 14330-00006 ACH Routing: 121000358 Wire Transfers: 026009593  
 \*\* Please include invoice and customer numbers in payment details section



**CREDIT/DEBIT CARDS**

Please pay online at: <https://arpayments.cityofirvine.org>



**CHECKS**

Please mail to: Finance Department, City of Irvine, PO Box 19575, Irvine 92623-9575  
 \*\* Please include payment slip with check

**PAYMENT SLIP**

**CUSTOMER #:** C4604  
**INVOICE #:** 223263  
**INVOICE DATE:** 01/09/2025  
**TOTAL AMOUNT DUE:** \$40,757.39

**TOTAL PAYMENT:**  
 \$ \_\_\_\_\_

**ITEM 2.8**

**IRVINE CHILD CARE PROJECT (ICCP)  
EXPENSES PAID BY  
IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP) EXPENSES PAID BY IRVINE UNIFIED SCHOOL DISTRICT (IUSD)**

**DESCRIPTION:** The following invoices totaling \$144,033.81, has been paid by IUSD on behalf of ICCP:

- \$2,811.81 to Waxie for Custodial Supplies
- \$3,774.00 to Philadelphia Insurance for Insurance
- \$137,448.00 to Philadelphia Insurance for Insurance

**RECOMMENDATION:** Review and file attached invoices in the total amount of \$144,033.81 paid by IUSD on behalf of ICCP.

LEDGER: 41 DATE ISSUED: 12/11/24 VENDOR NAME: WAXIE

VENDOR: V4100126 CHECK: 41004201

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
12/04/24	82899386	U41R0004	2,811.81
TOTAL AMOUNT OF INVOICES			2,811.81

PAID BY:

IRVINE CHILD CARE PROJECT  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604-4698  
949-651-0444

SUMMARY

0100571059	4401	2,754.95
0100571059	4376	56.86

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

Sub Fund  
0101

No. 41004201  
Date: 12/11/24

56-382  
412

Pay TWO Thousand EIGHT Hundred ELEVEN Dollars and 81/100

\$\*\*\*\*\*2,811.81

To The Order of WAXIE  
PO BOX 748802  
LOS ANGELES, CA 90074-8802

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



R WAXIE SANITARY SUPPLY  
 E P.O. Box 748802  
 M Los Angeles, CA 90074-8802  
 I (858) 292-8111  
 T  
 O

INVOICE NUMBER  
 82899386

**INVOICE**

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 IRVINE UNIFIED SCHOOL DISTRICT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

S WAREHOUSE  
 H 100 NIGHTMIST  
 I IRVINE, CA 92618-1710  
 P  
 T  
 O

CUSTOMER NUMBER  
 77577 1  
 INVOICE DATE  
 12/04/24  
 PURCHASE ORDER NO.  
 U41R0007  
 ORDER NO.  
 1C696/00

*(F)* U41R0004

ITEM NUMBER	DESCRIPTION	QUANTITY				UNIT PRICE	EXTENDED AMOUNT
		ORDERED	SHIPPED	U/M	BACKORDR		
571130	NSS THOROUGHbred 17" SN: 27775024	1	1	EA		2556.800T	2556.80
580090	17" PLASTIC PAD LOK WITH CLUTCH Parts may be returned within 30 days from the date on which they were invoiced and are in re-sellable condition. Returned parts are subject to a 25% restocking charge and freight for return to the manufacturer.  ** Payment Terms: NET 30 DAYS  <i>Donnie Sobh</i>  DEC - 6 2024  IRVINE UNIFIED SCHOOL DISTRICT MAINTENANCE & OPERATIONS  <i>Jose Puy</i>	1	1	EA		52.770T	52.77

DATE DUE 1/03/25

T 1 1/2% PER MONTH (18%A.P.R.) SERVICE CHARGE MAY BE APPLIED ON ALL PAST DUE BALANCES. IF  
 E PAYMENT IS NOT MADE ON THE DUE DATE, BUYER AGREES BY SIGNING THIS INVOICE OR TAKING  
 M DELIVERY OF THE MERCHANDISE DESCRIBED ABOVE TO PAY SERVICE CHARGES, ATTORNEYS' FEES  
 R AND ALL OTHER COSTS INCURRED IN THE COLLECTION OR ENFORCEMENT OF THE AMOUNT DUE.  
 S CUSTOM ORDERS CANNOT BE ACCEPTED FOR RETURN WITHOUT AUTHORIZATION. RETURNS MUST  
 BE RETURNED IN ORIGINAL CONTAINER AND IN RESALABLE CONDITION. ALL ORDERS MAY BE  
 SUBJECT TO A RESTOCKING CHARGE, PLUS ANY FREIGHT CHARGES INCURRED.

SUB TOTAL	2,609.57
SALES TAX	202.24
SHIPPING	
MINIMUM ORDER FEE	
<b>TOTAL INVOICE</b>	<b>2,811.81</b>
AMOUNT TENDERED	

CUSTOMER NUMBER  
 77577

INVOICE DATE  
 12/04/24

INVOICE NUMBER  
 82899386

TOTAL DUE BY 1/03/25  
 2,811.81

TOTAL DUE AFTER 1/03/25  
 2,811.81

IRVINE UNIFIED SCHOOL DISTRICT  
 5050 BARRANCA PKWY  
 IRVINE, CA 92604-4652

**REMIT TO ADDRESS BELOW**  
 WAXIE SANITARY SUPPLY  
 P.O. Box 748802  
 Los Angeles, CA 90074-8802  
 (858) 292-8111

IRVINE UNIFIED  
SCHOOL DISTRICT

# PURCHASE ORDER

**PURCHASE ORDER NUMBER** U41R0004  
(THIS NUMBER MUST APPEAR ON ALL SHIPPED MATERIAL AND CORRESPONDENCE)

<b>ISSUED/PRINTED</b> 10/22/24 10/25/24	<b>BID/REQUISITION #</b> U4100007	<b>BUYER</b>	<b>CONTACT PHONE NUMBER</b>  <b>DELIVERY HOURS</b>	<b>VENDOR #</b> V4100126 <b>P:</b> <b>F:</b>	<b>VENDOR ACCT #/TERMS</b>	<b>REQUESTOR/END USE</b> Dominic J Giordano JESSE - ICCP	<b>SHIP VIA/FOB</b>
---	--------------------------------------	--------------	--	--	----------------------------	--	---------------------

**FROM/BILL TO:**  
IRVINE CHILD CARE PROJECT  
5050 BARRANCA PARKWAY  
IRVINE, CA 92604-4698

**TO: WAXIE**  
WAXIE SANITARY SUPPLY  
3220 SOUTH FAIRVIEW STREET  
SANTA ANA, CA 92704

**SHIP TO:** MAINTENANCE & OPERATIONS - IUSD  
100 NIGHTMIST  
IRVINE, CA 92618

ITEM NO	ITEM DESCRIPTION	Page 1 of 1	QTY	UNIT	COST	EXTENSION
0001	*ICCP*		1	EA	2,556.80	2,556.80
	NSS THOROUGHbred 17" FLOOR MACHINE 175 RPM NO PAD DRIVER AND PADDRIVER					
0002	PAD DRIVER		1	EA	52.77	52.77

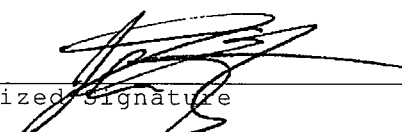
**ACCOUNTS AND AMOUNTS**

0100571059 4401 2,754.95  
0100571059 4376 56.86

**Subtotal:** 2,609.57  
**Tax:** 202.24  
**Discount:**  
**Freight:** 0.00  
**PO Total:** 2,811.81

ACCOUNTS PAYABLE

Authorized Signature



LEDGER: 41 DATE ISSUED: 12/18/24 VENDOR NAME: PHILADELPHIA INSU VENDOR:V4100044 CHECK: 41004202

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
12/11/24	2007638692		3,774.00
<b>TOTAL AMOUNT OF INVOICES</b>			<b>3,774.00</b>
PAID BY: IRVINE CHILD CARE PROJECT 5050 BARRANCA PARKWAY IRVINE, CA 92604-4698 949-651-0444		SUMMARY 0100571059 5450	3,774.00

Sub Fund  
0101

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
IRVINE CHILD CARE PROJECT

No. 41004202  
Date: 12/18/24

56-382  
412

Pay **THREE Thousand SEVEN Hundred SEVENTY FOUR Dollars and 00/100**

**\$\*\*\*\*\*3,774.00**

To The Order of **PHILADELPHIA INSURANCE COMPANIES  
P O BOX 70251  
PHILADELPHIA, PA 19176-0251**

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
WELLS FARGO BANK, N.A.  
115 HOSPITAL DRIVE  
VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



**Billing terms**

**Policy** The program

**Term** The policy length

**Product** Identifies PHLY niche product group

**Bill plan** Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available

**Premium charged** Policy premium at inception plus any additional premium or return premium endorsements

**Premium applied** Payments or adjustments made to date

**Current installment amount** Divided portion of premium invoiced this month based on the Bill Plan

**Taxes/surcharges and fees** State imposed taxes or surcharges based on specific coverage and/or premium

**Payment / credits** Payments or adjustments made for the current month

**Current balance due** Total amount currently due

**Notice** A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

Ledger 41

When order received please sign this sheet and return to District Business Office.  
Received By BR  
Date 12/12/2024

0100571059-5450

 **PHILADELPHIA INSURANCE COMPANIES**

A Member of the Tokio Marine Group  
PO Box 70251 Philadelphia PA 19176-0251

Invoice Number: 2007638692  
Account Number: [REDACTED]  
Billing Date: 12/11/2024  
Amount Due: **\$3,774.00**

Remittance Amount: \$ 

--	--	--	--	--	--	--	--	--	--

Irvine Child Care Project  
5050 Barranca Pkwy  
Irvine CA 92604-4698

PHILADELPHIA INSURANCE COMPANIES  
PO BOX 70251  
PHILADELPHIA PA 19176-0251

**PHLY.com**

📧 service@phly.com 📞 877-438-7459

Lines open Monday to Friday: 8.30am - 8.00pm EST

# December Invoice

Irvine Child Care Project  
Account number [REDACTED]

**\$3,774.00**

ACH / Check Total

**\$3,887.22**

Credit Card Total\*

\* Includes Convenience Fee

➤ Invoice number: 2007638692 Date: 12/11/2024

➤ Amount reflects both Past Due and Current Balance

Please pay \$3,774.00

➤ Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

✉ Or detach the coupon on the last page and return with check made payable to:  
Philadelphia Insurance Companies  
PO Box 70251  
Philadelphia, PA 19176-0251

📞 Or call 877-438-7459 to make a single credit card or EFT payment.

## Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

📞 HUB International Insurance Services, Inc.  
(310) 568-5900

To pay your invoice online or update your details access your account at **PHLY.com/myphly**

## Balance breakdown

Amount	Due date
\$3,774.00	01/02/2025
\$0.00	Past due Pay immediately
<b>\$3,774.00</b>	<b>Total due</b>

Your account summary

Current month breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$) +	Taxes / surcharge (\$) +	Fees (\$) † -	Payment / credits -	Current balance due (\$)
[REDACTED]	<b>Irvine Child Care Project</b>								
Real Estate Schedules Umbrella	PHUB891702-020	12/01/24 - 25 Fixed Annual	3,774.00	0.00	3,774.00 1 of 1	0.00	0.00	0.00	3,774.00
			3,774.00	0.00	3,774.00	0.00	0.00	0.00	3,774.00

Payments will be allocated towards these charges first

**Total Balance: 3,774.00**

LEDGER: 41 DATE ISSUED: 01/07/25 VENDOR NAME: PHILADELPHIA INSU VENDOR: V4100044 CHECK: 41004203

INVOICE DATE	INVOICE / REF NUMBER	PURCHASE ORDER NUMBER	AMOUNT
01/01/25	2007640273		137,448.00
TOTAL AMOUNT OF INVOICES			137,448.00

PAID BY:  
 IRVINE CHILD CARE PROJECT  
 5050 BARRANCA PARKWAY  
 IRVINE, CA 92604-4698  
 949-651-0444

SUMMARY  
 0100571059 5450 137,448.00

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
 IRVINE CHILD CARE PROJECT

Sub Fund  
 0101

56-382  
 412  
 No. 41004203  
 Date: 01/07/25

Pay ONE Hundred THIRTY SEVEN Thousand FOUR Hundred FORTY EIGHT Dollars and 00/100

\$\*\*\*\*\*137,448.00

To The Order of PHILADELPHIA INSURANCE COMPANIES  
 P O BOX 70251  
 PHILADELPHIA, PA 19176-0251

VOID UNLESS PRESENTED WITHIN 6 MONTHS  
 WELLS FARGO BANK, N.A.  
 115 HOSPITAL DRIVE  
 VAN WERT, OH. 45891

NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE NOT NEGOTIABLE



**Billing terms**

**Policy** The program

**Term** The policy length

**Product** Identifies PHLTY niche product group

**Bill plan** Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available

**Premium charged** Policy premium at inception plus any additional premium or return premium endorsements

**Premium applied** Payments or adjustments made to date

**Current installment amount** Divided portion of premium invoiced this month based on the Bill Plan

**Taxes/surcharges and fees** State imposed taxes or surcharges based on specific coverage and/or premium

**Payment / credits** Payments or adjustments made for the current month

**Current balance due** Total amount currently due

**Notice** A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

Invoice Number:	2007640273
Account Number:	[REDACTED]
Billing Date:	01/01/2025
Amount Due:	<b>\$137,448.00</b>

B

Remittance Amount: \$



**PHILADELPHIA INSURANCE COMPANIES**

A Member of the Tokio Marine Group  
PO Box 70251 Philadelphia PA 19176-0251

Irvine Child Care Project  
5050 Barranca Pkwy  
Irvine CA 92604-4698

PHILADELPHIA INSURANCE COMPANIES  
PO BOX 70251  
PHILADELPHIA PA 19176-0251

**PHLY.com**

📧 service@phly.com 📞 877-438-7459

Lines open Monday to Friday: 8.30am - 8.00pm EST

Ledger 41

01-005-710-59-5450

When order received please sign this sheet  
and return to District Business Office.

Received By BP

Date 1/16/25

# January Invoice

Irvine Child Care Project

Account number XXXXXXXXXX

# \$137,448.00

➤ Invoice number: 2007640273 Date: 01/01/2025

➤ Amount reflects both Past Due  
and Current Balance

Please pay \$137,448.00

➤ Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

✉ Or detach the coupon on the last page and return with check made payable to:  
Philadelphia Insurance Companies  
PO Box 70251  
Philadelphia, PA 19176-0251

📞 Or call 877-438-7459 to make a single credit card or EFT payment.

## Managing your policy

For coverage questions, policy changes or claims please contact your agent at:

📞 HUB International Insurance Services, Inc.  
(310) 568-5900

To pay your invoice online or update your details access your account at  
**PHLY.com/myphly**

## Balance breakdown

Amount	Due date
\$137,448.00	01/22/2025
\$0.00	Past due Pay immediately
<b>\$137,448.00</b>	<b>Total due</b>

Your account summary

Current month breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$) <sup>+</sup>	Taxes / surcharge (\$) <sup>+</sup>	Fees (\$) <sup>†</sup>	Payment / credits <sup>-</sup>	Current balance due (\$)
<b>Irvine Child Care Project</b>									
Real Estate Schedules Package	PHPK2630697-020	12/01/24 - 25 Fixed Annual	137,448.00	0.00	137,448.00 1 of 1	0.00	0.00	0.00	137,448.00
			137,448.00	0.00	137,448.00	0.00	0.00	0.00	137,448.00
Payments will be allocated towards these charges first									
<b>Total Balance: 137,448.00</b>									

**ITEM 2.9**

**DEPOSIT OF STIPENDS FOR CHILD CARE  
CONTRACTORS FUNDED BY THE AMERICAN  
RESCUE ACT**



## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF STIPENDS FOR CHILD CARE CONTRACTORS FUNDED BY THE AMERICAN RESCUE ACT**

**DESCRIPTION:** On March 4, 2020, the Governor declared a State of Emergency in California in response to COVID-19. Since then, several rounds of child care stipends have been sent out to child care providers serving families who receive subsidized child care. Stipends are meant to help providers with hardships caused by the pandemic such as reduced enrollment, increased teacher-to-child ratios, additional cleaning costs, and other costs.

ICCP has received the final ARPA stipend of \$13,832.00.

**RECOMMENDATION:** Receive and file record of deposit of stipend for child care contractors funded by the American Rescue Act as follows:

\$13,832.00      01-005-50100-8290



**BOARD**  
CYRIL YU, President  
RYAN PAINTER, Vice President  
JENNA BERUMEN, Clerk  
CHRISTINE KNOWLAND, Member  
VACANT, Member

---

December 11, 2024

To: IUSD  
From: Traci Stubbler  
ICCP Administrator  
Subject: Deposit of AB 110 and AB 179 Final ARPA Stipend

I have enclosed a check from the State of California to deposit as the stipend funded by the American Rescue Plan Act to qualified contract holders based on April 2022 enrollment pursuant to AB110 and AB179 in the amount of \$13,832.00.

Please deposit into the following accounts:

\$13,832.00 Grant CDD-deposit to account # 01-005-50100-8290/Federal

Submitted for your action.

Thank you,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator



**Child Development Associates, Inc.**  
 180 Otay Lakes Rd. Suite 300  
 Bonita, CA. 91902  
 619-427-4411

UMPQUA BANK  
 (866) 486-7782

42138

96-505/1232  
 5040B  
 CHECK AMOUNT

\*\*\*\*\* Thirteen Thousand Eight Hundred Thirty Two & 00/100 Dollars  
 DATE ° ° ° ° AMOUNT

12/06/24

\*\*\*\*13,832.00

PAY  
 TO THE  
 ORDER  
 OF

**Irvine Child Care Project**  
 ONE CIVIC CNTR PLAZA  
 IRVINE, CA 92623



VOID AFTER 90 DAYS  
 TWO SIGNATURES REQUIRED

*[Signature]*

AUTHORIZED SIGNATURE



42138

Check #:

Vendor ID:900476

Vendor Name: **Irvine Child Care Project**

Invoice No.	Date	Invoice Amount	Amount Paid	Discounts Taken	Credits Taken	Net Amount
ARPA 1900	12/06/24	13832.00	13832.00	0.00	0.00	13832.00
Net Check Amt						13832.00

42138

Check #:

Vendor ID:900476

Vendor Name: **Irvine Child Care Project**

Invoice No.	Date	Invoice Amount	Amount Paid	Discounts Taken	Credits Taken	Net Amount
ARPA 1900	12/06/24	13832.00	13832.00	0.00	0.00	13832.00
Net Check Amt						13832.00



Security Features Infrared

**ITEM 2.10**

**DEPOSIT OF SCHOLARSHIP FUNDS  
FROM IRVINE CHILDREN'S FUND (ICF)**

**IRVINE CHILD CARE PROJECT**

**TOPIC:** **DEPOSIT OF SCHOLARSHIP FUNDS FROM  
IRVINE CHILDREN'S FUND (ICF)**

**DESCRIPTION:** The Irvine Child Care Project has received a check for the amount of \$12,862.00 from ICF for scholarships awarded in November 2024.

\$12,862.00 November 2024

**RECOMMENDATION:** Receive and file the record of deposit of funds from ICF into the appropriate account as follows:

\$12,862.00 01-005-712-00-8689



**BOARD**  
CYRIL YU, President  
RYAN PAINTER, Vice President  
JENNA BERUMEN, Clerk  
CHRISTINE KNOWLAND, Member  
VACANT, Member

---

December 19, 2024

**TO: IUSD**

**FROM: TRACI STUBBLER  
ICCP ADMINISTRATOR**

**SUBJECT: DEPOSIT OF ICF CHECK**

I have enclosed check #5424 for \$12,862.00 (IRP) from the Irvine Children's Fund (ICF) for services in the month of November 2024.

Please deposit into the following account as follows:

\$0.00	<b>CDBG/ICF</b>	deposit to account #	01-005-712-00-8290
\$0.00	<b>ICF</b>	deposit to account #	01-005-712-00-8689
\$12,862.00	<b>IRP/ICF</b>	deposit to account #	01-005-712-00-8689

Submitted for your action.

Thanks for your help,

*Traci Stubbler*

Traci Stubbler  
ICCP Administrator



# Irvine Children's Fund

## Irvine Children's Fund

### Board of Directors

#### ICF President

**Lauren S. Brooks**

IUSD Board of Trustees

#### ICF Immediate Past President

**Greg S. Goodrich**

Bank of America Private Bank

#### ICF Vice President

**Kelly Reynolds**

HOAG Irvine

#### ICF Secretary

**Susan Whittaker**

Whittaker Planning Services

#### ICF Treasurer

**Wendy Bokota**

Irvine Prevention Coalition

#### Marcy Brown

ICF Past President

HOAG

#### Anthony Kuo

Irvine Community Leader

#### Rob Poetsch

Taco Bell

#### Sheri Reynolds

SPLATT Design

#### Patty Vidovich

Community Leader

#### Honorary

##### Dan Borland

Pacific Premier

Bank

##### Stan Machesky

Irvine Unified School

District

##### Michael Means

KLAA-AM 830,

Retired

#### Ex Officio

##### Terry Walker

Superintendent

Irvine Unified School

District 58

##### Sharon Wellikson

Executive Director

Irvine Junior Games

Irvine Children's Fund

##### Theresa Collins

Director

Irvine Junior Games

Irvine Children's Fund

Cyril Yu

President

Irvine Child Care Project

14341 Yale Avenue

Irvine, CA 92604

Dear President Yu:

Enclosed please find:

Check #5424 in the amount of \$12,862.00 for the before and after school child care scholarships provided in November 2024.

The \$12,862.00 is from the Irvine Recovery Plan Funds and provided 321 child care days for 23 children at 15 child care sites.

Sincerely,

Lauren S. Brooks

President

Irvine Children's Fund

Sharon Wellikson

Irvine Children's Fund

C: Traci Stubbler and Shane Dineen, ICCP  
John Fogarty, ICCP Treasurer

Month 2024 – 2025	CDBG Public Service 2024 – 2025	Irvine Recovery Plan Grant	Total	Child Care Days	Check #
<b>July 2024</b>		\$6,731.50	\$6,731.50	103	#5416
Aug 2024		\$3,886.27	\$3,886.27	165	#5417
Sept 2024		\$9,060.81	\$9,060.81	312	#5419
<b>Oct 2024</b>		\$10,309.82	\$10,309.82	340	#5421
Nov 2024		\$12,862.00	\$12,862.00	321	#5424
Dec 2024					
<b>Jan. 2025</b>					
Feb 2024					
Mar 2025					
<b>April 2025</b>					
May 2025					
June 2025					
<b>Total</b>		<b>\$42,850.40</b>	<b>\$42,850.40</b>	<b>1,241</b>	



**IRVINE CHILDREN'S FUND**  
**IRVINE JUNIOR GAMES**  
 14301 YALE AVE  
 IRVINE, CA 92604-1901

WELLS FARGO BANK, N.A.  
 www.wellsfargo.com  
 11-4288/1210

5424

12/18/2024

Irvine Children's Fund

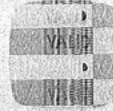
PAY TO THE ORDER OF Irvine Child Care Project

\$ \*\*12,862.00

Twelve Thousand Eight Hundred Sixty-Two Only\*\*\*\*\*

DOLLARS

Irvine child Care Project  
 14341 Yale Ave  
 Irvine, CA 92604



*Susan Bluth*  
*J. Steven Peterson*  
 AUTHORIZED SIGNATURE

MP

HEAT SENSITIVE

MEMO IRP Scholarship Nov 2024



IRVINE CHILDREN'S FUND IRVINE JUNIOR GAMES  
 Irvine Child Care Project  
 PROGRAMS:SCHOLARSHIPS:Irvine Recove Nov 2024

12/18/2024

5424

12,862.00

Wells Fargo Checking 7 IRP Scholarship Nov 2024

12,862.00



### **3. BOARD BUSINESS**

#### **ITEM 3.1**

## **ICCP PROPOSED BUDGET FOR FISCAL YEAR 2025-26 WITH MULTI-YEAR BUDGET PROJECTIONS**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT (ICCP)  
PROPOSED BUDGET FOR FISCAL YEAR 2025-26  
WITH MULTI-YEAR BUDGET PROJECTIONS**

**DESCRIPTION:** Submitted for Board's review and discussion are Proposed Budgets for Fiscal Year 2025-26 with multi-year Budget Projection for FY 2026-27, FY 2027-28, and FY 2028-29. Three budget scenarios are included, one with a 2% rent increase, one with a 1% rent increase, and one with no rent increase.

Staff will submit Determination of Child Care Provider Rental Rate at the March Board meeting based on Board direction.

The FY 2025-26 Proposed Budget will be revised to reflect the Board approved 2025-26 Provider Rental Rate and submitted for the Board's final review and approval at the May Board meeting.

**RECOMMENDATION:** Submitted for Board review and discussion.

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - No Rent Increase

	2024-25	2025-26	2026-27	2027-28	2028-29
<b>OPERATING FUND</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
Program Description	Actuals	Budget	Budget	Budget	Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,970,668	\$1,970,668	\$1,970,668	\$1,970,668	\$1,970,668
8660 Interest Income Cnty	\$140,000	\$126,000	\$113,400	\$113,400	\$113,400
<b>Total Revenue:</b>	<b>\$2,110,668</b>	<b>\$2,096,668</b>	<b>\$2,084,068</b>	<b>\$2,084,068</b>	<b>\$2,084,068</b>
<b>OPERATING EXPENDITURES</b>					
4305 Campus Safety	\$14,000	\$4,000 (1)	\$14,000 (1)	\$4,000 (1)	\$14,000 (1)
4306 M & O Repairs done by IUSD	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
4376 Materials/Supplies	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
4388 Custodial Supplies	\$6,000 (2)	\$0	\$0	\$0	\$0
4401 Non-Capitalized Equipment	\$20,000 (2)	\$0	\$0	\$0	\$0
5450 Insurance	\$142,760	\$159,892 (3)	\$179,080 (3)	\$200,570 (3)	\$224,639 (3)
5500 Utilities	\$111,232	\$116,794 (4)	\$122,634 (4)	\$128,766 (4)	\$135,205 (4)
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5810 Services/Contracts (Water testing Req)	\$0	\$0	\$0	\$30,000 (5)	\$0
5811 Consultants	\$65,000	\$65,000 (6)	\$65,000 (6)	\$65,000 (6)	\$65,000 (6)
5817 Scholarships	\$0	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$9,800	\$8,820	\$7,938	\$7,938	\$7,938
5838 Audit	\$18,500	\$20,500	\$22,500	\$24,500	\$26,500
5861 Facilities & Financial Support / IUSD	\$133,329	\$134,221 (7)	\$136,150 (7)	\$138,212 (7)	\$140,116 (7)
5862 Custodial Services	\$702,144	\$705,828 (8)	\$717,834 (8)	\$730,506 (8)	\$737,114 (8)
5864 Program Coordination / City	\$463,748	\$664,444 (9)	\$687,494 (9)	\$711,403 (9)	\$736,203 (9)
<b>Total Operating Expenditures:</b>	<b>\$1,807,513</b>	<b>\$2,030,499</b>	<b>\$2,103,630</b>	<b>\$2,191,895</b>	<b>\$2,237,715</b>
<b>Total Excess (Deficiency):</b>	<b>\$303,155</b>	<b>\$66,169</b>	<b>(\$19,562)</b>	<b>(\$107,827)</b>	<b>(\$153,647)</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000
6410 Custodial Vehicles	\$107,000 (10)	\$135,000 (10)	\$0	\$60,000 (10)	\$120,000 (10)
<b>Total Capital Expenditures:</b>	<b>\$222,000</b>	<b>\$250,000</b>	<b>\$115,000</b>	<b>\$175,000</b>	<b>\$235,000</b>
<b>Net Increase (Decrease):</b>	<b>\$81,155</b>	<b>(\$183,831)</b>	<b>(\$134,562)</b>	<b>(\$282,827)</b>	<b>(\$388,647)</b>
Beginning Balance, July 1	\$2,585,849	\$2,667,004	\$2,483,173	\$2,348,611	\$2,065,784
Ending Balance, June 30	<b>\$2,667,004</b>	<b>\$2,483,173</b>	<b>\$2,348,611</b>	<b>\$2,065,784</b>	<b>\$1,677,137</b>
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$2,606,119	\$2,414,758	\$2,282,052	\$1,994,777	\$1,602,956
3% Operation Reserve	\$60,885	\$68,415	\$66,559	\$71,007	\$74,181

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - No Rent Increase

GRANT PROGRAM FUNDS	2024-25	2025-26	2026-27	2027-28	2028-29
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$477,009	\$679,000	\$679,000	\$679,000	\$679,000
8590 Other State Revenue	\$477,009	\$679,000	\$679,000	\$679,000	\$679,000
<b>Total Revenue:</b>	<b>\$954,017</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
<b>EXPENDITURES</b>					
5810 Serv./Contracts	\$954,017	\$1,358,000	\$1,358,000	\$1,358,000	\$1,358,000
<b>Total Expenditures:</b>	<b>\$954,017</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8689 All Other Fees & Contracts	\$93,819	\$136,000	\$136,000	\$136,000	\$136,000
8290 Other Local Revenue/CDBG	\$58,791	\$64,000	\$64,000	\$64,000	\$64,000
<b>Total Revenue:</b>	<b>\$152,610</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$152,610	\$200,000	\$200,000	\$200,000	\$200,000
<b>Total Expenditures:</b>	<b>\$152,610</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$1,106,628	\$1,558,000	\$1,558,000	\$1,558,000	\$1,558,000
<b>EXPENDITURES</b>	\$1,106,628	\$1,558,000	\$1,558,000	\$1,558,000	\$1,558,000
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$2,667,004</b>	<b>\$2,483,173</b>	<b>\$2,348,611</b>	<b>\$2,065,784</b>	<b>\$1,677,137</b>
(Operating Fund + Grant Program Funds)					

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - No Rent Increase

#### **Budget Assumptions**

- (1) Budgeted \$10K every other year for AEDs in FY 2026-27, and potential replacement or addition of one security radio per year.*
- (2) Budgeted \$26K every 5 years beginning FY 2024-25.*
- (3) 12% increase year over year based on 4 year average of actuals.*
- (4) 5% increase year over year.*
- (5) Required water testing every 5 years beginning FY 2022-23.*
- (6) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff.*
- (7) Increase due to projected increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees.*
- (8) Increase due to projected increase for step in column & benefit increases of custodial salaries and additional fuel costs. Increased custodial supplies \$2K annually beginning FY 2020-21.*
- (9) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement, a 3.5% increase for salaries, and a 5% increase in contract services costs each year.*
- (10) Increase due to current market price of custodial work vans since original purchases in 2009.*

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - 1% Rent Increase

	2024-25	2025-26	2026-27	2027-28	2028-29
<b>OPERATING FUND</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
Program Description	Actuals	Budget	Budget	Budget	Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,970,668	\$1,990,375	\$2,010,279	\$2,030,382	\$2,050,685
8660 Interest Income Cnty	\$140,000	\$126,000	\$113,400	\$113,400	\$113,400
<b>Total Revenue:</b>	<b>\$2,110,668</b>	<b>\$2,116,375</b>	<b>\$2,123,679</b>	<b>\$2,143,782</b>	<b>\$2,164,085</b>
<b>OPERATING EXPENDITURES</b>					
4305 Campus Safety	\$14,000	\$4,000 (1)	\$14,000 (1)	\$4,000 (1)	\$14,000 (1)
4306 M & O Repairs done by IUSD	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
4376 Materials/Supplies	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
4388 Custodial Supplies	\$6,000 (2)	\$0	\$0	\$0	\$0
4401 Non-Capitalized Equipment	\$20,000 (2)	\$0	\$0	\$0	\$0
5450 Insurance	\$142,760	\$159,892 (3)	\$179,080 (3)	\$200,570 (3)	\$224,639 (3)
5500 Utilities	\$111,232	\$116,794 (4)	\$122,634 (4)	\$128,766 (4)	\$135,205 (4)
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5810 Services/Contracts (Water testing Req)	\$0	\$0	\$0	\$30,000 (5)	\$0
5811 Consultants	\$65,000	\$65,000 (6)	\$65,000 (6)	\$65,000 (6)	\$65,000 (6)
5817 Scholarships	\$0	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$9,800	\$8,820	\$7,938	\$7,938	\$7,938
5838 Audit	\$18,500	\$20,500	\$22,500	\$24,500	\$26,500
5861 Facilities & Financial Support / IUSD	\$133,329	\$134,221 (7)	\$136,150 (7)	\$138,212 (7)	\$140,116 (7)
5862 Custodial Services	\$702,144	\$705,828 (8)	\$717,834 (8)	\$730,506 (8)	\$737,114 (8)
5864 Program Coordination / City	\$463,748	\$664,444 (9)	\$687,494 (9)	\$711,403 (9)	\$736,203 (9)
<b>Total Operating Expenditures:</b>	<b>\$1,807,513</b>	<b>\$2,030,499</b>	<b>\$2,103,630</b>	<b>\$2,191,895</b>	<b>\$2,237,715</b>
<b>Total Excess (Deficiency):</b>	<b>\$303,155</b>	<b>\$85,876</b>	<b>\$20,049</b>	<b>(\$48,113)</b>	<b>(\$73,630)</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000
6410 Custodial Vehicles	\$107,000 (10)	\$135,000 (10)	\$0	\$60,000 (10)	\$120,000 (10)
<b>Total Capital Expenditures:</b>	<b>\$222,000</b>	<b>\$250,000</b>	<b>\$115,000</b>	<b>\$175,000</b>	<b>\$235,000</b>
<b>Net Increase (Decrease):</b>	<b>\$81,155</b>	<b>(\$164,124)</b>	<b>(\$94,951)</b>	<b>(\$223,113)</b>	<b>(\$308,630)</b>
Beginning Balance, July 1	\$2,585,849	\$2,667,004	\$2,502,880	\$2,407,929	\$2,184,816
Ending Balance, June 30	<b>\$2,667,004</b>	<b>\$2,502,880</b>	<b>\$2,407,929</b>	<b>\$2,184,816</b>	<b>\$1,876,186</b>
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$2,606,119	\$2,434,465	\$2,341,370	\$2,113,809	\$1,802,005
3% Operation Reserve	\$60,885	\$68,415	\$66,559	\$71,007	\$74,181

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - 1% Rent Increase

GRANT PROGRAM FUNDS	2024-25	2025-26	2026-27	2027-28	2028-29
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$477,009	\$679,000	\$679,000	\$679,000	\$679,000
8590 Other State Revenue	\$477,009	\$679,000	\$679,000	\$679,000	\$679,000
<b>Total Revenue:</b>	<b>\$954,017</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
<b>EXPENDITURES</b>					
5810 Serv./Contracts	\$954,017	\$1,358,000	\$1,358,000	\$1,358,000	\$1,358,000
<b>Total Expenditures:</b>	<b>\$954,017</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8689 All Other Fees & Contracts	\$93,819	\$136,000	\$136,000	\$136,000	\$136,000
8290 Other Local Revenue/CDBG	\$58,791	\$64,000	\$64,000	\$64,000	\$64,000
<b>Total Revenue:</b>	<b>\$152,610</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$152,610	\$200,000	\$200,000	\$200,000	\$200,000
<b>Total Expenditures:</b>	<b>\$152,610</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$1,106,628	\$1,558,000	\$1,558,000	\$1,558,000	\$1,558,000
<b>EXPENDITURES</b>	\$1,106,628	\$1,558,000	\$1,558,000	\$1,558,000	\$1,558,000
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$2,667,004</b>	<b>\$2,502,880</b>	<b>\$2,407,929</b>	<b>\$2,184,816</b>	<b>\$1,876,186</b>
(Operating Fund + Grant Program Funds)					

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - 1% Rent Increase

#### **Budget Assumptions**

- (1) Budgeted \$10K every other year for AEDs in FY 2026-27, and potential replacement or addition of one security radio per year.*
- (2) Budgeted \$26K every 5 years beginning FY 2024-25.*
- (3) 12% increase year over year based on 4 year average of actuals.*
- (4) 5% increase year over year.*
- (5) Required water testing every 5 years beginning FY 2022-23.*
- (6) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff.*
- (7) Increase due to projected increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees.*
- (8) Increase due to projected increase for step in column & benefit increases of custodial salaries and additional fuel costs. Increased custodial supplies \$2K annually beginning FY 2020-21.*
- (9) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement, a 3.5% increase for salaries, and a 5% increase in contract services costs each year.*
- (10) Increase due to current market price of custodial work vans since original purchases in 2009.*



## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - 2% Rent Increase

	2024-25	2025-26	2026-27	2027-28	2028-29
<b>OPERATING FUND</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
Program Description	Actuals	Budget	Budget	Budget	Budget
<b>ICCP - Regular Programs</b>					
<b>COST CENTER 005710</b>					
<b>REVENUE</b>					
8650 Portable Fees Cnty	\$1,970,668	\$2,010,082	\$2,050,283	\$2,091,289	\$2,133,115
8660 Interest Income Cnty	\$140,000	\$126,000	\$113,400	\$113,400	\$113,400
<b>Total Revenue:</b>	<b>\$2,110,668</b>	<b>\$2,136,082</b>	<b>\$2,163,683</b>	<b>\$2,204,689</b>	<b>\$2,246,515</b>
<b>OPERATING EXPENDITURES</b>					
4305 Campus Safety	\$14,000	\$4,000 (1)	\$14,000 (1)	\$4,000 (1)	\$14,000 (1)
4306 M & O Repairs done by IUSD	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
4376 Materials/Supplies	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
4388 Custodial Supplies	\$6,000 (2)	\$0	\$0	\$0	\$0
4401 Non-Capitalized Equipment	\$20,000 (2)	\$0	\$0	\$0	\$0
5450 Insurance	\$142,760	\$159,892 (3)	\$179,080 (3)	\$200,570 (3)	\$224,639 (3)
5500 Utilities	\$111,232	\$116,794 (4)	\$122,634 (4)	\$128,766 (4)	\$135,205 (4)
5601 Non-Cap Site/Bldg Improve./Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5810 Services/Contracts (Water testing Req)	\$0	\$0	\$0	\$30,000 (5)	\$0
5811 Consultants	\$65,000	\$65,000 (6)	\$65,000 (6)	\$65,000 (6)	\$65,000 (6)
5817 Scholarships	\$0	\$30,000	\$30,000	\$30,000	\$30,000
5837 Interest Expense	\$9,800	\$8,820	\$7,938	\$7,938	\$7,938
5838 Audit	\$18,500	\$20,500	\$22,500	\$24,500	\$26,500
5861 Facilities & Financial Support / IUSD	\$133,329	\$134,221 (7)	\$136,150 (7)	\$138,212 (7)	\$140,116 (7)
5862 Custodial Services	\$702,144	\$705,828 (8)	\$717,834 (8)	\$730,506 (8)	\$737,114 (8)
5864 Program Coordination / City	\$463,748	\$664,444 (9)	\$687,494 (9)	\$711,403 (9)	\$736,203 (9)
<b>Total Operating Expenditures:</b>	<b>\$1,807,513</b>	<b>\$2,030,499</b>	<b>\$2,103,630</b>	<b>\$2,191,895</b>	<b>\$2,237,715</b>
<b>Total Excess (Deficiency):</b>	<b>\$303,155</b>	<b>\$105,583</b>	<b>\$60,053</b>	<b>\$12,794</b>	<b>\$8,800</b>
<b>CAPITAL EXPENDITURES</b>					
6210 Building Improvement / \$5K Threshold	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000
6410 Custodial Vehicles	\$107,000 (10)	\$135,000 (10)	\$0	\$60,000 (10)	\$120,000 (10)
<b>Total Capital Expenditures:</b>	<b>\$222,000</b>	<b>\$250,000</b>	<b>\$115,000</b>	<b>\$175,000</b>	<b>\$235,000</b>
<b>Net Increase (Decrease):</b>	<b>\$81,155</b>	<b>(\$144,417)</b>	<b>(\$54,947)</b>	<b>(\$162,206)</b>	<b>(\$226,200)</b>
Beginning Balance, July 1	\$2,585,849	\$2,667,004	\$2,522,587	\$2,467,640	\$2,305,434
Ending Balance, June 30	<b>\$2,667,004</b>	<b>\$2,522,587</b>	<b>\$2,467,640</b>	<b>\$2,305,434</b>	<b>\$2,079,234</b>
<b>Components of Ending Balance:</b>					
Capital Facilities (Modular Replacement) Reserve	\$2,606,119	\$2,454,172	\$2,401,081	\$2,234,427	\$2,005,053
3% Operation Reserve	\$60,885	\$68,415	\$66,559	\$71,007	\$74,181

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - 2% Rent Increase

GRANT PROGRAM FUNDS	2024-25	2025-26	2026-27	2027-28	2028-29
Program Description	Estimated Actuals	Proposed Budget	Projected Budget	Projected Budget	Projected Budget
<b>STATE GRANT/CDD</b>					
COST CENTER 005501					
<b>REVENUE</b>					
8290 Child Development Apportionments	\$477,009	\$679,000	\$679,000	\$679,000	\$679,000
8590 Other State Revenue	\$477,009	\$679,000	\$679,000	\$679,000	\$679,000
<b>Total Revenue:</b>	<b>\$954,017</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
<b>EXPENDITURES</b>					
5810 Serv./Contracts	\$954,017	\$1,358,000	\$1,358,000	\$1,358,000	\$1,358,000
<b>Total Expenditures:</b>	<b>\$954,017</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>	<b>\$1,358,000</b>
Deferred Revenue (Carry-over):	\$0	\$0	\$0	\$0	\$0
<b>LOCAL GRANT / Irvine Childrens Fund (ICF)</b>					
COST CENTER 005712					
<b>REVENUE</b>					
8689 All Other Fees & Contracts	\$93,819	\$136,000	\$136,000	\$136,000	\$136,000
8290 Other Local Revenue/CDBG	\$58,791	\$64,000	\$64,000	\$64,000	\$64,000
<b>Total Revenue:</b>	<b>\$152,610</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>EXPENDITURES</b>					
5817 Scholarships	\$152,610	\$200,000	\$200,000	\$200,000	\$200,000
<b>Total Expenditures:</b>	<b>\$152,610</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
Fund Balance (U):	\$0	\$0	\$0	\$0	\$0
<b>GRANT PROGRAM FUND SUMMARY</b>					
<b>REVENUE</b>	\$1,106,628	\$1,558,000	\$1,558,000	\$1,558,000	\$1,558,000
<b>EXPENDITURES</b>	\$1,106,628	\$1,558,000	\$1,558,000	\$1,558,000	\$1,558,000
<b>Total Excess (Deficiency):</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ICCP FUND BALANCE:</b>	<b>\$2,667,004</b>	<b>\$2,522,587</b>	<b>\$2,467,640</b>	<b>\$2,305,434</b>	<b>\$2,079,234</b>
(Operating Fund + Grant Program Funds)					

## Irvine Child Care Project

(A California Joint Powers Authority)

Statement Of Revenues, Expenditures, and Changes

### Proposed Budget FY 2025-26 with Multi Year Budget Projection - 2% Rent Increase

#### **Budget Assumptions**

- (1) Budgeted \$10K every other year for AEDs in FY 2026-27, and potential replacement or addition of one security radio per year.*
- (2) Budgeted \$26K every 5 years beginning FY 2024-25.*
- (3) 12% increase year over year based on 4 year average of actuals.*
- (4) 5% increase year over year.*
- (5) Required water testing every 5 years beginning FY 2022-23.*
- (6) Consultant to assess and plan rehab and repair work on existing portables to be managed and supervised by IUSD staff.*
- (7) Increase due to projected increase for step in column & benefit increases of Facilities and Finance salaries for IUSD employees.*
- (8) Increase due to projected increase for step in column & benefit increases of custodial salaries and additional fuel costs. Increased custodial supplies \$2K annually beginning FY 2020-21.*
- (9) Program Coordination includes \$2,900 in program supplies to be distributed to sites to support quality enhancement, a 3.5% increase for salaries, and a 5% increase in contract services costs each year.*
- (10) Increase due to current market price of custodial work vans since original purchases in 2009.*

**ITEM 3.2**

**IRVINE CHILD CARE PROJECT  
BOARD REORGANIZATION**

## **IRVINE CHILD CARE PROJECT**

**TOPIC:** **IRVINE CHILD CARE PROJECT BOARD REORGANIZATION**

**DESCRIPTION:** Conduct election of officers for the following Board positions effective immediately and continuing through February 2026.

- President
- Vice President
- Clerk

**RECOMMENDATION:** Conduct elections for the positions of Board President, Vice President, and Clerk.